

1978 - 81

ANNUAL
REPORTS

12

BOXFORD,
MASSACHUSETTS



ANNUAL REPORTS

OF THE

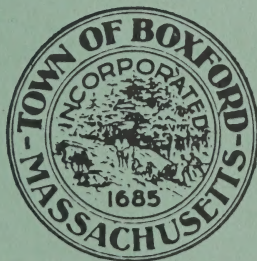
Town of Boxford

MASSACHUSETTS

FOR THE

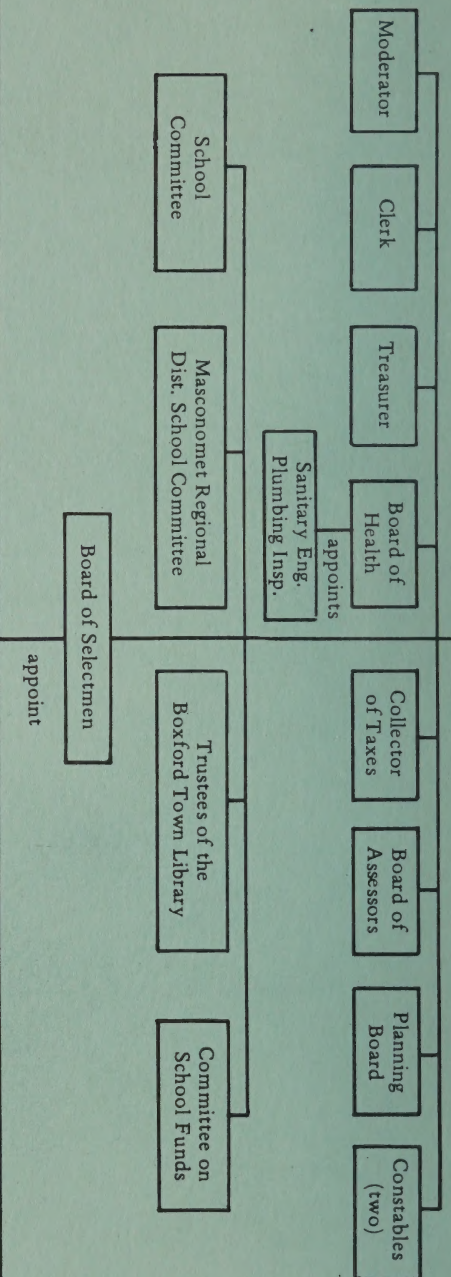
YEAR ENDING DECEMBER 31

1978



ORGANIZATION PLAN FOR
BOXFORD - MASSACHUSETTS
TOWN MEETING FORM OF GOVERNMENT

VOTERS ELECT



Accountant
Admin. Asst. to Selectmen
Appeals Board
Appeals Board Alt.
Bicentennial Com.
Building Inspector
Bldgs. & Grounds Supt.
Capital Budgeting Com.
Civil Defense Dep. Dir.
Civil Defense Director
Civil Defense Staff
Communications Director
Conservation Commission
* Appointed by State

Dog Officer Election Workers
Fence Viewers (Selectmen)
Finance Committee
Fire Chief
Forest Warden (Fire Chief)
Gas Inspector
Historic District Commission
Historic District Commission Alt.
Inspector of Animals
Moth Superintendent*
No. Shore Reg. Voc. Com. Rep.***
Police Chief
Police Officers
** Effective May 15, 1974

*** Appointed by Moderator

ANNUAL REPORT

OF THE

RECEIPTS AND EXPENDITURES

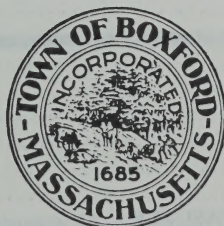
OF THE

TOWN OF BOXFORD

Together with the

Report of the School Committee, and
the Various Town Officers

YEAR ENDING DECEMBER 31, 1978



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IN MEMORIAM

Thomas Cargill

Born Sept. 2, 1898, died August 2, 1977

Born in Melrose.

Lived in Boxford for 36 years.

He was a former Police Chief and Town Moderator from 1942-1946.

Also a member of the Andover/Boxford Draft Board during the Second World War.

Active in the Boxford Fire Department for over 30 years.

Harold "Jack" Johnson

Born January 3, 1915, died May 8, 1978

Born in Melrose.

Lived and operated the Village Store in Boxford for over 32 years with his wife Jane.

He was a former Mason and Boxford assistant Fire Chief.

Also a member of the Boxford American Legion Post.

Served as a Master Sergeant aboard a B-29 in World War II.

Jane C. Johnson

Born October 2, 1916, died January 11, 1979.

Born In Melrose.

Moved to Boxford with her husband "Jack" in 1946, and continued to operate the Village Store for over 32 years.

TOWN OFFICERS

Elected

Appointed

TOWN OFFICERS

ELECTED TOWN OFFICERS**BOARD OF SELECTMEN**

(Monday - 7:30 PM)

Charles E. Killam, Chairman (1979)

Donald C. Behrens (1980)

Leland D. Moran (1981)

MODERATOR

DeWitt Minich

TOWN CLERK

Frank Weatherby (1980)

TOWN TREASURER

Francis F. Perry (1979)

COLLECTOR OF TAXES

Francis F. Perry (1979)

BOARD OF ASSESSORS

(2nd & 4th Wednesday, 7:30 PM)

Betty Ann Lehmann, Chairwoman (1980)

Leo April (1981) - resigned

Clinton French (1979)

BOARD OF HEALTH

Judith F. Barr, Chairwoman (1981)

Douglas Dick (1979)

Richard C. Hickok (1980)

PLANNING BOARD

(1st & 3rd Wednesday, 8 P.M.)

Arthur M. Schneiderman, Chairman (1980)

Nancy Bender (1982)

John May (Benjamin Davis resigned) (1979)

Craig Falk (1981)

James Getchell (1983)

Robert M. Hacking (1979)

Loren Wood (1981)

SCHOOL COMMITTEE

(2nd & 4th Thursday, Aaron Wood School)

Donna H. Dickson, Chairwoman (1981)

W. Alan Harding (1981)

J. Frank Herlihy (Philip Spinney resigned) (1979)

Elaine Lincoln (1979)

Gerard A. Papin (1979)

COMMITTEE ON SCHOOL FUNDS

(Elected for Life)

Richard P. Chadwich (1955)

Amy G. Packhurst (1960)

TOWN OFFICERS

REGIONAL DISTRICT SCHOOL COMMITTEE

Kenneth E. Littlefield (1979)

James E. Mitchell (1981)

Peter K. Race (1980)

CONSTABLES

East Parish: Harold O. Sederquest

West Parish: Robert J. Halloran

TRUSTEES OF THE BOXFORD TOWN LIBRARY

(4th Wednesday at Libraries)

(4th Wednesday at Libraries)

Catherine Thomas, Chairwoman (1981)

Thomas Barnes (David Blumenfeld resigned)

Nathaneil Coolidge (Clement Sutton resigned)

Mary Louise Eichorn (Kenneth Vint resigned)

Ruth P. Faulkner (1979)

Judy Huffsmith (1979)

Judith Humphrey (1979)

Christin Kaiser (1980)

R. Kozlowski (Frederick Lehmann resigned)

APPOINTED TOWN OFFICERS

TOWN COUNSEL

Ralph E. Ardoff, Jr.

(of Ardoff, Ardoff & Morse)

ADMINISTRATIVE ASSISTANT

Jeffrey T. Zager

TOWN ACCOUNTANT (3 yr. term)

Helen McKay (1980)

CHIEF OF POLICE

Douglas A. Warren

REGULAR OFFICERS

David R. French (resigned)

Sgt. William H. Howard, Jr.

Gordon A. Russell, Jr.

RESERVE OFFICERS

Paul M. Bates

Paul Dupuis

John W. Harris

Robert Hazlewood

David E. Hall
 Joseph A. Pageau
 Sgt. Harold O. Sederquest
 Robert M. Woodbury

Charles M. O'Donnell
 Frederick P. Randall
 Harold Trombly

App'td. in 1979:

David R. French

John O. Gill

SPECIAL OFFICERS

Earle Blake
 Alice A. Farnsworth
 Clinton E. French

Toby Dechene
 Cecil H. Farnsworth
 Alerson E. Noyes

John W. O'Connell

PERMANENT PROBATIONARY OFFICERS

Paul M. Bates, Jr.

Robert P. McGinnity

CIVIL DEFENSE DIRECTOR

Carl Coder

COMMUNICATIONS DIRECTOR

F. Richard Shaw

DOG OFFICER

Robert Hughes

DIRECTOR OF PUBLIC WORKS (2 yr. term)

Thomas F. Greene (1979)

BOARD OF APPEALS (3 yr. term)

Burton Hampton, Chairman (1980)

Carlyle W. Thomas (1981)

Dorothy Woodbury (1979)

ALTERNATES TO THE BOARD OF APPEALS (3 yr. term)

William Abbott (Peter Bedrosian resigned) (1981)

James Conniff (David Harding resigned) (1979)

Barbara Manning (1980)

CAPITAL BUDGETING COMMITTEE

Robert Eisenberg
 Paul Johnson

James Getchell
 Robert Mosley

Leonard Rose, Chairman

TOWN OFFICERS

CONSERVATION COMMISSION (3 yr. term)

Archibald Peabody, Chairman (1980)	Earle O. Latham (1981)
Dorothy DeMark (1979)	Charles S. Hatch (1981)
Ethel M. Houser (1979)	Elizabeth Arms (1981)

Richard B. Megley (1980)

COUNCIL ON AGING (4 yr. term)

William Rossi, Chairman (1982)	Jane Coe (1981)
Jane Dustin (1982)	Pauline Flynn (1980)
Jean Hansen (1979)	David Trask (1979)

Eugene Vincent (1980)

ELECTION OFFICERS—PRECINCT I

Democrat	Republican
Joyce A. Chub	Mary Edwards
Alice Farnsworth	Judith Huffsmith
Linda Segalini	Gloria Nangle
Mildred Zelinski	Barbara Ross

PRECINCT II

Democrat	Republican
Kathryn Dineen	Janet Carberry
Grace McGregor	Barbara Chadwick
Helen McLaughlin	Susan Price
Shirley Woodward	Patricia Wheeler

FENCE VIEWERS

Selectmen

FINANCE COMMITTEE (3 yr. term)

Robert Conroy, Chairman	J. Gaines Bolton (Marilyn Reilly resigned) 1979
	Robert Cole (Paul Greenler resigned) 1981
Dr. Stephen A. Davis (1981)	Leonard Rose (1979)

FIRE STATION BUILDING COMMITTEE (EAST BOXFORD)

George Gould	Randolph Johnson
John McDonald	Susan Peterson

Francis Waystack

FOREST WARDEN

John Mulcahy

TOWN OFFICERS

TOWN FOREST COMMITTEE (3 yr. term)

Roy Carlson (1979)

Paul R. French (1979)

John R. Parkhurst (1980)

HISTORIC DISTRICT COMMISSION (3 yr. term)

Theodore Parsons, Chairman (1979)

Alfred Ackerman (1980)

Merton S. Barrows (1980)

Arthur W. Havey (1981)

Susan Peterson (1979)

HISTORIC DISTRICT COMMISSION—ALTERNATES

(3 yr. term)

Jane D. Howard (1981)

Nancy Sasso (1979)

Joseph Perkins (1980)

INSPECTOR OF ANIMALS

Robert D. Hughes

INSPECTORS

Building: Thomas F. Greene - 887-8135

Assistant: Donald E. Denman - 887-8135

Gas: Wendell P. Hall - 595-1542

Plumbing: Wendell P. Hall - 595-1542

Wire: Herbert W. Sperry - 352-2470

MOTH SUPERINTENDENT

Robert E. Hebb (1980)

NO. SHORE REG. VOCATIONAL SCHOOL COMM.

Charles K. Knisely (Boxford Rep.)

RECREATION COMMITTEE (3 yr. term)

Richard Hubbard (1979)

Barbara Manning (1981)

A. Gordon Price (1980)

Robert Salmon (1980)

Carl Wittlinger (1981)

RECYCLING COMMITTEE (3 yr. term)

Anne Frost, Chairwoman (1981)

Carol Abbott (1979)

Jan Beckerleg (1981)

Beverly Jones (1980)

Sandy Kirkpatrick - Ad Hock

REGISTRARS OF VOTERS

Jane Ford (1981)

Nancy Buckley (1979)

George Gould (1980)

Frank Weatherby (1980)

TOWN OFFICERS

Mary Meeker (resigned)

SANITARY ENGINEER

John Romanski, R.S., Topsfield Town Hall - 887-8841

SCHOOL BUILDING COMMITTEE

Charles S. Hatch (1981)

J. Stuart Haywood (1982)

R. N. Kazlowski (1979)

Clifton B. Rock (1980)

FROM THE SCHOOL COMMITTEE

W. Alan Harding

Elaine Lincoln

Gerard Papin

SITE PLANNING COMMITTEE

Craig Falk

Arthur Gingrande

Janet Hancock

Peter Perkins

Dorothy Truman

JONATHAN TYLER BARKER TRUST FUND STUDY COMMITTEE

David L. Ladd, Chairman

Donna Dickson

Paul Greenler

VETERANS AGENT

William Emmett, District Director—682-6378

WATER RESOURCES AND DRAINAGE COMMITTEE

Paul R. Amman (1979)

Randolph Johnson (1979)

Ernest D. Redman (1981)

Donald J. Scutiére (resigned)

E. Brewster Wayland (1980)

TOWN OF BOXFORD — LIST OF JURORS 1978-79

Abbott, William C. Jr.	Topsfield Road	Shore Store
Adams, Russell C.	Washington St.	Credit Spvrs.
Anderson, Leonard	Silverbrook Road	Ind. Engr.
Bernard, James E.	Woodcrest Road	Ins.
Boles, Barbara	Stonecleave Road	Sec'y.
Bourgeois, Paul R.	Silverbrook Road	Pres.
Budnick, Jane E.	Washington Street	Exec. Sec'y.
Cameron, Donald W.	Sheffield Road	Mgr.
Collins, Robert	Coach Lane	Engr.
Crawford, Lester G.	Cedar Street	Engr.
Curtis, Barbara A.	Burning Bush Drive	Housewife
Daley, Robert H.	Cedar Street	Elec.
Dolan, Deborah	Titus Lane	Clerk
Doughty, David G.	Topsfield Road	Salesman
Eddy, Richard J.	Woodcrest Road	Salesman
Farr, Caroline	Silverbrook Road	Ass't. Treas.
Fieldhouse, Ruth G.	Stiles Pond Road	Sales
Fitzgibbons, Edward R.	Sunrise Road	Accountant
Frizzell, Frances W.	Washington Street	Shop Owner
Gaskill, Gordon A.	Valley Road	R.E. Broker
Guyot Elaine	Washington Street	At Home
Hadley, Jean L.	Spofford Road	Housewife
Hanlon, Frances	Trask Road	Housewife
Holden, Alice B.	Campground Road	Housewife
Irby, Carl W.	Towne Road	Engr.
James, Joan B.	Silvermine Road	Housewife
Jennings, Maurice Jr.	Willow Road	Engr.
Kinney, Richard R.	Woodland Road	Chem. Engr.
Klassen, David D.	Spofford Road	Engr. Mgr.
Kokkins, Stephen J.	Valley Road	Engr.
Kuczun, Mona J.	Sunrise Road	Church Visit.
Littlefield, Judith M.	Whittier Terrace	Programmer
McIlvaine, Kenneth	Cedar Knoll	Tech.
Martin, Kathleen M.	Spofford Road	Homemaker
Murphy, George L.	Silvermine Road	Engr.
Musial, George J.	Wood Hill Lane	Engr.
O'Brien, Mariam H.	Spofford Road	Housewife/Libr.
O'Donnell, Jean	Trask Road	Mathematician
Partridge, Arthur M.	Stagecoach Road	Salesman

LIST OF JURORS

Perkins, Bruce	Spofford Road	Guid. Dir.
Perkinson, Joseph Charles	Washington Street	Engr.
Pehrson, Helen E.	Woodcrest Road	Housewife
Price, Jean Graham	Towne Road	Housewife
Prouty, Kenneth A. Jr.	Topsfield Road	Auditor
Quist, Rhoda J.	Stagecoach Road	Housewife
Righam, Violet E.	Woodcrest Road	At Home
Scarpetti, Alfred	Willow Road	Dry Cleaning
Schena, Kenneth R.	Silvermine Road	Self-Employed

SELECTMEN

ANNUAL REPORT OF THE SELECTMEN

The Selectmen have spent a great deal of time in 1978 developing road plans in an attempt to program, for the next several years, road surface and alignment improvements. We have catalogued all the roads in town and determined what action is required to maintain them at what we feel is a desirable level. Much time has been spent in planning what action to take on the Main Street curve between the Sullivan and Shulman properties, and it is hoped that the safety problem at this curve can be reduced in the near future. We have disposed of the land between the old and new Ipswich Road adjacent to Camp Rotary, and have finally been able to abandon the old road.

We have appointed Mr. William Emmett as our Veterans' Agent in conjunction with North Andover, and he may be contacted at the North Andover Town Hall.

The Communications Department has placed radios in the ambulances serving the community, which should result in a substantial improvement of this service.

1978 will long be remembered as the year of the Big Snow, and the Town can be proud of the manner in which it handled the emergency. Not only did the various departments operate in an exemplary fashion, but the people of the community proved their ability to withstand an emergency with little difficulty.

The Far Corners Golf Course changed hands, with Mr. Cyr transferring the property to Mr. William Flynn, whom we wish every success and look forward to the high quality of operation the Club has been noted.

The Selectmen are concerned with the distribution of various advertising pamphlets throughout the Town, and after researching methods to stop this, have determined that the only legal way it can be stopped is for the individual homeowner to notify the distributor that they do not want the material left at their homes.

We have added two more full-time Police Officers to the force in an effort to provide a better service to the community.

The Town is extremely grateful to Mr. & Mrs. Otis Curtis for their exceptional contribution in renting to the Town, a conservation restriction on their farm of fifty-eight acres at the intersection of Main Street and Ipswich Road. It is people such as the Curtises who represent the real Boxfordite who cares enough about their community to take positive action to preserve it.

The Town has been quite conscious of the need for planning over the years, and has consistently planned wisely in many areas, including that of various Town facilities. Although this phase of planning took a step backward with the elimination of the Facilities Planning and Bulding Committee as the result of Town Meeting action, the Selectmen recognize that planning in this area is essential to the intelligent growth of the community and have selected a committee to assist in insuring that we not lose the sight of our long-range needs.

We wish to thank Mr. Carlyle Thomas for his six years of service to the Town as Selectman, and welcome Mr. Leland Moran as his replacement on the Board.

Mr. Bert Orr, our Administrative Assistant, left the position to venture into the world of business, and we selected Mr. Jeffrey Zager to fill that position.

The Town voted to move towards the construction of a Central Library at the Annual Town Meeting, but this action was changed at a special meeting held in June.

The Zoning By-laws were changed through action of the June Special Town Meeting in order to bring them into conformity with the State standards.

The Town mourns the loss of Harold (Jack) Johnson and the jovial manner in which he served the public. We will never forget Jack for his contributions to the community. A Committee, headed by John Bucyk and Dick Ulman, proposed that a ballfield and park be developed at the Landfill Site to be known as the Johnson Memorial Park, and the development of this project is well underway.

Respectfully submitted,
CHARLES E. KILLAM, Chairman
DONALD C. BEHRENS
LELAND D. MORAN

COMMUNITY SERVICES

Boxford Historic Document Center

Historic District Commission

Council on Aging

Council on Aging Housing Program Study

Recreation Committee

Veteran's Services

**BOXFORD HISTORIC DOCUMENT CENTER
THE INGALLS MEMORIAL LIBRARY ASSOCIATION, INC.**

The Boxford Historic Document Center has had an active year. It has been open every Wednesday from 9-4 except for the two Wednesdays before and after Christmas when we closed at noon time. We are fortunate to have four regular volunteers who have given faithful service (except when illness or a trip abroad has intervened) - Louise Gingrande, Barbara Chadwick, Barbara Sullivan, and Lou Gould. Others have helped too for shorter periods.

We have been fortunate in receiving a number of gifts - \$750, \$500 of which is added to our invested funds and \$250 of which is especially for purchases of books and documents related to the history of Boxford and its vicinity. We have also received 115 manuscripts, photographs, bills, pamphlets, etc. Our most exciting gift was from the Episcopal Divinity School in Cambridge, a box of pre-revolutionary papers mostly relating to the Second Congregational Church. How these papers happened to be at the Episcopal Divinity School no one knows, but we are very appreciative of the gift.

The use of the Document Center is growing steadily. We research more genealogical lines of persons who come in themselves or of those who write for information. As our map collection grows, and our information about the houses and buildings of Boxford, we will be able to answer questions more freely in that field.

We set up an exhibit at the Apple Festival designed to answer the question "What is the Historic Document Center?" Since then we have had it on display here. Our ongoing series of displays at the Document Center is of Boxford Families. The first was of the Ingalls Family, appropriate because this building is the Ingalls Memorial Building. Our next is of the Perley Family, one of the first Boxford families. Of course, we have on display recent acquisitions.

In early summer this year we installed Sun-X glass tinting film on the windows of the Document Room. This cuts out Ultra Violet light and much heat resulting in a more equitable climate for our documents. We put the film on ourselves.

Our next projects for document preservation are sleeves for our fluorescent lights, better bulletin boards, and a protective Mylar screen over them.

Respectfully Submitted,
MARGARET LANE, Archivist

HISTORIC DISTRICT COMMISSION

The Commission was established in 1971 and has jurisdiction over the Boxford Village Historic District and the Howe Village Historic District.

The following was acted upon during 1978:

Issued a Certificate of Appropriateness to George A. Gould for hot-topping driveway at 8 Topsfield Road.

Issued a Certificate of Appropriateness to George A. Gould for repair of barn on property at 8 Topsfield Road.

Issued a Certificate of Appropriateness to Ms. Margaret Lane for installation of window greenhouse at Main Street.

Issued a Certificate of Appropriateness to Mr. and Mrs. William H. Sullivan for construction of additions to residence at Topsfield Road.

Information on the Historic District Commission's powers, functions and duties, together with maps showing boundaries and specific properties included in the Boxford Districts are available at the Town Hall.

Respectfully Submitted,
THEODORE R. PARSONS, Chairman

COMMISSION MEMBERS:

Mr. Alfred Ackerman

Mr. Merton Barrows

Mr. Arthur Hayey

Mrs. Jane Howard (alternate)

Mr. Joseph Perkins (alternate)

Mrs. Susan Peterson

Mr. Theodore R. Parsons

(The Commission regrets the untimely passing of Mr. Alfred Ackerman).

COUNCIL ON AGING—1978 ANNUAL REPORT

The Boxford Council on Aging has continued to find ways to provide a variety of services to our town's senior citizens.

Through our membership in the Elder Services of the Merrimack Valley, Inc. at a cost of \$196 per annum, we have had a Senior Aide, use of a mini-bus twice a month for shopping and out of town trips, homemaker, chore, referral, legal and income tax aid, and money to support Health Maintenance Clinics twice a month sponsored by the Visiting Nurse Association, Eugene Vincent is on the Advisory Council of the ESMV, Inc., and Jean Hansen is our representative on the Board of Directors.

As 1978 ended, we were without a Senior Aide. Early in the year Henry Asbjornson began doing legal work for the Merrimack Valley and his wife Olga took his place until April 21st. During the February blizzard Henry and Olga called many elder citizens and made sure they had needed food, medicine, and received help in plowing. For the latter service we are indebted to several townspeople who volunteered to help.

By September 11th, Olive Mailloux was our new Senior Aide and was an excellent outreach worker until ill health forced her resignation on November 17th. A replacement is now being sought.

We have maintained contact with our town's senior citizens through the use of our newsletter and special radio programs on WBMT at Masconomet Regional High School. Friday's from 1 to 2 PM is the particular time allotted to Boxford's senior citizens.

The Transportation Committee headed by Pauline Flynn has coordinated the mini-bus and emergency medical transportation supported by many volunteers who offer their time and automobiles, for which the Council wishes to express its sincere appreciation.

The Program Committee under Jane Dustin is new and began its activities with a Halloween Party for seniors at Lockwood's barn. With the help of this committee and interested citizens, we anticipate a growing list of activities to be offered to our seniors.

With cooperation from the Boxford Recreation Committee the Town Beach is now free to all townspeople over 60 years of age.

The housing Committee has completed "The Housing Needs" questionnaire and reported in May to the Board of Selectmen that a need for elderly housing exists and planning should begin now to meet this need.

The Board of Selectmen directed the Council to consider housing programs available to Boxford, and the following report was made and approved by the Council on Aging and presented to the Board of Selectmen.

COUNCIL ON AGING**HOUSING PROGRAM STUDY****Housing Committee Report and Recommendations:**

The Housing Committee, since its last presentation in May 1978, has been reviewing various housing programs and has used as its criteria the following: "That any program must be able to accommodate all of our elders and shall allow for flexibility in design, consistent with Boxford's rural residential character."

We soon found that there is a vast number of programs available both state and federally sponsored.

Our committee met with housing coordinators from the Department of Community Affairs, HUD, and Department of Elders Affairs to gain an overview of the best program suited for our community.

From information acquired through our "Housing Needs Survey" conducted in April 1978, we found that the following was important to our elderly regarding housing:

1. Housing be developed through a private non-profit method.
2. Ownership was important, but rental was an acceptable alternative.
3. Single family housing was preferred, but garden type housing was an acceptable alternative.

Two housing programs have been selected by our committee for further consideration. These programs have been tested in other communities such as ours with great success and popularity with both residents and neighbors.

The two programs have been itemized as to their advantages and disadvantages in order to best understand them.

- A. Chapter 667 Elderly and Handicapped Housing Program - This is similar to the type of housing Topsfield has and is sponsored by the Department of Community Affairs (DCA).
- B. Section 202 Direct Loan Program for Housing for the Elderly or Handicapped - This program is administered through Department of Housing and Urban Development (HUD) and is currently being used in communities such as:
 - Lawrence
 - Haverhill
 - Beverly

There are several differences between these programs and the following chart shows how each program functions.

ITEM	667	202
1. How financed?	Bonds at no cost to the community.	Guarantee mortgage/long term loan.
2. Is there a tax return?	NO	YES
3. Who is manager of the housing?	Local Housing Authority (LCA)	Non-Profit Sponsor, Board of Trustees.
4. Who is eligible?	Low Income Status	No Income Limit
5. What is handicapped requirement?	5%	5%
6. How are operating costs paid?	100% Operating Subsidized by DCA and Rental Subsidies	Rental and Rental Subsidies.
7. Is there technical assistance available?	YES	YES

Briefly we have attempted to outline two programs that could "meet our housing needs" and stay within our stated criteria.

In order to proceed with the next task we ask that the Council on Aging act on the following two recommendations:

1. The support of this report and recommend to the Board of Selectmen that its findings be considered.
2. Support elderly housing and recommend to the Board of Selectmen that procedures begin for the selection of a "suitable site" by the Council on Aging.

The following "suggested timetable of events" has been developed to bring in focus a distance we must travel to complete the tasks ahead.

TIMETABLE:

TIME FRAME	TASK OR EVENT
May 79 Town Meeting 1979-	Select a site. Consider Zoning Select Housing Program Select Sponsor

Arrange Financing
Select Architect
Prepare Contract Documents
Select Contractor
Project Occupancy

Respectfully submitted,
HOUSING COMMITTEE

William Rossi
Alice Barrows
Vivian Davis
David Trask
Helen Chadwick

The Council on Aging will continue to bring needed services as required and as requested by our older citizens.

Respectfully submitted,
WILLIAM ROSSI, Chairman
JEAN HANSEN
JANE DUSTIN
JANE COE
EUGENE VINCENT
DAVID TRASK
PAULINE FLYNN

ANNUAL REPORT—RECREATION COMMITTEE 1978

The Boxford Recreation Committee was involved with the overseeing and maintenance of the Town Recreational Facilities during the year 1978.

The Town Department of Public Works is in the process of preparing and seeding the Stiles Pond Beach area.

At the Special Town Meeting on 10/3/78, it was voted that the Recreation Committee and Selectmen investigate the possible purchase of the Clay property at Stiles Pond as a means to increase the recreational facilities available to Town residents. The Committee would like to again thank the Boxford Firefighters Relief Association, the American Legion, the Boxford Athletic Association, and Charles Killam whose contribution of time and effort made the July 4th celebration a success. We are also grateful to the Boxford Athletic Association which provides a well-organized athletic program for the boys and girls in Boxford as well as ably running the Town Beach at Stiles Pond.

RICHARD HUBBARD, Chairman
BARBARA MANNING, Secretary
A. GORDON PRICE
ROBERT SALMON
CARL WITTLINGER

REPORT OF THE VETERAN'S BENEFITS DEPARTMENT

The following expenditures were made by the Veteran's Benefits Department during Fiscal 1978.

Medical

\$1,629.45

Respectfully Submitted,
Wm. J. EMMETT
District Director

In 1946 Chapter 115 of the General Laws was passed by the General Court creating a Massachusetts Veteran's Services Department and called for the establishment in every city, town or district a Department of Veteran's Services.

In 1947 the Selectmen of the towns of North Andover and Boxford voted to form a District and appointed a District Director of Veteran's Services to carry out the provisions of Chapter 115 of the General Laws.

The general purpose of the District Director of Veteran's Services in the administration of the Veteran's Benefits program is to provide the utmost possible assistance to veterans and/or their dependents in time of distress or hardship.

While the department has not been publicized in either community, I would like to take this opportunity, as the new full time Director, to announce my office hours:

Town Bulding-North Andover
Mon.-Fri. 8:30-4:00
Tel.: 682-6378 Home: 683-2853

Town Hall-Boxford
Tel.: 887-2100

Wm. J. EMMETT
District Director

TOWN CLERK

Report of 1978 Annual Town Meeting

Report of Special Town Meetings

Record of Births

Record of Marriages

Record of Deaths

Licenses

TOWN CLERK

A cooperative effort between the administration and data processing staff at Masconomet and the Town Clerk has resulted in the successful completion of a program to computerize both the voter and street list. Not only is current voter and resident information now readily available, but elimination of printing expenses for the voter list has resulted in considerable cost savings. In addition to the benefits to the town, Masconomet students now have an opportunity to apply practical usage of their computer training.

Three Town Meetings and three elections were held in Boxford and a record number of 440 new voters have registered this year. A concerted and time consuming effort was made to up-date the voter list, resulting in the removal of the names of 467 people, many of whom had moved from Boxford.

The cataloging of vital records is nearly complete. The town was fortunate to have Dorothea Truman available to work on this project. Microfilming of these records will be scheduled for early 1979.

After consultation with the Supervisor of Public Records for the State of Massachusetts, a large quantity of old books and publications were transferred to the Historic Document Center, thus freeing valuable space in the vault at Town Hall. Genealogy is researched by an able and enthusiastic staff at the Center and many referrals are made to them by this office. We expect to have a mutual catalog system with the Center thereby providing an interplay of services for the townspeople.

A review and codification of general town by-laws commenced in December with the Clerk's supervision. The move was sponsored by the Selectmen who contracted with Dr. Edwin Gere of Gere Associates, Amherst, Mass., the successful bidder, who expects to complete the project by mid-1979.

We have embarked on an ambitious dog licensing program resulting in 327 more dogs licensed in 1978 than in 1977. This has provided increased revenue for the town and greater assurance of control over the dog population which approaches 1,200 in Boxford.

ANNUAL TOWN MEETING May 9, 1978

Voters of the Town of Boxford met at the Masconomet Regional High School on May 9, 1978. Moderator DeWitt T. Minich called the meeting to order at 8:05 p.m. The Reverend Norman Crook led voters in prayer and a tribute to the memory of the late Jack Johnson. The articles of the warrant were disposed of as follows:

ARTICLE 1 - Bills of charge.

Upon motion made and duly seconded, it was VOTED to raise and appropriate the sum of \$2,661.88 to be paid to Police Chief Douglas A. Warren as retroactive pay covering the period from January 1, 1975 through June 30, 1976.

By voice unanimously.

ARTICLE 2 - To hear and act on the reports of the Town Officers and Committees.

Upon motion made and duly seconded, it was VOTED to accept the reports.

By voice unanimously.

ARTICLE 3 - To act on the proposed budget and see what sums of money the Town will vote to raise and appropriate for the use of several departments for the current fiscal year, to wit: General Government, Protection of Persons and Property, Aid and Relief, Schools and Libraries, Highways, and all other necessary and proper expenses arising during said fiscal year.

Upon motion made and duly seconded, it was VOTED to raise and appropriate the sum of \$3,132,353 as presented with Finance Committee recommendations and the following amendment:

1978-1979 Budget

	Proposed	Accepted
Police Department	\$148,609	\$152,435
Soldiers Graves	250	500

By voice unanimously.

A second amendment was moved and duly seconded as follows: To direct the Board of Selectmen to appoint a committee to study the Jonathan Tyler Barker Fund and to recommend to the town at the next annual town meeting a course of action consistent with the wishes of the Barker Fund Trustees and at no cost to the town.

VOTED by voice unanimously.

Original motion approved by voice vote.

ARTICLE 4 - To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1978, in accordance with

the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

Upon motion made and duly seconded, it was VOTED to authorize the Town Treasurer to borrow money, etc., as printed in Article 4.

By voice, unanimously.

ARTICLE 5 - To see if the Town will vote to appropriate the sum of \$1,711.88 received as State Aid for Libraries for the use of the Boxford Town Library.

Upon motion made and duly seconded, it was VOTED to appropriate the sum of \$1,711.88 for the use of the Town Library.

By voice unanimously.

ARTICLE 6 - To see if the Town will vote to appropriate the sum of money received from the County on account of dog licenses for the use of the Boxford Town Library.

Upon motion made and duly seconded, it was VOTED to pass over the article.

By voice unanimously.

ARTICLE 7 - To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,000.00 for the continuation of a program of cataloguing and micro-filming the Towns' vital records, under the supervision of the Town Clerk.

Upon motion made and duly seconded, it was VOTED to raise and appropriate the sum of \$1,000.00.

By voice.

ARTICLE 8 - To see if the Town will vote to amend Article 8, Section 7, of the Town Bylaws voted on Article 2 of the March 4, 1929 Town Warrant and approved by the Attorney General's Office 6/29, to include the words "place or push any snow or ice into or across any street within the Town;" said Article to now read, "No person, not employed by the Department of Public Works, shall lay, throw, place or push any snow or ice into or across any street within the Town."

Upon motion made and duly seconded, it was VOTED to amend Article 8, Section 7, of the Town Bylaws voted on Article 2 of the March 4, 1929 Town Warrant and approved by the Attorney General's Office 6/29, to include the words "place or push any snow or ice into or across any street within the Town;" said Article to now read, "No person, not employed by the Department of Public Works, shall lay, throw, place or push any snow or ice into or across any street within the Town in a manner which may obstruct the public way or constitute a safety hazard."

By voice, unanimously.

ARTICLE 9 - To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to purchase one Cab & Chassis (27,500 GVW) to be used by the Department of Public Works.

Upon motion made and duly seconded, it was VOTED to transfer from Federal Revenue Sharing the sum of \$11,188.

By voice unanimously.

ARTICLE 10 - To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to purchase a six (6) cubic yard Dump Body for the above truck, referred to in Article 9.

Upon motion made and duly seconded, it was VOTED to transfer from Federal Revenue Sharing the sum of \$2,950.

By voice unanimously.

ARTICLE 11 - To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to purchase a six (6) cubic yard Sander Body for the truck referred to in article 9.

Upon motion made and duly seconded, it was VOTED to transfer from Federal Revenue Sharing the sum of \$5,095.

By voice unanimously.

ARTICLE 12 - To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to purchase a one (1) Ton Roller with Trailer.

Upon motion made and duly seconded, it was VOTED to transfer from Federal Revenue Sharing the sum of \$3,737.

By voice.

ARTICLE 13 - To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,550.00 to replace a ten (10) year old Transceiver used in Police Cruiser #53.

Upon motion made and duly seconded, it was VOTED to transfer from Federal Revenue Sharing the sum of \$1,550.

By voice unanimously.

ARTICLE 14 - To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,216.00 for the purchase of a five (5) watt dual frequency portable with vehicle charger, to be used in the Fire Department's Engine #5.

Upon motion made and duly seconded, it was VOTED to transfer from Federal Revenue Sharing the sum of \$1,216.

By voice.

ARTICLE 15 - To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$34,528.00 to meet Chapter 356 State Aid allotment, said money when reimbursed, to be credited to the General Account.

Upon motion made and duly seconded, it was VOTED to transfer from Surplus Revenue the sum of \$34,528.

By voice unanimously.

ARTICLE 16 - To see if the Town will vote to raise and appropriate or transfer from the Road Machinery Fund, the sum of \$, to be added to the Road Machinery Account.

Upon motion made and duly seconded, it was VOTED to pass over the article.

By voice unanimously.

ARTICLE 17 - To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$30,687.00, as a fund for resurfacing roads.

Upon motion made and duly seconded, it was VOTED to pass over the article.

By voice unanimously.

ARTICLE 18 - To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the repair of the Middleton Road Bridge near Main Street.

Upon motion made and duly seconded, it was VOTED to raise and appropriate a sum of \$4,153.55 and transfer a sum of \$346.45 from the Lockwood Lane Bridge Account, Article 17 of the 1976 Town Meeting, for a total of \$4,500.

By voice.

ARTICLE 19 - To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to reconstruct a section of Main Street at the intersection of Sheffield Road.

Upon motion made and duly seconded, it was VOTED to raise and appropriate the sum of \$13,500, per drawing on file with Town Clerk.

By voice.

ARTICLE 20 - To see if the Town will vote to adopt the following Bylaw: "There shall be no Street or Road which is to be used in the Town of Boxford as a Public Way, laid out, constructed or reconstructed, or accepted as a Town Way, with less than a twenty (20) foot paved surface with three (3) foot shoulders on both sides, and an additional three (3) feet unobstructed distance on the outer radii of curves.

Upon motion made and duly seconded, it was VOTED to pass over the article.

By voice.

ARTICLE 21 - To see if the Town will vote to raise and appropriate \$5,936.00 for the use of the Tri-Town Council on Youth, Inc., or take any other action thereon.

Upon motion made and duly seconded, it was VOTED to raise and appropriate the sum of \$5,936.

By voice.

ARTICLE 22 - To see if the Town will vote to adopt the following Bylaw: under the provisions of Chapter 40, Section 6-N, amended by Chapter 693, Acts of 1977: "To authorize the Board of Public Works to make repairs to private ways that have been open to the public for six (6) years or more. Such repairs to be made at Town expense, provided that:

1. Such way shall continue to be open to the public;

2. The work is required by public necessity;
3. It exclude construction or reconstruction of such ways;
4. Work on drainage include only the clearing of obstructions in existing drains;
5. The Town be released and held harmless by all abutting owners on account of any damage whatever caused by or incident to such repairs."

Upon motion made and duly seconded, it was VOTED to adopt the Bylaw.

By voice unanimously.

ARTICLE 23 - To see if the Town will amend its Bylaws to replace the Facilities Planning and Building Committee as established by Article 9 of the November 18, 1974 Special Town Meeting, and the School Building Committee as established by Article 21A of the March 7, 1960 Annual Town Meeting, with a Facilities Planning Committee and a Facilities Building Committee (to include schools), said committees to be established in the following manner, and to be charged with the designated areas of responsibilities:

Facilities Planning Committee

Section 1. A committee shall be appointed by the Selectmen (a) to study both the current and the future needs of the Town with regard to publicly-used facilities, (b) to recommend to the Town an integrated plan for construction and modification of all Town facilities, and (c) to continue to update such a plan as conditions warrant.

Section 2. The committee shall consist of five members at large, appointed by the Selectmen. Terms of office shall be five (5) years, the term of one member expiring each year.

Section 3. In making committee appointments, the Selectmen shall make every reasonable effort to obtain representation of the various geographical sections of the Town.

Section 4. The committee shall report its recommendations to the Town at each annual meeting and to the Board of Selectmen at other times, as may be appropriate.

Facilities Building Committee

Section 1. A committee shall be appointed to coordinate and oversee the expenditure of funds appropriated by the Town for study of project construction or modification of any Town facility, including school facilities.

Section 2. The responsibilities of the committee shall include the functions, duties and authority necessary for appraisals, securing of options, site acquisition, design, construction and original equipping, and obtaining professional and technical assistance.

Section 3. The committee shall consist of five (5) regular members, three (3)

at large to be appointed by the Selectmen for three (3) year terms, with the term of one (1) member to expire each year, and two (2) to be appointed by and from the Facilities Planning Committee.

Section 4. Upon appropriation by the Town of funds to meet the need of a specific department, board or committee, this Committee shall be augmented by the addition of two (2) ad hoc members to serve for the duration of the project. The ad hoc members shall be appointed by and from the concerned organization.

Section 5. None of the above wording shall be construed as preventing participation of organization representatives or other concerned citizens in the work of the Committee, as observers, advisors or implementors.

An amendment was moved and seconded as follows: The Town Facilities Planning and Building Committee, as established by Article 9 of the November 18, 1974 Special Town Meeting, be hereby dissolved.

A motion to move the question was made and duly seconded.

VOTED by voice.

Upon motion made and duly seconded, the amendment passed by ballot vote, 217 affirmative and 208 opposed.

A second motion to move the original question was made and duly seconded.

VOTED by hand count, 236 affirmative, 90 opposed.

Upon motion made and duly seconded, it was VOTED to dissolve the Town Facilities Planning and Building Committee.

By hand count, 192 affirmative and 177 opposed.

ARTICLE 24 - To see if the Town will vote to raise and appropriate \$3,422.48, to be expended by the Department of Public Works, to initiate a Town-run recycling center at the Landfill site, to include three (3) bunkers, appropriate signs, a town mailing and a used trailer, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED to raise and appropriate the sum of \$3,422.48.

By voice.

ARTICLE 25 - To see if the Town will vote the following: To acquire as open space a certain parcel of land of approximately thirty (30) acres located off Surrey Lane and known as "Long Hill;" to raise and appropriate the sum of \$4,000 to obtain appraisals of said parcel; and to instruct the Conservation Commission and/or Planning Board to develop an approved Open Space Plan for the purpose of qualifying for State Aid for this acquisition.

Article defeated by voice vote.

Upon motion made and duly seconded, it was VOTED to adjourn the meeting at 12:06 a.m. until 8:00 p.m. on Wednesday, May 10, 1978.

Registered voters attending the meeting were 425.

Moderator DeWitt T. Minich called the second session of the Annual Town Meeting to order at 8:10 p.m. on May 10, 1978.

Upon motion made and duly seconded, it was VOTED that all four library articles be discussed at once but separate votes be taken on each article.

By voice.

ARTICLE 26 - To see if the Town will accept the conclusion of the Library feasibility study directed by the Town in May, 1977. The conclusion is that expansion of library services at the "Cumming's" property is neither practical nor in the best interest of the Town and that it be excluded from consideration for a future Town Library.

Upon motion made and duly seconded, it was VOTED to accept the conclusion of the Library feasibility study.

By hand count, 234 affirmative and 180 opposed.

ARTICLE 27 - To see if the Town will direct the Library Trustees to plan for construction of a new Village Library on the "Alcott" property.

Article defeated by hand count vote, 78 affirmative, 319 opposed.

ARTICLE 28 - To see if the Town will direct the Library Trustees to plan for construction of a new Library at the Town Center with the expectation of its completion, of closing the branch libraries in Boxford Village and West Boxford.

Upon motion made and duly seconded, it was VOTED to direct the Library Trustees to plan for construction of a new Library at the Town Center.

By hand count, 220 affirmative and 192 opposed.

ARTICLE 29 - To see if the Town will raise and appropriate or transfer from available funds the sum of \$45,000 to provide all architectural design and development, plans, specifications and final construction bids for a new Town Library of 6,000 square feet; these final bids to be available to the Town for action on or before the annual Town Meeting in May, 1979.

Upon motion made and duly seconded, it was VOTED to raise and appropriate the sum of \$41,950.

By hand count, 219 affirmative, 178 opposed.

ARTICLE 30 - To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,500.00 for professional site studies of the East Village and the Town Center. Said monies to be expended by the Facilities Planning Committee.

Upon motion made and duly seconded, it was VOTED to raise and appropriate the sum of \$2,500.00 for professional site studies of the East Village and the Town Center. Said monies to be expended by the Board of Selectmen.

By voice vote.

ARTICLE 31 - To see if the Town will vote to raise and appropriate or transfer from available funds, or funds to become available, a sum of money. Such sum to be expended at the discretion of the "East Fire Station Building Committee;" said committee to be appointed by the Board of Selectmen and charged with the responsibility of representing the Town in any and all matters pertaining to planning, location and designing a new fire station in the east end of Boxford,

and to return at the next Annual Town Meeting with final plans and a firm bid on that station.

Upon motion made and duly seconded, it was voted to raise and appropriate the sum of \$6,750.78, transfer the sum of \$1,557.24 from the West Boxford Fire Station Building Account, and transfer the sum of \$191.98 from the West Boxford Fire Station Equipment Account, for a total of \$8,500. Such sum to be expended at the discretion of the "East Boxford Fire Station Building Committee;" said committee to be appointed by the Board of Selectmen and charged with the responsibility of representing the Town in any and all matters pertaining to planning, location and designing a new fire station in the east end of Boxford, and to return at the next Annual Town Meeting with final plans and, at the Committee's option, a firm bid on that station.

By voice.

ARTICLE 32 - To see if the Town will vote to raise and appropriate or transfer from available funds, or funds to become available, a sum of money to purchase a new fire engine to replace Engine #4, and to authorize the Board of Selectmen to dispose of the present Engine #4, (a 1958 vehicle) in any manner which they deem advisable.

Upon motion made and duly seconded, it was VOTED to raise and appropriate the sum of \$28,000 and to transfer the sum of \$50,000 from the Stabilization Funds, for a total of \$78,000, and authorize Selectmen to dispose of Engine #4, etc.

By voice, 4 dissenting votes.

ARTICLE 33 - To see if the Town will vote to adopt the present Boxford Zoning Bylaw and Map, on file with the Town Clerk, and so identified.

Explanation - This article is designed to establish a proper base for the succeeding zoning amendments.

Upon motion made and duly seconded, it was VOTED to pass over the article.

By voice unanimously.

Upon motion made and duly seconded, it was voted to adjourn the meeting at 11:35 p.m. until 8:00 p.m. on Thursday, May 11, 1978.

Registered voters attending the meeting were 451.

Moderator DeWitt T. Minich called the third session of the Annual Town Meeting to order at 8:08 p.m. on May 11, 1978.

ARTICLE 34 - To see if the Town will vote to amend the present Boxford Zoning Bylaw by adopting the proposed amendments dated May 1, 1978, and on file with the Town Clerk, or to act otherwise.

Explanation - This article is designed to comply with Chapter 808 of the Acts of 1975 entitled "The Zoning Act." This new state law requires all cities and towns to bring their local ordinances and bylaws into compliance before June 30, 1978. The text and map cited in the article are identical to the present zoning bylaw except for certain minimal changes.

An amendment was moved and seconded as follows: On Page 1 of the pro-

posed amendments, Paragraph 1, add the words "housing for senior citizens" following the phrase "to facilitate the adequate provision of transportation."

A motion to move the question was made and duly seconded.

VOTED by voice.

Upon motion made and duly seconded, the amendment passed by voice vote.

A second amendment was moved and seconded to postpone further action on this article until the next special town meeting.

VOTED by hand count, 74 affirmative, 38 opposed.

Upon motion made and duly seconded, it was voted to pass over the article.

By hand count, 79 affirmative, 28 opposed.

ARTICLE 35 - To see if the Town will vote to amend Section X-B of the Boxford Zoning Bylaw by striking the phrase "including Variances for use" following the phrase "to hear and decide petitions for variances."

Explanation - The Planning Board feels that the optional provision of Chapter 808 would strengthen our Zoning Bylaw.

Upon motion made and duly seconded, it was VOTED to pass over the article.

By voice unanimously.

ARTICLE 36 - To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purchase of gasoline tanks and pumps for the use of Town Vehicles.

Article defeated by hand count vote, 42 affirmative and 54 opposed.

ARTICLE 37 - To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$6,000.00 to purchase and equip a new sedan to be used as a police car, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED to transfer from Federal Revenue Sharing the sum of \$6,000.

By voice unanimously.

ARTICLE 38 - To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to purchase a new radar unit. Said sum to be returned to the General Fund upon receipt of reimbursement.

Upon motion made and duly seconded, it was VOTED to raise and appropriate \$300 and to transfer from Surplus Revenue the sum of \$1,000, a total of \$1,300, for the purchase of a new radar unit, said purchase to be made only after Federal Funds of \$1,000 towards this purchase have been guaranteed by the Governor's Highway Safety Bureau; said \$1,000 to be returned to Surplus Revenue upon receipt of reimbursement.

By voice.

ARTICLE 39 - To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to purchase a breathalyzer.

Upon motion made and duly seconded, it was VOTED to raise and appropriate \$200 and to transfer from Surplus Revenue the sum of \$1,000, a total of \$1,200, for the purchase of a breathalyzer, said purchase to be made only after Federal Funds of \$1,000 towards this purchase have been guaranteed by the Governor's

Highway Safety Bureau; said \$1,000 to be returned to Surplus Revenue upon receipt of reimbursement.

By voice.

ARTICLE 40 - To authorize the Board of Selectmen to execute any deeds and other instruments which they deem necessary or desirable to establish the common boundary between land of the Town of Boxford and land of Earle Blake and Avis E. Blake or their successors or assignees, located on Main Street in West Boxford, as more fully shown on a plan of land entitled "Plan of Land in Boxford, prepared for Town of Boxford and Earle and Avis Blake, Scale 1" - 10 ft., April 13, 1978, Essex Survey Service, Inc., 47 Federal Street, Salem, Mass." and to convey to Earle Blake and Avis E. Blake, their successors or assignees, and easement for the maintenance and use of the well as shown on said plan, and to accept from Earle Blake and Avis E. Blake, or their successors or assignees, an easement for the purpose of maintaining and using the septic system as shown on said plan. Plan on file with the Town Clerk.

Upon motion made and duly seconded, it was VOTED to authorize the Board of Selectmen to execute any deeds, etc.

By hand count, 93 affirmative and 0 opposed.

ARTICLE 41 - To see if the Town will vote to raise and appropriate \$3,000.00 to hire outside assistance in rewriting and reprinting the Town Bylaws, said work to be performed under the supervision of the Town Clerk, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED to raise and appropriate the sum of \$3,000 to hire outside assistance in compiling, rewriting and reprinting the Town Bylaws, said work to be performed under the supervision of the Town Clerk.

By voice.

ARTICLE 42 - To see if the Town will vote to amend Article 9, Section 12, of the October 1, 1946 Special Town Meeting, by substituting in Section 1, the words "Inspector of Buildings" for Building Inspector, and by deleting the words "in April" from said same section. The rest of this bylaw to remain the same.

Upon motion made and duly seconded, it was VOTED to pass over the article.

By voice.

ARTICLE 43 - To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to complete a municipal audit in conformity with Federal Revenue Sharing requirements, and to authorize the Selectmen to engage outside auditors.

Upon motion made and duly seconded, it was VOTED to raise and appropriate the sum of \$7,500.

By voice.

ARTICLE 44 - To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Finance Committee Reserve Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED to transfer the sum of \$22,000 from Surplus Revenue.

By voice.

ARTICLE 45 - To see if the Town will vote to raise and appropriate a suitable sum to be added to the Stabilization Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED to pass over the article.

By voice.

ARTICLE 46 - To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED to adjourn the meeting at 10:50 p.m.

Registered voters attending the meeting were 132. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

FRANK H. WEATHERBY
Town Clerk

SPECIAL TOWN MEETING**May 9, 1978**

Voters of the Town of Boxford met at the Masconomet Regional High School on May 9, 1978. Moderator DeWitt T. Minich called the Meeting to order at 7:40 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1 - To see if the town will vote to accept the sum of \$7,695, recorded as Receipts Reserved for Appropriations, to be transferred to the Snow Removal Account.

Upon motion made and duly seconded, it was VOTED to accept the article.

By voice unanimously.

ARTICLE 2 - To see if the town will vote to raise and appropriate or transfer from Free Cash the sum of \$13,166.11 to cover the cost of emergency snow removal in compliance with the provisions of Chapter 44, Section 31, and the instructions of the Director of Accounts.

Upon motion made and duly seconded, it was VOTED to transfer from Free Cash the sum of \$13,166.11

By voice unanimously.

ARTICLE 3 - To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED to adjourn at 7:45 p.m.

By voice unanimously.

Registered voters attending the meeting were 60. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

FRANK H. WEATHERBY

Town Clerk

SPECIAL TOWN MEETING**June 27, 1978**

Voters of the Town of Boxford met at the Masconomet Regional High School field house on June 27, 1978. Moderator DeWitt T. Minich called the meeting to order at 7:45 p.m. and, in the absence of a clergyman, a moment of silent prayer was observed. The articles of the warrant were disposed of as follows:

ARTICLE 1 - To see if the town will vote to amend its Zoning Bylaw by adopting the proposed amendments dated June 7, 1978 which are on file in the office of the Town Clerk; or to take any other action relative thereto.

Explanation: The proposed amendments are designed to bring the Zoning Bylaws into compliance with a new state law, Chapter 808 of the Acts of 1975. This law requires compliance by June 30, 1978. The Planning Board believes that the proposed changes satisfy this requirement while maintaining all of the protections and rights of our existing Zoning Bylaws.

Amendments by the Planning Board were moved and duly seconded as follows:

On Page 21A, Section VI - I - 3, change the word "objectional" to "objectionable."

On Page 22, Section VII - B, second line, insert after word "dwellings;" "except as provided in G. L. Ch. 40A, Section 3, and,"

On Page 26, Section C, line 8, change "at" to "in."

An amendment was made and duly seconded to insert the word "legally" between "be" and "buildable" on Page 15, Section 2 - c - 2, line 3.

The amendments were voted by voice vote. VI 15

Upon motion made and duly seconded, it was VOTED to approve Article 1 as amended.

By hand count, 520 yes, 8 no.

ARTICLE 2 - To see if the town will vote to make the following transfers of funds from budgets voted at the Annual Town Meeting, 5/10/77: \$3,000.00 from Town Accountant to Town Counsel; \$2,000.00 from Town Accountant to Road Machinery Maintenance; \$916.25 from Dutch Elm Disease Control to Tax Collector; \$1,470.00 from Tree Warden to Planning Board; \$2,500.00 from Veterans Benefits, \$900.00 from Street Lighting to Police Department; \$800.00 from Brush Days, \$530.00 from Tree Warden and \$500.00 from General Highway, for a total of \$1,830.00 to the Fire Department, or take any other action thereto.

Upon motion made and duly seconded, it was VOTED to approve the article amended as follows:

To make the following transfers of funds from budgets voted at the Annual Town Meeting, 5/10/77: \$3,000.00 from Town Accountant to Town Counsel;

\$2,000.00 from Town Accountant to Road Machinery Maintenance; \$916.25 from Dutch Elm Disease Control to Tax Collector; \$1,387.54 from Veterans Benefits to Planning Board; \$2,500.00 from Veterans Benefits, \$900.00 from Street Lighting and \$1,600.00 from Surplus Revenue, for a total of \$5,000.00 to the Police Department; \$800.00 from Brush Days, \$530.00 from Tree Warden, and \$500.00 from General Highway, for a total of \$1,830.00 to the Fire Department; \$850.00 from Surplus Revenue to Town Clerk; and \$5,067.10 from Surplus Revenue to Road Machinery Fund.

By voice vote.

ARTICLE 3 - To see if the town will vote the following:

To rescind the vote under Article 26, 27 and 28 of the Warrant for the 1978 Annual Town Meeting; to direct the Library Trustees to delay any action under Article 29 of said Warrant pending further town meeting action and the outcome of the referendum question on the subject of Town library facilities; to refer to the Planning Board as provided in the Massachusetts General Laws, Chapter 41, Section 81-I, the matter of East and West Village library facilities and to direct said Board to report its findings and recommendations to the Town at or before the 1979 Annual Town Meeting.

The above referenced warrant articles were as follows:

ARTICLE 26: Voted to accept the conclusion of the Library feasibility study directed by the Town in May 1977. The conclusion is that expansion of library services at the "Cummings" property is neither practical nor in the best interest of the Town and that it be excluded from consideration for a future Town Library.

ARTICLE 27: Voted not to direct the Library Trustees to plan for construction of a new village library on the "Alcott" property.

ARTICLE 28: Voted to direct the Library Trustees to plan for construction of a new Library at the Town Center with the expectation of its completion, of closing the branch libraries in Boxford Village and West Boxford.

ARTICLE 29: Voted to raise and appropriate the sum of \$41,950.00 to provide all architectural design and development, plans, specifications and final construction bids for a new Town Library of 6,000 square feet; these final bids to be available to the Town for action on or before the Annual Town Meeting in May 1979.

Or to take whatever action is necessary in the legal opinion of the Town to carry out the intent of the above.

A motion to move the question was made and duly seconded.

VOTED by hand count, 509 yes, 48 no.

Upon motion made and duly seconded, it was VOTED to approve the main article as printed.

By hand count, 367 yes and 223 no.

ARTICLE 4 - To see if the Town will vote to require that the Selectmen petition

the General Court of the Commonwealth of Massachusetts to put on the ballot for the next Annual Town Meeting the following binding referendum questions:

Vote for **one** of the following:

Shall the Library Trustees be directed to maintain library facilities in both the East and West Villages in accordance with the recommendation of the Planning Board as given in the 1978 Annual Town Report?

Shall the Library Trustees be directed to plan for construction of a new library at the Town Center with the expectation at its completion, of closing the branch libraries in Boxford Village and West Boxford?

Or to take whatever action is necessary in the legal opinion of the Town to carry out the intent of the above.

A motion to move the question was made and duly seconded.

VOTED by hand count, 359 yes and 146 no.

Upon motion made and duly seconded, it was VOTED to approve the main article as printed.

By hand count, 481 yes, and 16 no.

ARTICLE 5 - To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money for publication of the newly adopted Zoning Bylaw and Map.

Upon motion made and duly seconded, it was VOTED to raise and appropriate the sum of \$1,250.00.

By voice vote.

Upon motion made and duly seconded, it was VOTED to adjourn the meeting at 11:08 p.m.

Registered voters attending the meeting were 649. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

FRANK H. WEATHERBY
Town Clerk

TO BE RAISED AND APPROPRIATED

Article 5	\$1,250.00	
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TOTAL TO BE RAISED AND APPROPRIATED		\$1,250.00
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TRANSFERS

Article 2	\$20,050.89	
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TOTAL TO BE TRANSFERRED		\$20,050.89
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A true record.

ATTEST:

FRANK H. WEATHERBY
Town Clerk

BUDGET APPROVED FOR 1978-1979**General Government**

Selectmen	\$ 19,100	
Clerical Pool	11,435	
Town Clerk	1,740	
Registrars	1,325	
Elections	1,525	
Town Counsel	6,000	
Planning Board	3,445	
Appeals Board	540	
Recreation Committee	1,400	
Child Guidance	2,697	
Council on Aging	875	
Conservation Commission	100	
TOTAL		\$ 50,182

Finance

Accountant	\$ 5,890	
Treasurer	6,713	
Tax Collector	11,739	
Assessors	15,135	
Finance Committee	100	
TOTAL		\$ 39,577

Public Safety

Police Dept.	\$ 152,436	
Fire Dept.	37,743	
Communications	48,540	
Dog Officer	1,800	
Inspector of Animals	225	
Building Inspector	5,000	
Electrical Inspector	2,000	
Gas Inspector	300	
Board of Health	12,979	
Civil Defense	100	
Ambulance Service	7,400	
TOTAL		\$ 268,523

Schools

Elementary	\$ 955,117	
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Masconomet	1,451,432	
Regional Vo-Tech	<u>20,454</u>	
TOTAL		\$2,427,003

Libraries	\$ 58,200	
TOTAL		\$ 58,200

Dept. of Public Works

Road Resurfacing & General Repair	\$ 93,979	
Snow & Ice	50,425	
Landfill	7,341	
Tree Dept.	9,535	
General Operation Expense	27,752	
Equipment Operation	29,027	
Town Buildings & Grounds	<u>12,080</u>	
Gross Operating Budget	\$230,139	

Less Transfer From Road Machinery Account	<u>(17,532)</u>	
--	-----------------	--

NET OPERATING BUDGET \$212,607

Footnotes to D.P.W.

1. Operating Budget	\$ 230,139	
Chapter 356 Warrant Art.	<u>34,529</u>	
TOTAL D.P.W. FUNDS	\$264,668	

2. Budget Detail:

Salaries & Wages	\$ \$86,702	
Materials	93,714	
Equipment Hire	27,000	
Gas & Oil	6,300	
Tires	750	
Maint. & Repair Bldgs.	3,987	
Maint. & Repair Equip.	19,775	
Utilities	7,344	
Insurance	8,633	
Street Lighting	3,323	
Town Equipment	1,200	
Other	<u>5,940</u>	
TOTAL	\$264,668	

Unclassified

General Insurance	\$ 4,296
Health & Life Insurance	29,010
Town Cemetery	50
Village Cemetery	300
Brookside Cemetery	100
Mt. Vernon Cemetery	100
Soldiers Graves	500
Harmony Cemetery	200
Veterans Benefits	5,000
Selectmen's Contingency	1,500
Interest on Loans	5,225
Retirement Pensions	1,130
Police Station Note	25,000
Town Reports	3,000
Memorial Day	700
Town Forest	100
Historic Dist. Comm.	50

TOTAL

\$76,261

GRAND TOTAL TOWN BUDGET

\$ 3,132,353

Additional Items

Article 1	\$2,661.88
Article 7	1,000.00
Article 18	4,153.55
Article 19	13,500.00
Article 21	5,936.00
Article 24	3,422.48
Article 29	41,950.00
Article 30	2,500.00
Article 31	6,750.78
Article 32	28,000.00
Article 38	300.00
Article 39	200.00
Article 41	3,000.00
Article 43	7,500.00

TOTAL

\$120,874.69

TOTAL TO BE RAISED AND APPROPRIATED

\$3,253,227.69

Transfers

Budget	17,532.00
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Article 5	1,711.88	
Article 9	11,188.00	
Article 10	2,950.00	
Article 11	5,095.00	
Article 12	3,737.00	
Article 13	1,500.00	
Article 14	1,216.00	
Article 15	34,528.00	
Article 18	346.45	
Article 31	1,557.24	
Article 31	191.98	
Article 32	50,000.00	
Article 37	6,000.00	
Article 38	1,000.00	
Article 39	1,000.00	
Article 44	<u>22,000.00</u>	
TOTAL		\$161,603.55

A true record.

ATTEST:

FRANK H. WEATHERBY
Town Clerk

BIRTHS AS RECORDED IN 1978

Jan. 2, 1978	Joshua Michael Wood	Michael Gray Wood Pamela Emmert Becker
Jan. 16, 1978	Jeanne Emily Puffer	Stephen Dresser Puffer Janet Elizabeth McCarthy
Jan. 18, 1978	Justin Winfield Perkins	Harry Winfield Perkins Brenda Anne Hamilton
Jan. 22, 1978	Christi Nicole Ward	John Emery Ward Kathryn Ruth Legge
Jan. 23, 1978	Joshua David Parsons	Gradye Morton Parsons Kathleen Wadley
Jan. 10, 1978	Lauren Alexandra Bass	Richard Cary Bass Janet Olive Steel
Feb. 23, 1978	Robin Jill Holmgren	Ronald Curtis Holmgren Andrea Lynne Akerblom
Feb. 16, 1978	Laura Ruth Kortegast	Robert Douglas Kortegast Patsy Clark Peterson
Mar. 10, 1978	David Stephen Smallman	David Albert Smallman Jayne Elaine Babin
Jan. 23, 1978	Richard Michael Steele	Michael Alan Steele Betsy Davis
Mar. 21, 1978	Lea Braaten Miner	Joshua Lewis Miner IV Mary Braaten
April 3, 1978	Kyle Alan Smallman	Alan Richard Smallman Janis Ann Blauser
Mar. 25, 1978	George-Michael Damien Van Cott	George Michael Van Cott Angela Marie Reale
April 30, 1978	Kelly Lyman McGarry	Nicholas Austin McGarry Marcia Chew
April 17, 1978	Michael David Flouton	David Yarrows Flouton Margaret Ann Vieira
May 2, 1978	Brian Morris Pardo	Lawrence Pardo, Jr. Mary Elizabeth Morris
May 15, 1978	Michael George Sarno	Stephen M. Sarno Leslie A. Moore
May 29, 1978	Bethany Adella Bradley	John S. Bradley Stephanie A. LeBell
May 29, 1978	Eric Howard Hawkes	Robert Arnold Hawkes Mary Ann Long
June 18, 1978	Benjamin Duncan Canonica	Patrick George Canonica Kathie Ann Duncan

TOWN CLERK

June 24, 1978	Rebecca Armitage Drake	Peter Pingree Drake Nancy Hoehn
June 30, 1978	James Francis Spath	Robert W. Spath Faith Richardson
July 7, 1978	Jarrold Newton Horne	Stephen Dean Horne, Jr. Mary Lou Newton
July 17, 1978	Stephen Paul Cappello	Paul Thomas Cappello Virginia Mary Morley
July 29, 1978	Eric John Goodwin	Michael Francis Goodwin Helen Jane Davis
July 14, 1978	Kimberly Rose Brown	Lawrence William Brown Andrea Gaudet
Aug. 10, 1978	Priscilla Stanton	Francis Anthony Stanton, Jr. Priscilla Evans
Aug. 28, 1978	Spencer Austin White IV	Spencer Austin White III Geraldine Faith Horner
May 17, 1978	Ursula Sabina Milde	Helmut Ingo Milde Leslie Faunce
July 27, 1978	Seth Stephon Brown	Craig Stephon Brown Janis Engelke
Aug. 15, 1978	Julie Beth Ginsburg	Laurence Mark Ginsburg Karen Jeanne Sloan
Aug. 19, 1978	Erin Ann Peterson	Daniel Raymon Peterson Barbara Ann Gallagher
Aug. 20, 1978	Wendy Joan Thornton	Patrick Richard Thornton Sandra Jane McConnell
Sept. 2, 1978	Thomas Ronald Burke	David Michael Burke Laurie Dole
Sept. 12, 1978	Demelza Jacquelyn White	David Joseph White Janet Louise Sullivan
Sept. 16, 1978	Bradford Alan Anthony	Peter Beale Anthony Suzanne Baker
Aug. 8, 1978	Daniel Lucien Dupuis	Lucien Dupuis Lise Marie Boucher
Sept. 1, 1978	Christine Jenifer Bartels	George Alfred Bartels Vivienne Munce
Sept. 20, 1978	David Wishnack	Stephen Warren Wishnack Carole Luciano
Sept. 6, 1978	Kent Ryan Geisel	John Richard Geisel, Jr. Patricia Ane Roberts
Oct. 14, 1978	Robert Joseph Ignatowicz	Robert Joseph Ignatowicz Virginia Bertha LeBlanc
Sept. 4, 1978	Jane Marie Yannetti	Joseph Anthony Yannetti

Sept. 16, 1978	Jennifer Lynne Anderson	Kathleen Charlotte McNeil Leonard Godfrey Anderson Jo Ann Meyer
Oct. 19, 1978	Stephen Andrew Stickney	Kerry Christopher Stickney Judith Ann Pellicelli
Oct. 23, 1978	Richard Lucius	Richard Philip Lucius Martha Washburn Hume
Nov. 8, 1978	Kendra Elizabeth Dwenger	Kemper Dwenger Sandra Gillan
Nov. 11, 1978	Jaclyn Honor Hernandez	John Gerald Hernandez Terrie Ann McMahon

MARRIAGES RECORDED 1978

Jan. 22, 1978	Robert A. Goodwin	
	Janice E. Pasquale	Boxford
April 8, 1978	Stephen J. McGee	
	Nancy J. Gormley	Billerica
April 8, 1978	Robert D. Bernstein	
	Lynn Ann Feulner	Topsfield
April 29, 1978	Eugene H. Gieda	
	Frederica Melzar	Boxford
May 6, 1978	John Weigel, Jr.	
	Joyce Curtis	Topsfield
May 6, 1978	H. Scott Jeffers	
	Deborah A. Dolan	Peabody
May 6, 1978	R. Michael Fitzgerald	
	Laura A. Decker	Topsfield
May 13, 1978	John M. Hume	
	Janice C. Weyland	Boxford
May 14, 1978	Bruce Frederick Moulton	
	Darlene Shirley Driscoll	Topsfield
May 17, 1978	George K. Darling	
	Barbara J. Aprea	Topsfield
May 20, 1978	David A. McClung	
	Cathy Stoutermire	Wakefield
June 3, 1978	James A. Richards	
	Karen M. McDonough	Georgetown
June 3, 1978	James T. Kenny	
	Suzanne P. Barr	Topsfield
June 9, 1978	Fred N. Newman	
	Yvone Ground	Boxford

TOWN CLERK

June 10, 1978	John Fowler Maxfield IV. Elanie Anne Dixon Waltham
June 10, 1978	Stephen Moser Ann J. Wright Topsfield
June 18, 1978	Neil Michael O'Donnell Karen Diane Johnson Danvers
July 22, 1978	Robert A. Humphrey Marilyn Roberts Topsfield
July 22, 1978	Wayne David Skelley Kathleen Grace Hagen Lawrence
July 22, 1978	Kevin F. Blair Patricia C. Chulada North Andover
July 29, 1978	Frederick James Lessing, Jr. Karen Ann Trust Ipswich
July 30, 1978	William Allen Wood Pamela Jean Walters Topsfield
Aug. 6, 1978	Philip J. Wysocki Mary E. Davidson (Kelley)..... Boxford
Aug. 19, 1978	Joseph R. Gore, Jr. Deborah S. Ingalls..... Danvers
Sept. 9, 1978	Joseph Brian Stone Deidre M. Wertz..... Andover
Sept. 9, 1978	Dennis O. Getz Charlotte Melino Boston
Sept. 16, 1978	Peter Whitworth Knowles Karen Anne Scollard No. Andover
Sept. 23, 1978	Joseph F. Swales Suzan M. Peterson Boxford
Sept. 28, 1978	Richard J. Wansker Janet M. Goodhue (McCusker) Lynnfield
Sept. 30, 1978	Stanley L. Bertolino Joyce C. Hopping Boxford
Sept. 30, 1978	Edmund C. Berk, Jr. Leanne J. Gilbert Topsfield
Oct. 21, 1978	Paul G. Trumbour Suzanne R. Haywood Salem
Oct. 22, 1978	Gary John Grant Audrey Marie Cesareo Topsfield

DEATHS AS RECORDED IN 1978

		Yrs.	Mos.	Days
Feb. 3, 1978	Olive A. Wanamaker (Starbird)	84	--	--
Jan. 15, 1978	Addie M. Spofford (Foster)	92	6	29
March 3, 1978	Robert Emmett Turner	66	7	13
April 12, 1978	Margaret Fiske Loring	36	0	17
March 16, 1978	Estelle Spoerl (Wilkinson)	81	7	0
April 14, 1978	Alice E. Riggs	84	8	29
May 5, 1978	Harold R. Johnson	63	4	4
May 21, 1978	Elizabeth Buckley (Reich)	85	1	16
July 8, 1978	Alan M. Shepard	19	--	--
July 29, 1978	John H. Furlong	17	8	11
Sept..24, 1978	Peter Kirshman	46	11	9
Oct. 13, 1978	Alfred Lee Williams	36	11	22
Dec. 10, 1978	Alfred R. Ackerman, Jr.	67	--	--

DOG LICENSES — 1978

324 Male	@3.00 =	\$ 972.00
71 Female	@6.00 =	426.00
389 Spayed Females	@3.00 =	1,167.00
9 Kennel (Up to 4 dogs)	@10.00 =	80.00
5 Kennel (Up to 10 dogs)	@25.00 =	125.00
3 Kennel (Over 10 dogs)	@50.00 =	150.00
Total		<u>\$2,920.00</u>
Fees, Town Clerk		<u>280.00</u>
Remitted		\$2,640.00

FISH AND GAMES LICENSES — 1978

75 Resident Citizen Fishing	@8.25 =	\$ 618.75
22 Resident Citizen Hunting	@8.25 =	181.50
20 Resident Citizen Sporting	@13.50 =	270.00
7 Resident Citizen Minor Fishing	@6.25 =	43.75
1 Resident Alien Fishing	@11.25 =	11.25
3 Non-Resident Citizen/Alien Fishing	@14.25 =	42.75
2 Non-Resident Citizen 7-day Fishing	@8.25 =	16.50
1 Non-Resident Citizen Hunting	@20.25 =	20.25
4 Resident Citizen Sporting Over 70	FREE =	--
21 Massachusetts Waterfowl Stamps	@1.25 =	<u>26.25</u>
Total		\$1,231.00
Fees, Town Clerk		<u>38.00</u>
Remitted		\$1,193.00

Fees received for copies of birth, marriage, and death certificates, lien and recording filings and miscellaneous services.

Transferred to Town Treasurer \$582.55

PROTECTION OF LIVES AND PROPERTY

Communications Department

Dog Officer

Fire Department

Police Department

Civil Defense

REPORT OF THE COMMUNICATIONS DEPARTMENT

I submit the following report of activities of the Communications Department for the year of 1978. This year we have continued to improve our tape recording system with the addition of an automatic time injector and time controller for the call director and Fire and Police radio remotes. Next year a second dual time controller will be added to the system to bring the DPW radio remote and the telephone dialer alarms phone up to the same configuration as the others.

This year it became apparent that the Chief Dispatcher and myself did not have sufficient time to plan and carry out the training responsibility of this department as it is needed at this time. In order to remove some of the responsibility from the Chief Dispatcher and myself, Elizabeth Russell has been appointed Training Officer for the department. Elizabeth is completely responsible for the training of all new dispatchers and developing and up-dating all training material written, audio and visible.

In the next two years, we hope to improve on the equipment needed for fire and intrusion monitoring, record keeping and access to information. All persons desiring to install home alarms which terminate at the center either by direct line or dialer, please call 887-8136 or come in and pick up an application form. As the town has continued to grow, so has the work load at the center. This year we will have to take a hard look at some of the duties performed by this department for other departments. Duties which are not of an emergency nature and do not involve communications, but are more of a business nature, may have to be curtailed.

We had a large turnover of dispatchers this year and it caused havoc in scheduling, with many dispatchers having to work overtime and postpone vacations. I wish to thank you all for working together to see that the town continue to have emergency coverage even though you had to postpone personal plans. The following is a breakdown of Communications Department activities for 1978:

Incoming Telephone Calls

Communications Department	977
Department of Public Works	781
Fire Department	1,315
Police Department	18,267
Total Incoming Calls	21,340
Decrease in calls over 1978	1,663

Outgoing Telephone Calls

All Departments	6,600
Increase over 1978	43

Burglar and Fire Alarms

Alarms Received	495
Leased Lines	422
Telephone Dialers	73
All Alarms False Except for 2	--
Increase in Alarms over 1978	77

Persons Assisted with Information and Directions

Persons Assisted	5,840
Increase in assists over 1978	796

Radio Transmissions

All Departments Incoming and Outgoing	34,134
Increase in Transmissions over 1978	2,762

The following is a list of Department Personnel:

Full Time	Part Time	Substitute
*Harriett Cunningham	James Moore	David Smallman
**Elizabeth Russell	Mary Anne O'Donnell	Jack Greenler
***Michael Bemis	***Julie Cushing	Patricia Maker
James Ventre	Martha McLaughlin	***Sara Harwood
		***Robert Saitow
*Chief Dispatcher	**Training Officer	***Worked half year, not presently working at the center

Increase in Emergency Center activities for 1978 was 6%, not as great as last year, but still an increase. I would like to take this opportunity to express my appreciation to all dispatchers in my department for doing an excellent job. I also wish to thank the DPW, Fire and Police Departments and the Selectmen for their cooperation during the past year.

Respectfully submitted,
F. RICHARD SHAW
Communications Director

REPORT OF THE DOG OFFICER

- 106 Dog complaints were received.
 - 16 Court complaints were sought for unlicensed dogs.
 - 146 Dogs were reported lost,
 - 64 of these were located and returned to their owners.
 - 52 Dogs were buried, that had been killed on town roads.
 - 4 Dogs were buried, that had fallen through the ice and drowned.
 - 14 Dogs were delivered to a local veterinarian.
 - 2 Cats were delivered to a local veterinarian.
 - 32 Chickens
 - 3 Ducks
 - 2 Pigs
 - 5 Rabbits
- } were killed by dogs.

Stray dogs that are not claimed may be adopted for a fee of \$3.00, and the guarantee of a good home. Anyone wishing to make an adoption may contact me at Weloset Kennels, Route 97, Boxford, Ma., 887-5760.

It is the opinion of your dog officer that dog owners must take more responsibility and care of the dogs they own. It would be ideal if every dog could be under control at all times. It is the dog that runs free, often unlicensed, that causes lawsuits, or is tragically killed on the highway.

The number of licenses issued during 1978 doubled over 1977. This license increase is the result of much hard work by the Town Clerk and Town Hall. It has increased revenues to the town as well as cut down on the number of lost and unclaimed animals, thus keeping the animal control budget from increasing.

Unlicensed dogs are often needlessly disposed of due to the neglect and thoughtlessness of their owners. I urge the people of Boxford to license their dogs, thereby making it possible for me to locate the owners should the dogs become lost or injured! Owners who do not take the responsibility to license their dogs by April 1, 1979 will be dealt with accordingly.!!

Respectfully submitted,
ROBERT D. HUGHES
 Dog Officer

REPORT OF THE FIRE DEPARTMENT

The Boxford Fire Department wishes to make the following report to the citizens of Boxford for the year 1978.

Responses to Calls for Assistance:

Structural	4	Brush and Grass	37
Chimney	7	Rubbish	6
Electrical:		Investigation:	
Inside	6	Smoke in House	6
Outside	2	Smoke in Area	12
Heating	1	Gas Leak	3
Mutual Aid	4	Other	7
False Calls:		Standby	11
Schools	11	Cooking	4
Homes	7	Miscellaneous	6
Other	7	Assist Police	1
Vehicles:			
Fires	29		
Accidents	16		

Total Responses: 187

Responses by the Fire Department were up only slightly over last year. The most noticeable decrease occurring in the Electrical Outside category (12 in 1977 to 2 in 1978). We do, however, expect calls for assistance to continue to increase as the community grows. At the moment, the Fire Department is averaging about one call every two days (in 1977, one call every four days). We are projecting that by 1987 we will be averaging one call per day. In anticipation of the impact of this increase on manning, we are studying various alternatives to relying on only our present on-call work force. Included are: a limited number of full-time firefighters, utilization of other daytime Town work-forces and attempting to increase the daytime call-force. During the coming year, we will be discussing these and perhaps other possibilities with the Board of Selectmen, the Finance Committee and others in order to develop a sensible plan for meeting the fire protection needs of Boxford.

Fire Prevention: An alternative to a large firefighting force is to eliminate or at least reduce the size of fires. The Fire Prevention Group is actively pursuing these goals. Studies have been conducted by major research institutes which have shown that even with simple home fire detection and alerting devices, that property losses can be reduced by over 60% and that loss of lives and injuries

by fire can be reduced by even higher amounts. To this end we urge all homeowners who do not have even a simple home system, to get one; and those that do, to check it to make sure it will work if needed.

Many of you may be unaware of what activities a fire department is involved in exclusive of fires. They include: issuance of permits for open burning, oil burners, home fire detection systems, blasting, toy solid propellant rockets and the inspections of all schools, public buildings, oil burner installations, fire detection systems (new homes only) and consultations with many private organizations and citizens. This year 59 oil burners were inspected, 64 home fire detecting systems inspected and all schools, post offices, town hall, public works building were inspected and the results documented and reviewed with the responsible officials in order to eliminate violations.

We also urge homeowners to use their house numbers when requesting assistance and also to post these numbers in a conspicuous location at roadside. Many homes are set back a distance from the road and the delay in locating the site could cause considerable problems.

New Engine 4: At last years annual town meeting, the Town voted to replace the present Engine 4 (1958 vehicle). Bids were opened in August and the contract awarded to Gibson Fire Apparatus Company in Lawrence, Massachusetts. The bid was \$77,250.00. As you know, water is a major problem for us, this vehicle is our initial step in improving our initial response capability. Engine 4 will carry 2,500 gallons of water and is equipped with a small pump. The chassis is an R600 Mack, tandem rear wheels, power steering, air brakes and an automatic transmission. Contract delivery time was 12 months from date of award, we hop, however, to better that date.

Training: In our efforts to develop training programs that are responsive to our needs, a Training Group was formed in late 78. They have the responsibility to develop such a program. The Fall training was their first step which was well received. For the Winter 79, they have arranged for the State Firefighting Academy to conduct a 12 hour program, Tactics and Strategy for the Firefighter. During March we will be completing our "First Responder" first aid program (a State mandated program of approximately 24 hours length).

Other Departments: A call fire department has the same responsibilities as a full-time department, they are just more difficult to carry out. We would not be able to do as well as we do if it were not for the excellent cooperation received from others in the community, especially the Communications Center operators who, in addition to handling a growing number of emergency calls, act as the Fire Department's interface to others in the day-to-day business of the Fire Department. For this we thank them and hope that the many issues that make it difficult at times will continue to be resolved. We also thank all other

Town organizations, especially the Police Department, The Department of Public Works, the Finance Committee and the Board of Selectmen.

Fire Department: In closing, I wish to extend my thanks to those that make it all happen, the Officers and Firefighters of the Boxford Fire Department. If it were not for their attitude, spirit and willingness to tackle any problem, all of us in the community would suffer.

Respectfully Submitted,
JOHN W. MULCAHY
Chief of the Fire Department

REPORT OF THE POLICE DEPARTMENT**CHIEF OF POLICE**

Douglas A. Warren

REGULAR OFFICERS

Paul M. Bates, Jr.

David R. French

Sgt. William H. Howard, Jr.

Robert P. McGinnity (Resigned)

Gordon A. Russell, Jr.

RESERVE OFFICERS

Paul M. Bates

Paul M. Dupuis

Richard A. Guadet (Resigned)

David E. Hall

John W. Harris

Robert D. Hazelwood

Victoria G. Ladd (Resigned)

Leland D. Moran (Resigned)

Charles M. O'Donnell

Joseph A. Pageau

Frederick P. Randall

Eric S. Sederquest (Resigned)

Harold O. Sederquest (Sgt.)

Robert M. Woodbury

Harold W. Trombly

SPECIAL OFFICERS

Earle Blake

Toby J. Dechene

Alice A. Farnsworth

Cecil H. Farnsworth

Clinton E. French

John O. Gill

Alerson E. Noyes

John W. O'Connell

TO: The Board of Selectmen and Citizens of Boxford,

I hereby submit the annual report for 1978.

Across our country it is becoming more apparent that citizens are increasing their resistance against taxes. This spreading tax revolt is further aggravated by the current status of our nation's economy. As taxpayers we are correct in demanding efficient public service at the lowest cost available.

However, I hope that local officials and other community members will keep in mind that the Police Dept. must operate 168 hours a week. Under present day Police salary schedules including base pay and fringe benefits, it cost the average community approximately \$100,000 each year to keep a single Police position on duty around the clock. This allows for days off, vacations, sick and injured leave and other variables.

During the past year our full-time dept. was increased. Officer Paul M. Bates, Jr. has joined the full-time dept. after attending the Municipal Police Academy where he achieved the second highest overall grade in his class. Officer Robert

D. Hazelwood is presently attending the Local Police Officers class at the State Police Academy and upon successful completion will also become a full-time officer. This will bring the total of full-time officers, including myself, to six.

If you witness an accident, a crime or suspicious activity don't take for granted the Police have been called. Telephone the Emergency Center. Your call will be confidential. Your action could be very important to your neighbor, your community, your police dept; and especially for you as a concerned citizen.

Please notify the dept. when leaving for an extended period of time. Neighbors should also be alerted to absences and asked to check property. The non-emergency number is 887-8135 and the Emergency number is 887-8133.

I would like to express my appreciation to the various town departments, the Selectmen, the State Police, the Police from surrounding Communities and the personnel of my dept. for their cooperation during the past year.

Respectfully,
DOUGLAS A. WARREN
Chief of Police

1978 STATISTICS. . .BOXFORD POLICE DEPARTMENT 1978

ABDUCTION	2	PERSONS:	
		Intoxicated	20
ALARMS CHECKED	438	Lost, Missing & Runaways	24
AMBULANCE RUNS	101		
ARRESTS	29	LARCENY (Misc.)	97
		ATT. LAR. OF MV	7
ARSON	3	MV ACCIDENTS	155
Complaints & Investigations	1,283 401	FATALS	0
		Defective Equip. tags	81
Court Appearances	116	PISTOL PERMITS	80
DRUGS	6	POLICE ASSISTANCE (other Depts.)	200
FIRE CALLS	135	PROPERTY CHECK	5,343
GUN REG. APPLICATIONS	56	PROTECTIVE CUSTODY	14
HOUSEBREAKS	48	SUMMONS DELIVERED	254
ATTEMPTED	4	THREATS	7

MOTORISTS DISABLED/ ASSISTED	297	ASSAULT & BATTERY	16
RECOVERED MV	23	DOMESTIC	13
SUSPICIOUS VEHICLE & PERSONS	332	RAPE	1
TOWED VEHICLES	151	SUICIDE	1
		HIT & RUN	19
		MASCONOMET LARCENIES	45
VIOLATIONS ISSUED	349		
WARNINGS	176		
COMPLAINTS	165		
ARRESTS	8		

ANNUAL REPORT CIVIL DEFENSE DEPARTMENT

During the fiscal year 1978 the Civil Defense Department attended key educational activities sponsored by the Massachusetts Civil Defense agency which emphasized organization and communication. Plans have been made for next fiscal year to: draft and adopt a new town plan of emergency operation, expand the local warning system, improve methods of communication, qualify specific individuals in Radiological Monitoring, update Fire and Police Department's C.P.R. Training, and offer a First Responder's first aid program where applicable.

"The Storm of '78" presented Massachusetts with a State of Emergency and mobilization of State Civil Defense a natural disaster I think we will not long forget. Although a lot more fortunate than other areas, Boxford had its share of problems which through the selectmen, police department, fire department, and above all, the highway department, all major catastrophies were averted. Problems could not have been so easily averted without the cooperation of the citizens of Boxford during that lengthy time.

Respectfully Submitted,
CARL J. CODER
Civil Defense Director

PLANNING

Board of Appeals

Conservation Commission

Planning Board

Planning Board - Library Report

Site Planning Committee

BOARD OF APPEALS ANNUAL REPORT

The Zoning Board of Appeals heard six petitions during 1978. Variance applications for side lot clearance and setback exception were heard and both were denied, the latter because of a Land Court decision which resulted in the dwelling having the proper setback. Three special permits were granted.

The sixth petition, an appeal from a decision of the Building Inspector, was declared a mis-hearing and will be re-heard in 1979.

At an organizational meeting held early in the year, H. Burton Hampton was elected chairman of the Board and Dorothy L. Woodbury, clerk. A new set of Rules and Regulations was adopted in May and the application fee was raised from \$25 to \$50.

Appreciation is extended to William McGrath who resigned in 1978 after many years of service to the Town of Boxford. Carlyle W. Thomas was appointed to the Board to fill the vacancy.

Alternates Peter Bedrosian, Simeon Locke and David V. Harding also resigned. William Abbott and Barbara Manning have been appointed alternates and, as of December, one vacancy remains.

In a lawsuit brought against the Board in 1977 by the Topsfield Racquet Club and opponents to the granting of the Club's special permit, the Court decided in favor of the Board stating, "The decision of the Board of Appeals of the Town of Boxford dated March 31, 1977, granting the special permit to the Topsfield Racquet Club, Inc., was not in excess of its authority and is AFFIRMED."

Residents with complaints of zoning violations should file same with the Building Inspector who is the enforcing agent.

Respectfully submitted,
H. BURTON HAMPTON,
Chairman

REPORT OF THE CONSERVATION COMMISSION FOR 1978

A Conservation Restriction was granted to the Town of Boxford by Mr. and Mrs. Otis Curtis of Ipswich Road, designed to guarantee that their 54 acre farm will permanently retain its present agricultural character. Such a Deed Agreement is a flexible device that a landowner can use to set limits on the future use of his property, with possible current tax advantages. Owners of 10 or more acres who are interested in this program are urged to contact the Conservation Commission, the Board of Selectmen, or the Board of Assessors.

Four Public hearings were held under the provisions of Chapter 131 Section 40 of the Massachusetts General Laws involving alterations to Wetland areas for the purpose of roads, driveways, and pond construction. Reconstruction of a dam on Pye Brook, and dredging of the channel at the outlet of Four Mile Pond was one of the major projects considered and approved during 1978. In addition, numerous inquiries were handled throughout the year regarding the application of the above law, and procedures required before any alterations can be made to a wetland or flood plain. There is increasing awareness of the laws protecting the wetlands and Conservancy areas, but we would like to call attention to the fact that no wetland may be altered, without following the procedures and public hearing, as required by the Massachusetts General Laws.

The United States Soil Conservation Service representatives have just completed the mapping of Boxford's resources and this data will be used in developing open space plans.

Elizaeth Arms was appointed a member of the Commission to fill the vacancy created by the resignation of Arthur Schneiderman when he assumed the chairmanship of the Planning Board.

Respectfully submitted,
For the Commission
ARCHIBALD PEABODY
Chairman

Mrs. Richard P. Arms (1981)

Mrs. Richard DeMark (1979)

Mr. Charles S. Match (1981)

Mr. Archibald Peabody (1980)

Mrs. Donald Houser (1979)

Mr. Earle O. Latham (1981)

Mr. Richard B. Megley (1980)

REPORT OF THE BOXFORD PLANNING BOARD

I. Subdivision Control

There have been no approvals of new definite subdivision plans this year. However, we have spent much of the year dealing with a proposed subdivision, Swift Estates, consisting of 31 lots and located off Main Street (behind Cole's Pond) in West Boxford.

Swift Estates offers many challenges because of the presence of wetlands, meadows, rugged topography and its proximity to the headwaters of the Parker River. We believe that this proposed subdivision is typical of the kind we will be facing in the future, as prime building land becomes increasingly scarce in Boxford. We have depended as much as possible on local free expertise in processing this subdivision. For example, the Conservation Commission has helped us in the area of wetlands protection. However, we have had to turn to an outside consulting engineer for advice on drainage, soil suitability and road construction issues. By such careful and thorough analysis of each subdivision proposal, we hope to avoid substantial long term costs to the town, and unnecessary inconvenience and expense to our future neighbors.

The increasing complexity of our subdivisions and the constant pressure from developers for speedy processing of their applications (they can, by state law, require us to act within 60 days of submittal) has led to substantial increase in the cost of processing a subdivision plan. Fortunately, we can and do make the developer bear these costs. As the present time, however, the town appropriates funds as part of the Planning Board budget and we subsequently collect fees from the developer. In 1978, more than 90% of the Planning Board budget was offset by the fees paid to the Town by developers. We are currently working with the Finance Committee to try to find a means of separating the costs of subdivision control from annual operating budget.

Two previously approved subdivision were completed this year (Gunnison Road and Livermore Road), while five previously approved subdivisions are still in progress: Sheffield Road, Boxford Meadows, High Ridge, Janes Road and Woodhill Lane. In the last case, the developer has defaulted on completion of the turnaround and the Planning Board is using his security to finish the project.

Again this year, new subdivision activity is down while the division of property on existing ways has increased. We have approved 52 lots this year of which 12 were oversized lots of reduced frontage (porkchops). The combined fees received by the Planning Board amounted to \$3330.

In addition to Swift Estates, the Planning Board is considering an 8 lot subdivision of land off Sheffield Road known as Inverness Circle. We have also had preliminary discussion of a 10-12 lot subdivision in the vicinity of Maple and Foster Streets.

The Planning Board has made substantial progress in the revision of its

Subdivision Rules and Regulations. The press of other business, however, has forced us to delay completion and adoption until next year.

II. Zoning Bylaw

The amended Zoning Bylaw which voted in June is now official, having been approved by the Attorney General. Copies should be available in the near future from the Town Clerk's office.

The Planning Board is considering several possible amendments to the bylaw including:

1. A clarification of the buildable area requirement (Section VI B. 2 C. 2) to reflect quantitative soil characteristics and use restrictions (i.e., easements).
2. A clarification of the Permit requirements (Section IX B and C) to minimize the chances of creating illegal structures or uses.
3. An updating of the Soil Stripping Regulation (Section VII A) to incorporate new definitions and control measures.
4. A re-examination of business uses permitted in an R-A district.
5. A recodification of the Bylaw to eliminate unused provisions (E.G., Manufacturing Districts).

We have already completed preliminary work on the first three items and are hoping to present them for your consideration in the very near future.

III. Town Library Facilities

The Planning Board has been involved in library planning since we first prepared the 1961 Boxford Master Plan. At the Special Town Meeting June of this year, the Town voted to refer to the Planning Board the matter of East and West Village library facilities. The resulting report and recommendation is contained elsewhere in the Annual Report. You will have an opportunity to choose between our recommendation for village libraries or a new central library in a binding referendum question to be voted in May 1979. The Planning Board has held monthly meetings on the library study. These meetings have been very well attended by both village and central library pro-onents. We have kept all of our findings in a "Library Study Fact Book" which has been available to anyone for their review. We have benefited from the continuing comments of the Library Trustees, the Private Trustees, the library staff and the Citizens for Village Libraries. Each of these groups has been afforded numerous opportunities to help us establish our library fact base and our specific recommendation.

We have also benefited greatly from the experienced and practical advice of Mr. Brett Donham, Architect. Mr. Donham was responsible for the Gardner Morse Library renovation in West Boxford, and has done previous work for the Library Trustees with regards to structural analysis of the Cummings Building. Due to our limited financial resources, we were able to obtain only proof of the feasibility of an addition to the Cummings Library, but this conclusion is now solidly established.

In May and June, the town meeting took significant steps forward in the area of facilities planning when it returned this function to the Planning Board. We know that we have not pleased all of you, but we strongly feel that this process has provided you with an option which you would not otherwise have had.

The library issue is not yet resolved. With luck, 1979 will bring us all together to work on a common solution to our library needs.

IV. Board of Appeals

In last years annual report we discussed our legal responsibilities with respect to roads. In fulfilling these responsibilities we report the following:

1. Work on existing ways falls into two distinct categories: repair and maintenance, or alteration. The latter category includes the widening or relocation of the pavement. In March we submitted to the Selectmen our report on the required legal procedures for the alteration of an existing way, which includes the review by the Planning Board and the approval by Town Meeting of each and every alteration proposal **prior** to its establishment.

Our study has received statewide recognition. A recent report by the Metropolitan Area Planning Council incorporated the procedures enumerated by the Boxford Planning Board.

In April the Selectmen agreed that all future road projects, except for routine repair or maintenance, will undergo prior public review and Town meeting approval as is required by law.

2. As requested by the Planning Board, the Selectmen have submitted a plan for the improvement of a safety problem which exists at the proposed intersection of Sheffield Road and Main Street. Under the Scenic Roads Act this plan requires Planning Board approval. A subcommittee consisting of the Chairmen of the Planning Board and the Board of Selectmen was jointly established to obtain engineering estimates of design parameters for the various proposals that are under consideration. The subcommittee retained the services of Hancock Survey Associates for this purpose. The completion of this study and a decision on the best solution to this problem is expected early next year. There have been no other referrals of road proposals to the Planning Board this year.

3. Over the years, a consensus has developed on the Planning Board with regard to the question of road design. We offer our views in the following report regarding this important subject.

Boxford offers unique challenges with respect to geometric road design. Established standards exist for both residential streets and urban highways. Residential streets are usually characterized in part by low speed limits (25 mph), frequent driveways and intersections, on-street parking, sidewalks, and predominantly local traffic. Recommended pavement widths range from 16 to 36 feet, while "even narrower pavements may be appropriate under specialized conditions" (Urban Land Institute (ULI), American Society of Civil Engineers (ASCE) and National Association of Home Builders (NAHB)).

Rural highways are usually characterized, in part, by high speed limits (50

mph or more), infrequent driveways and intersections, no sidewalks, no on-street parking, and predominantly through traffic. Recommended widths (for two lane roads) range from 18 to 24 feet (American Association of State Highway and Transportation Officials, ASHTO).

Most of Boxford's roads are neither residential streets nor rural highways. For this reason, we cannot rely directly upon published standards, but must instead base our design decisions on basic principles and the experience of others. Three such principles are:

- A. In the absence of continuous law enforcement, many people will drive at close to a road's design speed rather than at the posted speed limit.
- B. A safe road, at a given design speed, has a balanced combination of pavement width, site distances, grades and curves. A road in which any design parameter is out of balance with the others will encourage drivers to exceed the safety limit for that road.
- C. Any road is safe, when driven at an appropriate speed. The more by which you exceed the design speed, the greater is your risk of accident. The higher your speed when you have an accident, the greater is your change of injury or death and the greater will be the property damage. In fact, hitting a fixed object at 30 mph produces eight times the impact of the same collision at 15 mph.

Boxfords roads are characterized by varying speed limits (20 to 40 mph), relatively frequent driveways and intersections, essentially no on-street parking, no sidewalks (i.e., all pedestrian traffic is on the road pavement), and predominantly local traffic. Based on these characteristics, the three principles stated above and the vast experience of AASHTO, ULI, AACE and NAHB, the Planning Board has adopted a road policy of balanced geometry at the minimum design speed commensurate with an acceptable level of transportation convenience.

It should be clear, at this point, that roads designed to safely transport people may not be optimum for use by emergency vehicles for which high design speed is of principal concern. The Planning Board attempts to balance these conflicting goals by considering the overall safety of our residents.

At the Annual Town Meeting the Selectmen sponsored a warrant article specifying a minimum pavement width of 20 feet and cleared shoulders of 3 to 6 feet. By mutual agreement, this article passed over in order to afford the townspeople an opportunity to further consider a road policy. As of the writing of this report, there has been no such public discussion or debate. We offer this report for your consideration. In summary,

- A. There is no authoritative basis for a single, rigid minimum pavement width of 20 feet. Even the American Association of State Highway and Transportation officials recommends a minimum of 18 feet for rural highways at

design speeds of 50 mph or lower on minor roads with few trucks.

B. We believe that it is in the best interest of all of our residents that we design balanced roads with moderate design speeds. To specify a minimum width without regard to grades, curves, site distance and other relevant parameters is an inherently dangerous approach toward road design. Safety, aesthetics and economy can be consistent goals with a balanced approach to road design.

C. No road policy will work if people routinely exceed the design speed. And finally,

D. Our roads are multifunctional, that is they serve residential users (pedestrians, bicyclists and drivers) as well as school buses and emergency vehicles. No single design is optimum for all of these functions. The Planning Board views residential use as the prime function of our roads.

VI. Miscellaneous Reports

1. Growth Control

The Planning Board believes that the majority of Boxford residents wish to control the growth of the community and limit it to levels which will prevent environmental damage, financial chaos, and undue community disruption. Until now, we have depended upon indirect financial disincentives to uncontrolled growth. These controls have worked well and will probably continue to do so in the future. On the other hand, they are not directly related to the actual goals of the community. Perhaps for example, we are still growing too fast to prevent environmental damage and threats to our existing on site water supplies. Planning Board members have been attending growth control seminars in order to learn about options which might exist to our present system of control. Some examples: larger lot zoning, limitation on the annual number of building permits issued, environmental standards for lot buildability, public acquisition of key parcels, tighter subdivision control.

2. Zoning Enforcement

In years past, the enforcement of our zoning bylaw has been weak in certain areas. In Section II above we addressed measures aimed at minimizing the chances of future errors in the siting of structures. We would also like to address the question of illegal uses. The Boxford Zoning Bylaw prescribes certain permitted uses in each zoning district. Any use not expressly permitted is prohibited. Some of the permitted uses which appear to be vaguely worded, for example, "customary home or professional occupation" are in fact narrowly defined by extensive Massachusetts Case Law. The courts have determined many times over which uses are customary home or professional occupations and which are not.

Unless a nonconforming use is pre-existing, that is, was lawful at one time during its existence, it is an illegal use. Time will not make it legal nor can a variance be obtained for a nonconforming use. Lawful nonconforming uses cannot be increased in extent, that is they cannot grow bigger with time, only smaller or remain the same.

VII. Crossfertilization

Planning Board members continue to serve on a number of other Town committees. These affiliations and activities are listed below.

The Selectmen have chosen to discontinue the tradition of appointing a Planning Board member to the Conservation Commission. Informalliaison is now provided by individual members as the need arises. The Historic District Act (M.G.L. Ch. 40C) provides that the Planning Board receive notice of all public hearings held by the Historic District Commission. The Commission has expressed an interest in the Planning Board's participation in these hearings. Should this develop into a regular activity, the Planning Board will assign one of its members as liaison to the Historic District Commission.

VIII. Acknowledgement

Ben Davis resigned from the Planning Board for personal reasons. Ben has made many contributions to the Town while a member of the Planning Board and as its representative on the Capital Budgeting Committee. We extend to him our thanks and appreciation. John May was appointed to fill the vacancy. John was selected out of a field of five candidates. The Planning Board is delighted with the willingness of qualified persons to volunteer their time and efforts in the service of our community.

We also wish to welcome Marion Musial who has joined the Planning Board as its secretary.

A. M. SCHNEIDERMAN, Chairman
R. M. HACKING, Vice-Chairman &
Planning Board Representative to Board
of Appeals
N. Z. BENDER, Clerk
B. C. DAVIS, Resigned
C. E. FALK, Selectmen's Site Study
Committee, Chairman
J. R. GETCHELL, Capital Budgeting
Committee
J. F. MAY, Appointed
L. M. WOOD, Planning Board Subdivision
Subcommittee Chairman

REPORT OF THE BOXFORD PLANNING BOARD**ON****VILLAGE LIBRARY FACILITIES**

In accordance with the instructions of Article 3 of the June 1978 Town Meeting, the Planning Board herewith respectfully submits its findings and recommendations on the subject of town library facilities.

**PLANNING BOARD RECOMMENDATION IN RESPONSE TO ARTICLE 3
OF
THE JUNE 1978 SPECIAL TOWN MEETING**

Having found that it is both feasible and desireable to use the existing town libraries (the Cummings and Gardner Morse buildings) to meet our present and future library needs, the Planning Board recommends that the Library Trustees be directed to maintain these village libraries and that the buildings be upgraded, renovated or expanded, as the need arises, upon appropriate action of town meeting.

A.M. SCHNEIDERMAN, Chairman
N. Z. BENDER
C. E. FALK
J. R. GETCHELL
R. M. HACKING
J. E. MAY
L. M. WOOD

PLANNING BOARD FINDINGS

1. Because of the geographic concentration of Boxford around two centers, both at present and in the foreseeable future, retention of the two village libraries will provide better utilization of existing space, be more convenient and more economical of transportation costs.

2. Present library space includes a total of approximately 4400 square feet (1800 square feet in the East Village and 2600 square feet in the West Village). The West Village also contains an additional 1600 square feet available for renovation.

3. To provide for the projected population of 7600 in the year 2000, the West Village facility is adequate and the East Village facility will require partial reconstruction and addition of space. This study demonstrates the feasibility of reconstructing and adding 1500 square feet to the East Village facility as a cost of \$230,000, resulting in a total of 5300 square feet of renovated library space in the Town.

4. There are no legal problems in the proposal which are not easily surmountable, based on opinions rendered by Town Counsel.

5. There are no architectural or other reasons why this plan cannot be implemented at the proposed cost.

I. INTRODUCTION

This report is made in response to Article 3 voted at the June 1978 Town Meeting “. . .to refer to the Planning Board. . . the matter of East and West Village Library facilities and to direct the Planning Board to report its findings and recommendations to the Town at or before the 1979 Annual Town Meeting”. Article 3 also voided the following articles passed at the May 1978 Town Meeting:

Article 28: Voted to direct the Library Trustees to plan for construction of a new library, at the Town center with the expectation at its completion, of closing the branch libraries in Boxford Village and West Boxford.

Article 29: Voted to raise and appropriate the sum of \$41,095 to provide an architectural design and development, plans, specifications and final construction bids for a new Town Library of 6,000 square feet; these final bids to be available to the Town for action on or before the annual Town Meeting in May, 1979.

The above proposal for a central library was recommended by the Trustees of the Boxford Public Library and was based on a report prepared by Huygens and Tappe.¹ This Planning Board report is the basis for the final recommendation and is presented to assist the citizens of Boxford in arriving at an informed vote on the May 1979 Binding Referendum question regarding central versus village libraries.

In addition to the summarized background material herein, a data book of backup information and documentation is available from the Planning Board.

The recommendations contained in this report present a feasible solution to the future growth requirements of the Boxford Library system by preserving and expanding the existing East and West Village Libraries.

II. PLANNING BOARD PROPOSAL FOR VILLAGE LIBRARIES

The objective of this proposal is to provide equal levels of library service for both town villages consistent with the growth of the town over the next 20 years.

The present status of the village libraries is as follows:

East Village - The Cummings Library, a converted mid-nineteenth century residence, has a total area of approximately 1800 square feet. Repairs completed in 1976 made this building structurally sound; however, because of limited foundations under the ell portion (600 square feet) only the remaining 1200 square feet could be utilized in any renovation plan.

West Village - The Gardner Morse Library, a converted elementary school, provides approximately 2600 square feet of modernized, efficient library space currently utilized, and approximately 1600 square feet of unused basement which could be renovated for future use.

TABLE I
Present Village Library Area (in Square Feet*)

	East Village	West Village	Total
Existing	1800	2600	4400
Expansion Space	None	1600	1600
Total Available	1800	4200	6000

Table I shows that the Town already has under roof a total amount of useable space equivalent to the proposed central library.

*Gross interior area.

This proposal is based on several forecasts and assumptions. As detailed in Section III, in the year 2000 the population of Boxford is projected to be 7600. This population is assumed to be distributed with 5000 in the East Village or Precinct 1 and 2600 in the West Village or Precinct 2.

As a basis for library area the American Library Association (ALA) standards² (square feet per capita) have been adopted for this report. These standards also were used in the Tappe report¹. Actually, the needs of Boxford are less than the ALA standards because of the excellent elementary and regional high school library facilities, the proximity of the subregional state library in Andover, and the availability of the Bookmobile service.

The 6000 square foot central library proposal includes a 1000 square foot meeting room. Other facilities are available in the Town to provide meeting room space. Except for this feature, a level of service is planned comparable to the central library proposal.

On the basis of the ALA standards, the projected year 2000 population would require 5300 square feet of library space, divided between 3500 square feet for East Boxford and 1800 square feet for West Boxford. However, since 2500 square feet is the minimum size facility recommended by the ALA, that figure will be adopted for West Boxford.

It is clear that whereas the West Village has adequate library facilities for some time to come, the East Village facilities will need upgrading in order to accommodate the population growth.

The Planning Board has considered a number of means of meeting our East Village library needs. These include new construction at alternate sites (Alcott property or the newly acquired lot behind Town Hall) as well as conversion of existing buildings. The conclusion of the Board is that an addition to the present East Village Library is by far the best solution from the point of view of overall town planning.

For this reason the Planning Board has based its study of Village Library facilities upon the feasibility of such an expansion program. The Planning Board proposes reconstruction and an addition to the rear of the Cummings Library together with renovation of the existing structure to provide a total

of 2700 square feet of space. Consultation with the State Architectural Barriers Board has established that a waiver can be obtained to allow useful occupancy of the second floor of the Cummings Library without the expense of providing access for the handicapped. The Architectural Barriers Board view is based on two considerations:

1. As a registered historical structure, the Cummings Library is exempt from most requirements of the State building code;
2. Providing access to the first floor of Cummings Library and the new addition will constitute a major improvement in accessibility to the handicapped compared with present conditions.

Together with the existing 2600 square feet in the West Village Library, this 2700 square feet in East Village would provide adequate library facilities for the population of 7600 projected for the year 2000. It will be shown in Section V that this village proposal is significantly less expensive than the central alternative. When additional library space is required, this can be accomplished relatively inexpensively by either adding to the one story addition at the rear of the Cummings Library and/or renovating the 1600 square feet of the Gardner Morse Library basement. In fact, up to 9000 square feet of town library space could be provided for the same cost of the proposed 6000 square foot central library proposal.

A preliminary conceptual drawing and preliminary floor plans for the Cummings Library are attached as Figures 1 and 2. These drawings were prepared by Brett Donham and Tadhg Sweeney, Architects, Boston.

In summary, the advantages of this proposal are:

1. Location of facilities near major population areas and along normally traveled routes, assuring continued townwide usage of the library facilities;
2. Reduced capital expenditures by utilizing existing facilities;
3. Continued use of existing town buildings, eliminating maintenance expenses for buildings which provide no services to the town;
4. Ability to expand the existing facilities to more than accommodate any projected town growth;
5. Flexibility to alter the plans in accordance with the size and location of population growth.

III. DEMOGRAPHIC INFORMATION

This section considers three subjects: projection of total population, projection of population distribution, and travel distances and patterns. Two basic conclusions are reached:

1. Past projections have greatly overestimated both the growth rate and the future population level;
2. Travel distances would be increased substantially and unnecessary inconvenience would result from elimination of Village Libraries in favor of a central facility.

Although projection of population is subject to uncertainties, estimates must be based on past experience and reasonable assumptions about the future. The standard source for the "ultimate population" estimate is the 1961 Boxford Master Plan.³ In this plan, Charles Eliot estimated that the maximum population of the Town would be just under 17,000. He assumed a crude inventory of buildable land and retention of two acre zoning. Many things have changed in the past 18 years since the Master Plan was written. The 1965 Boxford Soil Survey⁴ and the recent U. S. Government guidelines for buildable area⁵ can be combined to project that only 45% of the land in Boxford is able to support on-site sewerage disposal and water supply, not the 81% assumed by Charles Eliot. Furthermore, two acre zoning has gained judicial acceptance, the recent Boxford "porkchop" zoning bylaw provides for a minimum of six acres on such lots, and new tax incentives exist for the private preservation of open space. All these factors suggest that the future average lot size in Boxford will be substantially larger than two acres. Finally the commitment at all levels to the preservation of open space and farm land means that some of the most buildable land may never be developed.

The trend toward smaller families and an aging population produce a pattern of fewer residents per household.

For these reasons, the Planning Board concludes that Charles Eliot's "ultimate population" figure is significantly overstated in light of developments over the past twenty years. It should not enter into any future planning considerations, but should be replaced by specific projections for a given year based on past trends and changes in future expectations of growth pressures, both positive and negative.

Without considering in detail the factors affecting rate of population growth, it is observed that a community goes from a period of slow growth, through a period of rapid growth and then back to a period of ever-slowing growth as it approaches ultimate development. With a current population of 5000 and a current growth rate of 5% which is declining, a total population is estimated at 7600 in the year 2000. This projection is identical with the estimates by the Merrimack Valley Planning Commission and with that used in the central library proposal.

Historically growth in Boxford has been overestimated. Current forces in our economy, (e.g. skyrocketing energy costs, leveling of population, distance from public transportation; etc.) are all tending to slow the growth of our community. Consequently, these current projections appear conservative.

The distribution of this population depends on the location of the buildable land and land to be preserved. As shown in Figure 3, Boxford is a long narrow area composed of two historical population centers separated by a section which can never become fully populated because of natural features, preserved land, and town-owned land. For the purpose of this study, it is assumed that the population will be distributed uniformly over the buildable portions of

the town. Based on the area around each center and a total population of 7600, it is estimated that by the year 2000, 2600 will live in the West Village and 5000 in the East Village.

In a fully developed Boxford, the average library patron would have to travel an additional one mile to reach the central library as compared to travel to the current village libraries. Because of the population and the location of library facilities in adjacent towns, it can be seen from Figure 3 that about 5% of the residents would live closer to (and have the right to use) library facilities in other towns than to village libraries. Figure 3 also shows that with a central library facility, over one-third of the Boxford residents would live closer to the public libraries in an adjacent town.

Today, 16% of Boxford citizens live within $\frac{1}{2}$ mile and 34% within 1 mile of a village library. These distances are easily manageable on foot or bicycle. Due to the large expanse of publicly committed land in the central part of Boxford and its proximity to the Georgetown border, only 4% of the residents are within $\frac{1}{2}$ mile and 13% are within one mile of the proposed central library location.

A cardinal principle of library planning is that a library be located conveniently at neighborhood centers or on roads that are normally used by the residents. Most East Village residents shop in the Topsfield/Danvers area while West Village residents utilize the Haverhill/Andover area. Commuting patterns also provide traffic flows outside and away from the central area. In our opinion the central location is not within the usual daily travel area of the majority of Boxford residents.

It is noteworthy to recall the experience of the town when the Post Office was removed in 1967 from the East Village to a location similarly remote from the existing population centers. Because of its isolation, usage declined to the point where the classification of the local office was reduced to Class III and was not restored to Class II for several years.

In summary, it appears that Boxford is well past the half way point in its growth. An upper limit estimate for the year 2000 is a population of 5000 in East Boxford and 2600 in West Boxford. Since libraries must be easily accessible if they are to be used, the current village library sites are both demographically and geographically ideal in location, while a central site would be convenient for only a small portion of our present and future residents.

IV. ALTERNATIVE FACILITIES

Consideration was given by the Planning Board as to other facilities which might become suitable library facilities. Several possibilities, including the East Village Fire Station and the existing Town Hall, should be considered

if they were to become available in the near future. However, due to the declining school enrollment in Boxford, the Aaron Wood and Harry Lee Cole Buildings could at some time in the future become available for uses other than schools. Recent projections of a decline in the Masconomet Regional High School enrollment over the next 10 years places this possibility in perspective. During the planning and construction of the Spofford Pond School it was noted that if a decrease in enrollment did occur in the future, the school could accommodate all students in grades Kindergarten through sixth, leaving the Wood and Cole buildings unused.

It is this type of future uncertainty that lends particular support to the more conservative expansion program presented in this report. If these facilities were to become available, a review of the situation at that time would allow the flexibility to make use of these buildings. To have such facilities become available and yet go unused would certainly be a waste of capital assets for Boxford.

V. FINANCIAL DISCUSSION

The foremost objective is to provide adequate library services at reasonable cost. In cost analysis the cost of a given project must be compared with an alternative use of the financial resources of the town. In this section, the costs of maintaining and improving village libraries will be compared to the costs of the 6000 square foot central library proposal. The capital costs of the two alternatives will be examined in terms of current dollars. The Library Trustees have submitted to the Boxford Capital Budgeting Committee an estimated total cost of \$514,500 for their proposed 6000 square foot central library. Because this sum is too large to be raised (it would increase the tax rate nearly \$29.) on the tax rate, it would probably require a bond issue. Municipal bond rates have fluctuated from 5 to 8% over the last decade, or an average of $6\frac{1}{2}\%$. With a ten year 7% bond as suggested by the Capital Budgeting Committee, the financing charges amount to \$21,800 a year. The total cost of this library, including \$218,000 in interest would be \$732,500. The taxpayers would make annual payments of nearly \$73,250 a year for ten years.

The Planning Board proposal for improved village libraries requires the expenditure of \$230,000 as detailed in Table II. The total cost of a bond issue for this proposal is \$327,500 or \$32,750 per year for 10 years. This cost is low enough to consider borrowing temporarily from the stabilization fund and gradually repaying through tax revenues.

TABLE II

ADDITION OF 1500 SQUARE FEET TO CUMMINGS BUILDING PRELIMINARY PROJECT COST ESTIMATE

Renovation 1300 sq. ft.* @ \$30/sq. ft.	\$39,000.
New Construction 1625 sq. ft.* @ \$50/sq. ft.	81,250.
Site Development & Parking (15 cars)	<u>30,000.</u>
	\$150,250.
Fees; architects, structural engineers, heating, plumbing, ventilating & electrical engineers; design, con- struction documents & supervision	24,000.
Furnishings 2700 sq. ft. @ \$10/sq. ft.	27,000.
Contingency 10% of \$150,250.	15,025.
Owner's Expenses: site survey, measured drawings, advertising, printing, testing, moving, part-time clerk-of- Works	<u>10,000.</u>
	\$226,275. say \$230,000.

* Exterior area.

Although there are an infinite variety of financing alternatives in addition to the ones described above, the relative costs of the two options remain the same.

The key reasons why the village libraries cost less regardless of the method of financing are that there is already sufficient recently renovated space in the West Village Library and that the conversion of existing floor space in the East Village costs 60% as much as creating new floor space.

Revenues from the sale of existing library properties have not been included in this analysis for the reasons discussed later in Section VI and Section VII.

In addition to substantially larger capital costs, a central library will create a number of hidden costs to the town. For example, a central facility located within ½ mile of the town line could attract numbers of out-of-town users. By state regulation, we must extend reciprocal privileges and bear the added cost ourselves.

A more direct cost is the additional travel distance to a central library (See Section III). Based on published usage data and a cost of 20¢ per mile, the added cost to library users would be \$10,000 per year for traveling to a central library.

The possibility of obtaining State or Federal aid for either alternative has been investigated extensively. The prognosis is extremely poor. What little money is appropriated by Congress (there is no State money) is earmarked for the core cities, not the affluent suburbs.

Table III summarizes the results of the comparative financial analysis.

TABLE III

	Estimated Const. Cost*	Total Proposed Cost**	Effect on Tax Rate
Village	\$230,000	\$327,468	\$1.82
Central	\$514,500	\$732,532	\$4.07

*Including architectural and engineering fees

** 10 year bond @ 7%

In summary, the central library proposal will cause a 124% greater tax rate increase than the proposed construction and upgrading of the existing village libraries.

VI. LEGAL ISSUES

The Trustees of the Boxford Public Library Association (hereinafter called the Private Trustees) were incorporated in 1880 for the purpose of providing library service in the first parish. Julia Cummings left her home to the Private Trustees with the wish that either it be used as a library or the proceeds of its sale to be used to provide a library. The adjoining Alcott property was deeded to the Private Trustees to be used for library and historical and educational purposes only. Until 1965 the Private Trustees supported the Cummings Library with the aid of various trust funds and some public funds. When in 1965 the town voted to assume principal support of the public libraries and to elect nine Public Trustees to manage the two town libraries, the Cummings Library was leased from the Private Trustees and has been almost fully supported by the Town since then. At that time the Private Trustees considered whether they should be publicly elected, but this was never accomplished.

Before any future construction of libraries can proceed, several legal issues must be resolved:

1. Can the Private Trustees dispose of their real assets (the Cummings and Alcott properties, their book collection and certain trust funds) either by transfer to the Town or by sale and transfer of the proceeds to the Town to be used for library purposes?
2. Must these funds be restricted for use of the residents of the first parish (a Charter stipulation)?
3. Can the Alcott property be used for other than a public library or historical and educational purposes (a Deed restriction)?
4. What will be the role of the Private Trustees in the future?
5. When in 1965 the Town took over operation of the libraries at the request of the Private Trustees, did the Private Trustees give up the right to prevent the Town from putting an addition on the Cummings Library?

To answer these and other related questions, the Town will have to take legal action if it is desired to use the physical or financial assets of the Private Trustees. The Planning Board feels that the proposed upgrading of village libraries is the alternative which is most consistent with the intention of the various benefactors. There should be no problem in obtaining judicial approval for this purpose.

Consultation with the Town Counsel has established that although the legal procedures may take several months, it appears possible to obtain favorable judgements on issues 1 and 5 which are paramount to proposed renovation and addition to the Cummings Library.

VII. ZONING CONSIDERATIONS

The Cummings Library occupies a lot of approximately 0.7 acres which is zoned for public use. The adjoining Alcott property (the pony field) is about 1.4 acres.

In July of 1977 the Library Trustees requested the Planning Board to answer several questions with regard to zoning issues related to the Cummings and Alcott properties. After extensive research the Planning Board concludes the following:

1. An addition can be placed on the Cummings Library in compliance with the Zoning Bylaw upon issuance of a special permit from the Boxford Board of Appeals. The Planning Board believes the granting of such a permit would be in harmony with the intent and purpose of the Zoning Bylaw.
2. The Cummings Library alone cannot be converted to a residence except upon issuance of a variance by the Boxford Board of Appeals or by the creation of a new zoning district (requiring a $\frac{2}{3}$ Town Meeting vote). However, in the opinion of the Planning Board there are serious legal issues with regard to the propriety or legal defendability of such actions under these circumstances.
3. The Alcott property cannot be separated from the Cummings property and used for residential purposes nor can it be separated from the Cummings property and used for the site of any kind of structure if the Cummings Library is to be converted to a dwelling except by variance or re-zoning as described above.

The Planning Board believes that the Town must obey the same set of laws that its inhabitants are expected to obey. The Cummings Library and the Cummings and Alcott lots are nonconforming for residential uses. To convert them to such use for the sole reason of defraying the cost of alternate library facilities would be a serious blow to the principles of zoning.

Should the Town choose to vacate the Cummings Library, we would urge its subsequent use for municipal or other purposes in combination with the Alcott property.

VIII. CONCLUSIONS AND REFERENDUM VOTE RECOMMENDATION

It is the conclusion of the Planning Board that maintaining the present village library system is both feasible and desirable for the citizens of Boxford. This report has outlined a feasible expansion plan to assure that adequate facilities to maintain the existing level of service will be available to the Town when they are needed. The continued use of existing facilities is both a convenience to the citizens and an effective use of tax dollars.

This report provides a mechanism to implement the village library plan in the Town of Boxford. If the Town decides to maintain library facilities in both the East and West villages in the Binding Referendum vote in May, this report may act as a guide to implementing the concept. When the Town is ready to implement this plan, a separate committee of elected town officials and private citizens should be appointed to update this Planning Board proposal and formulate specific plans.

The Binding Referendum in May 1979 will ask the voters to choose between maintaining the existing village library system or closing the village libraries and building a new central library facility in the area of the dump. Under either proposal, no action will start until authorized by Town Meeting. However, **you** must decide in which direction you would prefer to have your town officials move. If, either now or tomorrow, you foresee the need for a single central library, then that is your best vote today. If, on the other hand, you want to continue with our existing village libraries, then we ask you to favorably consider the proposal of the Planning Board.

REFERENCES

1. Huygens and Tappe, Inc., Proposed Public Library, Boxford, Massachusetts; Alternative Space Programs and Construction Budgets, 16 February, 1978.
2. American Library Association, Subcommittee on Standards for Small Libraries; Public Library Association, Interim Standards for Small Public Libraries: Guidelines Toward Achieving the Goals of Public Library Service (Chicago: The Association, 1962), p. 15.
3. Master Plan, Town of Boxford, Charles Eliot, 1961
4. Soils and Their Interpretations for Various Land Uses, Town of Boxford, Massachusetts; U.S. Department of Agriculture Soil Conservation Service in Cooperation with Essex Conservation District, May 1967.
5. Guidelines for Soil and Water Conservation in Urbanizing Areas of Massachusetts; U.S. Department of Agriculture Soil Conservation Service, October 1977.

REPORT OF THE SITE PLANNING COMMITTEE

The Site Planning Committee was formed by the Selectmen in June of 1978, to study several siting problems facing the Town, and to seek, if necessary, professional guidance in their solution.

The Committee was faced almost immediately with a specific request from the Selectmen for assistance in siting the then newly-voted recycling bins at the dump, and in locating the proposed Johnson Memorial Athletic Field. After a series of site inspections, consultations with the recycling and athletic field proponents, and with civil engineering experts, siting recommendations were made which have since been, or are being, implemented.

The Committee then embarked on a broad look at the Town's other site-related problems, in the course of which discussions were conducted with the Police, Communications and Fire Departments, the Department of Public Works, Town Hall employees, the Council on Aging, the East Fire Station Building Committee, both local and regional school officials, and the U.S. Postal Service. In addition, a survey was conducted of commuter parking and of "Pony Field" use.

The Committee recognizes that one of the most critical "siting" issues facing the Town is the location of new or improved library facilities. However, with three public or private agencies already at work on this problem, it was felt that the issue was already being thoroughly studied. Moreover, the siting problem itself does not appear difficult - since ample room is available at the geographical center, if that location is chosen by the Town, and a contiguous location to the Cummings Library is already pre-determined if the village option is chosen.

As a result of its interviews with other Town agencies and of its own observations, the Committee has identified as the Town's most pressing site problems:

1. the evolution of an improved commuter parking arrangement to avoid the visual blight of the East Village and to reduce the safety hazard in the congested area in front of the village store,
2. the provision of a more accessible location for the East Post Office to improve the service it provides the community,
3. the selection of an exact location for the probable new East Village Fire Station to be certain that its siting does not prejudice either the location of a post office or any future modification of Town Hall, and
4. presuming that a new fire station is built, the arrival at some suitable disposition for the existing fire station, whether that be conversion to some alternate use or destruction if the site is judged to be greater value than the building.

We believe that the commuter parking problem is well on the way to solution. The First Church is currently developing a fifty-car parking facility immediately

to the West of the church, behind the carriage sheds, to resolve its own parking problems. Since the Church's heaviest use will be in the evenings and on Sundays, it has expressed its willingness to share the use of the lot with weekday commuters.

The other three site problems all interact on each other and with one more problem - the uncertain future of the existing Town Hall - because they are all related to the optimum usage of the newly acquired Hills' tract and the adjacent Town Hall and Fire Station lots.

The Committee is presently interviewing architects and land planners with expectation of hiring a professional to help in the assessment of the existing Town Hall and Fire Station as well as in the evolution of a site plan.

ARTHUR GINGRANDE

JANET HANCOCK

PETER PERKINS

DOROTHY TRUMAN

CRAIG FALK, Chairman

EDUCATION

Library, Trustees of
School Committee

BOXFORD TOWN LIBRARY

REPORT FOR CALENDAR 1979

Term Expires 1979

Ruth P. Faulkner
Judith A. Huffsmith
Judith P. Humphrey

Term Expires 1980

**David Blumenfeld
Christin Kaiser
*Kenneth Vint

Term Expires 1981

**Frederick G. Lehmann
**Clement E. Sutton, Jr.
Catherine T. Thomas

* Resigned 1979; Mary Lou Eichorn elected May 1979

** Resigned 1979; Appointed: Thomas C. Barnes, Nathaniel S. Coolidge, Ronald N. Kozlowski. Appointed trustees will stand for election in May 1979.

Chairman Catherine T. Thomas
Vice-Chairman Mary Lou Eichorn
Secretary Judith P. Humphrey
Town Librarian Ruby B. Gould

The first six months of 1978 were busy for the library trustees as they continued to meet with Mr. Tappe regularly. In mid-February they accepted his recommendation, based on a structural study, that the Cummings Building not be incorporated in a new library and that new construction would provide a building best suited to present needs. It could be planned for future expansion when needed. Cost, efficiency and space allocations were studied for buildings ranging from 4,000 square feet to 9,000 square feet. Members of the Board voted unanimously to recommend new construction on the Alcott land.

All possible sources of outside funding, at County State and Federal levels were explored. Boxford is now included in the Metropolitan (Boston) Redevelopment Area and can be considered for Federal Economic Development funds. Trustees and a member of the Board of Selectmen met with Mr. Knight, Principal EDA planner, in Boston in April. New EDA funds were expected in August and he urged that the Town file notice of intention to apply so that is the terms of the new project permitted, our planning would be on record.

At the annual Town meeting on May 9th voters accepted the conclusion of the trustees that expansion of the Cummings Buildings was not practical nor in the best interest of the town, 234 to 180; they rejected the new village library by 398 to 78, and approved a new building at the Town center 220 to 192. At a special Town meeting on June 27th these votes were rescinded 367 to 223 and planning money expenditure postponed until a referendum vote on the ballot following the May 1979 Town meeting. A further section of the rescinding vote referred to the Planning Board (under GL Ch. 41 s. 81-I) the matter of East and West library facilities, to be reported upon at the 1979 Town Meeting.

The trustees accepted with regret four resignations during the year - that of Kenneth Vint in March, and at their September meeting resignations of David Blumendeld, Frederick G. Lehmann and Clement E. Sutton, all long-time and very active members of the Board. In addition to sharing fully in the customary library trustee responsibilities, Fred Lehmann and Clem Sutton during their long tenure gave hours of time to the ongoing study of the Town's library facilities and future needs. On November third, at a joint meeting with the trustees, Selectmen appointed Thomas Barnes, Nathaniel Coolidge and Ronald Kozlowski to fill the vacancies.

Library use increased during the year. Circulation rose by 9.7 per cent and visitors by over 15 per cent (apart from attendance of over 100 at each of two Christmas programs arranged for by the Friends and held in other buildings). A much appreciated contribution to the Library by the Friends is the \$300 Museum of Science pass. Passes to the Museum of Transportation and Essex Institute and a Museum of Fine Arts pass are also available at the Library. Use of passes is almost constant.

Expansion of Library space is long overdue. Residents' needs are being met at present only through the efforts of a very concerned and competent staff. Lack of space has restricted Library operations and required discarding or storage of hundreds of volumes. The stated objective of the trustees and staff is "to create an information resource that will be suited to the residents of the Town of Boxford of all ages and interests. . ." and the immediate goal "is to provide adequate space for residents to enjoy and make full use of the library materials already available. . ." Inevitable space addition, whether new construction or modification of existing facilities, will require funding from the Town.

Boxford's libraries have historically been a valued community asset. The Boxford Library Society, formed in 1796, opened quarterly for the exchange of books, but in 1803 provision was made for exchange on other days on payment of three cents to the librarian "for his trouble." The Boxford Public Library was founded in 1870 and incorporated ten years later, in 1880. Continuing cooperation between the East and West library associations resulted in establishment of the Boxford Town Library in 1965. The increase in library use continues to exceed population growth. The library needs and merits community support to maintain its historic value.

CATHERINE T. THOMAS, Chairman
Trustees of the Boxford Town Library

STATISTICS

	1977	1978
Population (estimated)	4,750	4,900

LIBRARY TRUSTEES

Visitors	21,536	24,835
Circulation	41,926	46,012
Book Collection	33,326	34,416

Telephones: East - 887-8022 West - 352-2097

Hours Open:

Winter: Both libraries 10 a.m. to 6 p.m. Monday, Tuesday, Thursday and Friday. Days - 39 hours.

Evening hours - Monday at West; Tuesday and Thursday at East.

Summer: No Saturday hours; no Thursday evening hours. Days - 32 hours.

SCHOOL REPORT

ANNUAL REPORT

School Committee

W. Alan Harding, Chairman	Term Expires 1981
Elaine F. Lincoln, Vice-Chairman	Term Expires 1979
Donna Dickson	Term Expires 1981
J. Frank Herlihy	Term Expires 1980
Gerard A. Papin	Term Expires 1979

Superintendent

Herbert A. Rouisse

Assistant Superintendent

Samuel J. Maroon

School Committee Operation

The Boxford School Committee meets regularly on the second and fourth Thursdays each month throughout the year. Meetings are held in the Aaron Wood School at 7:45 p.m.

Meetings are open to the public and citizens are encouraged to attend. The agenda is forwarded to the press and included in school newsletters before each meeting. Individuals or groups may have an item placed on the agenda by forwarding a written request to the Superintendent. Executive sessions are held as seldom as possible and then only for matters requiring privacy and consistent with the open meeting law. A notice is posted at the Town Hall in the event of special meetings or a change in the date of regular meetings. The committee held 21 regular meetings and one special meeting during 1978.

Effort is made to coordinate with groups with related interests in schools. Boxford School Committee members serve on other committees as follows:

Topsfield-Boxford School Joint Union Committee—

W. Alan Harding, J. Frank Herlihy, Elaine F. Lincoln

School Building Committee—

Donna Dickson, J. Frank Herlihy, Gerard A. Papin.

Masconomet Regional Special Education Board of Directors—

Gerard A. Papin

North Shore Special Education Consortium Board of Directors—

Donna H. Dickson

Jonathan Tyler Barker Fund Study Committee—

Donna H. Dickson.

The committee seeks to carry on its operation in a systematic and comprehensive planning approach. School committee objectives for the next year are

scheduled for approval in March. The approval of system plans follows in April and the approval of individual school plans is scheduled for May. A school committee calendar of major items for each meeting is then prepared for the year and included in the school committee brochure, which is forwarded to each elementary school family and is available for the public at all meetings.

Collective Bargaining

The present two-year collective bargaining agreement will terminate on August 31, 1979. Bargaining is now in process to reach agreement for a successor contract. Bargaining began in October, 1978.

The bargaining is based upon a series of proposals put forth by the Boxford Teachers' Association. These proposals seek higher salary schedules, various job protection provisions, improvements in certain fringe benefits, and a revised grievance procedure. The Boxford Teachers' Association is also bargaining for the school nurses and the school secretaries.

Bargaining for the Association are President Ruth Race, Sherry Anderson, Richard Bateman, Marily Guptill, Renee Hamilton, and John Presto. Bargaining for the Committee are Chairman Alan Harding, Donna Dickson, and Gerard Papin.

Fiscal

The fiscal picture for the past year, and for other recent previous years as well, has been the continuing struggle to provide a high level of educational service to all children at a cost level commensurate with the ability and desire of the Boxford taxpayer to provide local funds. The most difficult factor in this struggle is that of state mandates placing an unduly large portion of built-in increases beyond the discretion of the school committee. Increases brought about by greater needs for special education services under Chapter 766 and the upward push of collective bargaining, coupled with the general inflationary trend, and the need for properly maintaining the school plan make it difficult to provide a reasonable budget without cutting back on the general level of service. Examples of such reduction are the reduction of one classroom teaching position in both the current and new budget against a total two-year enrollment decline projected at sixteen pupils, and a reduction of one bus in the past year. Note is made that at the date of budget approval, the Governor is proposing legislation, which may require subsequent ammendment of the budget.

The following summary groups all line accounts into eight major categories. It shows clearly the areas where major increases have occurred.

Program	Budget 1978-1979	Budget 1979-1980	Increase/ Decrease	Percent Increase/ Decrease
General Administration and Supervision	\$ 97,909	\$ 103,963	\$ 6,054	6.2%
Instructional Salaries	504,873	522,492	17,619	3.5%
Instructional Materials	36,778	32,990	-3,788	-10.3%
Other School Services	15,969	17,172	1,203	7.5%
Regular Transportation	75,703	75,703	0	0
Fuel and Power	36,769	37,749	980	2.7%
Building Operation and Maintenance	91,276	100,282	9,006	9.9%
Special Needs	95,840	113,184	17,344	18.1%
TOTALS	\$955,117	\$1,003,535	\$48,418	5.1%

Our major increase of \$17,344 is that of Special Needs, an increase of 18.1% over the current budget. This high rate of increase occurred in spite of the application of increased federal funding for special education under P.L. 91-142, Boxford will receive \$18,200 in fiscal 1979/1980 as compared with \$11,385 for the current fiscal year. This increased funding has been applied almost entirely to provide services for a small number of children with significant handicaps. Also a vigorous effort on the part of the school committee to gain some measure of state cost-sharing for children in residential placement has kept this increase for special education from going much higher.

The second major increase is that for Instructional Salaries. This increase reflects the requirement to meet a new salary schedule derived through collective bargaining and to provide some additional services in certain special programs. The full impact of such increases was lessened by the reduction of one classroom position and by personnel changes.

The third major increase is found in Building Operation and Maintenance. This increase is occasioned by the need to provide for every-increasingly costly service and repair and the necessary projects to maintain the buildings in safe, economical, and secure condition. It also reflects maintenance needed in previous years and deferred in an effort to keep prior budgets at a lower level. Projects contributing to this significant increase include the upgrading of the heating and ventilating system to provide for more economical heating and the replacements of some wall panels in the Spofford Pond School gymnasium. Also, the cost for insurance is established primarily by town action on its comprehensive policies and rate increases set by the insurance industry.

Other increases are for the great part no higher than that required to meet the inflationary trend. In many instances, increases have been held well below the level of inflation. A noteworthy instance is the limited increase in Fuel and Power in the faces of rapid price escalation. This limited increase reflects significant efforts to reduce the consumption of high cost energy in the schools.

Shown below is the 1978/1979 budget and the proposed 1979/1980 budget in detail.

	Budget 1978-1979	Budget 1979-1980
ADMINISTRATION		
School Committee		
Salary of Clerk	\$ 525	\$ 565
Other Expense	880	1,018
Superintendent's Office		
Salary of Superintendent	14,580	15,656
Secretaries Salaries	10,114	10,872
Census	525	300
Supplies and Materials	1,337	1,636
Other	2,971	302
Travel in state	309	316
Travel out of state	234	239
	<u>\$ 28,801</u>	<u>\$ 30,904</u>
INSTRUCTION		
Supervision		
Assistant Superintendent	11,402	12,224
Contracted Services	810	600
Principal's Offices		
Principal's Salaries	43,300	45,520
Secretaries Salaries	13,053	13,936
Supplies and Materials	898	1,079
Other Expense	455	280
Teaching		
Salaries - Regular	490,046	504,996
Salaries - Special Education	58,783	60,597
Salaries - Substitutes	5,960	6,984
Salaries - Teacher Aides	945	2,023
Supplies and Materials		
General	5,879	6,629
Consumable Instructional Materials	7,152	6,552
Physical Education	521	559
Music	300	323
Special Education	3,126	1,669
Art	3,055	3,121
Workshop and Conferences	1,950	3,130

Travel - Special Education	192	240
Travel - Instruction	388	421
Textbook Program		
Basic	8,261	3,947
Music	100	0
Library Media Services		
Salary of Clerks	7,922	8,489
Supplies and Materials	194	410
Audio Visual Materials	738	606
Guidance Supplies	1,089	1,442
Psychological Consultants	6,280	6,373
	<u>\$672,799</u>	<u>\$692,170</u>

OTHER SCHOOL SERVICES**Health Services**

Nurses Salaries	7,486	8,000
Physician	250	250
Supplies and Materials	162	398
Travel Expense	151	50

Pupil Transportation**Contracted Services**

Regular	75,703	75,703
Special Education	8,079	8,160
Educational Trips	1,800	1,800
Vocational Education	—	1,080

Food Services

Lunch Hour Supervisors	7,920	8,474
	<u>\$101,551</u>	<u>\$103,915</u>

OPERATION AND MAINTENANCE OF PLANT**Operation of Plant**

Custodial Salaries	42,969	45,996
Supplies and Materials	5,613	5,471

Heating Buildings

Oil	21,505	21,688
Gas-Cafeteria	2,014	2,023

Utilities

Light and Power	13,250	14,038
Telephones-Schools	2,735	2,571
Telephones-Administration	912	940

Maintenance of Plant**Maintenance of Grounds**

Care of Grounds	1,430	2,430
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Waste Removal	1,150	1,000
Other, Repair Equipment	200	200
Maintenance of Buildings		
Repair and Upkeep		
Maintenance of Equipment		
Schools	885	995
Administrative Office	232	239
	<u>\$105,465</u>	<u>\$112,901</u>
FIXED CHARGES		
Insurance Program	22,280	224,830
COMMUNITY SERVICES		
Reimbursable		
ACQUISITION OF FIXED ASSETS		
Library	2,020	2,020
Schools	2,171	0
	<u>\$ 4,191</u>	<u>\$ 2,020</u>
PROGRAMS WITH OTHER DISTRICTS		
Special Education Tuition	19,380	36,145
Evening Vocational Tuition	200	200
Evening Practical Arts	150	150
	<u>\$ 19,730</u>	<u>\$ 36,495</u>
GRAND TOTALS	<u><u>\$955,117</u></u>	<u><u>\$1,003,535</u></u>

The following reimbursement estimates are submitted:

BUDGET \$1,003,535

State Reimbursement (entitlement) \$195,920

Chapter 70 (General Aid to Education)

Elementary (46.96%) \$ 92,004

Secondary (53.04%) 103,916

For Elementary Purposes

Chapter 70 \$ 92,004

School Transportation 51,500

Special Education 90,000

Tuition and Miscellaneous 2,000

\$235,504

Net Cost to Town for Elementary Education

\$768,031

As part of its process in developing the budget for the coming fiscal year, the school committee again summarized enrollment, staffing, the expenditures over a ten-year period. Some salient elements follow:

Fiscal Year	Expenditure	Enrollment	Staff Per Pupil Cost	Total Teaching		Average Staff Ratio	Admin. Class Size	General Instruc- and Supr.	tional Salaries
				Pupil/ Full Time Equiv.					
1978/1979	\$944,911 ^(p)	648	\$1,458.20	36.9		17.5	21.6	\$97,678	\$484,160
1977/1978	916,386	657	1,394.80	37.1		17.7	21.0	91,554	466,762
1976/1977	861,812	696	1,323.83	37.5		17.4	20.9	86,378	439,534
1975/1976	784,905	714	1,129.36	37.4		18.6	21.6		
1974/1975	766,008	722	1,072.84	37.8		18.9	22.8		
1973/1974	531,509	694	874.67	33.1		21.8	25.0		
1972/1973	584,015	689	841.52	34.1		20.4	23.7	55,823	307,118
1971/1972	553,390	705	803.18	34.3		20.1	22.4		
1970/1971	500,937	712 ¹	710.55	34.4		20.5	22.4		
1969/1970	447,393	656	628.36	34.3		20.8	22.3		
1968/1969	363,008	643	555.37	30.8		21.3	24.3		

(p) Projected February 12, 1979

1 First year of kindergarten program

Fiscal Year	Instruc- tional Materials and Services	Other School Services	Regular Transpor- tation Expend.	Fuel and Power	Building/ Operation/ Maint.	Direct Cost Special Needs Expend.
1978/1979	\$40,291	\$15,699	\$75,703	\$34,362	\$89,988	\$107,030
1977/1978	23,760	15,600	86,160	34,552	99,132	98,866
1976/1977	36,178	16,365	71,600	34,289	89,923	87,565
1975/1976						
1974/1975						
1973/1974						
1972/1973						
1971/1972						
1970/1971						
1969/1970						
1968/1969						
	27,618	13,508	17,800	16,160	78,742	37,246

Curriculum and Instruction

Perhaps the most important function of the School Committee is to provide for an effective course of study in all subjects, including provisions which will improve instruction in the classroom. In 1975, in an effort to insure the development of new curriculum approaches, the School Committee adopted a curriculum revision cycle, which provided for the review and revision of all major curriculum subjects over a seven-year period. In addition, the School Committee establishes each year a set of curriculum-related objectives, designed to give direction to faculty and administration in the development of curriculum and new instructional approaches. The objectives for the 1978/1979 school year include:

1. To implement fully and effectively the revised language arts curriculum guide and related instructional materials and to place particular emphasis on the development of writing skills at appropriate grade levels.
2. To implement on a trial basis in selected classrooms the preliminary revision of the reading guide and related instructional materials.
3. To begin the development of a supplemental, enrichment program for the academically-able student.

Emphases has been given to all of these objectives by faculty and administration during the past year.

In October of 1976, the Language Curriculum Committee was organized to revise the language curriculum guide and worked on the development of this guide during the 1976/1977 school year. During the 1977/1978 school year, the curriculum was implemented on a limited basis in selected classrooms in both Boxford and Topsfield. Following this procedure, suggestions for changes in the preliminary draft of the guide were made by all faculty members. These changes were incorporated into the final curriculum guide, which was approved by the School Committee in August, 1978.

In preparation for the first year of full implementation, the School Committee provided increased funding for the purchase of a variety of new materials. These included a basal language text, and supplementary materials for teaching grammar and writing skills. The curriculum places increased emphasis on spelling, penmanship, writing and vocabulary development. Greater stress is placed on the use of these skills in the content subjects such as science and social studies. In addition, all new materials and the curriculum were reviewed by a committee of parents, teachers, and administrators to assure compliance with federal and state equal educational opportunities legislation.

In September of 1977, a committee of Boxford and Topsfield teachers and administrators was formed to review the reading curriculum guide. The committee established working objectives and worked on the preparation and development of the revised guide for more than a year. In August of 1978, this committee

presented a preliminary draft of the guide to the School Committee and received its approval to implement the preliminary guide in selected classrooms. The purpose of this limited implementation is to try the guide and new materials in selected classrooms prior to their general use in all classrooms in September, 1979. The preliminary guide places greater emphasis on skills development for reading in the content areas, literature appreciation, and an increased range of skills and materials at each grade level. The new materials include literature programs at the intermediate grade levels and basal materials at the primary grades.

During the process of developing the preliminary reading guide, efforts were made to coordinate the revised program with Masconomet teachers and administrators. For this purpose, joint meetings of elementary and junior high school teachers were held. Opportunity was provided for teachers at the two levels to observe in classrooms in the elementary school and the junior high school. It is expected that this cooperative effort will bring about a better transition for students moving from the sixth grade to the seventh grade.

In September of 1978, a committee of teachers from both Boxford and Topsfield was organized to begin the development of programs for the academically-able student. As a result of the committee's work, it is expected that greater emphasis will be placed on the identification of and the development of programs for academically-able students within the framework of the regular classroom program. It is further expected that the program will focus on enrichment units with emphasis on the development on problem-solving skills and leadership qualities. The committee expects to submit a preliminary report to the School Committee in the summer of 1979.

During the 1977/1978 school year, a program was instituted which was designed to integrate more fully academic and special subject programs. The success of this curriculum project and the generally favorable evaluation of the faculty members involved have provided the impetus for continued development in this curriculum area. As a result, a similar project incorporating science and arts is being carried out during the current school year. It is hoped that such integrating activities will result in increased awareness of the interrelatedness of subjects.

Finally, the School Committee is aware of the role that public education must play in the development of intelligent, informed citizens. The major role for the achievement of this goal must be carried out by a concerned and dedicated faculty. It is hoped that the collective efforts of staff, parents, and school committee will insure continued improvement of school programs.

Special Needs in Education

During the 1977/1978 school year, the Special Needs Program underwent a program audit conducted under the auspices of the State Department of Edu-

cation. The audit process is designed to evaluate school system compliance with state and federal special education regulations and consisted of interviews with parents, teachers, administrators, and students, a review of special education records, and observation of special needs programs. The audit team was composed of administrators, teachers, and parents from other school districts, as well as State Department of Education personnel. The audit team issued a twenty-seven page report, which noted compliance with state and federal law and commended the efforts and dedication of those involved with the implementation and direction of the special needs program. Even though the audit report was positive in its review of the program, all comments and recommendations of the audit team will be fully considered in efforts to improve further the special needs program.

Boxford participates in the Masconomet Special Education Collaborative with Masconomet, Middleton, and Topsfield. The purpose of the collaborative is joint employment of special education administrators and a full coordination of special education programs between the elementary and secondary schools. The Collaborative Board, consisting of one representative each from the four tri-town school committees, employs an administrator of special education to direct the secondary program and an assistant special education administrator to direct the elementary program in the three towns. In addition, the school system continued participation in the North Shore Special Education Consortium during 1978. The Consortium, composed of seven member school districts, provides programs and services for severely handicapped children.

In 1975, Congress passed P.L. 94-142 (the Education for All Handicapped Children Act), which guarantees a free and appropriate public education for all handicapped children. The requirements placed on local school systems by P.L. 94-142 are similar to those of the existing state law (Chapter 766) and have not caused major program shifts. However, P.L. 94-142 does provide for increased federal funding for the support of educational programs for the handicapped. During the current year, funds obtained through P.L. 94-142 entitlement have been used to underwrite a portion of the cost of the position of school psychologist, who serves Boxford, Middleton, and Topsfield, and to fund almost fully a new language development class for young children. This class provides a small class program to children who have extensive language delay. Children spend the major part of the school day in the language development class. Whenever possible, however, they participate in the regular classroom programs and activities of the school.

Since the passage of Chapter 766, the School Committee has approved increased staff and new programs to carry out the legislative mandate. It should be noted, however, that the implementation of Chapter 766, has resulted in a significant increase in budget expenditures for special needs programs. In the 1974/1975 school year, the first year of Chapter 766, the expenditure for special education was \$54,976. This represents 7.2% of the total school expenditure. The 1979/1980 budget provides \$113,184 representing 11.3% of the total budget. The

increase in funding for special education for the five-year period is \$58,208, or 105.9%. For comparison, the increase for the entire budget, excluding special education, has been 25.2% over the same five-year period.

School Lunch Program

The continual battle against higher food and labor costs was waged successfully by the school lunch program during the 1977/1978 school year. Careful menu planning, cost analysis of meals, and some increase in subsidy payments resulted in a small balance of over \$700 for the year's operation. The annual financial statement follows:

Receipts		Expenditures	
Pupil Sales	\$31,738.06	Food	\$26,016.13
Adult Sales	1,572.29	Labor	22,286.55
USDA	<u>16,945.66</u>	Other	<u>1,187.79</u>
	\$50,256.01		\$49,490.47

Over 62,000 Class A lunches were served at the established price of \$.45 per meal. The average cost per meal was \$.68. Of this, \$.39 was the cost of food, \$.27 was the cost of labor, and \$.02 was the cost of other items. The average student participation rate was 65%.

The fiscal picture for the first four months of operation in the 1978/1979 school year is one of barely maintaining a small balance.

The lunch program has undergone both fiscal and program audit. The financial aspects were found to be appropriately managed and the meals met the federally-established standards for a balanced, Class A lunch, as determined by on-site inspection.

Parents are reminded that free and reduced price lunches are available to families meeting federally-established income levels. This applies to temporary as well as to continuing circumstances. Parents are urged to contact the principal of their school if there is a question of eligibility. The anonymity of parents and child will be protected.

Health Services

The school health program continues to be an essential element of the total school program. In addition to the regular classroom instruction in health and safety, the school nurses and Dr. Brackbill provide many health services. Cole School Nurse Elaine Connolly and Spofford Pond School Nurse Dorothy Johnson provide health counseling to students and staff, administer care to ill or injured children until their parents can assume responsibility for them, and dispense necessary prescription medicine to students with parental direction.

Other services include:

Physical Examinations	26 Students, 2 referrals
Vision Tests	all students, 12 referrals
Preschool Vision Tests	12 children, one referral
Hearing Tests	all students, one referral
Record Height and Weight	all students
Home visits, Chapter 766	5 students
Influenza Vaccine	school staff
Mantoux Tuberculosis Tests	school staff and volunteer aides

The law now requires immunization against diphtheria, pertussis (Whooping cough), tetanus, measles, polio, mumps and rubella as a condition of school attendance. A child may be admitted upon certification by a physician that the health of the child would be endangered by such immunizations, or by certification of the parents that immunization conflicts with their sincere religious beliefs. Parents are requested to attend to this matter prior to the spring registration for kindergarten if possible.

A new service planned for 1979 is a screening of all fifth and sixth grade students for incipient curvature of the spine. This condition, which develops in a small percentage of children during the period of rapid growth between the ages of ten and fourteen, can be treated much more effectively with early identification. This screening will be done by the school nurses and the physical education staff.

Legislation

During the 1978 session, two major bills were passed that had significant impact on school operation, as well as several others of less impact. The new educational finance bill H-5267 better known as the Boverini-Collins bill, provides for state aid to cities and towns for educational costs to be distributed under a new formula. This new formula combines special education, vocational education, and bilingual education with the general school aid, replacing many separate categorical aid provisions. Under the terms of the new formula, large cities and towns, especially those of less wealth will receive much greater state aid. However, the large majority of communities, including Boxford, will receive in the current fiscal year aid at a level 7% above that for the previous fiscal year.

The second major piece of legislation was the abolishment of sovereign immunity in tort suits against state and local governments under Chapter 512. The bill is modelled largely upon the Federal Tort Claims Act. It makes the Commonwealth, and its counties, cities, and towns liable up to a \$100,000 ceiling for property damage, personal injury, and death caused by the negligent acts of their employees. In addition, public employees may now indemnify

their employees for personal liability. Massachusetts was one of the very last states to eliminate the defense of sovereign immunity in liability actions against municipal agencies. Other legislation of interest follows:

Chapter 100 - restricts the imposition of residency requirements on teachers and other professional employees of school committees.

Chapter 126 - requires a quorum for the conduct of annual budget hearings by school committees.

Chapter 372 - amends the law regulating meetings of governmental bodies. It provides further clarification on the reasons for which a public body can meet in executive session and the nature of minutes to be kept during executive session.

Chapter 481 - amends the statute on educational collaboratives to eliminate the designee of the Department of Education as a voting member of the Board of Directors and gives wider latitude in the appointment of a treasurer.

Chapter 535 - requires that school bus drivers shall have completed an approved instructional program and hold a certificate issued by the Registrar.

ENROLLMENT, OCTOBER 1, 1978

Harry Lee Cole								
Grade	K	1	2	3	4	5	6	Total
Boys	14	20	13	27	13	25	27	139
Girls	<u>12</u>	<u>14</u>	<u>20</u>	<u>19</u>	<u>11</u>	<u>16</u>	<u>19</u>	<u>111</u>
	26	34	33	46	24	41	46	250

	Spofford Pond								
Grade	Pre-K	K	1	2	3	4	5	6	Total
Boys	1	20	21	20	26	25	44	40	197
Girls	<u>2</u>	<u>20</u>	<u>24</u>	<u>17</u>	<u>41</u>	<u>38</u>	<u>28</u>	<u>31</u>	<u>201</u>
	3	40	45	37	67	63	72	71	398

TOWN OF BOXFORD

School Census					
Ages	5-7	8-14	15-16	17-21	Total
Boys	110	538	126	259	1,033
Girls	<u>103</u>	<u>504</u>	<u>142</u>	<u>245</u>	<u>994</u>
	213	1,042	268	504	2,027

Entering Age Policy

Age of Admission - Children entering kindergarten must reach their fifth birthday by October 31st of the year in which they enroll.

Children who reach their fifth birthday in the three-month period immediately following (November 1, through January 31) will be enrolled upon successful completion of screening procedures administered by the school system. The decision of the school administration will be final and binding.

Underage first grade pupils transferring from other school systems may be admitted under the following conditions:

1. The school must be a part of a recognized school system.
2. In every case, the admission of underage children shall be dependent upon the fitness of the child to profit by the appropriate grade program of the Boxford Public Schools, such fitness to be determined by the Superintendent of Schools.
3. All admissions are subject to a probationary period of one term.

No-School Signal

No-school announcements will be broadcast over WBZ, WMEX, WEEI, WHDH, WESX, and WMLO between 7:00 and 7:30 a.m. if there is no school for the day. Announcements regarding "No School" are made by the Boxford Superintendent for the Boxford Elementary Schools only. Announcements for the Masconomet Regional High School will be made by the Regional Superintendent and will be designated "Masconomet Regional High School."

In addition three long blasts will be given on the local fire alarm at 7:15 a.m. to designate no school for the elementary classes (Grades Kindergarten through Six) for the day. A similar signal at 10:45 a.m. will indicate no afternoon kindergarten session.

During storms or extremely cold weather, parents are urged to exercise their own judgement in sending their children to school.

SCHOOL CALENDAR**1979/1980**

Sept.	4	Tuesday	Teacher Orientation
Sept.	5	Wednesday	School Opens - full day
Oct.	8	Monday	Columbus Day - No School
Nov.	12	Monday	Veterans' Day - No School
Nov.	21	Wednesday	Close at Noon for Thanksgiving Recess
Nov.	26	Monday	School Reopens
Dec.	21	Friday	Close at Regular Hour for Christmas Recess
Jan.	2	Wednesday	School Reopens
Jan.	15	Tuesday	Martin Luther King Day - No School
Feb.	15	Friday	Close at Regular Hour for February Vacation
Feb.	25	Monday	School Reopens
Apr.	4	Friday	Good Friday - No School
Apr.	18	Friday	Close at Regular Hour for April Vacation
Apr.	28	Monday	School Reopens
May	26	Monday	Memorial Day - No School
June	24*	Tuesday	Close at Noon for Summer Vacation

*If statutory requirements have been met.

Should it become necessary to cancel more than six school days, any days in excess of six will be made up during the scheduled April vacation week. These days will be made up by holding sessions, as needed, as late in that scheduled vacation week as possible. Thus, days would be made up as follows:

One day	April 25
Two days	April 24 and 25
Three days	April 23, 24, and 25
Four days	April 22, 23, 24, and 25

TEACHER DIRECTORY

As of January, 1979

Name	Grade or Subject	Appointment	Degree	College or University
SPOFFORD POND SCHOOL				
Joseph P. Ritchie	Principal	1956	BA M.Ed.	Boston College Boston College
Arthur Nicolaisen	Grade 6	1974	BA M.Ed.	Merrimack College Boston College
James D. Platt	Grade 6	1969	BA M.Ed.	Boston State College Salem State College
Agnes Schmitt	Grade 6	1966	BS M.Ed.	Northwestern University Salem State College
Aleda Collins	Grade 5	1968	BS	Castleton State College
Susan Biller	Grade 5	1977	BA	Covenant College
John Presto	Grade 5	1974	BA M.Ed.	University of San Francisco Boston University
Leslie Hamilton	Grade 4	1969	BA	Merrimack College
Mary Oberti	Grade 4	1969	BS M.Ed.	Plymouth State College Boston University
Ruth Race	Grade 4	1974	BA	Middlebury College
Marian Caulfield	Grade 3	1970	BA	San Francisco State College
Anne M. Howard	Grade 3	1967	BS	Bates College
Deborah Mahoney	Grade 3	1974	BS	Salem State College
Dorothy M. Carver	Grade 2	1939	BS	Salem State College
Joan Leighton	Grade 2	1969	BS	Wheelock College

Enid Davis	Grade 1	1961	BS	So., Connecticut State College
Barbara A. Horn	Grade 1	1963	M.Ed.	Salem State College
Margaret Cook	Kindergarten	1977	BS	Lesley College
			BA	Principia College
			M.Ed.	Antioch College

HARRY LEE COLE SCHOOL

Isabelle A. Griffin	Principal	1961	BA	Regis College
Pamela Bateman	Grade 6	1975	M.Ed.	Salem State College
Kenneth Keeney	Grade 6	1968	BS	Framingham State College
Richard Bateman	Grade 5	1970	BS	Northeastern University
Susan Robinson	Grade 5	1978	BS	Salem State College
Marilyn Guptill	Grade 4	1968	BS	University of Vermont
			BS	University of New Hampshire
Phyllis Wallace	Grade 3	1970	M.Ed.	Northeastern University
Renee Hamilton	Grade 3	1976	BS	Salem State College
			BS	Wagner College
Harriet Ernst	Grade 2	1962	MA	Regis College
Sherry Anderson	Grade 1-2	1973	BA	University of Massachusetts
Virginia Douglass	Grade 1	1964	BS	New York University
Anne Millett	Kindergarten	1969	BS	Salem State College
			BA	Lesley College

SPECIALISTS

Eleanor Schminkel	Art	1967	BA	Pratt Institute
Janine Dyer	Music	1975	MFA	Columbia University
Robert Sparkes	Physical Education	1977	BA	Boston Conservatory Music
Jill MacDonald	Physical Education	1967	BS	Boston State College
Dorothea D'Agostino	Resource	1960	BA	Iowa State University
Rita Wade	Resource	1970	BS	Salem State College
Dona McDuff	Resource	1970	BS	Boston Teacher College
Beverly Shea	DD Class	1976	BS	Salem State College
Clarinda Spinelli	Speech	1977	M.Ed.	Salem State College
Karyn Brotman	Language Hearing	1978	BS	Lesley College
Lynnette Malloch	Psychologist	1978	BS	Emerson College
Lynnette Malloch			MA	University of Massachusetts
			BS	Wheelock
			M.Ed.	Boston University
			BA	Gordon College
			M	University of Aberdeen

PUBLIC WORKS

Highway Department

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

Road Work

The following roads were oil-sealed, (asphalted and sanded): Andersen Drive, Brook Road, Cedar Knoll, Cedar Street, Crest Circle, Cross Road, Glendale Road, Highland Road, Hillside Road, King Arthur Court, King Richard Drive, Lantern Lane, Maple Avenue, Mill Run Road, Mt. Vernon Road, Oak Ridge Road, Pine Plain Road, Redwood Circle, Silverbrook Road, Spofford Road, Sprucewood Circle, Stagecoach Road, Sunrise Road, Towne Road, Trask Road, Valley Road, Whittier Terrace, Harris Street, Pinehurst Drive, Beechwood Circle, and Cole Drive. Prior to sealing, roadside berms were picked-up, roads were swept and hot patched.

Total - 13.90 miles.

Hammer Mill and Hot Topping

Hammer Mill Process - recycling the existing pavement by crushing it up and grading to new profile.

Middleton Road from Endicott Street to Middleton line - Hammer milled and two inches of dense binder.

Elm Street & Main Street (where drainage was installed) - two inches of dense binder.

Kelsey Road - one and a half inches finish hot top.

Killam Road (Rte. 97) - from State taking 1,000 ft., West - one and a half inches finish hot top.

Service Road - from Ipswich Road to Route 97 - one inch hot top, leveling course.

Washington Street - a section by Main Street going East and a section by Budnicks' Road, leveled up and a one inch coat of finished hot top.

Spofford Road - between Highland and Valley Roads - bad section dug out and one inch of hot top.

Silvermine Road - bad section dug out, ledge removed and sixty feet of six inch perforated drain installed.

Total - 2.38 miles.

Stone Seal - 3/8" Treated Stone Wear Coat

Georgetown Road - from Woodcrest Road to Ipswich Road.

Middleton Road - from Mill Road to after Lockwood Lane. Total - 1.05 miles

Lockwood Lane - dug out and graveled from Middleton Road to State-taking -

.63 miles.

Oil Seal	13.90 miles
Hammer Mill & Binder	.82 miles
Binder on Drain Job	.18 miles
Finish Hot Top	1.38 miles
Stone Seal	1.05 miles
	<hr/>
	17.33 miles surfaced
	<hr/>
	.63 miles graveled
	<hr/>
Total -	17.99 miles

Drains

Main Street & Elm Street - 1,200 ft. of 18" reinforced concrete pipe.
 400 ft. of 12" reinforced concrete pipe.
 9 Catch Basins.
 Silvermine Road - 60 ft. of 6" perforated drain.

Speed Signs were installed on Middleton Road.
 All catch basins cleaned.
 Cross-over culverts cleaned.

Public Grounds and Ballfields

Activity on the Town's ballfields from spring through summer and into fall, (baseball, softball, and increased soccer), put a heavy demand on existing facilities. The new Johnson and Stiles ballfields, when completed, will take quite a burden off the existing fields.

The D.P.W. cuts, fertilizes, mats and lines all the fields and maintains all the Town's buildings, including commons and triangles.

Tree

Throughout the past year, Dutch Elm Disease continued to be the major problem faced by the Tree Department. A large number of these elm trees were removed, as well as many other roadside trees of various species. The total number of trees taken down during the year was 53.

Landfill Operation

At a Special Town Meeting held on October 3, 1978, the Town voted to expend funds to develop a new landfill site (State mandated), and develop a complete "Operations Manual" for this new site.

This change of site, ordered by the State, placed the new operation (for winter only) at the far end of the Landfill. The Department of Public Works performed much of the work to get the new site into operation by the December 1, 1978 deadline. This work included clearing and grubbing this site and a new access road.

We are confident that in the upcoming years ahead, the Landfill will continue to serve the needs of the Town, and operate in such a way that the Town can be proud.

Respectfully submitted,
THOMAS F. GREENE,
Superintendent

BOXFORD CITIZENS RECYCLING COMMITTEE

The recycling committee, from fall 1977 through February 1978, prepared recommendations for instituting a recycling program. As a result of Selectmen approval in March and the subsequent passage of a warrant article at town meeting in May, the Town of Boxford is now recycling.

The Department of Public Works constructed three concrete bunkers for the collection of colored glass, clear glass and cans along with appropriate signs directing residents as to the disposal of their recyclables. In addition, a letter was mailed to each resident announcing Boxford's program and including instructions.

We hope that in the year 1979 the recycling program will grow as this effort will extend the life of our new landfill.

Respectfully submitted,
ANNE M. FROST, Chairman

1977/1978 Committee:

Dorothy DeMark
Beverly Jones
Sandy Kirpatrick
Helen Wayland

1978/1979 Committee:

Carol Abbott
Jan Beckerleg
Beverly Jones

HEALTH & INSPECTIONS

Animal Inspector

Board of Health

Public Health Nurse

B-T-W Health District

B-T-W Health District Treasurer

Inspectors, Reports of
Mosquito Control Project

REPORT OF THE INSPECTOR OF ANIMALS

Inspections of all horses, ponies, cattle, sheep, goats, oxen, and swine are ordered yearly by the Director of Animal Health for the Commonwealth of Massachusetts. Such spot inspections are done year round to insure humane and proper care of all livestock and to guard against contagious diseases. If your livestock were not inspected, then please contact my office so you may be covered in the 1979 inspections.

During 1978 twenty one (21) dog bites were reported. All of these animals were inspected and ordered quarantined for a period of ten (10) days, as required by state law in order to guard against contagious disease.

Under state law **all** bites, whethere caused by wild or domestic animals, must be reported to the Inspector of Animals. Anyone with questions or complaints about the care of livestock should feel free to contact me at: Weloset Kennels, Route 97, Boxford, Ma., 887-5760.

Respectfully submitted,
ROBERT D. HUGHES
Animal Inspector

REPORT OF THE BOARD OF HEALTH

The first half of 1978 was relatively uneventful. In late summer, however, it became evident that major changes must be made at the sanitary landfill area to comply with state regulations. At a special Town Meeting in October a portion of the landfill area no longer in use was transferred to the Selectmen to be used as recreational land, the Johnson Memorial Field. Also, funds were appropriated to carry out the state mandates for the opening of a new disposal site and the closing of the old site.

In December a new engineer was assigned by Gallagher Engineering Inc. to supervise the landfill operation and to complete the preparation of an Operations and Maintenance Manual for the Boxford sanitary landfill. At year's end the interim (winter 78-79) landfill operation seems to be working well and the manual is ready to be submitted to the state for approval, after which copies will be presented to the Town.

The Public Health needs of Boxford continue to be contracted to the Topsfield-Boxford Community Club Home Health Agency. The health maintenance program for those over age 59 continues with clinics and informative programs twice monthly. A special clinic offering flu vaccine, pneumonia vaccine, and blood pressure screening was held in the fall.

The Boxford Board of Health would like to take this opportunity to thank, publicly, the Topsfield-Boxford Community Club for its contribution to the health and welfare of the people of Boxford, -- not only in 1978, but the many years the Club has been in existence.

Reports from Health Agent, John Romanski, Plumbing Inspector, Wendell Hall, and the Public Health nurse are elsewhere in this Annual Town Report.

Respectfully submitted,
JUDITH F. BARR, R.N., Chairman
DOUGLAS S. DICK, D.M.D., Secretary
RICHARD C. HICKOK

REPORT OF THE PUBLIC HEALTH NURSE

The public health needs of Boxford continue to be met by the Topsfield-Boxford Community Club, Inc. Home Health Agency.

Two of our registered nurses are certified to do Mantoux testing. Appointments are scheduled for positive reactors at a local Pulmonary clinic with close follow-up.

Post partum, new born and premature baby visits are made upon referral from local hospitals and physicians.

Mental health visits are also made upon physician referral as there is a qualified psychiatric R.N. on staff as well as a Medical Social Worker.

The Health Maintenance Program has been re-funded for another year to serve the elderly population. In addition to the regular health maintenance programs scheduled two times per month, large clinics are also held. There was an excellent response from the community at both the Hearing Testing Clinic held last spring, as well as the Cardiac Screening and Flu Clinics held in October. This year the flu vaccine as well as the pneumonia vaccine was offered free of charge to citizens of all ages, due to the support of the Merrimack Valley Elder Services and the Topsfield-Boxford Community Club, Inc. In addition to the regular programs and inservice, a large Glaucoma Screening Clinic is being planned for the spring of 1979.

Our goal is to continue to maintain a high standard of health care for all citizens of the community.

Respectfully,
NANCY J. MACKERT, R.N.
Administrator Public Health Nurse

4. 52 new construction permits were issued for the year.
5. 6 repair/alteration permits were issued for the year.

Respectfully submitted,
JOHN R. ROMANSKI, CHO, RS

DISTRICT TREASURER'S REPORT
7/1/77 THROUGH 6/30/78

CASH BALANCE - July 1, 1977 **\$ 649.66**

RECEIPTS:

Member Town Assessments:

Boxford (33%)	\$ 7,291.68	
Topsfield (43%)	9,501.28	
Wenham (24%)	<u>5,303.04</u>	
Total Assessments	\$22,096.00	
Interest Income Earned on Deposits	<u>518.20</u>	<u>22,614.20</u>
		\$23,263.86

DISBURSEMENTS:

Salaries	\$17,268.00	
Travel	1,250.00	
Telephone	400.82	
Office & Admin. Expenses	110.50	
Laboratory Fees	90.00	
Insurance	624.00	
County Retirement	<u>2,528.00</u>	<u>22,271.32</u>

CASH BALANCE - June 30, 1978

\$ 992.54

Submitted by:
FRANCIS F. PERRY
District Treasurer

INSPECTORS

REPORT OF BUILDING INSPECTORS

Month	No.	Dwellings	No.	Garages	No.	Alt. or Add.	No.	Barns	No.	Pools
1977										
April	6	\$ 321,500			3	\$ 80,000	1	\$15,000	1	\$ 8,000
May	7	397,000	1	\$ 5,500	2	9,000			1	8,000
June	7	323,000			1	9,500			1	4,000
July	4	225,000			2	12,800	1	6,200	3	16,000
Aug.	10	657,500			5	21,500	1	600	3	16,200
Sept.	4	256,000	1	2,000	2	13,100	2	6,000	2	8,000
Oct.	4	250,000	1	5,000	3	22,600			1	6,000
Nov.	9	543,000			3	34,000	1	5,000	1	7,700
Dec.	7	426,000								
1978										
Jan.	3	195,000			1	5,000				
Feb.	2	135,000								
March	5	295,000								
Total	68	\$4,018,000	3	\$12,500	22	\$207,500	6	\$32,800	13	\$73,900

Three (3) permits re-issued, one (1) demolition, one (1) chicken coop, one (1) move garage; seven (7) wood stove, one (1) tennis court.

Fees Collected: \$9,185.19

DONALD DENMAN
THOMAS F. GREENE
Building Inspectors

REPORT OF WIRE INSPECTOR

Receipts for Electrical Permits Fees	\$2591.60
Permits Issued	184
Inspections	552
Total Expenses	\$1188.76

ELECTRICAL INSPECTOR

Appropriation	\$2000.00
Salary	\$811.24
Expenses	\$1188.76
Total Cash Expenditures	\$2000.00

- | | |
|-------------------------------------|-----------|
| 1) Total permit fees collected 1978 | \$2591.60 |
| 2) My work hours involved in 1978 | 598 hours |

REPORT OF THE GAS INSPECTOR, BOXFORD, MASS.

There were twenty three Gas Permits issued from Jan. 2, 1978 to Dec. 31, 1978. There were no violations.

Respectfully submitted,
WENDELL P. HALL

REPORT OF THE PLUMBING INSPECTOR, TOWN OF BOXFORD

There were eighty one permits issued from Jan. 2, 1978 to Dec. 31, 1978 as follows:

New construction	67
Renovation's	9
Hot water Heater	5
 Total	 81

Respectfully submitted,
WENDELL P. HALL

ESSEX COUNTY MOSQUITO CONTROL PROJECT**A SUMMARY OF WORK ACCOMPLISHED IN
BOXFORD DURING 1978:**

Prehatch or Winter Ice-Dusting: A total of 24 acres of woodland pools off Bare Hill Road, Depot Road, and Oak Ridge Road.

Spring Larviciding: A total of 252 acres off Carlton Circle, Herrick Rd., Oakridge Rd., Bare Hill Rd., Pinehurst Drive, Topsfield Rd., Burning Bush Rd., Curtis Rd., Moonpenny Drive, Main St., Mill St., Silvermine Rd., High Ridge Rd., and Kings Forest area.

Ditching with Power Equipment: 30 feet on the Pierce Property, St. Johns Drive.

The Project Spray Truck: Assigned to Boxford was at work in the Town on:
June 2, 6, 9, 10, 12, 13, 15, 21, 28.
July 3, 4, 5, 7, 11, 18, 25.
August 1, 3, 4, 15, 22.

The Essex County Mosquito Control Project, established in 1965 now covers an area of 293.17 square miles in Northeastern Massachusetts serving the following 22 communities: Amesbury, Beverly, Danvers, Georgetown, Groveland, Hamilton, Ipswich, Lynn, Lynnfield, Manchester, Middleton, Nahant, Newbury, Newburyport, Peabody, Revere, Rowley, Salisbury, Saugus, Topsfield, and Winthrop.

The Project budget and expenditures for Fiscal 1978 amounted to \$283,456.00. For Fiscal 1979 - \$318,531.00.

I. Program Components:

A. The Project maintains a record of positive mosquito breeding plots which are kept under surveillance each year and to which are added annually all newly discovered sites. Periodic inspection and larval dipping determine what if any breeding activity is present and the method of control to be employed. Light traps to determine the prevailing species are employed on a limited basis. Limited for three reasons. First, we have never been fully convinced that light traps are a true indicator as there are too many variables including temperature changes, wind velocity, and humidity which affect the flight habits of the insect. Secondly, some species of mosquitoes are attracted to light more than others, some are repelled by the light, and still others have shown an inclination toward developing a trap shyness. Thirdly, while the operation of the traps is not a significant problem, the man hours involved in separating and identifying the

trapped insects constitutes a monotonous and time consuming venture. A working knowledge of the few problem species, that is, their breeding habitats, flight habits, and seasonal activity, abetted by a good hand lens will suffice and allow more valuable time for the implementation of control measures.

B. The Project conducts an annual pre hatch treatment during January, February, and March when winter conditions permit. An annual spring larviciding program commences upon the melting of the ice in the fresh water breeding sites and continues until the emergence of adult mosquitoes in late May. The pre hatch treatment is accomplished through application of a pesticide to the surface of the ice.

A program of inspection and on the spot larviciding is conducted through the summer months.

The summer adulticiding program employing truck mounted ULV spray units, begins on June 1 and ends on Labor Day.

Source reduction employing power equipment in both the salt marsh and fresh water marshes is conducted on a continuous basis all the months of the year that mother nature will permit. April through November constitutes an average year. In 1978 employing one diesel-powered tractor pushing a scavel plow, and one gasoline powered tractor towing a scavel plow, 59,378 feet of salt marsh ditches were reclaimed. Two Bombardier tractors equipped with backhoe were employed to construct, clear, and maintain 16,661 feet of fresh water drainage systems within the district. All work was accomplished with Project owned equipment and by members of the Project staff. The brush was removed manually from along 10,005 feet of stream banks.

The winter pre hatch program was somewhat curtailed because of the abnormally heavy snow cover in January, February and March. A total of 201 acres were treated by application of 50% Methoxychlor wettable powder at the rate of 21 lbs. per acre. This material was applied with manually operated backpack bellows dusters to water filled depressions not associated with the runoff to brooks and streams. This phase of the control program permits the treatment of areas not accessible during the spring and summer.

C. The larviciding program of the spring which normally commences about mid-March was shortened by two weeks because of persistent snow cover. During the period from April 1 through May 19, a total of 1,261 acres of mosquito breeding plots were treated with Abate, an organophosphate designed to control the mosquito in its' larval stage only. This material applied manually at the rate of 1 ounce per acre of water surface has little or no effect on non-target organisms. It is in general use in Central and South America to control mosquito breeding in rain barrels and cisterns, major sources of potable water for human consumption.

The ULV method of adulticiding (summer spraying) employs Cythion 95% Technical at 3 ounces per minute from a truck mounted unit. The per acre application averages .3 ounces per acres.

II. Other Activities:

A. Cooperative efforts with communities:

The Project maintains close liaison with selectmen, mayors and other municipal officials in all communities within the district. With each passing year more of the mosquito control effort stems from a cooperative effort between conservation commissions and departments of health and public works than with the individual property owners. Occasionally we are called upon to advise and to assist in mosquito control on lands under the jurisdiction of the State Division of Forests and parks and the National Park Service. We cooperate fully with the personnel of the Encephalitis Field Station.

B. In an emergency such as the recent encephalitis outbreak we have made our manpower and equipment available if needed and have manned the light traps set up in our area by public health officials.

C. Project personnel attend all training courses available in the field of insect pest control and have been certified by the E.P.A. after due examination, in the use and handling of restricted pesticides. They also are licensed by the Massachusetts State Pesticide Board in the application of pesticides to the land of another.

D. In addition to mosquito control the Project conducts the North Shore Greenhead Fly Control Program on the salt marshes in seven communities from

Gloucester to Salisbury. In 1967 the Project devised a method of abating the Greenhead Fly employing specially constructed box traps. Six hundred of these traps are placed on the marshes each summer during the greenhead fly season. The total number of flies to emerge has been declining steadily for ten consecutive years attesting to the effectiveness of the box traps. It is important to note that the North Shore Greenhead Fly Control Program pioneered in controlling a major insect nuisance without the use of pesticides, a method since adopted by many other agencies along the east and gulf coasts of the United States.

E. Public relations are an important factor in the success of the Essex County Mosquito Control Project. Were it not for a major effort in this area the implementation of the several phases of the control program would be much more difficult. Through the local papers, and radio stations the work of the Project is publicized from mid-March through Labor Day each year. A representative of the Project maintains close liaison with public officials in all towns and cities. Mosquito control exhibits are displayed and manned at the Topsfield Fair and Essex Agricultural and Technical Institute. The Superintendent and his assistant share the duties of speaking before service clubs, church groups, P.T.A.'s and many fraternal organizations. The Project maintains a library of colored slides of work accomplished and includes them in all presentations.

During the year many requests for service or advice on problems other than mosquito control are received. What to do about swarming bees, hornets, leaf miner damage to ornamentals, oak leaf skeletonizers, sooty mold from aphids,

insect damage to lawns, are but a few of the subjects covered. The Project is fortunate to have in its' employ a former arborist and landscape gardener, a practical farmer, a one time greenhouseman, and several graduates from the Essex Agricultural and Technical School. All request receive immediate personal attention and if the answers are not available they are referred to such agencies as the County Extension Service or the University of Massachusetts. During the active mosquito season the Project gives out bumper stickers which read: "Fight the Bite - Prevent Mosquitoes." Leaflets on tick control, dog heartworm, and gypsy moth control are available at the Project office. Information on the identity of insect species, bird species, weeds and wildflowers, along with irrigation practices and drainage of agricultural lands can be found on the shelves. Many of these subjects are remote from the practice of mosquito control but the availability of information on them brings many people to the office where they also can learn of mosquito and greenhead abatement work in their district.

During the past year, the water management phase of the mosquito control program has come under the watchful eye of the Army Corps of Engineers whose jurisdiction until recent years concerned only navigable waters. Representatives of the Corps of Engineers along with agents of National Marine Fisheries and other Fish and Wildlife organizations have toured both tidal and fresh water wetlands in Essex County during the summer of 1978. A general permit for the continuation of the water management and source reduction work is anticipated from the Corps in the near future. There will most likely be isolated projects requiring special permits as our work progresses. That the Corps does indeed look upon our efforts as a beneficial public service is very gratifying and further enhances our program toward better public relations.

III. Program Projections:

The program for the coming year will be much the same as in 1978. If funding will allow, one additional fieldman will be hired to bring the permanent staff to sixteen persons. Research on greenhead fly control will continue, and the number of box traps (600) will be utilized in 1979. Malathion, Methoxychlor, and Abate will continue as the three chemicals employed to control the mosquitoes. Flit MLO will be used as a larvicide in catch basin treatment on a very limited basis. The insect growth regulator Altosid in briquette form will be employed experimentally as a year ago to control mosquito breeding in localized domestic situations as well as catch basins.

The Project Superintendent is active in the Northeastern and American Mosquito Control Associations having served the former for many years as President and Secretary, and the latter as North Atlantic Regional Director for two years. The assistant Superintendent is likewise active in both organizations.

Respectfully Submitted,
ROBERT W. SPENCER
Superintendent

FINANCE

Accountant

Assessors

Capital Budgeting Committee

Finance Committee

Town Treasurer

Financial Statements/Auditors' Report

**REPORT OF TOWN ACCOUNTANT
TOWN OF BOXFORD
Balance Sheet
June 30, 1978
General Accounts**

ASSETS

Cash:		
General		\$379,750.24
Advances for Petty Cash:		
Town Hall	50.00	
Town Library	50.00	
Spofford Pond School	225.00	
Harry Lee Cole School	225.00	
Tax Collector	<u>75.00</u>	625.00
Accounts Receivable:		
Real Estate Tax —1964	315.00	
—1965	7.20	
—1966	204.92	
—1967	1,056.28	
—1968	1,204.47	
—1969	259.58	
—1970	2,774.58	
—1971	1,232.79	
—1972	4,124.12	
—1973	3,303.00	
—1974	1,707.86	
—1975	5,323.74	
—1976	4,819.06	
—1977	18,578.79	
—1978	<u>100,614.85</u>	\$145,526.24
Special Commitment for Collection of Taxes, G.L., C.59		7,640.17
Personal Property		
Tax —1962	303.00	
—1963	30.30	
—1964	11.25	
—1965	158.88	

	—1966	49.35	
	—1967	373.65	
	—1968	123.20	
	—1969	88.35	
	—1970	263.20	
	—1971	311.10	
	—1972	430.00	
	—1973	508.75	
	—1974	232.28	
	—1975	22.31	
	—1976	256.56	
	—1977	78.74	
	—1978	<u>1,914.10</u>	5,155.02
Taxes-Motor Vehicle and			
Trailer Excise,	—1971	14,056.00	
	—1972	14,017.82	
	—1973	12,261.33	
	—1974	8,591.18	
	—1975	7,365.86	
	—1976	5,396.88	
	—1977	22,851.03	
	—1978	<u>30,786.76</u>	115,326.86
Tax Titles			106.29
State Aid to Highways			122,400.68
Payroll Deductions			9,839.02
Ambulance Fees			683.50
Underestimates:			
State Recreation Areas - 1978		807.21	
Special Education - 1978		101.00	
Air Pollution Control District - 1978		<u>4.73</u>	912.94
TOTAL ASSETS:			<u><u>\$787,965.96</u></u>

GENERAL ACCOUNTS

Liabilities

Payroll Deductions:

Federal Withholding Tax	\$ 5,440.36
Mass. Withholding tax	1,754.94
Essex County Retirement	1,362.67
Blue Cross-Blue Shield	3,760.46

Life Insurance	88.50	
Pioneer (Mass.) Credit Union	1,145.50	
Mass. Teachers Retirement	6,191.80	
Tax Sheltered Annuities-	3,623.86	
LTD Insurance	<u>570.56</u>	<u>23,938.65</u>
Agency Accounts:		
Dog Licenses	2,166.55	
Sale of Dogs	<u>60.00</u>	<u>2,226.55</u>
Trust Fund Transactions:		
Town School Fund	677.32	
West Parish Library Fund	576.21	
West Parish Library Fund	268.68	
Library Gifts	<u>310.08</u>	<u>1,832.29</u>
Revolving Funds:		
Police - Special Detail	307.50	
School Lunch	<u>3,819.92</u>	<u>4,127.42</u>
Appropriation Balance:		
Revenue: General		45,266.42
Federal Grants:		
School:		
Title I - PL89-10	14.40	
Title III - PL85-864	10,088.67	
PL81-874	6,172.95	
Title IV-B	1.21	
Library:		
L.S.C.A. - Title I	<u>364.43</u>	<u>16,641.66</u>
Overestimates:		
County Tax - 1978	4,595.85	
Mosquito Control Project - 1978	292.00	
Ipswich River Watershed - 1978	<u>10.86</u>	<u>4,898.71</u>
Receipts Reserved for Appropriations:		
State Aid to Libraries	1,711.88	
Dog License Refunds	480.06	
Road Machinery Fund	<u>17,532.00</u>	<u>19,723.94</u>

Overlay Surplus Reserve		11,731.34
Overlay Reserved for Abatement:		
Levy —1962	303.00	
—1963	30.30	
—1964	326.25	
—1965	166.08	
—1966	254.27	
—1967	1,429.93	
—1968	1,327.67	
—1969	347.93	
—1970	3,037.78	
—1971	1,543.89	
—1972	4,554.12	
—1973/74	5,751.89	
—1975	4,820.65	
—1976	20,192.54	
—1977	17,214.38	
—1978	18,756.00	
Special Commitment, G.L., C. 59	<u>7,640.17</u>	87,696.85
Revenue Reserved Until Collected:		
Motor Vehicle and Trailer Excise	115,326.86	
State Aid to Highway	122,400.68	
Tax Titles	<u>106.29</u>	237,833.83
Reserve for Petty Cash Advances		625.00
Surplus Revenue		<u>331,423.30</u>
TOTAL LIABILITIES:		<u><u>\$787,965.96</u></u>

**REPORT OF THE TOWN ACCOUNTANT
RECEIPTS FOR TWELVE MONTHS
July 1, 1977 through June 30, 1978**

Taxes Current Year		
Real Estate	\$2,247,961.45	
Personal Property	<u>136,491.40</u>	\$2,384,452.85
Taxes Previous Year		
Real Estate	\$ 98,152.67	
Personal Property	<u>459.89</u>	\$ 98,612.56

Motor Vehicle Excise

Levy of 1978	\$ 149,528.44	
Levy of 1977	129,949.70	
Levy of 1976	10,820.56	
Levy of 1975	533.23	
Levy of 1974	151.80	
Levy of 1973	151.33	
Levy of 1972	<u>370.43</u>	\$ 291,505.49

Classified Forest Land

Levy of 1978	\$ 108.16
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Farm Animal Excise

Levy of 1978	\$ 134.56
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Commonwealth of Massachusetts:

For Highways

Highway Fund Distribution	\$ 35,402.26	
Highway and Transit Development	39,968.66	
State Aid to Highways	<u>11,257.83</u>	86,628.75

For Education and Libraries:

Chapter 70 School Aid	\$ 195,920.21	
Chapter 71 Transportation	40,241.00	
Chapter 74 Vocational Education	54.00	
Chapter 74 Vocational Transportation	81.00	
Chapter 76 State Wards	653.00	
Chapter 71B-Chapter 766 Special Education	145,832.00	
Federal Grants-Title I	5,849.00	
Federal Grants-Title IV-B	\$ 2,682.62	
State Aid to Libraries	1,711.88	
Library Grant-L.S.C.A. Title I	<u>1,625.00</u>	\$ 394,649.71

For Taxes:

Ch. 58 Loss of taxes on land	\$ 29,737.42	
Ch. 59 Abatement to Veterans	537.00	
Ch. 59 Abatement to Blind Persons	1,342.50	
Ch. 29 Local Aid Fund-Lottery	28,938.94	
Department of Natural Resources	748.50	
School Lunch Program	15,452.17	
Public Welfare	<u>3,804.74</u>	\$ 80,561.27

For Aid and Relief:		
Veterans Benefits	\$	1,353.72

Federal Assistance:		
1978 February Snowstorm	\$	7,695.00

COUNTY OF ESSEX:		
Dog License Refund	\$	480.06
Board of Dogs		344.00
Highway Distribution		<u>4,991.00</u>
	\$	5,815.06

TRUST AND INVESTMENT FUNDS:		
East Parish Library Fund	\$	268.68
West Parish Library		230.28
Town School Fund		<u>343.48</u>
		842.44

DEPARTMENT ACCOUNTS:		
Board of Appeals	\$	175.00
Town Clerk		251.90
Conservation Commission		100.00
Planning Board		835.00
Police Department		7.50
Police-Special Detail		15,357.13
Fire Department		10.00
Department of Public Works		30.00
Sale of plow		760.00
School Department		42.31
School tuition for municipalities		6,720.39
School tuition from individuals		994.50
School Lunch		33,615.84
Reimbursement from Regional Vo-Tech.		2,936.30
Library fines and lost books		635.40
Memorial gifts to Library		<u>109.00</u>
	\$	62,580.27

LICENSES AND PERMITS	
Dog License	\$ 2,166.55
Liquor License	500.00
Junk License	2.00
Auction Permit	5.00
Day Camp Permit	10.00
Catering Permit	1.00
Ice Cream Permit	6.00
Health Permits	1,890.00

Building Permits	8,406.56	
Electrical Permits	2,513.00	
Gas Permits	143.50	
Plumbing Permits	1,143.50	
Pistol Permits	<u>632.00</u>	\$ 17,419.11

UNCLASSIFIED:

Interest on Deposits	\$ 13,571.28	
Interest on Taxes	12,202.92	
Interest on Motor Vehicle	642.26	
Interest on Federal Revenue Sharing	1,812.31	
Federal Revenue Sharing	32,915.00	
Sale of dogs	60.00	
Central District Court Fines	940.00	
Police Administrative Services	936.60	
Rental of Town Buildings	376.00	
Sale of street lists, maps, etc.	308.95	
Ambulance fees	435.00	
Insurance Reimbursement	678.00	
Anticipation of Revenue	750,000.00	
Interest anticipation refund	19.74	
Telephone Commissions	<u>86.10</u>	814,984.16

AGENCY ACCOUNTS:

Federal Withholding Taxes	\$ 137,132.54	
Massachusetts Withholding Taxes	49,770.16	
Essex County Retirement	14,762.60	
Blue Cross/Blue Shield	28,368.08	
Life Insurance	493.01	
Credit Union	62,458.00	
Teachers Retirement	30,007.50	
Tax Sheltered Annuities	15,350.41	
Long Term Disability	2,937.49	
B.T.A. Dues	<u>3,718.00</u>	\$ 344,997.79
TOTAL:		<u><u>\$4,592,340.90</u></u>

EXPENDITURES FOR TWELVE MONTHS

July 1, 1977 through June 30, 1978

GENERAL GOVERNMENT:

Selectmen	\$ 9,431.65
Selectmen's Administrative Assistant	11,154.83

Assessors	7,194.58	
Assessors/1977 Account	155.00	
Town Treasurer	5,440.56	
Town Clerk	3,123.12	
Town Accountant	10,121.47	
Tax Collector	6,528.64	
Clerical Account	22,230.53	
Planning Board	2,986.91	
Planning Board/1977 Account	350.00	
Planning Board-Zoning Maps-Article #11	373.95	
Board of Appeals	472.00	
Registrars	1,320.42	
Elections	722.06	
Building Inspector	4,960.05	
Electrical Inspector	2,000.00	
Gas Inspector	300.00	
Town Counsel	8,194.00	
Conservation Committee	118.90	
Finance Committee	60.00	
Council-on Aging	275.21	
Merrimack Valley, Elder Service, Article #20	196.00	
Recreation Committee	393.15	
Tennis Courts, Article #33	7.64	
Child Guidance Center	2,590.00	
Tri-Town Council on Youth Services	5,600.00	
Town Hall and Buildings	5,826.55	
Ball Fields and Public Grounds	4,357.00	
Town Officers, Article #13	285.56	\$ 116,769.78

PROTECTION OF PERSONS AND PROPERTY:

Board of Health	\$ 11,851.05
Ambulance Service, Article #2	7,100.00
Animal Inspector	200.00
Dog Officer	1,674.00
Police Department	137,976.02
Police-Special Detail	16,695.63
Police/Cruiser Ambulance, Article #23	4,747.00
Transceiver/Police Department, Article #19	840.00
Police Station Maintenance	1,963.17
Communications Department	45,905.62
Fire Department	40,967.96
Mobile Transceiver, Article #18	780.00
Master Stream Appliance, Article #15	936.12

Landfill	7,659.00	
Landfill Operation Plan-Part II, Article #11	1,900.00	
Tree Warden	4,499.73	
Dutch Elm Disease Control	2,999.93	
Moth Suppression	<u>1,400.50</u>	\$ 290,095.73

HIGHWAYS:

General Highway Fund	\$ 6,688.85	
Road Machinery and Maintenance	26,407.69	
Highway Operational	8,856.61	
General Road Repair	60,200.00	
Chapter #765, Article #9	34,528.00	
Snow Removal and Sanding	67,617.11	
Funds for Resurfacing Roads	27,262.00	
Funds for Resurfacing Roads/1977 Account	3,691.43	
Holiday and Vacation	5,141.04	
Street Lighting	<u>3,311.65</u>	\$ 243,704.38

SCHOOLS AND LIBRARIES:

School Department	\$ 890,111.56	
School Department/1977 Account	32,813.40	
School Aid-Title I	6,627.84	
School Aid-Title II	11.48	
School Aid-Title IV-B	2,681.41	
School Lunch	46,456.13	
Regional School District	1,447,835.62	
North Shore Regional School	21,762.70	
Town Library	53,034.88	
Architectural Study Town Library, Article #25	5,191.54	
Library-L.S.C.A. Title I	<u>1,260.57</u>	\$2,507,787.13

AID AND RELIEF:

Veterans Benefits	\$ 5,312.80
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UNCLASSIFIED:

Selectmens Contingency Fund	\$ 1,483.77
General Insurance	9,683.58
Insurance Reimbursement	772.21
Memorial Day	713.25
Town Reports	2,860.49
Retirement Pensions	1,126.38
Interest on Loans	5,334.29
Group Hospital and Life Insurance	28,764.49

Police Station Notes	25,000.00	
Anticipation of Revenue Loans	750,000.00	
Due to Stabilization Fund, Article #33	35,270.00	
Boxford Village Cemetery	300.00	
Town Cemetery	50.00	
Brookside Cemetery	100.00	
Mount Vernon Cemetery	100.00	
Harmony Cemetery	200.00	
Soldiers Graves	400.00	
County Retirement System	44,240.00	
Veterans Service District	1,702.50	
State Recreation Areas	22,164.46	
County Tax	155,654.23	
Motor Vehicle Excise Tax Bills	553.05	
Audit of Municipal Accounts	8,857.96	
Special Education	7,224.00	
Mosquito Control District	18,527.00	
Air Pollution Control District	536.92	
Ipswich River Watershed District	2.19	\$1,121,620.77

AGENCY ACCOUNTS:

Federal Withholding Tax	\$ 131,692.18	
Massachusetts Withholding Tax	48,015.22	
Essex County Retirement	13,434.63	
Blue Cross-Blue Shield	25,957.32	
Life Insurance	432.80	
Teachers Retirement	23,815.70	
Credit Union	61,312.50	
Tax Sheltered Annuities	11,726.43	
Long Term Disability	2,592.56	
B.T.A. Dues	3,718.00	\$ 322,697.34
TOTAL		<u>\$4,607,987.93</u>

DETAILS OF EXPENDITURES

July 1, 1977 to June 30, 1978

GENERAL GOVERNMENT

	Selectmen	
Appropriation		\$ 7,330.00
Transfer from Reserve Fund		2,200.00
Salaries	\$ 3,000.00	

Office Expense	1,777.61	
Dues	442.75	
Telephone	2,178.64	
Administrative Assistant Expenses	232.65	
Vault Door	1,800.00	
Total Expenditures	\$ 9,431.65	
Unexpended Balance	98.35	
	<u>\$ 9,530.00</u>	<u>\$ 9,530.00</u>

Selectmen's Administrative Assistant

Appropriation		\$ 11,550.00
Salary	\$ 11,154.83	
Unexpended Balance	395.17	
	<u>\$ 11,550.00</u>	<u>\$ 11,550.00</u>

Assessors

Appropriation		\$ 10,272.00
Salary	\$ 2,400.00	
Abstracts	277.27	
Office Expense	320.00	
Dues & Subscriptions	124.00	
Data Processing	518.60	
Printed Forms	120.00	
Map Up Date	1,000.00	
Film	60.00	
Field Work	2,174.71	
Form-List Mail	200.00	
Total Expenditure	\$ 7,194.58	
Unexpended Balance	3,077.42	
	<u>\$ 10,272.00</u>	<u>\$ 10,272.00</u>

Assessors 1977 Account

Appropriation Balance July 1, 1977		\$ 155.00
Expended	\$ 155.00	
	<u>\$ 155.00</u>	<u>\$ 155.00</u>

Town Treasurer

Appropriation		\$ 5,445.00
Salary	\$ 4,380.00	
Office Expense	175.00	
Postage	620.56	

ACCOUNTANT

Dues	15.00	
Equipment	<u>250.00</u>	
Total Expenditure	\$ 5,440.56	
Unexpended Balance	<u>4.44</u>	
	<u>\$ 5,445.00</u>	<u>\$ 5,445.00</u>

Town Clerk

Appropriation		\$ 1,740.00
Transfer from Reserve Fund		671.00
Article #2, 6/17/78, transfer from Surplus Revenue		850.00
Salary	\$ 1,000.00	
Dues	20.00	
Town Meeting	1,591.50	
Postage	55.39	
Bond	20.00	
Office Expense	297.52	
Restoration of Town Records and Reports	109.21	
Reimbursement to Town Clerk for loss in Forced Entry	<u>29.50</u>	
Total Expenditures	\$ 3,123.12	
Unexpended Balance	<u>137.88</u>	
	<u>\$ 3,261.00</u>	<u>\$ 3,261.00</u>

Town Accountant

Appropriation		\$ 10,905.00
Article #2 6/27/78 transfer to Town Counsel, Road Machinery and Maintenance	\$ 5,000.00	
Salary	4,353.76	
Office Expense	538.93	
Maintenance Contract 43.78 Voucher Cabinet	185.00	
Total Expenditures and transfer	\$ 10,121.47	
Unexpended Balance	<u>783.53</u>	
	<u>\$ 10,905.00</u>	<u>\$ 10,905.00</u>

Tax Collector

Appropriation		\$ 5,615.00
Article #2, 6/27/78 transfer from Dutch Elm		916.25
Salary	\$ 3,157.80	
Office Expense	415.18	
Tax Bills	576.91	
Postage	1,200.00	

Dues	15.00	
Reimbursement to Tax Collector for loss in Forced Entry	916.25	
Equipment	257.50	
Total Expenditures	\$ 6,528.64	
Unexpended Balance	2.61	
	<u>\$ 6,531.25</u>	<u>\$ 6,531.25</u>

Clerical Account

Appropriation		\$ 23,100.00
Clerical	\$ 22,230.53	
Unexpended Balance	869.47	
	<u>\$ 23,100.00</u>	<u>\$ 23,100.00</u>

Planning Board

Appropriation		\$ 1,600.00
Article #2, 6/27/78, transfer from Veterans Benefits		1,387.54
Consultant Fees	\$ 550.00	
Hearings and Fees	239.50	
Equipment and Supplies	62.17	
Mailing Expenses	43.59	
Dues	55.00	
Clerical	649.31	
Printing of Zoning-by-law changes for Special Town Meeting	1,387.34	
Total Expenditures	\$ 2,986.91	
Unexpended Balance	.63	
	<u>\$ 2,987.54</u>	<u>\$ 2,987.54</u>

Planning Board - 1977 Account

Appropriation Balance July 1, 1977		\$ 603.70
Expended	\$ 350.00	
Unexpended Balance	257.70	
	<u>\$ 607.70</u>	<u>\$ 607.70</u>

Planning Board - Zoning Maps, Article #11

Appropriation Balance July 1, 1977		\$ 373.95
Expended	373.95	
	<u>\$ 373.95</u>	<u>\$ 373.95</u>

ACCOUNTANT

Board of Appeals

Appropriation		\$	490.00
Clerical	\$	139.95	
Office Expense		317.05	
Dues		15.00	
Total Expenditures	\$	472.00	
Unexpended Balance		18.00	
	\$	490.00	\$ 490.00

Registrars

Appropriation		\$	1,100.00
Transfer from Reserve Fund			232.35
Salary	\$	200.00	
Street List		375.00	
Census		395.95	
Postage		73.00	
Services		276.47	
Total Expenditures	\$	1,320.42	
Unexpended Balance		11.93	
	\$	1,332.35	\$ 1,332.35

Elections

Appropriation		\$	1,425.00
Salary	\$	150.00	
Services		222.50	
Voting List		18.00	
Ballot Printing		331.56	
Total Expenditures	\$	772.06	
Unexpended Balance		702.94	
	\$	1,425.00	\$ 1,425.00

Building Inspector

Appropriation		\$	5,000.00
Salary	\$	4,800.00	
Expended		160.05	
Total Expenditures	\$	4,960.05	
Unexpended Balance		39.95	
	\$	5,000.00	\$ 5,000.00

Electrical Inspector

Appropriation		\$ 2,000.00
Salary	\$ 1,200.00	
Expenses	800.00	
	<u>\$ 2,000.00</u>	<u>\$ 2,000.00</u>

Gas Inspector

Appropriation		\$ 300.00
Salary	\$ 300.00	
	<u>\$ 300.00</u>	<u>\$ 300.00</u>

Town Counsel

Appropriation		\$ 6,000.00
Article #2, 6/27/78, transfer from Town Accountant		3,000.00
Expended	\$ 8,194.00	
Total Expenditures	\$ 8,194.00	
Unexpended Balance	806.00	
	<u>\$ 9,000.00</u>	<u>\$ 9,000.00</u>

Conservation Committee

Appropriation		\$ 100.00
Transfer from Reserve Fund		18.90
Expended	\$ 118.90	
	<u>\$ 118.90</u>	<u>\$ 118.90</u>

Finance Committee

Appropriation		\$ 60.00
Expended	\$ 60.00	
	<u>\$ 60.00</u>	<u>\$ 60.00</u>

Historic District Commission

Appropriation		\$ 50.00
Unexpended Balance	\$ 50.00	
	<u>\$ 50.00</u>	<u>\$ 50.00</u>

Water and Drainage Board

Appropriation		\$ 50.00
Unexpended Balance	\$ 50.00	
	<u>\$ 50.00</u>	<u>\$ 50.00</u>

Council on Aging

Appropriation		\$	250.00
Transfer from the Reserve Fund			25.21
Expended	\$	275.21	
	\$	275.21	\$ 275.21

Article #20, Merrimack Valley Elder Services

Appropriation		\$	196.00
Expended	\$	196.00	
	\$	196.00	\$ 196.00

Recreation Committee

Appropriation		\$	1,500.00
Fourth of July	\$	250.00	
Electricity		18.55	
Swim and Tennis Operation		113.60	
Miscellaneous		11.00	
Total Expenditure	\$	393.15	
Unexpended Balance		1,106.85	
	\$	1,500.00	\$ 1,500.00

Article #33, Tennis Courts

Balance July 1, 1977		\$	428.70
Expended		7.64	
Total Expenditures	\$	7.64	
Unexpended Balance		421.06	
	\$	428.70	\$ 428.70

Child Guidance Center

Appropriation		\$	2,590.00
Expended	\$	2,590.00	
	\$	2,590.00	\$ 2,590.00

Article #22, Tri-Town Council on Youth Services

Appropriation		\$	5,600.00
Expended	\$	5,600.00	
	\$	5,600.00	\$ 5,600.00

Article #2, Ambulance Services

Appropriation		\$ 7,100.00
Expended	\$ 7,100.00	
	<u>\$ 7,100.00</u>	<u>\$ 7,100.00</u>

Article #33, Due to Stabilization Fund

Appropriation		\$ 35,270.00
Expended	\$ 35,270.00	
	<u>\$ 35,270.00</u>	<u>\$ 35,270.00</u>

Board of Health

Appropriation		\$ 12,000.00
Salary	\$ 300.00	
Supplies	68.10	
Nurse	2,555.12	
Dues	21.00	
B. T. W. Health District	7,291.68	
Plumbing Inspector	1,600.00	
Plumbing Inspector Expense	15.15	
Total Expenditures	\$ 11,851.05	
Unexpended Balance	148.95	
	<u>\$ 12,000.00</u>	<u>\$ 12,000.00</u>

Article #11, Landfill Operation Plan Part II

Balance as of July 1, 1977		\$ 1,900.00
Expended	\$ 1,900.00	
	<u>\$ 1,900.00</u>	<u>\$ 1,900.00</u>

Animal Inspector

Appropriation		\$ 225.00
Salary	\$ 200.00	
Unexpended Balance	25.00	
	<u>\$ 225.00</u>	<u>\$ 225.00</u>

Dog Officer

Appropriation		\$ 1,800.00
Salary	\$ 1,250.00	
Board of Strays	424.00	
Total Expenditures	\$ 1,674.00	
Unexpended Balance	126.00	
	<u>\$ 1,800.00</u>	<u>\$ 1,800.00</u>

Police Department

Appropriation		\$ 129,204.00
Transfer from Réserve Fund		4,500.00
Article #2, 6/27/78 Town Meeting, from Veterans Benefits, Street Lighting and Surplus Revenue		5,000.00
Salaries	\$ 59,952.30	
Wages	34,990.87	
Clerical	7,432.32	
Overtime	4,322.35	
Cruiser Repairs	3,837.60	
Gasoline	8,625.14	
Tires	1,190.33	
Mileage	82.70	
Electric	3,901.08	
Uniforms	2,183.30	
Weapons	158.29	
Ammunitions	175.00	
Office Supplies	670.58	
Office Equipment	536.26	
Expendables	1,297.43	
Training	563.80	
Insurance	7,587.43	
Public Safety	34.75	
Lettering	90.00	
Cruiser Equipment	229.78	
Finger and Photo	114.71	
Total Expenditures	\$ 137,976.02	
Unexpended Balance	727.98	
	<u>\$ 138,704.00</u>	<u>\$ 138,704.00</u>

Police - Special Detail

Balance as of July 1, 1977		\$ 1,646.00
Receipts and Service Fees		16,293.73
Disbursements	\$ 16,695.63	
Transfer of Service Fees to Estimated Receipts	936.60	
Unexpended Balance	307.50	
	<u>\$ 17,939.73</u>	<u>\$ 17,939.73</u>

Article #23, Police/Cruiser Ambulance

Appropriation		\$ 5,000.00
Expended	\$ 4,747.00	
Unexpended Balance	253.00	
	<u>\$ 5,000.00</u>	<u>\$ 5,000.00</u>

Article #19, Transceiver/Police Department

Appropriation		\$	840.00
Expended	\$	840.00	
	\$	<u>840.00</u>	\$ <u>840.00</u>

Communications Department

Appropriation		\$	43,137.00
Transfer from Reserve Fund			3,012.00
Salary	\$	1,600.00	
Operations		29,567.92	
Training		190.67	
Holiday		804.72	
Vacation		1,152.08	
Sick		695.20	
Telephone and Remotes		4,828.79	
Office Supplies		489.29	
Maintenance		3,789.85	
Capital Expenditures		1,586.94	
Miscellaneous		66.16	
Insurance		273.00	
Ambulance/Inter-City Police Communication		<u>861.00</u>	
Total Expenditure	\$	45,905.62	
Unexpended Balance		<u>243.38</u>	
	\$	<u>46,149.00</u>	\$ <u>46,149.00</u>

Fire Department

Appropriation		\$	39,506.00
Article #2, 6/27/78, transfer from Brush Days, Tree Warden and General Highway			1,830.00
Callmen	\$	13,070.32	
Chief		1,470.00	
Deputy Chief		700.00	
Captains		500.00	
Lieutenants		412.50	
Training Director		150.00	
Maintenance Director		300.00	
Water Supply Director		150.00	
Gas & Oil		981.53	
Fuel		2,622.37	
Telephone		784.35	
Electricity		818.63	
Repair		3,774.58	

Supplies	1,308.20	
Station Maintenance	1,155.42	
Hydrant Maintenance	51.50	
Training	53.82	
Dues and Publications	45.75	
Insurance	7,530.00	
Coats, Boots, etc.	1,187.20	
Capital Equipment	3,901.79	
Total Expenditures	\$ 40,967.96	
Unexpended Balance	368.04	
	<u>\$ 41,336.00</u>	<u>\$ 41,336.00</u>

Article #15, Master Stream Appliance Fire Department

Appropriation		\$ 936.62
Expended	\$ 936.12	
Unexpended Balance	.50	
	<u>\$ 936.62</u>	<u>\$ 936.62</u>

Article #17, Fire Station Building

Balance as of July 1, 1977		\$ 2,493.86
Transfer, 5/10/77, to Article #15, Master Stream Appliance	936.62	
Unexpended Balance	1,557.24	
	<u>\$ 2,493.86</u>	<u>\$ 2,493.86</u>

Article #18, Mobile Transceiver

Appropriation		\$ 780.00
Expended,	\$ 780.00	
	<u>\$ 780.00</u>	<u>\$ 780.00</u>

General Highway Fund

Appropriation		\$ 6,689.00
Salaries and Wages	\$ 1,533.32	
Materials	3,341.28	
Equipment Hire	579.25	
Town Equipment	735.00	
Article #2, 6/27/78, transfer to Fire Department	500.00	
Total Expenditure and Transfer	\$ 6,688.85	
Unexpended Balance	.15	
	<u>\$ 6,689.00</u>	<u>\$ 6,689.00</u>

Landfill

Appropriation		\$	7,659.00
Salaries and Wages	\$	4,620.45	
Material		141.60	
Contract Work		234.95	
Town Equipment		1,650.00	
Sick Time		1,012.00	
	\$	<u>7,659.00</u>	<u>\$ 7,659.00</u>

Article #11, Road Machinery and Maintenance

Appropriation from Road Machinery Fund		\$	17,532.00
Transfers from Reserve Fund			6,896.58
Article #2, 6/27/78, transfer from Town Accountant			2,000.00
Salaries and Wages	\$	2,779.65	
Gas and Oil		8,616.55	
Supplies		5,817.22	
Tools		360.02	
Tires		648.47	
Repairs		8,185.78	
Total Expenditures	\$	26,407.69	
Unexpected Balance		20.89	
	\$	<u>26,428.58</u>	<u>\$ 26,428.58</u>

Highway Operational

Appropriation		\$	6,774.00
Transfer from Reserve Fund			2,084.87
Supplies	\$	358.61	
Heat and Light		5,270.01	
Telephone		678.53	
Insurance		2,208.00	
Dues and Miscellaneous		10.00	
Maintenance		108.31	
Tools		223.15	
Total Expenditures	\$	8,856.61	
Unexpended Balance		2.26	
	\$	<u>8,858.87</u>	<u>\$ 8,858.87</u>

General Road Repair

Appropriation		\$	60,200.00
Salaries and Wages	\$	22,562.57	
Materials		28,111.00	

Equipment Hire	7,001.43	
Town Equipment	2,525.00	
	<u>\$ 60,200.00</u>	<u>\$ 60,200.00</u>

Article #9, Chapter #765

Appropriation		\$ 34,528.00
Salaries and Wages	\$ 11,277.18	
Materials	18,364.00	
Equipment Hire	3,686.82	
Town Equipment	1,200.00	
	<u>\$ 34,528.00</u>	<u>\$ 34,528.00</u>

Snow Removal and Sanding

Appropriation		\$ 46,756.00
5/9/78 Special, Article #1 from Federal Assistance		7,695.00
Article #2 from Surplus Revenue		13,166.11
Salaries and Wages	\$ 15,435.80	
Overtime	5,347.14	
Materials	19,682.92	
Equipment Hire	22,951.25	
Town Equipment	4,200.00	
	<u>\$ 67,617.11</u>	<u>\$ 67,617.11</u>

Funds for Resurfacing Roads

Appropriation		\$ 27,262.00
Salaries and Wages	\$ 1,907.53	
Materials	23,159.27	
Police Service	395.20	
Town Equipment	1,800.00	
	<u>\$ 27,262.00</u>	<u>\$ 27,262.00</u>

Funds for Resurfacing Roads - 1977 Account

Appropriation		\$ 3,691.43
Expended	3,691.43	
	<u>\$ 3,691.43</u>	<u>\$ 3,691.43</u>

Holiday and Vacation

Appropriation		\$ 5,500.00
Expended	\$ 5,141.04	
Unexpended Balance	358.96	
	<u>\$ 5,500.00</u>	<u>\$ 5,500.00</u>

Street Lighting

Appropriation		\$	3,323.00
Expended	\$	2,411.65	
Article #2, 6/27/78, transfer to Police Dept.		900.00	
Total Expenditures and Transfer	\$	3,311.65	
Unexpended Balance		11.35	
	\$	3,323.00	\$ 3,323.00

Town Hall and Buildings

Appropriation		\$	5,827.00
Salaries and wages	\$	1,036.00	
Supplies		347.36	
Repair		606.24	
Heat		1,132.14	
Electric		634.93	
Lincoln Hall:			
Salaries and wages		1,179.49	
Electric		166.74	
Repairs		404.75	
Heat		318.90	
Total Expenditures	\$	5,826.55	
Unexpended Balance		.45	
	\$	5,827.00	\$ 5,827.00

Ballfields and Public Grounds

Appropriation		\$	4,357.00
Salaries and wages	\$	3,559.78	
Supplies		747.22	
Repairs		50.00	
	\$	4,357.00	\$ 4,357.00

Police Station Maintenance

Appropriation		\$	1,925.00
Transfer from Reserve Fund			100.00
Salaries and Wages	\$	1,295.00	
Supplies		481.51	
Floor Mats		49.50	
Maintenance		137.16	
Total Expenditures	\$	1,963.17	
Unexpended Balance		61.83	
	\$	2,025.00	\$ 2,025.00

Article #13 - Town Offices

Balance as of July 1, 1977		\$	312.40
Expended	\$	285.56	
Unexpended Balance		26.84	
	\$	312.40	\$ 312.40

Tree Warden

Appropriation		\$	4,500.00
Salaries and Wages	\$	1,947.48	
Expendables		2,022.25	
Article #2, 6/27/78, transfer to Fire Department		530.00	
Total Expenditures and Transfer	\$	4,499.73	
Unexpended Balance		.27	
	\$	4,500.00	\$ 4,500.00

Dutch Elm Disease Control

Appropriation		\$	3,000.00
Salaries and Wages	\$	430.14	
Expendables		1,653.54	
Article #2, 6/27/78, transfer to Tax Collector		916.25	
Total Expenditures and Transfer	\$	2,999.93	
Unexpended Balance		.07	
	\$	3,000.00	\$ 3,000.00

Moth Suppression

Appropriation		\$	1,400.00
Transfer from Reserve Fund			.50
Expended	\$	1,400.50	
	\$	1,400.50	\$ 1,400.50

Brush Days

Appropriation		\$	800.00
Article #2, 6/27/78, transfer to Fire Department	\$	800.00	
	\$	800.00	\$ 800.00

Road Machinery Fund

Balance as of July 1, 1977	\$	17,886.90
Use of Town Tools		17,177.10
	\$	35,064.00
Transfer to Road Machinery and Maintenance		17,532.00
Balance June 30, 1978	\$	17,532.00

Veteran's Benefits

Appropriation		\$	5,000.00
Transfer from Reserve Fund			312.80
Expended	\$	1,425.26	
Article #2, 6/27/78, transfer to Planning Board and Police Department		3,887.54	
	\$	<u>5,312.80</u>	\$ <u>5,312.80</u>

School Department

Appropriation		\$	906,522.00
School Tuition			6,720.39
Transfer from PL 81-874			3,193.21
Administration	\$	26,361.79	
Instruction		599,356.58	
Other School Services		113,095.34	
Operation and Maintenance of Plant		113,896.92	
Fixed Charges		19,733.50	
Community Services		—	
Acquisition of Fixed Assets		2,230.08	
Programs with Other Districts		15,437.35	
Total Expenditures	\$	890,111.56	
Unexpended Balance		26,324.04	
	\$	<u>916,435.60</u>	\$ <u>916,435.60</u>

School Department - 1977 Account

Balance as of July 1, 1977		\$	32,813.40
Expended	\$	32,813.40	
	\$	<u>32,813.40</u>	\$ <u>32,813.40</u>

School Aid - Title I

Balance as of July 1, 1977		\$	793.24
Commonwealth of Massachusetts			5,849.00
Expended	\$	6,627.84	
Unexpended Balance		14.40	
	\$	<u>6,642.24</u>	\$ <u>6,642.24</u>

School Aid - Title II

Balance as of July 1, 1977		\$	11.48
Expended	\$	11.48	
	\$	<u>11.48</u>	\$ <u>11.48</u>

School Aid - Title III PL864

Balance July 1, 1977	\$	10,088.67
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School Aid - Title PL81-874

Balance as of July 1, 1977		\$	9,366.16
Transfer to School Department	\$	3,193.21	
Unexpended Balance		6,172.95	
	\$	9,366.16	\$ 9,366.16

School Aid - Title IV-B

Commonwealth of Massachusetts		\$	2,682.62
Expended	\$	2,681.41	
Unexpended Balance		1.21	
	\$	2,682.62	\$ 2,682.62

School Lunch

Balance as of July 1, 1977		\$	1,208.04
Cash Lunch Sales			33,615.84
State Grants			15,452.17
Salaries and Wages	\$	18,085.77	
Supplies		27,834.94	
Travel		247.43	
Other		287.99	
Total Expenditures	\$	46,456.13	
Unexpended Balance		3,819.92	
	\$	50,276.05	\$ 50,276.05

Regional School District

Appropriation		\$1,447,835.62
Expended	\$1,447,835.62	
	\$1,447,835.62	\$1,447,835.62

North Shore Regional School

Appropriation		\$	23,261.00
Expended	\$	21,762.70	
Unexpended Balance		1,498.30	
	\$	23,261.00	\$ 23,261.00

Regional School District - 1977 Account

Balance as of July 1, 1977		\$	35,270.00
Transfer, Article #33, Due to Stabilization Fund	\$	35,270.00	
	\$	<u>35,270.00</u>	\$ <u>35,270.00</u>

Town Library

Appropriation		\$	53,550.00
Town Librarian	\$	10,490.00	
Library Assistants		21,953.91	
Janitorial		803.55	
Vacation, Sick		499.88	
Books		9,808.59	
Periodicals		791.30	
Recordings		137.79	
Light		906.90	
Heat		2,866.37	
Telephone		706.30	
Supplies		571.26	
Equipment		1,065.45	
Repair and Maintenance of Building		624.80	
Repair and Maintenance of Grounds		14.20	
Insurance		1,343.00	
Miscellaneous		451.58	
Total Expenditures	\$	53,034.88	
Unexpended Balance		515.12	
	\$	<u>53,550.00</u>	\$ <u>53,550.00</u>

Article #25 - Architectural Study Town Library

Appropriation		\$	6,000.00
Expended	\$	5,191.54	
Unexpended Balance		808.46	
	\$	<u>6,000.00</u>	\$ <u>6,000.00</u>

Library - L.S.C.A. Title I

Commonwealth of Massachusetts		\$	1,625.00
Expended	\$	1,260.57	
Unexpended Balance		364.43	
	\$	<u>1,625.00</u>	\$ <u>1,625.00</u>

ACCOUNTANT

Total School Fund

Balance of July 1, 1977		\$	333.84
Cash Receipts	343.48		343.48
Balance June 30, 1978		\$	<u>677.32</u>

West Parish Library Fund

Balance July 1, 1977		\$	345.93
Cash Receipts			230.28
		\$	<u>576.21</u>

East Parish Library Fund

Cash Receipts		\$	268.68
Balance June 30, 1978		\$	<u>268.68</u>

Library Gifts

Balance July 1, 1977		\$	201.08
Cash Receipts			109.00
Balance June 30, 1978		\$	<u>310.08</u>

Selectmen's Contingency Fund

Appropriation		\$	1,500.00
Expended	\$ 1,483.77		
Unexpended Balance	16.23		
	\$ 1,500.00	\$	<u>1,500.00</u>

General Insurance

Appropriation		\$	11,050.00
Expended	\$ 9,683.58		
Unexpended Balance	1,366.42		
	\$ 11,050.00	\$	<u>11,050.00</u>

Insurance Reimbursement

Balance as of July 1, 1977		\$	335.72
Cash Receipts			588.00
Expended	\$ 772.21		
Unexpended Balance	151.51		
	\$ 923.72	\$	<u>923.72</u>

Memorial Day

Appropriation		\$	700.00
Transfer from Reserve Fund			13.25
Expended	\$	713.25	
	\$	713.25	\$ 713.25

Town Forest

Appropriation		\$	100.00
Unexpended Balances	\$	100.00	
	\$	100.00	\$ 100.00

Civil Defense

Appropriation		\$	100.00
Unexpended Balance	\$	100.00	
	\$	100.00	\$ 100.00

Town Reports

Appropriation		\$	2,700.00
Transfer from Reserve Fund			160.49
Expended	\$	2,860.49	
	\$	2,860.49	\$ 2,860.49

Retirement Pensions

Appropriation		\$	1,130.00
Expended	\$	1,126.38	
Unexpended Balance		3.62	
	\$	1,130.00	\$ 1,130.00

Intetest on Loans

Appropriation		\$	5,837.00
Expended	\$	5,334.29	
Unexpended Balance		502.71	
	\$	5,837.00	\$ 5,837.00

Reserve Fund

Appropriation from Overlay Surplus		\$	23,000.00
Total Transfer	\$	20,227.95	
Balance June 30, 1978		2,772.05	
	\$	23,000.00	\$ 23,000.00

Group Hospital and Life Insurance

Appropriation		\$ 30,240.00
Blue Cross-Blue Shield	\$ 28,304.83	
Life Insurance	<u>459.66</u>	
Total Expenditures	\$ 28,764.49	
Unexpended Balances	<u>1,475.51</u>	
	<u>\$ 30,240.00</u>	<u>\$ 30,240.00</u>

Police Station Notes

Appropriation		\$ 25,000.00
Expended	\$ 25,000.00	
	<u>\$ 25,000.00</u>	<u>\$ 25,000.00</u>

Anticipation of Revenue Loan

Received from Arlington Trust Co.		\$ 750,000.00
Payments to Arlington Trust Co.	\$ 750,000.00	
	<u>\$ 750,000.00</u>	<u>\$ 750,000.00</u>

Boxford Village Cemetery

Appropriation		\$ 300.00
Expended	\$ 300.00	
	<u>\$ 300.00</u>	<u>\$ 300.00</u>

Town Cemetery

Appropriation		\$ 50.00
Expended	\$ 50.00	
	<u>\$ 50.00</u>	<u>\$ 50.00</u>

Brookside Cemetery

Appropriation		\$ 100.00
Expended	\$ 100.00	
	<u>\$ 100.00</u>	<u>\$ 100.00</u>

Mount Vernon Cemetery

Appropriation		\$ 100.00
Expended	\$ 100.00	
	<u>\$ 100.00</u>	<u>\$ 100.00</u>

Harmony Cemetery

Appropriation		\$	200.00
Expended	\$	200.00	
	\$	200.00	\$ 200.00

Soldiers Graves

Appropriation		\$	500.00
Expended	\$	400.00	
Unexpended Balance		100.00	
	\$	500.00	\$ 500.00

Article #21 - Stiles Pond, 1977

Balance July 1, 1977	\$	1,300.00
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Article #15 - Stiles Pond, Town Beach, 1976

Balance July 1, 1977	\$	20.95
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Article #16 - Historic Document Center, 1976

Balance July 1, 1977	\$	500.00
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Article #30 - Police/Cruiser Ambulance, 1976

Balance July 1, 1977	\$	179.34
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Article #18 - Fire Station Equipment, 1976

Balance July 1, 1977	\$	191.98
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Article #17 - Lockwood Lane Bridge, 1977

Balance July 1, 197	\$	346.45
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Article #12 - Little Red School House, 1976

Balance July 1, 1977	\$	73.20
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Article #11 - Spofford Pond School Addition, 1963

Balance July 1, 1977	\$	863.50
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Article #19 - West Boxford Well Site, 1976

Balance July 1, 1979	\$	4,000.00
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Article #23 - Water Resource and Drainage Fund, 1973

Balance July 1, 1977		\$	<u>4,026.87</u>
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Ch. 90 - Landtaking for Middleton Road

Balance July 1, 1977		\$	<u>1,061.50</u>
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Highway Landtaking Account - Selectmen, 1972

Balance July 1, 1977		\$	<u>2,968.96</u>
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County Retirement System

Assessment		\$	44,240.00
Expended	\$ 44,240.00		
	<u>\$ 44,240.00</u>	\$	<u>44,240.00</u>

Veteran's Service District

Estimate		\$	1,702.50
Expended	\$ 1,702.50		
	<u>\$ 1,702.50</u>	\$	<u>1,702.50</u>

State Recreation Areas

Estimate		\$	21,357.25
Expended	\$ 22,164.46		
Underestimate			807.21
	<u>\$ 22,164.46</u>	\$	<u>22,164.46</u>

County Tax

Estimate		\$	160,250.08
Expended	\$ 155,654.23		
Overestimate	4,595.85		
	<u>\$ 160,250.08</u>	\$	<u>160,250.08</u>

Motor Vehicle Excise Tax Bills

Estimate		\$	553.05
Expended	\$ 553.05		
	<u>\$ 553.05</u>	\$	<u>553.05</u>

Audit of Municipal Accounts

Estimate		\$	8,857.96
Expended	\$ 8,857.96		
	<u>\$ 8,857.96</u>	\$	<u>8,857.96</u>

Special Education

Estimate		\$	7,123.00
Expended	\$	7,224.00	
Underestimate			101.00
	\$	<u>7,224.00</u>	<u>\$ 7,224.00</u>

Mosquito Control Project

Estimate		\$	\$8,819.00
Expended	\$	18,527.00	
Overestimate		292.00	
	\$	<u>18,819.00</u>	<u>\$ 18,819.00</u>

Air Pollution Control District

Estimate		\$	532.19
Expended	\$	536.92	
Underestimate			4.73
	\$	<u>536.92</u>	<u>\$ 536.92</u>

Ipswich River Watershed District

Estimate		\$	13.05
Expended	\$	2.19	
Overestimate		10.86	
	\$	<u>13.05</u>	<u>\$ 13.05</u>

Respectively submitted,

HELEN D. MCKAY,
Town Accountant

REPORT OF THE BOARD OF ASSESSORS 1978

The real property valuation for the town of Boxford increased by \$982,387 during 1978. This increase was due in part to sixty-two new dwellings and in part to changes in land use.

Revaluation of the town is progressing well. The effective date has been extended by one year until fiscal 1981.

Several parcels of land have been reclassified as forest land under General Laws Chapter 61 or as agricultural-horticultural land under Chapter 61A this year. One parcel has been put under a conservation restriction.

We repeat our request for your cooperation and patience in correcting motor vehicle excise tax errors. These bills are issued by the Registry of Motor Vehicles, but the assessors' office has to untangle the mistakes which is often a frustrating process for all concerned.

Mrs. Mary Meeker, the assessors' clerk for the past six years, retired at the end of 1978. She has served the town in countless ways and has literally made it possible for an elected board to do the assessing work. She has provided the continuity and the training for the assessors elected during her years as clerk. We could not possibly compensate her for her conscientious efforts, but we do express our sincere thanks to her on behalf of all the citizens of Boxford.

The board received resumes from 13 applicants wishing to fill the clerk's position. We selected Mrs. Louise Pollman for the job. She is very highly qualified and we welcome her enthusiastically.

The recapitulation sheet follows showing the computation of the 1978-79 fiscal year tax rate of \$136 per \$1000.

Respectfully submitted,

BETTY ANN LEHMANN, Chairman
CLINTON FRENCH
LEO APRIL

TAX RATE RECAPITULATION OF TOWN OF BOXFORD

ASSESSORS

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I. TAX RATE SUMMARY

1. Gross Amount to be Raised (from Part VI)		\$3,768,881.43
2. Estimated Receipts and Available Funds (from Part VII, Line 6)		1,179,651.15
3. Net Amount to be Raised by Taxation (subtract Line 2 from Line 1)		2,589,230.28
4. Real Property Valuations		
Personal Property Valuations	\$	17,895,807.
6. Total Property Valuations (add Line 4 and Line 5)		1,072,913.
7. Tax Rate (divide Line 3 by Line 6, multiply by 1000)		18,968,720.
8. Real Property Tax (multiply Line 4 by Line 7)	\$	136.50
9. Personal Property Tax (multiply Line 5 by Line 7)		2,442,777.66
10. Total Taxes Levied on Property (add Line 8 and Line 9)		146,452.62
		<u>\$2,589,230.28</u>

II. LOCAL EXPENDITURES

A. APPROPRIATIONS (Enter total of Col. (b), (c), (d) and (e) from Schedule B)		\$3,449,298.24
B. OTHER LOCAL EXPENDITURES		
1. Amount certified by Treasurer for tax title foreclosure	\$	500.00
2. Debt and interest charges matured and maturing not included in Schedule B		
3. Amount necessary to satisfy final court judgements		
4. Total overlay deficits of prior years (Attach detailed schedule)		
5. Total offsets (Enter from Form C.S. 1-ER, total of Lines 29 through 37)		5,907.88
6. Revenue deficits		
7. Any other amounts required to be raised:		
8. Veteran's District		1,804.65
9. Essex County Retirement System		<u>41,827.00</u>
Total of A and B		<u>\$3,499,337.77</u>

III. STATE ASSESSMENTS

- 1. Total county tax and state assessments, enter from Form C.S. 1-EC, total of Columns 1 and 2
- 2. County tax, enter from Form C.S. 1-EC, Columns 1 and 2, Line 1
- 3. County hospital assessment, enter from Form C.S. 1-EC, Columns 1 and 2, Line 2
- 4. Subtract Totals of Lines 2 and 3 above from Line 1 above
- 5. Add amounts under (a) and (b) in 4 above

IV. COUNTY ASSESSMENTS (Enter Aggregates of Columns (a) and (b) from Part III, Lines 2 and 3)

V. OVERLAY

VI. GROSS AMOUNT TO BE RAISED (Total of Parts II through V, Enter in Part 1, Line 1)

VII. ESTIMATED RECEIPTS AND AVAILABLE FUNDS

- 1. Total estimated receipts from state, enter amount from Form C.S. 1-ER, Part F
- 2. Prior years overestimates state and county, enter from Form C.S. 1-EX, total of Column 3
- 3. Local estimated receipts, enter total from Schedule A, Line 30, Column (b)
- 4. Available funds, enter total of Schedule B, Columns (c), (d), and (e)

(a)	(b) Under
Assessments	Assessments
\$ 146,409.85	\$ 912.94
91,769.37	—
—	—
54,640.48	912.94
\$ 55,553.42	\$ 55,553.42
	91,769.37
	122,220.87
	<u>\$3,768,881.43</u>

\$ 407,970.79
5,351.08
571,508.73
194,820.55

5. Available funds to reduce the tax rate, enter total of Schedule B, Column (f)
6. Total of Lines 1 through 5 (Enter in Part 1, Line 2)

\$1,179,651.15

SCHEDULE A. RECEIPTS

	(a) Actual Receipts	(b) Estimated Receipts
1. Motor vehicle and trailer excise	\$ 240,864.00	\$
2. Licenses	508.00	
3. Fines (Court)	250.00	
4. Special assessments		
5. General government	434.00	
6. Protection of persons and property		
7. Health and sanitation		
8. Highways	2,100.00	
9. School (local receipts of school committee)		
10. Libraries	226.00	
11. Hospitals		
12. Cemeteries		
13. Recreation		
14. Classified forest land (including forest products tax)	104.00	
15. Farm animal and machinery excise	177.00	
16. Interest	15,319.00	
17. Public service enterprises (i.e. water department)		
18. In lieu tax payments		
19. Trailer park fees		
20. Permits	14,611.00	

21. Hearing and Filing Fees	1,440.00	
22. Police Special Detail Service Fees	686.00	
23. Telephone Commissions	59.00	
24. Rent of Town Hall and Buildings	346.00	
25. Sale of Maps, Street Lists, etc.	273.00	
26. School Tuition	252.00	
27. No. Shore Reg. Voc. Sch. Dist. Surplus Revenue		2,664.00
28. Masconomet Reg. Sch. Dist. Surplus Revenue		52,578.20
29. Masconomet Reg. Sch. Dist. State Aid		238,617.53
30. Total of Actual Receipts and Estimated Receipts	\$ 277,649.00	\$ 571,508.73

I hereby certify that the actual receipts from the preceding calendar year as shown in Column (a), are, to the best of my knowledge and belief, true, correct and complete.

September 14, 1978

HELEN D. MCKAY
Accounting Officer

Note: #29 covers State Aid Ch. 367 Sec. 59
1978 School Aid Deficit
Additional State Aid Ch. 70.

\$	125,057.42
	48,526.20
	<u>65,033.91</u>
\$	238,617.53

SCHEDULE B. TOTAL APPROPRIATIONS TO BE RAISED—CERTIFICATION OF APPROPRIATIONS

City Council or Town Meeting Dates	(a) Total Appropriation of Each Meeting	(b) From Tax Levy	(c) From Free Cash	(d) From Other Available Funds	(e) From Revenue Sharing	(f) From Available Funds To Reduce Tax Rate (Specify)		(g) Borrowing
5/9/78	\$ 13,166.11	\$	\$ 13,166.11	\$		\$		\$
5/9/78	3,414,831.24	\$3,253,227.69		\$ 161,603.55				
6/27/78	21,300.89	1,250.00		20,050.89				
TOTALS	\$3,449,298.24	\$3,254,477.69	\$ 13,166.11	\$ 181,654.44	\$	\$		\$

I hereby certify that the foregoing appropriations and the provisions for meeting the same were voted by
 Boxford, Mass. September 14, 1978 FRANK H. WEATHERBY

CAPITAL BUDGET REPORT

Capitla budgeting should provide a proposal to distribute the large capital projects over a planned time period. This helps to assure a minimum fluctuation in the town's required revenue, which is primarily derived from our property tax dollars.

Continuing last years initiative, this year the C..B..C.. has taken one further step toward providing the town with a more realistic representation of the possible upcoming capital budget projects. Also, we are attemptin to show the possible effects of the projects on the overall projected budgets of Boxford for the next ten years.

The committee has analyzed each of the requests received and this year presents them in two tables. The first is Table #1 and it illustrates the various department and committee requests as received by the C..B..C.. Table #2 is the C..B..C..'s recommendation to the town for long term capital expenditures. This table attempts to maintain the historic percentage which has existed between the capital projects portion to the total budget for each year. Additionally, the anticipated but unprecedented budgetery controls which seem inevitable in one form or another from the state government have caused the C..B..C.. to generate an example of priorities requests. Examples are at best 'guestimates' by the committee and are intended only to assist in preliminary financial planning. In fact, the town meetings of this year and the next several years will determine both the projects and their levels of priority.

Again, as in past years, the committee is somewhat surprised and dismayed at the ambition and magnitude of the department and committee's requests. However, the era of 'shopping List' budgets submitted without serious forthought is over. It is the unanimous opinion of the C..B..C.. that prolonged competition between the proponents of projects for the limited tax dollars available does little to establish a strong direction for Boxford's growth.

Finally, it is hoped that the town meeting will resolve as many of these issues as possible and that we all will be able to enjoy the benefits of well planned and executed Capital Projects.

By the unanimous vote of the Capital Budgeting Committee.

Respectfully submitted,
LEONARD S. ROSE, Chairman
ROBERT EISENBERG
JAMES GETCHELL
PAUL JOHNSON
ROBERT MOSELEY

TABLE I - REQUESTED CAPITAL EXPENDITURES
(Thousands of Dollars)

Dept., Comm. or Board	1979	1980	1981	1982	1983	1984	1985	1986	1987	1988	10 Year Total
Library Trustees			67.3	67.3	67.3	67.3	67.3	67.3	67.3	67.3	538.4
Const. of New Library ⁽¹⁾											
Planning Board			29.5	29.5	29.5	29.5	29.5	29.5	29.5	29.5	236.0
Const. of Library ⁽²⁾											
Board of Selectmen											
Const. of New Town Hall				300.0							300.0
Dept. of Public Works	19.0										19.0
Conservation Comm.			50.0	50.0	25.0	25.0	25.0	25.0			200.0
Recreation Comm.		5.	7.	20.	7.	2.					41.0
Fire Dept.											
Const. New Fire Station	176.0										176
Vehicles				71.5		33		71.5		33	209
Police Dept.											385
Const.			20.								20
Communications Dept.											
Const.			16								16.0
Equip.	4.5	3.5	2.5	1.6							12.1
SUB TOTAL OF REQUESTED FUNDS											28.1
(Does not include either Library proposal)	199.5	8.5	95.5	443.1	32.0	60.0	25.0	96.5	0	33.0	993.1

#4										
Vehicle/Equipment										
DPW	19.	45.	45.	45.	45.	45.	45.	45.	33.0	33.0
Fire Department									35.8	35.8
#5										
Police Communications										
Garage/Communications									20.0	20.0
Equipment Room										
#7										
Recreation										
Construction		5.0	7.0	20.0	7.0	2.0	20.0	189.5	140.3	137.5
TOTALS	124.	125.0	156.5	192.3	217.3	182.5	20.0	185.3	140.3	137.5
										41.0
										1,640.0

TABLE III PROJECTIONS 1979-1980

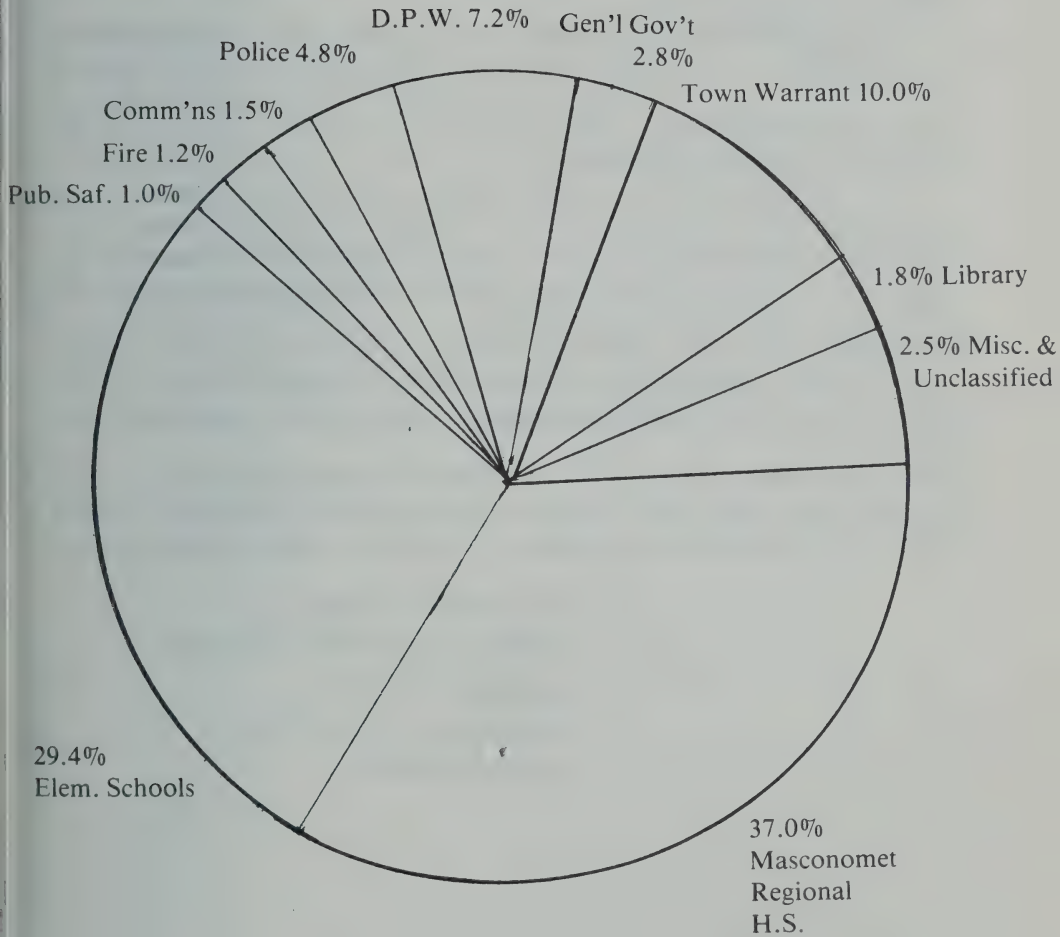
Fiscal Year Ending	Population Per Dwelling	Dwellings	Population		Pupils as of 10/1 Per Dwelling		Pupils as of 10/1 Elementary		Pupils as of 10/1 Masconomet		CPI Yr. to Yr. % Change	
			Population	Per Dwelling	Elementary	Masconomet	Elementary	Masconomet	Elementary	Masconomet	% Change	% Change
1979	3.45	1499	5173	.46	.52	.52	688	774	774	774	5.9	5.9
1980	3.43	1544	5295	.46	.52	.52	708	796	796	796	5.6	5.6
1981	3.41	1589	5426	.46	.51	.51	730	806	806	806	5.5	5.5
1982	3.40	1634	5556	.46	.51	.51	751	829	829	829	5.5	5.5
1983	3.38	1679	5683	.46	.51	.51	773	853	853	853	5.5	5.5
1984	3.37	1724	5809	.46	.51	.51	794	877	877	877	5.5	5.5
1985	3.36	1769	5950	.46	.51	.51	816	901	901	901	5.5	5.5
1986	3.36	1814	6095	.46	.51	.51	838	925	925	925	5.5	5.5
1987	3.35	1859	6228	.46	.51	.51	859	949	949	949	5.5	5.5
1988	3.35	1899	6362	.45	.50	.50	855	950	950	950	5.9	5.9

TABLE IV (OPERATING) PROJECTIONS 1979-1988

Fiscal Year Ending	Police Fire Comm.	Elem. Sch. Mason Library	DPW Gen. Gov't.	County State Overlay	Misc. & Unclassified	Total* Expenses	Capital Funding Recommendation (Table 2)	Gross To Be Raised
1979	\$245	\$2622	\$264	\$316	\$178	\$3625	124.0	3749.0
1980	265	2810	281	341	193	3890	125.0	4015.0
1981	286	3021	299	369	208	4183	156.5	4339.5
1982	309	3236	318	398	224	4485	192.3	4677.3
1983	332	3486	338	429	242	4827	217.3	5044.3
1984	357	3757	358	462	260	5194	182.5	5376.5
1985		4045	381	498	280	5588	189.5	5777.5
1986	413	4352	404	538	301	6008	185.3	6193.3
1987	445	4680	429	579	323	6456	140.3	6596.3
1988	471	4956	454	613	342	6836	137.5	6973.5

*Revenues to Town, other than real and personal property taxes have averaged 41% of the Town total expenditures over the past 10 years.

TABLE 5
OPERATING BUDGET
AND
TOWN WARRANT



FINANCE COMMITTEE

FINANCE COMMITTEE ANNUAL REPORT

The fiscal year, that will end July 1, 1979, has been an unique one in that taxes were reduced. It must be stated the basis for that reduction was additional state aid that was, in part, returned to the towns after the diminished state aid suffered in fiscal 1977-1978.

Your committee had felt in preparing for the coming fiscal year that based on the assumption of no reduction in state aid and assuming an increase in evaluation similar to last year, that we could absorb budget increases generally consistent within the federal guidelines. This would have held any tax increase at a bare minimum, or perhaps required none.

At this writing, and after our earlier decision, we have become aware of the tax cap possibility. We knew, as a town, we faced a substantial inflation rate. Inflation we know about. The form this tax cap will take is somewhat less discernable. At this writing the cap is proposed, not as a limit on the levy, but rather a limit on the town's appropriations.

If passed in that form, coupled with inflation, services will have to be reduced.

To speculate further would be non-productive. We wish we could be more certain, however, the General Court must act, and we must respond within that framework.

In 1978 we suffered the loss of two important members Paul Greenler, who for many years served with distinction as member and Chairman. Marilyn Reilly, who although not as of long service as Paul, will also be sorely missed.

Respectfully submitted,
ROBERT W. CONROY, Chairman
J. GAINES BOLTON
ROBERT C. COLE, JR.
STEPHEN A. DAVIS, M.D.
LEONARD ROSE

REPORT OF THE TOWN TREASURER

The Town Treasurer's report of General Fund and Town Trust Funds for the Fiscal Year Ending June 30, 1978 is submitted herewith.

Interest income earned for this period by the investment of General Fund Cash amounted to \$13,571.28. During the Fiscal Year Ending June 30, 1978 the Town found it necessary to borrow in anticipation of revenue as follows:

Date of Note	Due	Interest Date	Amount Borrowed
9/ 7/77	11/15/77	2.03%	\$350,000.00
3/10/78	5/10/78	3.15%	400,000.00

Cash balances under the custody of the Town Treasurer as of June 30, 1978 were as follows:

General Fund Cash Balance	\$380,375.24
Town Trust Funds (See Sched.)	348,867.56
Federal Revenue Sharing	<u>46,690.52</u>
TOTAL	<u>\$775,933.32</u>

FRANCIS F. PERRY
Town Treasurer

**TOWN OF BOXFORD
REPORT OF TOWN TRUST FUNDS
7/1/77 THRU 6/30/78**

	Balance 7/1/77	Interest Income	Transfers To or (From) Gen. Fund	Balance 6/30/78
Town Farm Fund	\$ 4.10	\$	\$	\$ 4.10
Post War Rehabilitation Fund	468.36	28.09		496.45
Sarah P. Perley Fund	3,753.01	234.90	300.00	3,687.91
Killam-Curtis Burial Lot Fund	738.20	40.34		778.54
East Parish Library Fund	3,500.00	268.68	268.68	3,500.00
West Parish Library Fund	3,000.00	230.28	230.28	3,000.00
East Parish Cote Library Fund	2,605.78	156.39		2,762.17
Boxford Visiting Nurse Fund	5,021.31	366.49		5,387.80
Town School Fund	4,500.00	343.48	343.48	4,500.00
Mary Stacy Holmes Fund	3,257.19	195.51		3,452.70
Conservation Fund	3,683.86	218.67		3,902.53
Jonathan Tyler Barker Fund	23,550.74	1,595.50	(1,600.00)	26,746.24
Stabilization Fund	239,459.83	15,919.29	(35,270.00)	290,649.12
TOTALS	\$293,542.38	\$19,497.62	(35,727.56)	\$348,867.56

**TOWN OF BOXFORD
REPORT OF FEDERAL GRANTS
7/1/77 THRU 6/30/78**

Federal Revenue Sharing PL 92512	\$25,547.63	\$ 1,812.31	\$13,584.42	\$ 46,690.52
			(32,915.00)	

Submitted by:
FRANCIS F. PERRY
Town Treasurer

FINANCIAL STATEMENTS/AUDITORS' REPORT

TOWN OF BOXFORD, MASSACHUSETTS
FINANCIAL STATEMENTS AS OF JUNE 30, 1978
TOGETHER WITH AUDITORS' REPORT

FINANCIAL STATEMENTS/AUDITORS' REPORT

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To the Honorable Board of Selectmen,
Town of Boxford, Massachusetts

We have examined the financial statements of the various funds and account groups of the TOWN OF BOXFORD, MASSACHUSETTS listed in the foregoing index as of June 30, 1978, and for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such test of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As is the practice with many municipalities in the Commonwealth of Massachusetts, the Town has not maintained historical cost records for fixed assets, and accordingly, a statement of general fixed assets is not included in the accompanying financial statements.

The Town follows accounting policies prescribed by the Commonwealth of Massachusetts which vary in certain respects from generally accepted accounting principles. The most significant difference relates to the use of the cash or "pay-as-you-go" basis for recording pension expenses for employees. Under generally accepted accounting principles, pension costs should be determined by actuarial methods instead of the cash or "pay-as-you-go" basis as described in Note 3 to the accompanying financial statements. Information is not available to quantify the cumulative liability for pension benefits which would be reflected in the financial statements as of June 30, 1978 had the Town followed an actuarial method of accounting for pension costs.

In our opinion, except for the effect of not providing for pension costs on an actuarial basis, the accompanying financial statements present fairly the assets, other than fixed assets, and liabilities of the various funds and groups of accounts of the Town of Boxford, Massachusetts as of June 30, 1978, and their respective changes in fund balances, and revenues and expenditures for the year ended June 30, 1978, in conformity with generally accepted accounting principles applied on a basis consistent with the preceding year.

ARTHUR ANDERSEN & CO.

Boston, Massachusetts,
November 2, 1978

To the Honorable Board of Selectmen,
Town of Boxford, Massachusetts:

We have examined the financial statements of the various funds and account groups of the TOWN OF BOXFORD, MASSACHUSETTS for the year ended June 30, 1978, and have issued our report thereon dated November 2, 1978. Our examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In connection with our examination, we also (1) performed tests of compliance with the Revenue Sharing and Antirecession Fiscal Assistance Acts and regulations as required by sections II.C.3, and III.C.3 of the Audit Guide and Standards for Revenue Sharing and Antirecession Fiscal Assistance Recipients (Guide) issued by the Office of Revenue Sharing, U.S. Department of the Treasury, and (2) compared the data on Bureau of Census Form RS-9 with the audited records of the Town of Boxford, Massachusetts as required by Section II.C.4 of the "Guide".

Based on these procedures, we noted no instance of noncompliance with the regulations and no material differences between the data on Bureau of Census Form RS-9 and the records of the Town of Boxford, Massachusetts for the year ended June 30, 1978.

ARTHUR ANDERSON & CO.

Boston, Massachusetts,
November 2, 1978.

TOWN OF BOXFORD, MASSACHUSETTS**NOTES TO FINANCIAL STATEMENTS****JUNE 30, 1978****(1) Summary of Significant Accounting Policies**

Accounting policies and financial reporting practices for municipalities in Massachusetts are prescribed by the Uniform Municipal Accounting System promulgated by the Commonwealth of Massachusetts Department of Corporations and Taxation. The significant accounting policies followed by the Town are as follows:

(a) Basis of Presentation

The accompanying financial statements include the financial transactions of the Town of Boxford, Massachusetts, except for the activities of the Retirement System which are independent of the Town.

(b) Fund Accounting

Financial transactions of the Town are recorded in the following funds or groups of accounts:

- (1) The General Fund reflects the financial transactions related to general governmental activities which are not otherwise accounted for in another fund.

Included within the General Fund are surplus revenue, designated and restricted funds and overlay surplus.

—Surplus revenue is the amount by which unrestricted cash, accounts receivable and other assets exceed liabilities and reserves.

—Designated funds are used to account for financial transactions related to specific activities. These funds are available to fund future operations as prescribed by the Town.

—Restricted funds are used to account for gifts and grants from outside sources. Funds must be expended in accordance with the provisions of these grants.

—Overlay surplus represents the unused portion of funds appropriated for tax abatements in prior years. Overlay surplus is available to fund extraordinary or unforeseen expenses upon vote by the Town Meeting.

- (2) The General Long-Term Debt and Interest Group of Accounts reflects the liabilities for long-term debt and retirements thereof. The balance payable on long-term debt is offset by resources to be provided through taxation in future years for the retirement of the unmatured notes.
- (3) The Trust Funds provide an accounting for money and property received and held by the Town as trustee or custodian for individuals, private organizations and other governmental agencies.
- (4) The Federal Revenue Sharing Fund reflects the receipt of funds by the Town under the Federal Revenue Sharing program and the Antirecession Fiscal Assistance Program and the disbursement of such funds in accordance with Federal revenue sharing and Antirecession Fiscal Assistance guidelines.

(c) Accounting for Revenues

- (1) Real estate and personal property tax levies are recorded as revenue in amounts equal to the total taxes levied for the period less a reserve for abatements.
- (2) Motor vehicle excise taxes are billed at various times during the year when billing information is received from the State Registry of Motor Vehicles. Revenue is recorded when cash is received.
- (3) State grants, departmental fees and charges, interest and other revenue are recognized when the related cash is collected.
- (4) Receipts from activities or sources such as Federal grants (except for Federal revenue sharing), school lunch, restricted state grant programs, and other restricted activities are recorded as restricted or designated fund receipts when received and are not included in Town revenue until appropriated and expended.

(d) Accounting for Expenditures

Disbursements for material and supply inventories are considered expenditures rather than assets at the time of purchase. Prepayments are recorded as expenditures at the time of payment and are not deferred and amortized. Interest cost is recognized when due and is not accrued over time. The repayment of long-term debt principal is recorded as an expenditure of the General Fund.

(e) Accounting for Fixed Assets

The Town does not record fixed assets in an asset account at the time of acquisition. Fixed asset acquisitions are recorded as expenditures at the time purchases are made.

(2) Surplus Revenue

In order to prepare the accompanying financial statements in accordance with generally accepted accounting principles, certain budgetary surpluses and deficits, which would otherwise be reflected on the balance sheet under the Massachusetts Statutory System, have been included in surplus revenue as follows:

Suplus Revenue	\$331,423
State and County Overestimates, Net	3,986
State Aid to Highways Revenue	<u>102,255</u>
	<u>\$437,664</u>

Overestimates of state and county assessments result from a deficiency of actual expenditures below the amounts appropriated by the Town during the current year for such purposes. The amount of overestimates will be used to decrease the 1979 tax levy.

State aid to highways revenue represents those monies which have been appropriated and expended prior to June 30, 1978.

(3) Pension Plans

The teachers and certain administrative and other professional employees of the Town's school department participate individually in a contributory retirement plan administered by the Massachusetts Teachers' Retirement Board. The Town does not contribute to this plan.

Substantially all of the other employees of the Town are participants in the Essex County Retirement System. Under the provisions of this system, employees contribute certain percentages of their pay and are eligible for retirement benefits after meeting the prescribed age and/or period of service criteria. In addition, the Town contributes to this system an annual amount determined by the Commonwealth of Massachusetts Department of Banking and Insurance primarily on the basis of projected annual benefit payments for the year ("pay-as-you-go"). The Town contribution for the year ended June 30, 1978 was \$44,240.

Generally accepted accounting principles require that the minimum cost charged each year for pension expense should be the normal cost (determined on an actuarial basis) plus interest on the unfunded past service cost. However, at June 30, 1978, the necessary actuarial information was not available to quantify the cumulative liability for pension benefits in accordance with generally accepted accounting principles.

The Town accounts for retired former employees who were never subject to the Retirement System separately, and makes an annual estimate for retirement costs which are paid out of the general appropriated funds of the Town. These employees are not included in the Essex County Retirement System Assessment and there is no available estimate of the actuarial liability. Payments to retirees exempt from contribution amounted to \$1,126 in 1978.

(4) 1979 Budget

The Town has authorized a fiscal 1979 operating and capital budget totaling \$3,414,832 which will be financed from the following sources:

1979 Tax Levies, State Grants, Departmental Receipts, etc.	\$3,253,228
Designated Funds:	
Stabilization Fund	50,000
Road Machinery Fund	17,532
State Aid to Libraries (Included in Restricted Funds)	1,712
Available Surplus	58,528
Transfers from Continued Appropriations	2,096
Federal Revenue Sharing	31,736
	<u>\$3,414,832</u>

In addition, the Town has carried forward appropriations totaling \$18,942 from 1978 and prior years for projects authorized by the Town Meeting but not yet complete.

TOWN OF BOXFORD, MASSACHUSETTS

COMBINING BALANCE SHEET — JUNE 30, 1978

	General Fund	Federal Revenue Sharing Fund	General Long-Term Debt	Trust Funds	Combined (Memoran- dum Only)
ASSETS:					
Cash (of which \$722,339 is in interest bearing savings accounts)	\$ 717,524	\$46,690	\$ —	\$54,316	\$ 818,530
Property receivable	70,625	—	—	—	70,625
Motor vehicle excise taxes receivable	115,327	—	—	—	115,327
Other receivables	123,190	—	—	—	123,190
Amount to be provided for retirement of notes	—	—	25,000	—	25,000
Total assets	<u>\$1,026,666</u>	<u>\$46,690</u>	<u>\$25,000</u>	<u>\$54,316</u>	<u>\$1,152,672</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF BOXFORD, MASSACHUSETTS

COMBINING BALANCE SHEET — JUNE 30, 1978

	General Fund	Federal Revenue Sharing Fund	General Long-Term Debt	Trust Funds	Combined (Memoran- dum Only)
LIABILITIES AND FUND					
BALANCES:					
Accounts payable	\$ 59,707	\$ —	\$ —	\$ —	\$ 59,707
Payroll withholdings	23,939	—	—	—	23,939
Other liabilities	2,227	—	—	—	2,227
Revenue reserved until collected	135,579	—	—	—	135,579
Notes payable	—	—	25,000	—	25,000
Fund balances-					
Restricted	20,666	—	—	54,316	74,982
Designated	316,211	—	—	—	316,211
Overlay surplus	11,731	—	—	—	11,731
Unrestricted-					
Surplus revenue	437,664	34,963	—	—	472,627
Con't. appropriations	18,942	11,727	—	—	30,669
Total liabilities and fund balances	<u>\$1,026,666</u>	<u>\$46,690</u>	<u>\$25,000</u>	<u>\$54,316</u>	<u>\$1,152,672</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF BOXFORD, MASSACHUSETTS
COMBINING STATEMENT OF CHANGES IN
FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 1978

	General Fund		Federal Revenue Sharing Fund	Trust Funds	Combined (Memorandum Only)
	Unrestricted	Overlay Surplus	Designated Restricted		
FUND BALANCE, JUNE 30, 1977	\$ 483,629	\$29,734	\$263,849	\$21,141	\$28,774
Revenues and receipts	3,366,582	2,225	81,871	20,995	34,727
Transfer (to) from other funds	526	(20,228)	33,827	(10,898)	(3,227)
Operating expenditures	(3,394,131)	—	(63,336)	(10,572)	(13,584)
				—	—
				(1,141)	(3,482,764)
FUND BALANCE JUNE 30, 1978	\$ 456,606	\$11,731	\$316,211	\$20,666	\$46,690
				\$54,316	\$906,220

The accompanying notes are an integral part of these financial statements.

TOWN OF BOXFORD, MASSACHUSETTS

GENERAL FUND

BALANCE SHEET — JUNE 30, 1978

ASSETS		LIABILITIES AND FUND BALANCES	
CASH (of which \$621,333 is in interest bearing savings accounts)	\$ 717,524	ACCOUNTS PAYABLE	\$ 59,707
PROPERTY TAXES RECEIVABLE:		PAYROLL WITHHOLDINGS	23,939
Levy of 1978	\$110,169	OTHER LIABILITIES	2,227
Prior years	48,152		
Less-Allowance for abatements	(87,696)	REVENUE RESERVED UNTIL COLLECTED	135,579
	70,625	FUND BALANCES (Note 1):	
		Unrestricted-	
		Surplus revenue	\$437,664
OTHER RECEIVABLES, TAX TITLES AND POSSESSIONS:		Continued appropriations	18,942
Motor vehicle excise	\$115,327	Overlay surplus	11,731
State Aid to Highways	122,401	Designated	316,211
Tax titles and possessions	106	Restricted	20,666
Other	683		
	238,517		
	<u>\$1,026,666</u>		<u>\$1,026,666</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF BOXFORD, MASSACHUSETTS

GENERAL FUND

STATEMENT OF CHANGES IN SURPLUS REVENUE AND CONTINUED
APPROPRIATIONS AND OVERLAY SURPLUS FOR THE
YEAR ENDED JUNE 30, 1978

	Surplus Revenue and Continued Appropriations	Overlay Surplus
BALANCE - JUNE 30, 1977 (including continued appropriations of \$64,466)	\$483,629	\$29,734
Excess of expenditures over revenues and transfers	(21,956)	—
Transfers to designated funds	(5,067)	—
Transfers from unused overlays	—	2,225
Transfers to current operations	—	(20,228)
BALANCE JUNE 30, 1978 (including continued appropriations of \$18,942)	<u>\$456,606</u>	<u>\$11,731</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF BOXFORD, MASSACHUSETTS

GENERAL FUND

STATEMENT OF CHANGES IN DESIGNATED AND RESTRICTED FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 1978

	Designated Funds				Restricted Funds		
	School Lunch	Stabilization	All Other	Total	Federal Grants	All Other	Total
BALANCE - JUNE 30, 1977	\$ 837	\$239,460	\$23,552	\$263,849	\$20,260	\$ 881	\$21,141
Receipts from grants and other sources	49,439	15,919	16,513	81,871	17,852	3,143	20,995
Program disbursements	(46,456)	—	(16,880)	(63,336)	(10,572)	—	(10,572)
Interfund transfers	—	35,270	(1,443)	33,827	(10,898)	—	(10,898)
BALANCE - JUNE 30, 1978	\$ 3,820	\$290,649	\$21,742	\$316,211	\$16,642	\$4,024	\$20,666

The accompanying notes are an integral part of these financial statements.

TOWN OF BOXFORD, MASSACHUSETTS

GENERAL FUND

STATEMENT OF REVENUES, TRANSFERS AND EXPENDITURES
FOR THE YEAR ENDED JUNE 30, 1978

	Budget	Actual
REVENUES:		
Property taxes (net of \$62,778 provision for overlay)	\$2,458,265	\$2,461,194
Motor vehicle excise taxes	245,964	283,895
State aid	562,373	524,615
State aid to highway	34,528	34,528
Interest	23,816	26,650
Permits	13,452	14,480
Other	11,694	21,220
	<u>\$3,350,092</u>	<u>\$3,366,582</u>
TRANSFERS FROM:		
Designated and restricted funds	\$ 5,593	\$ 5,593
EXPENDITURES:		
Education	\$2,388,406	\$2,386,044
Public works	261,940	260,967
Public safety	244,799	241,127
General government	115,991	107,429
Library	59,550	58,226
Pension costs (Note 3)	45,370	45,366
Debt Service	30,837	30,334
State and county assessments	214,920	210,934
Other	71,161	53,704
	<u>\$3,432,974</u>	<u>\$3,394,131</u>
Less-Continued appropriations at end of year	18,942	—
	<u>\$3,414,032</u>	<u>\$3,394,131</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND TRANSFERS	<u>\$ (58,347)</u>	<u>\$ (21,956)</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF BOXFORD, MASSACHUSETTS**FEDERAL REVENUE SHARING AND
ANTIRECESSION FISCAL ASSISTANCE FUND****STATEMENT OF ASSESSTS AND FUND BALANCE AT
JUNE 30, 1978 AND REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 1978**

Assets	Liabilities and Fund Balance
CASH (held in an interest bearing savings account)	FUND BALANCE:
\$46,690	Appropriated \$11,727
\$46,690	Unappropriated 34,963
	<u>\$46,690</u>

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

BALANCE, JUNE 30, 1977	
Federal Revenue Sharing	\$ 25,547
Antirecession Fiscal Assistance	<u>3,227</u>
	\$ 28,774
FEDERAL REVENUE SHARING ENTITLEMENTS	
PLUS INTEREST	34,727
EXPENDITURES	(13,584)
TRANSFERS TO THE GENERAL FUND	<u>(3,227)</u>
BALANCE, JUNE 30, 1978:	
Federal Revenue Sharing	\$ 46,690
Antirecession Fiscal Assistance	<u>—</u>
	<u>\$ 46,690</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF BOXFORD, MASSACHUSETTS**GENERAL LONG-TERM DEBT AND INTEREST GROUP OF ACCOUNTS
BALANCE SHEET — JUNE 30, 1978****ASSETS**

AMOUNT TO BE PROVIDED FOR
RETIREMENT OF NOTES

\$25,000

LIABILITIES

NOTES PAYABLE:

Police/Communications Building

\$25,000

The accompanying notes are an integral part of these financial statements.

TOWN OF BOXFORD, MASSACHUSETTS

TRUST FUND BALANCE SHEET AT JUNE 30, 1978 AND
STATEMENT OF CHANGES IN TRUST FUND BALANCES FOR THE
YEAR ENDED JUNE 30, 1978

BALANCE SHEET — JUNE 30, 1978

Assets	East					
	Jonathan Tyler Barker	Boxford Visiting Nurse	Boxford Town School	Sarah P. Perley	East Parish Library	Mary Stacy Holmes
CASH (held in interest bearing savings accounts)	\$26,746	\$5,388	\$4,500	\$3,688	\$3,500	\$3,453
					\$2,762	\$1,279
						\$54,316

FUND BALANCES

FUND BALANCES IN THE
CUSTODY OF THE TOWN
TREASURER

	\$26,746	\$5,388	\$4,500	\$3,688	\$3,500	\$3,453	\$3,000	\$2,762	\$1,279	\$54,316
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STATEMENT OF CHANGES IN TRUST FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 1978

FUND BALANCE, JUNE 30, 1977	\$23,551	\$5,021	\$4,500	\$3,500	\$3,500	\$3,257	\$3,000	\$2,606	\$1,211	\$50,399
Appropriation	1,600	—	—	—	—	—	—	—	—	1,600
Interest income	1,595	367	343	235	268	196	230	156	68	3,458
Disbursements	—	—	(343)	(300)	(268)	—	(230)	—	—	(1,141)
FUND BALANCE, JUNE 30, 1978	\$26,746	\$5,388	\$4,500	\$3,688	\$3,500	\$3,453	\$3,000	\$2,762	\$1,279	\$54,316

The accompanying notes are an integral part of these financial statements.

AUDITORS' REPORT ON EXHIBITS

To the Honorable Board of Selectmen,
Town of Boxford, Massachusetts:

Our examination has been made primarily for the purpose of forming the opinion stated on page 1 of this report. The data contained in pages 20 and 21, although not considered necessary for a fair presentation of financial position, revenues and expenditures and receipts and disbursements and changes in fund balances, are presented as supplementary information and have been subjected to the tests and other auditing procedures applied in the examination of the basic financial statements. In our opinion, these data are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

ARTHUR ANDERSEN & CO.

Boston, Massachusetts,
November 2, 1978.

TOWN OF BOXFORD, MASSACHUSETTS
RECONCILIATION OF TREASURER'S CASH
JUNE 30, 1978
SUMMARY OF TRANSACTIONS

Balance June 30, 1977	General Fund	\$682,059	
	Federal Revenue		
	Sharing	<u>28,775</u>	\$ 710,834
Receipts			4,591,642
Disbursements			(4,538,262)
Balance June 30, 1978	General Fund	\$717,524	
	Federal Revenue		
	Sharing	<u>46,690</u>	<u>\$ 764,214</u>

DETAIL OF BALANCES

Demand Deposits:		
Arlington Trust - Operating		\$ 72,008
Naumkeag Trust - Payroll Deductions		24,184
Savings Deposits:		
Arlington Trust		46,690
Arlington Trust		171,576
Family Mutual Savings		155,205
Salem Savings Bank		3,902
Salem Savings Bank		<u>290,649</u>
Total Treasurer's Cash at June 30, 1978		<u><u>764,214</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF BOXFORD, MASSACHUSETTS
SCHEDULE OF TAXES FOR THE YEAR ENDED JUNE 30, 1978

	Uncollected Taxes	Abatements And Adjustments	Collections	Uncollected Taxes	Amount Per Detail Trial Balance
	July 1, 1977	Commitments	June 30, 1978	June 30, 1978	
Real Estate:					
1974 and prior	\$ 21,956	\$ —	\$ (2,421)	\$ 16,190	\$ 16,210
1975	24,272	—	(18,910)	5,323	4,617
1976	14,948	—	(10,082)	4,819	4,773
1977	85,367	—	(66,740)	18,579	18,568
1978	—	2,385,173	(2,247,961)	108,255	108,276
Total	<u>\$146,543</u>	<u>\$2,385,173</u>	<u>\$ (2,346,114)</u>	<u>\$153,166</u>	<u>\$152,444</u>
Personal Property Taxes:					
1974 and prior	\$ 2,972\$	\$ —	\$ (88)	\$ 2,884	\$ 2,866
1975	22	—	—	22	22
1976	294	—	(38)	256	256
1977	413	—	(334)	79	72
1978	—	138,799	(136,491)	1,914	1,992
Total	<u>\$ 3,701</u>	<u>\$138,799</u>	<u>\$ (136,951)</u>	<u>\$ 5,155</u>	<u>\$ 5,208</u>
Motor Vehicle Excise:					
1974 and prior	\$ 61,307	\$ —	\$ (674)	\$ 48,926	\$ 47,805
1975	7,929	—	(30)	7,366	7,321
1976	12,867	3,759	(856)	5,397	5,760
1977	68,796	90,512	(12,416)	22,851	22,498
1978	—	190,214	(11,153)	30,787	32,390
Total	<u>\$150,899</u>	<u>\$284,485</u>	<u>\$ (36,162)</u>	<u>\$115,327</u>	<u>\$115,774</u>

The accompanying notes are an integral part of these financial statements.

I. BOXFORD DATA

The Town of Boxford was incorporated in 1685 and its population at the time of the 1975 census was 4,565.

The number of registered voters as of October 10, 1978 was 3,050.

There were 1,317 residences in Boxford as of March 1, 1977.

The area in square miles is 24.39; there were 73.26 miles of Town Roads as of January 1, 1977.

There are now 110 named streets.

II. SENATORS

Edward M. Kennedy (D)
Old Senate Office Bldg.
Washington, D.C. 20510

Paul E. Tsongas (R)
Old Senate Office Bldg.
Washington, D.C. 20510

III. CONGRESSMAN

Nicholas Mavroules
1204 Longworth Bldg.
Washington, D.C. 20515

Phone: In Salem Area - 745-5800
Outside Salem - 1-800-272-6730
Washington, D.C. - 1-202-225-8020

IV. REPRESENTATION STATE LEGISLATURE

Senator Robert C. Buell
State House, Boston 02133
Phone: 727-2600
Home: Woodcrest Rd., Boxford 01921

Rep. Forrester A. "Tim" Clark, Jr.
State House, Boston 02133
Phone: 727-7676
Home: 308 Sagamore Rd., Hamilton 01936

V. GOVERNOR'S OFFICE

The Honorable Edward J. King, Governor
Commonwealth of Massachusetts
State House, Boston 02133

VI. PUBLIC SERVICE

For:	Call:	At:
Board of Selectmen	Town Hall	887-2100
Board of Assessors	Town Hall	887-2100
Town Clerk	Town Hall	887-2100
Tax Collector	Town Hall	887-2100
School Department	Proctor School	887-8961
Public Library	East Boxford	887-8022
	West Boxford	352-2097
Public Works Dept.	Highway Garage	352-6555
Post Office	Georgetown Road	887-5339
	W. Boxford Branch	352-6632
Dog Officer	Weloset Kennels	887-5760
Board of Health (Sanitary Engineer)	Topsfield Town Hall	887-8841

VII. EMERGENCY TELEPHONES

Fire Department--	To Report Fires	887-8133
	All Other Purposes	352-2850
Police Department--	Emergency	887-8133
	Information	887-8135

ANNUAL REPORTS

OF THE

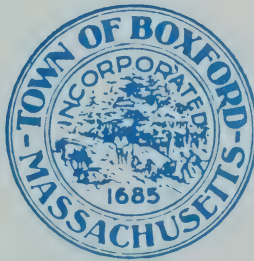
Town of Boxford

MASSACHUSETTS

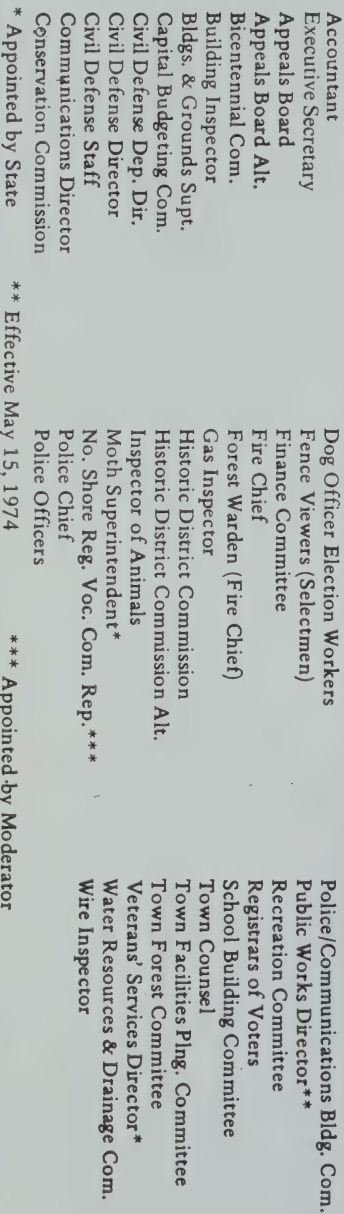
FOR THE

YEAR ENDING DECEMBER 31

1979



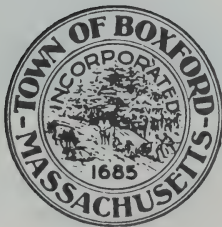
VOTERS ELECT



ANNUAL REPORT
OF THE
RECEIPTS AND EXPENDITURES
OF THE
TOWN OF BOXFORD

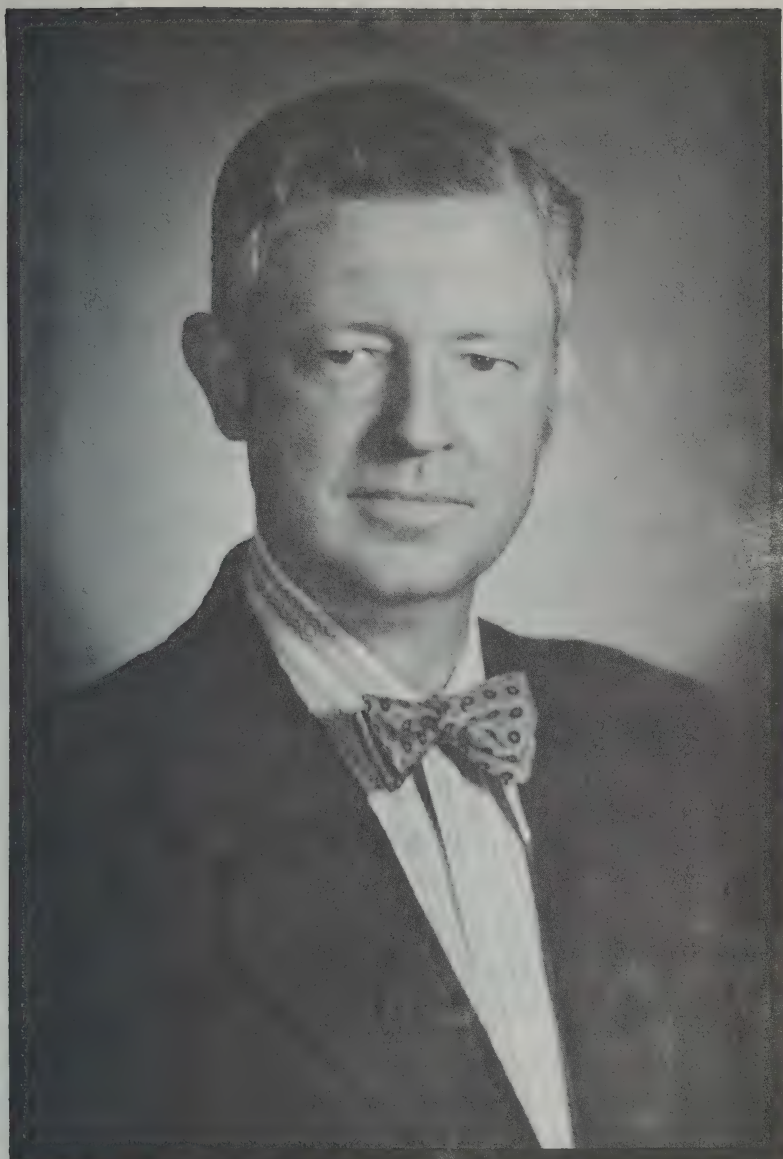
Together with the
Report of the School Committee, and
the Various Town Officers

YEAR ENDING DECEMBER 31, 1979



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IN MEMORIAM
William J. Greenler, Jr.
1917 - 1979

TOWN OFFICERS

Elected
Appointed

ELECTED TOWN OFFICERS

BOARD OF SELECTMEN (Monday - 7:30 P.M.)	Donald C. Behrens, Chairman, (1980) Charles E. Killam (1982) Leland D. Moran (1981)
MODERATOR	Dewitt Minich
TOWN CLERK	Frank Weatherby (1980)
TOWN TREASURER	Francis F. Perry (1982)
COLLECTOR OF TAXES	Francis F. Perry
BOARD OF ASSESSORS (2nd & 4th Wednesday, 7:30 P.M.)	Betty Ann Lehmann (resigned) Chester K. Twiss (1980) Clinton French (1982) Wes Swanson (1981)
BOARD OF HEALTH	Judith Carr (1981) Charles W. Davis (1982) Richard C. Hickok (1980)
PLANNING BOARD (1st & 3rd Wednesday, 8:00 P.M.)	Robert M. Hacking, Chairman (1984) Nancy Bender (1982) Craig Falk (1981) James Getchell (1983) John May (1981) Loren Wood resigned) Eleanor Rock (1980) Arthur Schneiderman (1980)
SCHOOL COMMITTEE (2nd & 4th Thursday, Aaron Wood School)	Donna H. Dickson (1981) W. Alan Harding (1981) J. Frank Herlihy (1980) Barbara Hopper (1982) Elaine Lincoln (1982)
COMMITTEE ON SCHOOL FUNDS (Elected for Life)	Richard P. Chadwick (1955) Amy G. Parkhurst (1960)
REGIONAL DISTRICT SCHOOL COMMITTEE	Kenneth E. Littlefield (1982) James E. Mitchell (1981) Peter K. Race (1980)
CONSTABLES: E. Parish W. Parish	Harold O. Sederquest Earle Blake

TRUSTEES OF THE
BOXFORD TOWN
LIBRARY

(4th Wednesday at Libraries)

Thomas C. Barnes (1982)
Nathaniel Coolidge (1981)
Mary Louise Eichorn (1980)
Ruth P. Faulkner (1982)
Judith Huffsmith (1982) (Catherine Thomas
resigned)
Christin Kaiser (1980)
R. Kozlowski (1981)
Roger L. Martin (1981)
Rosalee Weatherby (1980) (Edward Haynes
resigned)

APPOINTED TOWN OFFICERS

TOWN COUNSEL

Donald J. Scutiére

EXECUTIVE SECRETARY:

Jeffrey T. Zager

TOWN ACCOUNTANT
(3 yr. term)

Helen McKay (1980)

CHIEF OF POLICE:

Douglas A. Warren

POLICE OFFICERS

Name

Title

WARREN, Douglas A.

Chief, (full-time)

HOWARD, William H., Jr.

Sgt. (full-time)

RUSSELL, Gordon A., Jr.

Ptln. (full-time)

BATES, Paul M., Jr.

Ptln. (full-time)

HAZELWOOD, Robert D.

Ptln. (full-time)

O'DONNELL, Charles M.

Ptln. (full-time)

FARNSWORTH, Alice A.

Police Sect. (full-time)

BATES, Paul M.

Reserve

DUPUIS, Paul M.

Reserve

FRENCH, David R.

Reserve

GILL, John O., Jr.

Reserve

HARRIS, John W.

Reserve

O'CONNELL, John W.

Reserve

PAGEAU, Joseph A.

Reserve

RANDALL, Frederick P.

Reserve

SEDERQUEST, Harold O.

Reserve Sgt.

TROMBLY, Harold W.

Reserve

BLAKE, Earl

Special

DECHENE, Toby J.	Special
FARNSWORTH, Alice A.	Special
FRENCH, Clinton E.	Special
NOYES, Alerson E.	Special
CIV. DEFENSE DIRECTOR	Carl Coder
COMMUNICATIONS DIR.	F. Richard Shaw
DOG OFFICER	Robert D. Hughes
SUPER. OF PUBLIC WORKS	Thomas F. Greene (1980)
BOARD OF APPEALS (3 yr. term)	Burton Hampton (1980) Carlyle W. Thomas (1981) Dorothy Woodbury (1982)
ALTERNATES TO THE BRD. OF APPEALS (3 yr. term)	William Abbott (1981) James Conniff (1982) Barbara Manning (1980)
CAPITAL BUDGETING COMMITTEE	Robert Eisenberg (1980) Harris Gates (1982) Robert Mosley (1980) Leonard Rose (1980) Arthur Schneiderman (1980)
CONSERVATION COMMISSION (3 yr. term)	Elizabeth Arms (1981) Craig Falk (1982) Charles S. Hatch (198) Ethel M. Houser (1982) Earle O. Latham (1981) Richard B. Megley (1980) Archibald Peabody (1980)
COUNCIL ON AGING (4 yr. term)	Marie Cody (1980) Jane Coe (1981) Theresa Gunsolus (1982) George hildebrand (1983) William Rossi (1982) Eugene Vincent (1980) Marjorie Widdop (1983)

ELECTIONS OFFICERS: PRECINCT I

Democrat

Joyce A. Chub
 Alice Farnsworth
 Linda Segalini
 Mildred Zelinski

Republican

Margaret Bruce
 Mary Edwards
 Gloria Nangle
 Barbara Ross

PRECINCT II

Hathryn Dineen
 Grace McGregor
 Helen McLaughlin
 Barbara Roche

Janet Carberry
 Linda Murphy
 Susan Price
 Patricia Wheeler

FENCEVIEWERS:

Selectmen

FINANCE COMMITTEE
(3 yr. term)

John G. Bolton (1982)
 Robert Conroy (1980)
 Dr. Stephen A. Davis (1981)
 Robert Halloran (1981)
 Leonard Rose (1982)

FIRE CHIEF

John Mulcahy

E. BOXFORD FIRE
STATION STUDY
COMMITTEE

Robert Bishop
 Robert Humphrey
 Donald Martin
 Robert Smith
 A. Leslie Wager

FOREST WARDEN

John Mulcahy

TOWN FOREST
COMMITTEE
(3 yr. term)

Roy Carlson (1982)
 Paul R. French (1981)
 Ernest W. Little (1980)

HISTORIC DISTRICT
COMMISSION
(3 yr. term)

Merton S. Barrows (1980)
 Arthur W. Havey (1981)
 Theodore Parsons (1982)
 Susan Peterson (1982)

HISTORIC DISTRICT
COMMISSION-ALTERNATES
(3 yr. term)

Jane D. Howard (1981)
 Nancy Merrill (1982)
 Joseph Perkins (1980)

INSPECTOR OF ANIMALS:

Robert D. Hughes

INSPECTORS

Building:	Thomas F. Greene—352-6555
Assistant:	Donald E. Denman—887-8135
Gas:	Wendell P. Hall—595-1542
Plumbing:	Wendell P. Hall—595-1542
Wire:	Herbert W. Sperry—352-2470

MOTH SUPERINTENDENT

Robert E. Hebb (1980)

N. SHORE REG.
VOC. SCHOOL COMMCharles K. Knisely
(Boxford Rep.)RECREATION
COMMITTEE
(3 yr. term)Richard Hubbard (1982)
Barbara Manning (1981)
A. Gordon Price (1980)
Robert Salmon (1980)
Carl Wittlinger (1981)RECYCLING
COMMITTEE
(3 yr. term)Jan Beckerleg (1981)
Jane Bush (1982)
Anne Frost (1981)
Elizabeth Strong (1982)
Barbara Townsend (1980)REGISTRARS OF VOTERS
(3 years)Nancy Buckley (1980)
Jane Ford (1981)
George Gould (1980)
Frank Weatherby (1980)

SANITARY ENGINEER

John Romanski, R.S., Town Hall — 887-8841

SCHQOL BLDG.
COMMITTEE
(4 yr. term)Charles S. Hatch (1981)
J. Stuart Haywood (1982)
R. N. Kazlowski (1983)
Clifton B. Rock (1980)TOWN HALL
RENOVATION COM.Earl Blake
Philip Briggs
Charles Nelson
Marion Wood
Jeffrey T. Zager

VETERANS AGENT

William Emmett, District Director — 682-6378

WATER RESOURCES &
DRAINAGE COM.
(3 yr. term)Paul R. Amman (1982)
Randolph Johnson (1982)
Ernest D. Redman (1981)
E. Brewster Wayland (1980)

SELECTMEN

ANNUAL REPORT OF THE SELECTMEN

Boxford, its town departments, committees, and officials, had a busy productive and rewarding year in 1979. We were mandated by the Commonwealth to stay within a budget/levy cap in what some thought to be a very confusing edict. While State agencies and payrolls were not required to adhere to these rules, all towns and municipalities were required to adhere unless a deviation of any single item was supported by a two-thirds vote of town meeting. A special town meeting met on October 30, 1979, after our regular May town meeting, and ironed out all final details. Everyone who participated should be congratulated for their effort and interest. There have been a few, if any subjects that have brought us much citizen interest and participation as the tax cap issue. We'll be required to do this next year, as it was legislated for two years.

Many civic accomplishments were recorded in 1979. The most important civic effort has been the continued work on the Johnson Memorial Field. The committee, headed by John Bucyk and Dick Ulman, has made excellent progress. Many townspeople and their families have worked on this field. It is almost finished, and it looks great. We hope to see our youngsters and adults playing ball there in the spring. The Little Red School House has been rented from the town (at \$1.00 per year) by the Tri-Town Council on Youth and Family Services. The Tri-Town group is renovating this building, and soon our young people and elderly will be able to use this facility for their activities, arts and crafts. And, speaking of civic projects, let's not forget the maze. If you don't know what this is about, you probably don't read the local news-papers. Anyhow, the maze is in, thanks to Charlie, and everybody's happy.

Many town sponsored accomplishments were recorded in 1979. Most noticeable of all, is our Town Hall, which was repainted in an extensive process. It was sandblasted, repainted, and now looks beautiful again. Our sanitary landfill is operating efficiently and in conformity with the engineer's requirements which satisfies the D.E.Q.E., Commonwealth of Massachusetts. Recycling bins were constructed where Mr. Noyes is now stationed. Everything seems to be going well. There was a bumper sticker drive for all cars registered in Boxford, and we request residents to follow-up on this. Police Chief Warren requests this for safety - 'Boxford identification reasons.' Also, cars not bearing Boxford bumper stickers are not permitted in the sanitary landfill.

The 1978 Town Report mentioned the time and effort that the Selectmen had spent in road planning for resurfacing and re-alignment of our roads. The town voted \$105,000 at the May 1979 Town Meeting to upgrade our roads. This program, started by Charlie Killam, is now developing and will be continued for the upcoming year 1980.

Our roads look very good. Many people have commented to this effect. They'll be looking even better as we move further along with our rebuilding-resurfacing-maintenance program.

The Selectmen were mandated by town meeting vote to appoint various committees. The Site Planning Committee has already submitted their report. . . The Town Hall Renovation Committee is presently working on their project. They have already reported to the town. Phil Briggs, Chairman, and this fine committee

will report again to the town meeting. . .The formation of the East Boxford Fire Station Study Committee was mandated at the October 30, 1979 special town meeting. The town shall have the benefit of their report at the next regular town meeting.

There has been much work, research, and discussion on adding more full-time police to the Boxford Police Department. Lee Moran has spent many hours with Police Chief Warren in studying this issue and other issues relating to our Police Department. We'd like to welcome the new full-time officers, Mike Bates, Charles O'Donnell, and Bob Hazlewood. Our Fire Department continues to provide residents with fine service. Fire Chief Mulcahy and the callmen are prepared to serve us around the clock. They are always looking for additional fire-fighters. If you'd like more details, please contact the Chief or the Selectmen.

There have been many other areas of progress and activities too numerous to describe. One key change was the decision to change the position of Administrative Assistant to the Selectmen, to that of Executive Secretary. This results in an overall upgrading of the position for Mr. Jeffrey T. Zager, who currently serve in this capacity, and also gives the Board more of an option to delegate further responsibility and authority as they deem appropriate. Other changes include our newly activated purchase order system - our heating study - parking improvements - the updating of town bylaws, and others. However, one of important note, was the presentation of the American Flag to the Selectmen's office by the James L. Melvin Post #379. We'd like to thank the legion on behalf of the town for these colors.

There were times of mourning too, for the people of Boxford. Jane Johnson, who served many people over the years, died in January. Robert Tansey, a loyal town employee for thirty-two years, died in August. In December, we lost our long-time Town Counsel, Bill Greenler, who also served as Moderator for thirty years.

It has been a busy year - productive and rewarding. We urge all townspeople to become involved so that they can share in the work and growth of our town. Come to our weekly Selectmen's meetings. Tell us what you don't like, or think we should do. . .go to a Planning Board meeting and tell them too! Don't complain about your taxes, or Boxford's financial position. . .get to a Finance Committee meeting and do something! Schools? We think ours are the best! If you don't, tell them so! They meet regularly, too. In short, GET INVOLVED! We all think our town is the best because of its natural resources and people like you - but, we need more of you to keep it that way!

Respectfully submitted,
Donald C. Behrens, Chairman
Charles E. Killam
Leland D. Moran
BOXFORD BOARD OF SELECTMEN

COMMUNITY SERVICES

Boxford Citizen's Recycling Committee

Boxford Historic Document Center

Council on Aging

Council on Aging Housing Program Study

Historic District Commission

Recreation Commission

Veteran's Services

BOXFORD CITIZENS RECYCLING COMMITTEE

Recycling is gaining momentum in Boxford! During 1979, 62.4 tons of cans and glass were recycled instead of being buried in our landfill.

The town is now recycling according to glass color with cans mixed into any of the three color categories. This was necessitated due to a change in requirements with the dealer.

During the fall, the committee worked on an extensive four-week program, "Adventures in Recycling," to be run in January 1980 at both Cole and Spofford Pond Schools. It is the committee's hope that the enthusiasm generated among the children, will increase participation in the recycling effort.

The Boxford Citizens Recycling Committee would like 1980 to be a year of sustained growth in recycling participation. It's aim is to effect increased awareness among Boxford citizens that their landfill is as environmentally important as their conservation lands, and to protect it through thoughtful disposition of their materials, and to lengthen it's life through their recycling efforts.

Respectfully submitted,
Anne M. Frost
CHAIRMAN

1978-1979 Committee:

Jan Beckerleg

Jane Bush

Betty Strong, League of Women Voters

Barbara Townsend, Boxford Village Garden Club

**BOXFORD HISTORIC DOCUMENT CENTER
THE INGALLS MEMORIAL LIBRARY ASSOCIATION, INC.
1979 REPORT**

The Boxford Historic Document Center is growing. It has been open every Wednesday 9-4 except for the Wednesday before Christmas when it closed at noon and the day after Christmas when it was closed all day.

Our regular volunteers this year are Ruby Gould, Lou Gould and Rosamond Gowen. Barbara Chadwick and Louise Gingrande have not been able to help regularly because of health and other personal reasons. Others have helped for shorter periods.

Our exhibit at the Apple Festival this year again was designed to introduce the Document Center to the general public and provoked much interest. The general theme was Outstanding Boxfordians which we have carried on since in the Document Center itself. The second exhibit in our series on Boxford Families was on the Perley Family, one of Boxford's first families. Our next one will be about the Chadwick Family.

Gifts of books, manuscripts, maps, and pictures continue to come to the Document Center and are processed and added to the collection. The Boxford Historical Society has deposited with us additional papers - Curtis papers, Manny papers and others. We have the papers of the Boxford Literary Society, and Mr. Harold Dudley Hussey has sent us his genealogical papers among others.

Momentarily the Document Center expects to receive microfilms of early Town Reports. For the past year Dorothy Truman has been working in the Town Hall vault sorting the many reports and papers that are there. She and Frank Weatherby have selected the ones most important for microfilming. This is being done at the New England Document and Conservation Center in Andover. The positive microfilm copy will be deposited in the Document Center, the negative copy in the repository at Iron Mountain, and the original will remain in the Town vault. The microfilms at the Document Center will be made easily available for research.

During 1979 the plan for covering the fluorescent lights with sleeves to cut out ultra violet light was carried out. We were able to install the sleeves ourselves. Still ahead is the purchase of protective Mylar screen for the bulletin boards. Also, the bulletin boards, and all the wooden shelving should be painted with polyurethane to reduce the acid, thus making a more equitable atmosphere for the preservation of our collection.

As our collections grow, and as more people know of Boxford's Historic Document Center, more questions are brought to us. The questions come from visitors to the Document Center and many by mail from all parts of the United States. Having the early Town Records on microfilm will make more answers available.

We are very thankful to all who have helped us.

Respectfully submitted,
Margaret Lane
ARCHIVIST

THE COUNCIL ON AGING TOWN REPORT 1979

In February, we were delighted to receive a new Senior Aide, Mrs. Anna Mathews. She has contacted all Boxford seniors at least once, helped update our mailing list, and finds volunteer drivers to take those who can't drive to their medical appointments. We wish to express here our thanks to these drivers who have made themselves available for this purpose.

The Haverhill Community Action Council has continued to supply our town with a mini-bus 1½ days a month so that our seniors can shop and take day trips together. Our thanks to Bessie Curtis who coordinates these trips. As of the close of the year, however, we are told that lack of funds will force the termination of this service in the spring of 1980, and we may have to look to our town for funds to continue. For medical trips to Boston there is still busing available, however.

The Council on Aging has tried to sponsor a variety of classes over the year, mainly using the space at the Little Red School House and Lincoln Hall. However, most of these efforts received a small response and have been discontinued.

The Council voted to join the North East Area Council on Aging, an affiliate of at least eleven area COA's. This organization should help strengthen the political clout of the individual member councils.

Our Housing Committee submitted a warrant to the May Town Meeting which passed. It asked for \$5,000 to have an independent study done on elderly housing needs in Boxford. The study has been done.

At it's Annual Meeting in July, we had two outgoing members - Jean Hansen and David Trask, as well as two resignations - Pauline Flynn and Jane Dustin. All these people have given us invaluable service for several years - Jean Hansen has written and printed our newsletter, David Trask serves on the Housing Committee, Pauline Flynn has coordinated the mini-bus and medical transportation, and Jane Dustin has worked with programs and the health clinics. We are most grateful for their past services and will miss them.

The new members appointed by the Selectmen are George Hildebrand, Marie Cody, Marjorie Widdop and Marge Toomey. Before the close of the year the Council regretfully accepted the resignation of Marge Toomey for health reasons. Mrs. Theresa Gunsolus has been appointed in her place.

In accordance with the instructions of Article 28 of the May 8, 1979 Town Meeting as amended, the Council has completed Phase I of a three phase housing study. A consultant was chosen to do the study and has worked closely with the Housing Committee of the Council on Aging since early June.

The Committee made its findings known to the Council in late December. They indicated that the survey report (prepared by Stockard and Engler, and included as part of this report) did not represent in numbers a sufficient need for elderly housing in Boxford.

In reviewing their findings, the Council felt very strongly that the total elderly population should be considered in forming judgements about housing needs. They therefore recommended to the Board of Selectmen that the study be completed for presentation to Town Meeting in May.

SUMMARY TABLE**(Each Indented Category is Based on a Percentage of the Category Above It)**

	Number	Percentage
1. Elderly Mailing List	500*	100
2. Responses	177	35
3. Income of Respondents		
(Based on those reporting = 168)		
0-\$7,500	12	7
\$7,500-\$12,000	28	17
\$12,000-\$15,000	16	9
\$15,000 +	112	67
4. Respondents Feel Elderly Aren't		
Suitably Housed	96	54
Because Housing Too Expensive	77	80
5. Respondents With Excessive Costs		
Relative to Income	37	21
Under \$12,000	29	86
Between \$12,000-\$15,000	8	22
Dissatisfied	3	8
Dissatisfied with Costs	1	3
Presently Own	36	93
Plan to Move	7	19
in Boxford	6	86
Rent	5	83
Interested in Congregate Housing in Boxford	14	38
Interested in Congregate Housing for Themselves	11	30
6. Respondents Unsuitably Housed/Overhoused	22	12
Presently Own	21	95
Dissatisfied	1	5
Plan to Move	3	14
in Boxford	1	33
Prefer Owning	1	100
Interested in Congregate Housing in Boxford	4	19
Interested in Congregate Housing for Themselves	4	19
7. Respondents Unsuitably Housed/Dissatisfied	12	7
Presently Own	10	83
Plan to Move	3	25
in Boxford	2	67
Prefer to Rent	2	100
Interest in Congregate Housing in Boxford	6	50
Interested in Congregate Housing for Themselves	2	17

*520, but 20 returned undelivered.

TABLE 1
Housing Expenses per Month For Households with Different Annual Incomes

Monthly Housing Expenses	Annual Income			
	0-\$7,500	\$7,500-\$12,000	\$12,000-\$15,000	\$15,000 +
25%				
50-99	2 (28.5%)			1 (1.0%)
100-149	1 (14.3%)		4 (28.6%)	4 (4.1%)
150-199	1 (14.3%)	2 (8.3%)	2 (14.3%)	5 (5.1%)
200-249	1 (14.3%)	7 (29.2%)		10 (10.3%)
250-299	1 (14.3%)	5 (20.8%)	1 (7.1%)	9 (9.3%)
300-349		3 (12.5%)	5 (35.7%)	7 (7.2%)
350-399		3 (12.5%)	1 (7.1%)	8 (8.2%)
400-449	1 (14.3%)	3 (12.5%)		11 (11.3%)
450-499				13 (13.4%)
500-549			1 (7.1%)	8 (8.2%)
550-599		1 (4.2%)		7 (7.2%)
600-649				8 (8.2%)
650-699				2 (2.1%)
700-749				3 (3.1%)
750-799				1 (1.0%)
Sub-Totals	7	24	14	101
Don't Know	5	4	2	11
Total	12	28	16	112

TABLE 2
People Paying More than 25% of Their Income for Housing Expenses

Income	0-\$7,500	\$7,500-\$12,000	\$12,000-\$15,000	Total
Total	7	22	8	37
Own	7	21	8	36 (97%)
Rent	0	1	0	1 (3%)
Question 9				
• Believe Elderly not				
Suitably Housed	4 (57%)	12 (55%)	4 (50%)	20 (54%)
0-50	2	5	2	9 (24%)
50-100	1	5	1	7 (19%)
150 +	0	0	1	1 (3%)
Bad Condition	1	1	1	3 (8%)
Doesn't Meed Needs	0	2	1	3 (8%)
Too Expensive	2	10	4	16 (43%)
Question 10				
Satisfaction with				
Present Home				
Very Satisfied	3 (43%)	8 (36.4%)	1 (17%)	12 (32%)
Satisfied	2 (29%)	12 (54.5%)	5 (83%)	19 (51%)
Dissatisfied	1 (14%)	1 (4.5%)	0	2 (5%)
Very Dissatisfied	1 (14%)	0	0	1 (3%)

Question 11

Reasons for Dissatisfaction

2—Stairs,
Repairs
Too Isolated
1—Too Big

1—Too Expensive
1—Too Big
1—Repairs

Question 12

Plan to Move	0	5 (22.7%)	2 (29%)	7 (19%)
Remain in Boxford	0	5	1	6 (16%)
Buy	0	0	0	0
Rent	0	5	1	6 (16%)

Question 13

Types of Elderly

Housing Preferred

Single Family	3	9	3	15 (41%)
Multi-Story	0	2	0	2 (5%)
Garden	4	13	3	20 (54%)
with others	1	3	2	6 (16%)
separately	6	15	5	26 (70%)

Question 14

Interest in Congregate

for Boxford 4 (57%) 7 (31.8%) 3 (29%) 14 (38%)

Interested in Congregate

for Themselves 2 (29%) 5 (22.7%) 4 (43%) 11 (30%)

TABLE 3

**Households Living in Housing Unsuitable to Their Specific Needs i.e.,
One Extra Bedroom and With Incomes Less Than \$15,000/Year**

Income	0-\$7,500	\$7,500-\$12,000	\$12,000-\$15,000	Total
Total	8	9	5	22
Own	7	9	5	21
Rent	1	0	0	1
Question 9				
Believe Elderly Not				
Suitably Housed	0	3	1	4 (18%)
Question 10				
Satisfaction with Present				
Home				
Very Satisfied	3	3	2	8 (36%)
Satisfied	3	4	0	7 (32%)
Dissatisfied	0	1	0	1 (5%)
Very Dissatisfied	0	0	0	0
Question 12				
Plan to Move	2	1	0	3 (14%)
Remain in Boxford	1	0	0	1
Buy	1	0	0	1
Question 13				
Types of Elderly				
Housing Preferred				
Single Family	2	2	3	7 (32%)
Multi-Story	2	5	0	7 (32%)
Garden	2	0	0	2 (9%)
with others	0	1	0	1 (5%)
separately	7	3	2	12 (55%)

Question 14

Interested in Congregate for Boxford	1	2	1	4 (18%)
Interested in Congregate for Themselves	0	3	1	4 (18%)

TABLE 4
Dissatisfieds and Very Dissatisfieds
Total 12

Income:	Number
NA	1
0-\$7,500	3
\$7,500-\$12,000	1
\$12,000-\$15,000	1
\$15,000 +	6
Ownership:	
Own	10
Rent	2
Question 9	
Elderly Not Suitably Housed	6
0-50	3
50-150	2
150 +	1
Question 12	
Plan to Move	3
Within Boxford	2
Rent	1
Either Rent or Own	1
Question 13	
Types of Elderly Housing Preferred:	
Single Family	6
Garden	8
Multi-Story	0
With Others	2
Separately	10
Question 14	
Interest in Congregate	6
Interest in Living in Congregate	2

TABLE 5
Questions 10 and 11
SATISFACTION WITH HOME

	NA	Very Satisfied	Satisfied	Dissatisfied	Very Dissatisfied
Total	8 (4.5%)	59 (55.3)	59 (33.3)	10 (5.6)	2 (1.1)
Too Expensive	1	4	9	6	
Too Many Stairs			2	4	1
Needs Repairs	1	2	4	5	1
Too Isolated		1	5	2	1
Too Small					
Too Big	4	6	8	7	
Can't Care For It	2	2	4	4	

Percentages in Parenthesis.

TABLE 6
(See following page for discussion)
Income and Opinion by Age

	55-59	60-64	65-69	70-74	75-79	80-84	85-89	90 +
Question 6								
Income								
0-7,500			2 (9%)	3 (16%)	4 (36%)	1 (33%)	1 (20%)	
7,500-12,000	1 (2%)	5 (14%)	8 (35%)	7 (37%)	5 (45%)			
12,000-15,000	3 (5%)	1 (3%)	4 (17%)	3 (16%)		2 (67%)		
15,000 +	62 (93%)	30 (83%)	7 (30%)	3 (16%)			1 (20%)	
No Answer			1 (4%)	3 (16%)	2 (18%)		2 (40%)	2 (100%)
Question 9								
Elderly Not Suitably Housed								
0-50	13 (20%)	9 (25%)	3 (13%)	4 (21%)	1 (9%)			
50-150	8 (12%)	5 (14%)	5 (22%)	3 (16%)	1 (9%)			
150 +	5 (8%)	3 (8%)	1 (4%)					
Condition	3 (5%)	1 (3%)	3 (13%)		2 (18%)			
Needs	9 (14%)	4 (11%)	5 (22%)	1 (5%)				
Expensive	21 (32%)	16 (44%)	7 (30%)	7 (37%)	1 (9%)			
Question 10								
Satisfaction								
Very Satisfied	43 (65%)	20 (56%)	9 (39%)	7 (37%)	6 (55%)	3 (100%)	2 (40%)	1 (50%)
Satisfied	22 (33%)	12 (33%)	13 (57%)	7 (37%)	2 (18%)			
Dissatisfied	1 (2%)	4 (11%)	1 (4%)	3 (16%)			1 (20%)	
Very Dissatisfied				1 (5%)				
Question 12								
Plan to Move	12 (18%)	12 (33%)	4 (17%)	5 (26%)			1 (20%)	
Within Boxford	7 (11%)	9 (25%)	4 (17%)	4 (21%)				
Buy	6 (9%)	3 (8%)	1 (4%)					
Rent	1 (2%)	5 (14%)	3 (13%)	4 (21%)				

Question 13

Preferred Housing

Single								
Family	29 (44%)	15 (42%)	8 (35%)	4 (21%)	4 (36%)	1 (33%)	1 (20%)	2 (100%)
Garden	44 (67%)	25 (69%)	16 (70%)	16 (84%)	4 (36%)	1 (33%)	1 (20%)	
Multi-								
Story	1 (2%)	1 (3%)	1 (4%)					
With								
Others	16 (24%)	6 (17%)	3 (13%)	3 (16%)			1 (20%)	
Separately	46 (70%)	28 (78%)	16 (70%)	14 (74%)	6 (55%)	2 (67%)	2 (40%)	2 (100%)

Question 14

Interest in

Congregate	29 (44%)	14 (39%)	4 (17%)	10 (53%)	1 (9%)	1 (33%)	1 (20%)	
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Interest in Living in

Congregate	21 (32%)	8 (22%)	4 (17%)	5 (26%)		1 (33%)		
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Total	66	36	23	19	11	3	5	2
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Grand Total	163							
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The Council on Aging will continue to bring needed services as required and as requested by our older citizens.

Respectfully submitted,
William Rossi, CHAIRMAN
Jane Coe
Eugene Vincent
George Hildebrand
Marie Cody
Marjorie Widdop
Theresa Gunsolus

REPORT OF THE HISTORIC DISTRICT COMMISSION

The Commission was established in 1971 and has jurisdiction over the Boxford Village Historic District and the Howe Village Historic District.

The following was acted upon during 1979:

Issued a Certificate of Appropriateness to Mr. and Mrs. Carl Peterson, Elm Street, for installation of chimney for wood stove.

Issued a Certificate of Appropriateness to Mr. and Mrs. James Conniff, 13 Main Street, for construction of a fieldstone wall and installation of a post and rail fence.

Denied request for Certificate of Appropriateness by Board of Selectmen men to change color of Town Hall.

Respectfully submitted,
Theodore R. Parsons
CHAIRMAN

COMMISSION MEMBERS:

Mrs. Nancy Merrill
Mr. Merton Barrows
Mr. Arthur Havey
Mrs. Jane Howard (alternate)
Mr. Joseph Perkins
Mrs. Susan Peterson
Mr. Theodore R. Parsons

**ANNUAL REPORT OF THE
BOXFORD RECREATION COMMITTEE — 1979**

During the past year the Boxford Recreation Committee continued being responsible for the maintenance and improvement of Town recreational facilities with the assistance of the Department of Public Works.

The Recreation Committee again coordinated the July 4th celebration - this year's theme being "Sweet Land of Liberty." Our thanks go to the Boxford Athletic Association, the Fireman's Relief Association and the Masco Youth band whose participation and efforts made the event a well-attended success. New attractions for this year were the Arbella Girls' Band of Salem and a marathon sponsored by the Boxford Athletic Association.

Special thanks to the Boxford Athletic Association for their time and effort used in providing athletic programs for the young people of Boxford as well as the successful management of the Stiles Pond Town Beach.

A new recreation facility was started and due for completion this coming year on land at the sanitary land fill. This project is a result of efforts by a citizen group to establish a memorial to Jane and Jack Johnson.

The Committee has as its 1980 projects to complete work at Stiles Pond Beach and to investigate the feasibility of bicycle paths in Boxford.

Respectfully submitted,
Richard Hubbard, CHAIRMAN
Barbara Manning, SECRETARY
A. Gordon Price
Robert Salmon
Carl Wittlinger
BOXFORD RECREATION COMMITTEE

REPORT OF THE VETERAN'S BENEFITS DEPARTMENT

The following expenditures were made by the Veteran's Benefits Department during Fiscal 1979.

Medical	\$1,691.86
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One half of these expenditures will be reimbursed by the Commonwealth.

Respectfully submitted,
Wm. J. Emmett
DISTRICT DIRECTOR

In 1946 Chapter 115 of the General Laws was passed by the General Court creating a Massachusetts Veteran's Services Department and called for the establishment in every city, town or district a Department of Veteran's Services.

In 1947 the Selectmen of the towns of North Andover and Boxford voted to form a District and appointed a District Director of Veteran's Services to carry out the provisions of Chapter 115 of the General Laws.

The general purpose of the District Director of Veteran's Services in the administration of the Veteran's Benefits program is to provide the utmost possible assistance to veterans and/or their dependents in time of distress or hardship.

While the department has not been publicized in either community I would like to take this opportunity, as the new full time Director, to announce my office hours.

Town Building — North Andover
Mon. - Fri. 8:30 - 4
Tel.: 682-6378 Home: 683-2853

Town Hall — Boxford
Tel.: 887-2100

Wm. J. Emmett
DISTRICT DIRECTOR

TOWN CLERK

Report of 1979 Annual Town Meeting

Report of Special Town Meetings

Record of Births

Record of Marriages

Record of Deaths

Licenses

TOWN CLERK

Cataloguing of the town's records in the custody of the Town Clerk, was completed this year. Town meeting warrants and minutes, birth, death and marriage volumes and certificates from the town's incorporation in 1685 to 1979 were permanently recorded on microfilm.

Many hours went into the preparation for microfilming after the unearthing of a substantially great number of original documents than the initial rough estimate had indicated.

Boxford is one of the very few towns in the United States that has a remarkably complete collection of fairly well-preserved records dating back over 300 years.

Authorities in record conservation have urged that we adopt, as many municipalities now do, a regular annual restoration-preservation program to prevent further deterioration of these unique insights into history.

We applied for and received a smaller than requested grant from the Massachusetts Council on the Arts and Humanities for restoration-preservation of one volume of ancient Assessor's records, but this office will need the support of the town to continue this vitally needed program.

Adherence to State and Federal legislation has made it imperative that town officials be educated as to their responsibilities for the protection of the townspeople and therefore, in August, I attended, under a scholarship, the first session of a three year program for town clerks.

Gere Associates completed the review of town general by-laws and drafted a codification for current use. The Selectmen held a hearing on the draft in October and plan to hold one or more hearings prior to its proposal for acceptance by town meeting.

ANNUAL TOWN MEETING**May 8, 1979**

Voters of the Town of Boxford met at the Masconomet Regional High School auditorium on May 8, 1979. Moderator DeWitt T. Minich called the meeting to order at 8:05 p.m. The Reverend Stuart Nutter conducted a moment of meditation and prayer. The articles of the warrant were disposed of as follows:

ARTICLE 1 - Bills of charge.

Upon motion duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$1,551.50 to pay bills of charge.

ARTICLE 2 - To hear and act on the reports of the Town Officers and Committees.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to receive and place the reports on file without ratification of any action taken or authorization of any action proposed. (Includes report of the Jonathan Tyler Barker Trust Fund which was presented orally to the town meeting body).

ARTICLE 3 - To act on the proposed budget and see what sums of money the Town will vote to raise and appropriate for the use of several departments for the current fiscal year, to wit: General Government, Protection of Persons and Property, Aid and Relief, Schools and Libraries, Highways, and all other necessary and proper expenses arising during said fiscal year, or to take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend the Council on Aging budget by increasing it by \$300.00 from \$975.00 to \$1,275.00.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$56,691.00 for General Government.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$44,896.00 for Finance.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$286,371.00 for Public Safety.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$1,003,535.00 for Elementary Schools.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$1,388,425.00 for Masconomet and the Regional Vo-Tech.

The School portion of the budget totals \$2,391,960.00.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$62,078.00 for Libraries.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$82,540.00 for Salaries, Wages and Overtime, Department of Public Works.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$89,644.00 for Materials, Department of Public Works.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$80,604.00 for All Other, Department of Public Works.

The Department of Public Works portion of the budget totals \$252,788.00

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$55,582.00 for Unclassified.

The 1979-80 budget totals \$3,150,366.00.

ARTICLE 4 - To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1979, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period less than one year in accordance with General Laws, Chapter 44, Section 17, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to authorize the Town Treasurer to borrow money, etc., as printed in Article 4.

ARTICLE 5 - To see if the Town will vote to appropriate the sum of \$1,711.88, received as State Aid for Libraries, for the use of the Boxford Town Library.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to appropriate the sum of \$1,711.88, received as State Aid for Libraries, for the use of the Boxford Town Library.

ARTICLE 6 - To see if the Town will vote to appropriate the sum of \$480.06, received from the County, on account of dog licenses, for the use of the Boxford Town Library.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to appropriate the sum of \$480.06, received from the County, on account of dog licenses, for the use of the Boxford Town Library.

ARTICLE 7 - To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to re-roof, paint, and to make any other improvements to the Town Hall, or take any other action thereon.

Upon motion made and duly seconded, an amendment was VOTED, by majority voice vote, to authorize the Board of Selectmen to appoint a Town Hall Renovation Committee who will have plans and recommendations available for the next special town meeting.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to approve the article amended as follows: To transfer from Federal Revenue Sharing the sum of \$8,945.00 to re-roof, paint and to make any other improvements to the Town Hall; and to authorize the Board of Selectmen to appoint a Town Hall Renovation Committee who will have plans and recommendations available for the next special town meeting.

ARTICLE 8 - To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to purchase a copy machine to be used by the Town and located in the Town Hall, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Federal Revenue Sharing the sum of \$3,515.60 to purchase a copy machine to be used by the Town and located in the Town Hall.

ARTICLE 9 - To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to purchase one (1) Tractor/Mower/Sweeper, to be used by the Department of Public Works, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Federal Revenue Sharing the sum of \$17,559.92 to purchase one (1) Tractor/Mower/Sweeper, to be used the Department of Public Works.

ARTICLE 10 - To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$10,000.00 for the completion of drainage on Elm Street, King John Drive, King George Drive, Main Street and Valley Road, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Federal Revenue Sharing the sum of \$4,000.00 and to raise and appropriate the sum of \$6,000.00, for a total of \$10,000.00, for the completion of drainage on Elm Street, King John Drive, King George Drive, Main Street and Valley Road.

ARTICLE 11 - To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for completion of cataloguing, restoration-preservation and microfilming of Town records in the custody of the Town Clerk, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Federal Revenue Sharing the sum of \$2,000.00 for completion of cataloguing, restoration-preservation and microfilming of Town records in the custody of the Town Clerk.

ARTICLE 12 - To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$3,800.00 for the completion of a salt storage shed, or take any other action thereon.

Upon motion made and duly seconded, an amendment was VOTED, by majority voice vote, and confirmed by a show of hands, to substitute the figure of \$4,546.00.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Federal Revenue Sharing the sum of \$4,546.00 for the completion of a salt storage shed.

ARTICLE 13 - To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$34,528.00, to meet Chapter 90 State Aid Allotment; said monies when reimbursed to be credited to the General Account.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$34,528.00 to meet Chapter 90 State Aid Allotment; said monies when reimbursed to be credited to the General Account.

ARTICLE 14 - To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$105,000.00 for materials to resurface Brookview Road, Harris Street, Lake Shore Road, Main Street, Pine Plain Road, Pond Street and Roberts Road, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$105,000.00 for materials to resurface Brookview Road, Harris Street, Lake Shore Road, Main Street, Pine Plain Road, Pond Street and Roberts Road.

ARTICLE 15 - To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$7,300.00 to purchase and equip a new sedan to be used as a Police car, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer \$6,191.48 from Federal Revenue Sharing, \$323.38 from Article

16 on the 1977 Annual Town Meeting, and \$235.14 from Article 23 of the 1976 Annual Town Meeting, for a total of \$6,750.00, to purchase and equip a new sedan to be used as a Police car.

ARTICLE 16 - To see if the Town will vote to amend the Zoning Bylaw of the Town of Boxford by adding the following section, or take any other action thereon:

Section VI C 3

In order to promote and provide an orderly opportunity for the Town to amend this Bylaw to assure that adequate access will be provided to all lots created under the provision of Section VI C, Section VI C 1 is hereby suspended and, notwithstanding anything contained in this Bylaw to the contrary, no building permit shall be issued on lots established under said Section until January 1, 1981, or such earlier date as the Town may vote, except as required under Chapter 40A of the Massachusetts General Laws.

A motion to amend the Zoning Bylaws of the Town of Boxford by inserting the following provision:

Section VI B 4 c 3

Each lot established under this section shall have adequate access, as determined by the Inspector of buildings, to the dwelling from its legal frontage. This section shall not apply to lots established before May 8, 1979, or after January 1, 1981, including those lots shown on plans endorsed by the Planning Board as not requiring approval, prior to May 8, 1979, and to those lots otherwise protected under Mass. General Laws, Chapter 40-A was moved and seconded.

VOTED by hand count, 338 affirmative and 29 opposed.

The Moderator ruled that the main motion was a question to amend and that the motion voted as an amendment now became the main motion by substituting the amendment, thus requiring a vote to clear the floor of the main motion. A hand count was taken on the main motion.

VOTED, 317 affirmative and 22 opposed.

ARTICLE 17 - To see if the Town will vote to accept Massachusetts General Laws Chapter 41, Section 45A, to have the Board of Selectmen act as the Board of Commissioners of Trust Funds with all of the powers and duties as provided in the General Laws, or to take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to accept Massachusetts General Laws Chapter 41, Section 45A, etc., as printed in Article 17.

ARTICLE 17A - To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$2,000.00 to establish a Town Unemployment Compensation Fund, or take any other action relative thereto.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$2,000.00 to establish a Town Unemployment Compensation Fund.

ARTICLE 18 - To see if the Town will vote to accept Massachusetts General Laws Chapter 40, Section 13, relating to the establishment of a municipal buildings and property insurance fund (to be known as Town Insurance Fund) under the management and control of the Board of Commissioners of Trust Funds, or to take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice

vote, to accept Massachusetts General Laws Chapter 40, Section 13, etc., as printed in Article 18.

ARTICLE 18A - To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to establish a Town Insurance Fund, in accordance with Massachusetts General Laws, Chapter 40, Section 13, and Chapter 41, Section 45A, for the purpose of self-insuring all Department of Public Works' vehicles and any other uninsured losses, or take any other action relative thereto.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$5,000.00 to establish a Town Insurance Fund, etc., as printed in Article 18A.

ARTICLE 19 - To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money in full settlement of all claims of Donald Banks against the Town, relative to injuries incurred in the line of duty as a call fire fighter for the Boxford Fire Department, or to take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$10,139.60 in full settlement of all claims of Donald Banks against the Town, relative to injuries incurred in the line of duty as a call fire fighter for the Boxford Fire Department.

ARTICLE 20 - To see if the Town will vote to raise and appropriate or transfer from available funds, or bond a sum of money for the construction of a new East Boxford Fire Station to be located on Town owned property in the East end of Boxford on Middleton Road, and to authorize and instruct the present East Fire Station Building Committee to enter into a contract on behalf of the Town and supervise the execution of such contract until completed.

Upon motion made and duly seconded, an amendment was VOTED, by hand count (253 affirmative and 7 opposed), to transfer from the Stabilization Fund the sum of \$100,000.00 and borrow by issuance of ten (10) year notes the sum of \$155,000.00, for a total of \$255,000.00.

Upon motion made and duly seconded, it was VOTED, by hand count (323 affirmative and 2 opposed), to move the question.

Upon motion made and duly seconded, the article was defeated by hand count vote, 97 affirmative and 236 opposed.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to adjourn the meeting at 11:45 p.m. until 8:00 p.m. on Wednesday, May 9, 1979.

Registered voters attending the meeting were 498.

SPECIAL TOWN MEETING

May 8, 1979

Voters of the Town of Boxford met at the Masconomet Regional High School auditorium on May 8, 1979. Moderator DeWitt T. Minich called the meeting to order at 7:30 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1 - To see if the Town will vote to transfer from available funds a sum of money to be added to the Reserve Fund and be expended at the discretion of the Boxford Finance Committee.

Upon Motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Overlay Surplus the sum of \$5,000.00 to be added to the Reserve Fund and be expended at the discretion of the Boxford Finance Committee.

ARTICLE 2 - To see if the Town will vote to expend the sum of \$1,300.00 which was voted under Article 38 at the May, 1978, Annual Town Meeting, for the purchase of a Radar Gun, without any contingency related to Federal reimbursement.

Upon motion made and duly seconded, an amendment to pass over the article was VOTED, by majority voice vote.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to pass over the article.

ARTICLE 3 - To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to adjourn the meeting at 7:42 p.m.

Registered voters attending the meeting were 140. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
TOWN CLERK

TRANSFERS

Article 1	<u>\$5,000.00</u>	
TOTAL TO BE TRANSFERRED		\$5,000.00

A true record.

ATTEST:

Frank H. Weatherby
TOWN CLERK

ANNUAL TOWN MEETING**May 9, 1979**

Moderator DeWitt T. Minich called the second session of the Annual Town Meeting to order at 8:05 p.m. on May 9, 1979.

ARTICLE 21 - To see if the Town will raise and appropriate or transfer from available funds, a sum of money for the purpose of equipping a new Fire Station in the East end of Boxford with the following: a) building maintenance equipment; b) office furniture and equipment.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 22 - To see if the Town will vote to adopt the following Zoning Bylaw: "The Board of Appeals may, after a public hearing, in cases of certain limited circumstances, be empowered to enter into a written stipulation with a property owner that the Town shall not enforce certain zoning violations as to the property owner's property. Before the Board of Appeals may enter into such a stipulation, the Board, at its public hearing, must find:

1. That the building or structure was erected prior to January 1, 1979.
2. That a building permit was issued by the Inspector of Buildings.
3. A certificate of occupancy was issued by the Inspector of Buildings, or
4. The building or structure was used for a period of at least one (1) year and no written complaint was filed with the Inspector of Buildings.
5. That the non-enforcement of the zoning bylaws shall not result in any substantial derogation of the zoning bylaws of the Town of Boxford.
6. That this zoning bylaw shall only apply to violations of the requirements as set forth in Section VI B-1; B-2a; B-2b; B-2c-1; B-3; B-4a-1; B-4a-2; B-4b-1; B-4b-2."

or take any other action relative thereto.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to pass over the article.

ARTICLE 23 - To see if the Town will vote to adopt the following by-law:

a) No alarm system or equipment shall be connected into the Town Emergency Center without first obtaining an alarm permit signed by the Communications Director, Police Chief or Fire Chief, if applicable.

b) The only types of equipment which will be allowed to connect to the Town Emergency Center will be digital dialer and leased lines and any other type which the Communications Director deems to be compatible with the equipment of the Town Emergency Center. Telephone dialing systems which include voice or tape recorders are not compatible to the Town's equipment and shall, therefore, not be allowed to connect to the Town's system.

c) False alarms, other than those caused by faulty telephone service, electrical storms or the Town's main receiving console, shall be limited to two (2) in any six month period for each dwelling or business. The owner of the dwelling or business shall be assessed a penalty of \$25.00 for each additional false alarm during any six month period. Said penalty to be paid to the Town of Boxford, or to take any other action thereon.

Upon motion made and duly seconded, an amendment was VOTED, by majority voice vote, to add after Section b: These equipment specifications apply to all applications for alarm systems made to the Communications Center after May 9, 1979, and to existing systems is subsequently they should abuse the right to access by excessive false alarms or malfunction.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to adopt the following by-law:

a) No alarm system or equipment shall be connected into the Town Emergency Center without first obtaining an alarm permit signed by the Communications Director, Police Chief or Fire Chief, if applicable.

b) The only types of equipment which will be allowed to connect to the Town Emergency Center will be digital dialers and leased lines and any other type which the Communications Director deems to be compatible with the equipment of the Town Emergency Center. Telephone dialing systems which include voice or tape recorders are not compatible to the Town's equipment and shall, therefore, not be allowed to connect to the Town's system. These equipment specifications apply to all applications for alarm systems made to the Communications Center after May 9, 1979, and to existing systems if subsequently they should abuse the right to access by excessive false alarms or malfunction.

c) False alarms, other than those caused by faulty telephone service, electrical storms or the Town's main receiving console, shall be limited to two (2) in any six month period for each dwelling or business. The owner of the dwelling or business shall be assessed a penalty of \$25.00 for each additional false alarm during any six month period. Said penalty to be paid to the Town of Boxford.

ARTICLE 24 - To see if the Town will vote to adopt the following by-law:

Section 1. No person shall own or keep in the Town any dog or pet which by barking, biting, howling, or in any other annoying manner, becomes a nuisance or disturbs the peace and quiet of any person.

Section 2. If the Dog Officer determines that a female animal in heat (even when confined to the property of the owner or keeper), is attracting other animals to the area, which condition causes disturbance and/or damage to neighboring property or public areas, he may require the owner or keeper to place and keep said animal while in heat, in a kennel, or to remove it from the area so that the nuisance is abated.

Section 3. The Dog Officer is authorized to require owners or keepers of dogs to restrain their dogs from running at large in schools, school playgrounds, parks, or public recreational areas. The Dog Officer is further authorized to require owners or keepers of dogs to restrain their dogs from running at large when it has been determined by the Dog Officer that the dog is an annoyance, is dangerous, or is known to cause damage in a neighborhood.

Notwithstanding, the schedule of fines as set forth in Chapter 140, Section 173A of the General Laws, the following schedule of fines shall apply to the failure of any owner or keeper of dogs to comply with the order of the Dog Officer; first offense within a calendar year shall be a warning; second offense within a calendar year shall be ten dollars (\$10.00); the third, or subsequent offense in the calendar year shall be twenty dollars (\$20.00);, or take any other action relative thereto.

Upon motion made and duly seconded, an amendment was VOTED, by majority voice vote, to delete Section 1 and add to Section 3, after Paragraph #1 and before Paragraph #2: Within ten (10) days after such decision notification, the owner or keeper of such dog may appeal in writing, addressing themselves to the Board of Selectmen, praying that such decision be reviewed by the Board.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to adopt the following by-law:

“Section 1. If the Dog Officer determines that a female animal in heat (even when confined to the property of the owner or keeper), is attracting other animals to the area, which condition causes disturbance and/or damage to neighboring property or public areas, he may require the owner or keeper to place and keep said animal while in heat, in a kennel, or to remove it from the area so that the nuisance is abated.

Section 2. The Dog Officer is authorized to require owners or keepers of dogs to restrain their dogs from running at large in schools, school playgrounds, parks, or public recreational areas. The Dog Officer is further authorized to require owners or keepers of dogs to restrain their dogs from running at large when it has been determined by the Dog Officer that the dog is an annoyance, is dangerous, or is known to cause damage in a neighborhood. Within ten (10) days after such decision notification, the owner or keeper of such dog may appeal in writing addressing themselves to the Board of Selectmen, praying that such decision be reviewed by the Board.

Notwithstanding, the schedule of fines as set forth in Chapter 140, Section 173A of the General Laws, the following schedule of fines shall apply to the failure of any owner or keeper of dogs to comply with the order of the Dog Officer; first offense within a calendar year shall be a warning; second offense within a calendar year shall be ten dollars (\$10.00); the third, subsequent offense in the calendar year shall be twenty dollars (\$20.00).”

ARTICLE 25 - To see if the Town will vote to request the Planning Board to insure the developer complete Sheffield Road through to Main Street.

Upon motion made and duly seconded, it was VOTED, by hand count (188 affirmative and 41 opposed), to move the question.

Upon motion made and duly seconded, it was VOTED, by hand count (174 affirmative and 76 opposed) to request the Planning Board to insure the developer complete Sheffield Road through to Main Street.

ARTICLE 26 - To see if the Town will vote to request the Planning Board to approve the request of the Board of Selectmen to reconstruct the curve on Main Street.

Upon motion made and duly seconded, an amendment, which then became the substitute article, was VOTED, by majority voice vote, to instruct the Planning Board and Selectmen to provide a solution to the problem concerning the curve on Main Street, at or near its proposed intersection with Sheffield Road, by no later than January 1, 1980.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to instruct the Planning Board and Selectmen to provide a solution to the problem concerning the curve on Main Street, at or near its proposed intersection with Sheffield Road, by no later than January 1, 1980.

ARTICLE 27 - To see if the Town will vote to adopt an ordinance requiring all electric power transmission lines to be constructed in or through the Town having a rated potential capacity of 69,000 volts or more, be buried underground.

Upon motion made and duly seconded, it was VOTED, by hand count (149 affirmative and 45 opposed), to move the question.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to pass over the article.

ARTICLE 28 - To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$5,000.00 for use by the Council on Aging to conduct studies, engage professional services, and develop a proposal for Housing for Senior Citizens to be presented by the next Annual Town Meeting, or take any other action thereon.

A substitute motion was made, duly seconded, and VOTED, by majority voice vote, to raise and appropriate the sum of \$5,000.00 for use by the Boxford Council on Aging for the purpose of engaging the services of a professional consultant to conduct a need evaluation of the elderly of Boxford for elderly housing; and if sufficient need is determined: to complete an availability and requirements survey of applicable programs and possible financing arrangements. The results are to be presented to the Town by the Council at the next annual town meeting.

ARTICLE 29 - To see if the Town will vote to raise and appropriate \$6,300.00 for the use of the Tri-Town Council on Youth and Family Services, Inc., or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate \$6,300.00 for the use of the Tri-Town Council on Youth and Family Services, Inc.

ARTICLE 30 - To see if the Town will vote to authorize the Selectmen to acquire by purchase, agreement or eminent domain, a parcel of land containing approximately 2.07 acres, owned by the North Bennett Street Industrial School, located on Ipswich Road, in the Town of Boxford; and to raise and appropriate or transfer from available funds, or bond a sum of money for said purpose, or take any other action thereon.

A motion was made and duly seconded to raise and appropriate the sum of \$29,000.00 for said purchase.

Upon motion made and duly seconded, an amendment was VOTED, by majority voice vote, to substitute the sum of \$25,000.00 for \$29,000.00.

Upon motion made and duly seconded, the article was defeated by hand count vote, 40 affirmative and 128 opposed.

ARTICLE 31 - To see if the Town will vote to authorize the Selectmen to acquire by purchase, agreement or eminent domain, a parcel of land containing approximately 30.02 acres, owned by the North Bennett Street Industrial School, located on Ipswich Road, in the Town of Boxford; and to raise and appropriate or transfer from available funds, or bond a sum of money for said purpose, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to pass over the article.

ARTICLE 32 - To see if the Town will vote to raise and appropriate the sum of

\$1,404.00 to provide for a second person to be on duty during night hours at the East and West Village libraries - nine hours per week - at minimum wage.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to pass over the article.

ARTICLE 33 - To see if the Town will vote to establish the position of Executive Secretary in accordance with Massachusetts General Laws, Chapter 41, Section 23A, to be appointed by the Board of Selectmen. Said position to replace the current one of Administrative Assistant to the Selectmen, and the salary is to remain the same as the budgeted figure for the Administrative Assistant, or to take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by hand count (90 affirmative and 50 opposed), to establish the position of Executive Secretary, etc., as printed in Article 33.

ARTICLE 34 - To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money for the Finance Committee Reserve Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Overlay Surplus the sum of \$25,565.16 and raise and appropriate the sum of \$3,434.84, for a total of \$29,000.00, for the Finance Committee Reserve Fund.

ARTICLE 35 - To see if the Town will vote to raise and appropriate a suitable sum to be added to the Stabilization Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 36 - To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to adjourn the meeting at 11:05 p.m.

Registered voters attending the meeting were 271. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
TOWN CLERK

BUDGET APPROVED FOR 1979-1980**GENERAL GOVERNMENT**

Selectmen	\$ 21,124	
Clerical	11,852	
Town Clerk	1,900	
Registrars	1,450	
Elections	1,425	
Town Counsel	9,000	
Planning Board	3,618	
Appeals Board	1,000	
Recreation Committee	1,250	
Child Guidance	2,697	
Council on Aging	1,275	
Conservation Committee	<u>100</u>	
TOTAL		\$ 56,691

FINANCE

Accountant	\$ 9,612	
Treasurer	6,819	
Tax Collector	12,215	
Assessors	16,150	
Finance Committee	<u>100</u>	
TOTAL		\$ 44,896

PUBLIC SAFETY

Police Department	\$ 161,492	
Fire Department	39,527	
Communications	52,435	
Dog Officer	1,800	
Inspector of Animals	225	
Building Inspector	5,000	
Electrical Inspector	2,000	
Gas Inspector	300	
Board of Health	15,792	
Civil Defense	100	
Ambulance Service	<u>7,700</u>	
TOTAL		\$ 286,371

SCHOOLS

Elementary	\$1,003,535	
Masconomet	1,375,826	
Regional Vo-Tech.	<u>12,599</u>	
TOTAL		\$2,391,960

LIBRARIES

\$ 62,078	\$ 62,078
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DEPT. OF PUBLIC WORKS

Salaries, Wages & Overtime	\$ 82,540
Materials	89,644
All Other	<u>80,604</u>
TOTAL	\$ 252,788

UNCLASSIFIED

General Insurance	\$ 4,125
Health & Life Insurance	33,627
Town Cemetery	50
Village Cemetery	300
Brookside Cemetery	100
Mt. Vernon Cemetery	100
Soldier's Graves	500
Harmony Cemetery	200
Veteran's Benefits	3,100
Selectmen's Contingency	1,600
Interest on Loans	5,500
Retirement Pensions	1,130
Town Reports	3,000
Memorial Day	700
Town For��st	100
Historic District Commission	50
Moth Suppression	<u>1,400</u>

TOTAL

\$ 55,582

GRAND TOTAL TOWN BUDGET

\$3,150,366

Additional Items

Article 1	\$ 1,551.50
Article 10	6,000.00
Article 13	34,528.00
Article 14	105,000.00
Article 17A	2,000.00
Article 18A	5,000.00
Article 19	10,139.60
Article 28	5,000.00
Article 29	6,300.00
Article 34	<u>3,434.84</u>

TOTAL

\$178,953.94

TOTAL TO BE RAISED AND APPROPRIATED

\$3,329,319.94

Transfers

Article 5	\$ 1,711.88
Article 6	480.06
Article 7	8,945.00
Article 8	<u>3,515.60</u>

Article 9	17,559.92
Article 10	4,000.00
Article 11	2,000.00
Article 12	4,546.00
Article 15	6,750.00
Article 34	<u>25,565.16</u>

TOTAL

\$ 75,073.62

A true record.

ATTEST:

Frank H. Weatherby
TOWN CLERK

SPECIAL TOWN MEETING**June 19, 1979**

Voters of the Town of Boxford met at the Masconomet Regional High School auditorium on June 19, 1979. Moderator DeWitt T. Minich called the meeting to order at 8:02 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1 - To see if the Town will vote to transfer from available funds a sum of money to be expended by the Boxford Elementary Schools.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$15,327.00 to be expended by the Boxford Elementary Schools during the 1978-1979 fiscal year.

ARTICLE 2 - To see if the Town will vote to transfer from available funds a sum of money to be added to the Reserve Fund, and to be expended at the discretion of the Boxford Finance Committee.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Veterans' Benefits the sum of \$3,000.00, from Libraries the sum of \$575.00, the General Insurance Account the sum of \$395.00, from the Group Hospital and Life Insurance Account the sum of \$350.00, from the Tree Department the sum of \$1,400.00, from the Board of Assessors the sum of \$1,000.00, from Free Cash the sum of \$1,271.00, for an aggregate amount of \$7,991.00, said aggregate amount to be added to the Reserve Fund, and to be expended at the discretion of the Boxford Finance Committee for the fiscal year 1978-1979.

ARTICLE 3 - To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$12,700.00 to provide all architectural design and development plans, specifications and final construction bids for the proposed renovation and refurbishing of the Boxford Town Hall. Said monies to be expended by the Boxford Town Hall Renovation Committee.

ARTICLE 4 - To transact any other business that may legally come before said meeting.

The following resolution was introduced which did not require a second:

"Be it resolved that all electric power transmission lines to be constructed in or through the Town having a rated potential capacity of 69,000 volts or more, be buried underground."

The resolution was defeated by hand count vote (24 affirmative and 47 opposed).

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to adjourn the meeting at 9:15 p.m.

Registered voters attending the meeting were 83. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
TOWN CLERK

TOTAL TO BE RAISED AND APPROPRIATED - Article 3	\$12,700.00
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TRANSFERS

Article 1	\$15,327.00
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Article 2	<u>7,991.00</u>
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TOTAL TO BE TRANSFERRED	\$23,318.00
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A true record.

ATTEST:

Frank H. Weatherby
TOWN CLERK

SPECIAL TOWN MEETING
October 30, 1979

Voters of the Town of Boxford met at the Spofford Pond School on October 30, 1979. Moderator DeWitt T. Minich called the meeting to order at 8:03 p.m. and, in the absence of a clergyman, a moment of silence was observed. The articles of the warrant were disposed of as follows:

ARTICLE 1 - To see if the Town will vote to transfer from Free Cash, the sum of \$6,000.00 to cover additional estimated interest on loans for the Town of Boxford for the Fiscal Year ending June 30, 1980, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority hand count (3 dissenting) to transfer from Free Cash, the sum of \$6,000.00 to cover additional estimated interest on loans for the Town of Boxford for the Fiscal Year ending June 30, 1980.

ARTICLE 2 - To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$3,000.00 to provide engineering design and development of plans, specifications and final construction bids for the proposed replacement of the current septic system at the Cole School, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority hand count (1 dissenting) to raise and appropriate the sum of \$3,000.00 to provide engineering design and development of plans and specifications for securing construction bids for the proposed replacement of the current septic system at the Cole School.

ARTICLE 3 - To see if the Town will vote to accept Pye Brook Lane as a public way, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 4 - To see if the Town will vote to raise and appropriate a suitable sum to be added to the Stabilization Fund, or take any other action thereon.

Article defeated by hand count, 47 affirmative and 61 opposed.

ARTICLE 5 - To see if the Town will vote to increase the appropriations limit imposed by Chapter 151 of the Acts of 1979 (commonly known as the "Tax Cap") by the specified amount of \$_____.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 6 - To see if the Town will vote to increase the Tax Levy Limit as set forth in tax and expenditure limitation legislation (more commonly known as "Tax Cap") by the amount of \$_____ or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority hand count (90 affirmative and 13 opposed), that the Town increase the Tax Levy Limit as set forth in tax and expenditure limitation legislation (more commonly known as "Tax Cap") by not more than \$83,000.00.

ARTICLE 7 - To see if the Town will vote to authorize the Board of Selectmen to appoint an East Boxford Fire Station Study Committee for the purpose of reporting to the Town at the next Annual Town Meeting on the future building needs of the Boxford Fire Department in the East Village, or take any other

action thereon.

Upon motion made and duly seconded, it was VOTED, by majority hand count, to authorize the Board of Selectmen to appoint an East Boxford Fire Station Study Committee for the purpose of reporting to the Town at the next Annual Town Meeting on the future building needs of the Boxford Fire Department in the East Village.

ARTICLE 8 - To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED to adjourn the meeting at 8:55 p.m.

Registered voters attending the meeting were 113. The total of registered voters in town is 2700. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

TO BE RAISED AND APPROPRIATED - Article 2		\$3,000.00
TOTAL TO BE RAISED AND APPROPRIATED		\$3,000.00
TRANSFERS		
Article 1	\$6,000.00	
TOTAL TO BE TRANSFERRED		\$6,000.00

BIRTHS AS RECORDED IN 1979

Nov. 1, 1978	Kevin James Nason	James Henry Nason Elizabeth Ann Cooper
Dec. 19, 1978	Aaron Robert Stuart	Richard Stuart Cynthia Faith Gould
Jan. 3, 1979	Alice Flagg	Charles Edward Flagg Elvira Aiello
Jan. 11, 1979	Mark Thomas McGregor	Thomas James McGregor Susan Marie O'Brien
Jan. 15, 1979	Rebecca Heatherly Gutner	Roger N. Gutner Stephanie J. Hobson
Jan. 25, 1979	Matthew Gordon Kirk	Oris Elmer Kirk Bluebonnet White Creed
Jan. 28, 1979	Elizabeth Antoinette Moore	William Roland Moore Evangeline Antoinette LeBlanc
Jan. 29, 1979	Sara Elizabeth Erensoy	Cenkut Erensoy Judith Nevart Yegian
Feb. 14, 1979	Deirdre Laurence Moseley	Robert Joseph Moseley, III Loretta Jane Bertrand
Feb. 23, 1979	Michael Russo, III	Michael Russo, Jr. Linda Ann Cieszka
Apr. 1, 1979	Amy Elizabeth Johnston	Gerald Raymond Johnston Linda Lee Chapman
Mar. 29, 1979	Kurt Andrew Hutchins	Alan Francis Hutchins Sarah Bernadette MacNeil
Mar. 30, 1979	Mark Christopher Rapisardi	Francis Joseph Rapisardi Jacqueline Anne Dowaliby
Mar. 31, 1979	Brandon Jonathan O'Toole Mathers	John Ludlow Mathers, Jr. Charlotte Mary O'Toole
Apr. 19, 1979	Brianne Nicole Stevens	Charles Arthur Stevens Patricia Louise Vance
Apr. 27, 1979	Hillary Lee Goodhue	George Kemble Goodhue, III Edwina Patricia Canavan
Apr. 28, 1979	Mary Elizabeth Scott	Robert William Scott Janice Sylvia Pack
May 3, 1979	Seth Abram Stickney	Shawn Grady Stickney Pamela Scudder
May 14, 1979	Katherine Jean Warner	Ross Billings Warner Sharon Louise Pedrick
May 17, 1979	Zachary Marshall Miller	Dudley Webb Miller, III Deborah Ann Marshall
May 19, 1979	Christopher James Stambaugh	Phillip Francis Stambaugh Beverly Ann Timbers
May 25, 1979	Farrah Danielle Miller	Gary Wayne Miller Louis Violet Anderson
May 26, 1979	Joseph Edward Oldakowski	Theodore Joseph Oldakowski Patricia Ann Mooney

May 27, 1979	Janelle Valerie Creque	Peter Richard Creque Alison Elizabeth Carr
June 29, 1979	Todd Thomas Goodwin	Michael Francis Goodwin Helen Jane Davis
May 1, 1979	Kathleen Margaret Desjardins	Rene Louis Desjardins Margaret Mary Horgan
June 18, 1979	Miles Christopher Murray	Philip James Murray Roslyn Irene Studley
July 14, 1979	Emily Elizabeth Eagan	Michael Martin Eagan Mary Lou Morin
June 9, 1979	Alexandra Sarah VanSicklen	Frederick Barton VanSicklen Holly Elizabeth Dolan
Aug. 22, 1979	Jared Arthur Rollins	Jeffrey Scott Rollins Ingrid Anderson
Aug. 23, 1979	Laura Wellington Daly	Richard David Daly Mary Christine Wellington
Sept. 10, 1979	Shelly Anne Sennott	Peter Francis Sennott Janet Margaret McDonald
Sept. 10, 1979	Angela Marie Hilton	John Arthur Hilton, Jr. Theresa Mary Marciano
July 26, 1979	Padraic Donnally McGarry	Nicholas Austin McGarry Marcia Chew
Aug. 10, 1979	Moir Elizabeth Fitzgerald	John Ignatius Fitzgerald Mary Veronica Johnston
Sept. 10, 1979	Kevin Matthew Dawson	John Dawson Elizabeth Ann Jaillet
Oct. 8, 1979	Michael Everett Crockett	Harry Everett Crockett Donna Marie McLaughlin
Oct. 10, 1979	Daniel Joseph Pescatore	Joseph Patrick Pescatore Pamela Ann Blangio
Oct. 30, 1979	Kimberlee Ann Connell	Richard Edward Connell Linda Katherine Cloran
Nov. 5, 1979	Sarah Elizabeth Middleton	James Lloyd Middleton, Jr. Cynthia Deborah Fowler
Nov. 6, 1979	Jessica Susan Horne	Stephen Dean Horne, Jr. Mary Lou Newton
Nov. 30, 1979	Kaleigh Jean Monahan	John Jay Monahan Dianne Janette Cleary

MARRIAGES AS RECORDED IN 1979

Jan. 6, 1979	Justin Eugene Baer	
Jan. 7, 1979	Jean Alice Bethel	Medford
	Frederick M. Newell	
	Susan Sargent (Benedetto)	Newbury
Jan. 19, 1979	Thomas Abruzese	
	Diane Williams	Saugus

Feb. 10, 1979	Frederick B. VanSicklen	
	Holly E. Dolan	Georgetown
May 6, 1979	Kenneth Darrell Kaminski	
	Constance Ellen Dawes	Topsfield
May 12, 1979	John P. Greenler	
	Susan R. Hood	Georgetown
May 19, 1979	Lee A. Collier	
	Theresa A. Lavoie	Beverly
May 26, 1979	Harry T. Jones	
	C. Monica Creasy	Haverhill
May 26, 1979	Jon C. Dattorro	
	Rebecca Tuttle	Boxford
June 2, 1979	John Richard Parkhurst	
	Debra Chase Waters	Boxford
June 3, 1979	F. Jeffrey Mathias	
	Debra Louise Matses	Lowell
June 8, 1979	Robert Louise Gomes	
	Bonnie Jean Rodden	Cambridge
June 9, 1979	Mark Fredrick Lambert	
	Nadine Marie Bolen	Topsfield
June 16, 1979	William Scott Laird	
	Emily Marilyn Moser	Topsfield
June 16, 1979	John L. Salvati	
	Jody E. Hale	Boxford
June 23, 1979	James L. Lynch	
	Robin L. Perry	Salem
June 22, 1979	David E. Jewett	
	Louise M. Steele	Georgetown
June 24, 1979	Stanley Jacobs	
	Sheila Callahan	Boston
July 15, 1979	Gregg Alan Thurlow	
	Stephanie MacLeod	Topsfield
July 14, 1979	Lawrence M. Rice	
	Mary E. Walter	Topsfield
July 14, 1979	Clyde R. Carr	
	Judith F. Barr	Boxford
July 14, 1979	Frederic B. Horne	
	Wendy M. Sutton	Hamilton
July 21, 1979	John Quinn Hogan	
	Mary Elizabeth Jennings	Georgetown
July 21, 1979	Steven A. Harris	
	Jean M. Buckley	Amesbury
July 29, 1979	John McCaughey	
	Linda Chandler	Melrose
August 19, 1979	Bruce William Perry	
	Michele L. Borden	Danvers

August 18, 1979	Jeffrey Gerard Linehan	
	Elaine M. Gormley.....	Haverhill
August 21, 1979	Peter Abdunour	
	Judith A. Arey.....	Peabody
August 26, 1979	Thomas A. Everson	
	Monique C. Archambault.....	Chelmsford
Sept. 3, 1979	Kris T. Schulenburg	
	Sandra R. Baker	Hamilton
Sept. 9, 1979	Thomas G. Knobloch	
	Marjorie Shepard.....	Boxford
Sept. 15, 1979	Steven David Ottaviano	
	Melanie Ann Hull.....	Middleton
Sept. 16, 1979	Kenneth Arey	
	Kathy Murray.....	Boxford
Sept. 22, 1979	David Moore Antos	
	Carol Lynne Benson	Boxford
Sept. 29, 1979	Kevin B. Ness	
	Lisa G. Young	Topsfield
October 6, 1979	Gerald J. Duffy	
	Linda Martinez.....	Haverhill
Oct. 6, 1979	Robert W. Hansen	
	Cheryl Gulde	Burlington
Oct. 6, 1979	Louis R. Casciaro	
	Ellen McGinnity.....	Topsfield
Oct. 20, 1979	Ronald Christopher Fyfe	
	Susan Margaret Bernstein	Middleton
Oct. 27, 1979	Russell C. Sullivan	
	Janet Rose Pomerleau	Reading
Nov. 2, 1979	William Henry Curtis	
	Patricia Marie Lawrence.....	Topsfield
Nov. 24, 1979	Christopher G. Hobson	
	Barbara C. Perry	Topsfield
Dec. 1, 1979	Terence John O'Brien	
	Pamela Ann Butler	Topsfield
Dec. 16, 1979	Robert M. Saitow	
	Carol L. Joyce	Beverly

TOWN CLERK

DEATHS AS RECORDED IN 1979

		Years	Months	Days
Dec. 21, 1979	Ruth V. Douglass (Bell)	65	5	25
Oct. 17, 1978	John M. Keafns	62	1	29
Dec. 18, 1978	Mildred G. Ellis	71	8	18
Jan. 3, 1979	Raymond George Harrison	48	8	5
Jan. 11, 1979	Jane Cole Johnson (Talbot)	63	3	9
Jan. 29, 1979	William H. Andersen	75	1	4
Feb. 5, 1979	Ethel Giannelli (Campilio)	55	—	—
Feb. 11, 1979	Mary Russell Purinton (Watson)	86	8	17
Apr. 4, 1979	Margaret G. Dolan (James)	82	—	—
May 28, 1979	Harold L. Dodge	84	4	2
June 10, 1979	Robert W. Tansey	59	5	16
June 16, 1979	Dennis A. Sweeney	27	3	19
June 25, 1979	Winthrop Perrin Haynes	91	9	19
Aug. 9, 1979	Robert K. Low	77	1	12
July 22, 1979	Robert L. Mairo	49	1	8
Oct. 5, 1979	Howard A. Clark	91	7	9
Sept. 26, 1979	Rachelle Lesage	—	—	29
Oct. 25, 1979	Joseph M. O'Connor	73	6	13
Nov. 14, 1979	Alfred Adolph Anderberg	69	1	4
Oct. 9, 1979	Emma M. Colwell (Cormier)	83	7	25
Oct. 28, 1979	Paul J. O'Brien	55	5	17
Nov. 10, 1979	Louis Kovatch	65	1	19

FISH AND GAME LICENSES - 1979

72 Resident Citizen Fishing	@ 8.25	=	\$ 594.00
14 Resident Citizen Hunting	@ 8.25	=	115.50
22 Resident Citizen Sporting	@ 13.50	=	297.00
1 Resident Citizen Sporting	@ 16.50	=	16.50
9 Resident Citizen Minor Fishing	@ 6.25	=	56.25
2 Non-Resident Citizen/Alien Fishing	@ 14.25	=	28.50
10 Resident Citizen Sporting Over 70	FREE	=	—
1 Resident Citizen Fishing (65-69)	@ 4.10	=	4.10
1 Resident Citizen Sporting (65-69)	@ 6.75	=	6.75
14 Massachusetts Waterfowl Stamps	@ 1.25	=	17.50
TOTAL			\$1,136.10
FEES, TOWN CLERK			34.00
REMITTED			\$1,102.10

Fees received for copies of birth, marriage, and death certificates, lien and recording filings and miscellaneous services.

TRANSFERRED TO TOWN TREASURER \$ 627.30

DOG LICENSES - 1979

467 Males	@ 3.00	=	\$1,401.00
101 Females	@ 6.00	=	606.00
540 Spayed Females	@ 3.00	=	1,620.00
7 Kennel (up to 4 dogs)	@ 10.00	=	70.00
12 Kennel (up to 10 dogs)	@ 25.00	=	300.00
3 Kennel (over 10 dogs)	@ 50.00	=	150.00
TOTAL			\$4,147.00
FEES, TOWN CLERK			395.50
REMITTED			\$3,751.50

PROTECTION OF LIVES AND PROPERTY

Civil Defense

Communications Department

Dog Officer

Fire Department

Police Department

BOXFORD CIVIL DEFENSE AGENCY

During 1979-80 the Boxford Civil Defense Agency conducted two First Responder first aid courses, a course in Basic Life Support, and two re-certification programs for Basic Life Support for the Fire Department and the Police Department.

Through "Project Wheel" sponsored by the Federal Government, the Civil Defense Agency was able to acquire a four wheel drive, one and one quarter ton vehicle. The vehicle is on loan to the Town of Boxford for ten years and will be used as a back-up unit for emergency snow removal in the winter months, and as a back-up vehicle to support the Fire Department in fighting off the road forest fires in the non-winter months.

The Boxford Emergency Operations Plan is in the final stage of revision and will be completed by April 1980.

I would like to thank the Boxford Police and Fire Department for their attention and enthusiasm shown during the First Aid and Life Support Programs.

Respectfully submitted,
Carl J. Coder
CIVIL DEFENSE DIRECTOR

REPORT OF THE COMMUNICATIONS DEPARTMENT

I submit the following report of activities of the Communications Department for the year 1979.

This year a new Keltran alarm console has been installed in the Emergency Center, to handle all home and municipal intrusion and fire alarm systems. The console accepts leased telephone and digital dialer systems. The system was installed by Colonial Security Systems Corporation, the company chosen to be the resident alarm company for the Town of Boxford. The alarm company charges each subscriber \$75.00 hook-up fee and \$69.00 per year for use of the console. In addition, at the last town meeting in May 1979, alarm by-laws were passed, controlling alarm installation when connecting to the Emergency Center, and providing fines for excessive false alarms within a six month period. Telephone dialers of the voice tape variety were deemed incompatible with the new console and could no longer be installed in Boxford. Voice dialers already registered with the center were allowed to remain in service as long as they caused no problems. Anyone wishing to have a home alarm system terminated at the Emergency Center, must fill out an application form and have it approved by the Director, Police Chief, and Fire Chief, before any arrangements are made. Interested homeowners can stop by the center any time and pick up a complete information packet on what to do and how to do it.

The next three to four years will see an expansion and updating of equipment at the center. When we started our Emergency Center, almost nine years ago, we did it for less than \$1,000.00 for equipment. Other towns started theirs with 20-40 thousand dollars worth of new equipment. We had a lot of usable equipment, which I modified, and I designed new interface components to give us a modern efficient system. The equipment is getting old and when it fails, we have no replacement for the modified units. Because it is not a commercial set-up service companies do not want to work on it. Planning is also in progress to provide the center with more room for new equipment and storage.

The following is a breakdown of Communications Department activities for 1979.

Incoming Telephone Calls

Communications Department	1,385
Department of Public Works	554
Fire Department	1,265
Police Department	18,425
Total Incoming Calls	21,629
Increase over 1978	289

Outgoing Telephone Calls

All Departments	2,996
Decrease in calls from 1978	3,604

Radio Transmission

All Departments, Incoming and Outgoing	33,721
Decrease in transmissions from 1978	413

Burglar and Fire Alarms

Alarms Received	444
Leased Line, Burglar	310
False alarms	309
True alarms	1
Leased Line, Fire	36
False alarms	36
True alarms	0
Digital Dialers	19
False alarms	19
True alarms	0
Voice Dialers	79
False alarms	77
True alarms	2
TOTAL False alarms	441
TOTAL True alarms	3
 Total first warnings sent out for false alarms	 11
Total second warnings sent out for false alarms	3
Most false alarms from a single home	28
 Persons assisted with information & directions	 3,285
Decrease in assists from 1978	2,555

The following is a list of Department Personnel:

FULL TIME

*Harriett Cunningham
 **Elizabeth Russell
 Gary Bell
 Mary Anne O'Donnell

PART TIME

James Moore
 Martha McLaughlin
 Paul Brousseau

SUBSTITUTES

David Smallman
 Jack Greenler
 Kimberly Steele
 Cheryl Parkhurst

*Chief Dispatcher

**Training Officer

During 1979, there has been a decrease in activity at the Emergency Center, part due to good planning, and part due to lower Police and Fire Department emergencies.

I would like to take this opportunity to express my appreciation to all dispatchers in my department for continuing to do an excellent job. I also wish to thank the D.P.W., Fire, and Police Departments, and the Selectmen for their cooperation during the past year.

Respectfully submitted,

F. Richard Shaw

COMMUNICATIONS DIRECTOR

REPORT OF THE DOG OFFICER

The number of dog licenses issued during 1979 was over 1,000. The dog population in Boxford is ever increasing. The responsibility and care of these dogs must be borne by their owners. Under our newly revised dog laws, dangerous and nuisance dogs will be ordered restrained and owners who fail to comply will be fined. Dogs that are properly tagged and not creating a nuisance can enjoy the freedom and open spaces of our rural town. However, it is the dogs that run free, often unlicensed, that causes lawsuits, or is tragically killed on the highway.

Unlicensed dogs are often needlessly disposed of due to the neglect and thoughtlessness of their owners. I urge the people of Boxford to license their dogs, thereby making it possible for me to locate the owners should the dogs become lost or injured! Owners who do not take the responsibility to license their dogs by April 1, 1980 will be dealt with accordingly!!

Licenses for 1980 may be obtained from the Town Clerk at Town Hall. A Rabies Vaccination Certificate, valid within two years, must be presented and the required fee paid.

Stray dogs that are not claimed may be adopted for a fee of \$3.00, and the guarantee of a good home. Anyone wishing to make an adoption may contact me at Weloset Kennels, Route 97, Boxford, MA., 887-5760.

Respectfully submitted,
Robert D. Hughes
DOG OFFICER

REPORT OF THE FIRE DEPARTMENT

The Boxford Fire Department wishes to make the following report to the citizens of Boxford for the year 1979.

Responses to calls for Assistance:

Structural	5	Vehicles:	
Chimney	6	Fires	14
Electrical:		Accidents	18
Inside	6	Brush/Grass	38
Outside	8	Rubbish	3
Heating	5	Investigation:	
Mutual Aid	2	Smoke in House	5
False Calls:		Smoke in Area	3
Schools	11	Standby	3
Homes	6	Cellar Pumping	18
Other	1		

Total Responses: 152

Analysis

Responses by the Fire Department were down this year as compared to 1978. The most significant change occurred in the vehicle fire category with a reduction of slightly over 50%, 29 in 1978 vs. 14 in 1979. The major reduction was primarily in the **arson of an automobile** component of vehicle fires. In 1978, the number of cases suspected as arson was 14. In an attempt to combat what has become a major statewide problem, we, in cooperation with the Boxford Police Department created an Arson Squad consisting of a fire officer and a police officer. Since the formation of this team, the incidences of arson-automobile in Boxford have dropped from 14 in 1978 to 5 in 1979. This reversal occurred locally during a major jump in this crime on a statewide basis.

Fire Prevention

Our fire prevention group was especially active during the year as the following summary of home inspections indicates:

Oil Burner:	
Initial Inspection	98
Reinspection	28
Smoke Detectors:	
Initial Inspection	88
Reinspection	14
Oil Tanks:	
Initial Inspection	13
Reinspection	4

Total Mandatory Home Inspections: 199

In addition to the above the Fire Prevention Group inspected and issued a written report on every major building in the community including the following: schools (3), churches (2), libraries (2), town hall, highway garage, all youth

camps, and Lincoln Hall. In all cases, the problems found on initial inspection have been reported to the responsible officials and attempts made to correct defects. In summary, total activity has almost doubled over 1978 which reflects the growth in the community and the diligence with which this group is pursuing its job.

Water

Water, or more accurately the timely availability of water, is critical to proper firefighting. Most communities meet this requirement with a municipal water system, we do not have that option nor are we proposing it. The Fire Department has taken a number of steps designed to meet our needs in other ways:

1. Purchase a 2500 gallon tanker to increase initial on-the-scene water. A second vehicle of similar capacity is planned within the next 2 to 4 years.
2. All roadside sources of water have been catalogued and most have been marked with a sign.
3. All buildings in the town are being studied to determine the best and quickest method of providing water for firefighting. When completed this information will be on file at the Emergency Center and available to responding fire apparatus via radio.
4. The Boxford Planning Board and Fire Department are working jointly on plans which will require water source development to be included as part of any new subdivision.

Once all of the above have been completed and other steps that are currently under study, we expect to have made a giant step toward meeting our water supply needs.

Training

The Fire Department has been especially active this past year in training. Thirty-two members completed a state required "First Responder" program. This 26 hour package consists of 20 hours of first aid and 6 hours of CPR. The CPR portion must be repeated each year and the first aid section every three years. In addition to the preceding, most members completed a fire training program consisting of 8 nights (2 hours per) and covering most aspects of firefighting related to Boxford. We also began a seven night winter program on firefighting principles and their application which will be completed during the early part of 1980.

Other Departments

As has been the case each year, the Fire Department continues to enjoy excellent relations with all community boards, groups, and departments. In spite of our good intentions we sometimes fail to convey our feelings. We would like to correct that situation by expressing our thanks to all in the community who have helped us during the year especially the Boxford Police Department, the Department of Public Works, the Finance Committee, and the Board of Selectmen.

Fire Department

In closing this report, I must state the chief does not put out the fires the fire-fighters and the officers do. For this and their willingness to tackle any task, the community and the Fire Chief owe them our thanks and appreciation for a job well done. Keep up the good work.

Respectfully submitted,

John W. Mulcahy

CHIEF OF THE FIRE DEPARTMENT

REPORT OF THE POLICE DEPARTMENT

To the Board of Selectmen and Citizens of Boxford:

I hereby submit the annual report for 1979.

Alarms Checked	406	Recovered Vehicles	23
Ambulance	103	Stolen Motor Vehicles	6
Arrests	38	Suspicious Vehicle and/or	
Bomb Scare Calls	1	Persons	418
Complaints & Investigations	1674	Towed Vehicles	196
Court Appearances	154	Violations Issued:	
Drugs	7	Arrests	22
Fire Calls	108	Complaints	296
Gun Reg. Applications	48	Warnings	296
Housebreaks	37	Persons:	
Housebreaks	37	Intoxicated	41
Attempted	10	Lost/Missing/Runaway	27
Business	1	Pistol Permits	87
Camp	1	Police Assistance	
School	2	(Other Depts.)	203
Larceny	165	Property Checks	6758
Medical Aid	15	Protective Custody	30
Motor Vehicle:		Summons Delivered	181
Accidents	149	Other:	
Defective Equip. Tags	103	Assault & Battery	
Fatales	2	Child Abuse, Indecent	
Motorists Disabled/		Exposure	28
Assisted	284		

Crime throughout our country continues to increase as economic conditions deteriorate. Alcoholism and other drug abuse is on the increase also.

During 1979 we saw the legal age for obtaining and drinking alcoholic beverages raised to age 20. Despite the law change records from the Registry of Motor Vehicles show an **INCREASE** in accidents involving under-age alcohol users. Meetings are being held to see what can be done to **EFFECTIVELY** combat this serious problem. Young people have to be made aware of the lasting effects, both medically and legally, **BEFORE** they become involved. For those already involved we have to find a way to help them overcome not only their addiction but to help solve the problems that lead to alcohol abuse. Many young people become involved with breaking the law because of the effects that alcohol/drugs has on them. Some examples are speeding, malicious damage to property, etc.

Members of the department have been busy with in-service training which also includes pistol qualification and EMT update. Two of our officers, Michael Bates and Charles O'Donnell, graduated from the M.D.C. Police Academy. Officer Robert Hazelwood graduated from the Local Officers Class at the State Police Academy. Both schools were run for twelve weeks and gave the officers

extensive training in law enforcement. Officer John Gill attended a four day Officers Survival Training Course held at Bradley Palmer Park. Officer Toby Deschene and myself attended a Rape Investigation Course sponsored by the Mass. Criminal Justice Training Council.

If you witness an accident, a crime or a suspicious occurrence, don't take for granted that the Police have been called. Telephone the Emergency Center. Your action may prevent or help solve a crime, or even save a life. Please notify the department when leaving for an extended period of time. Neighbors should also be alerted to absences and asked to check property. The non-emergency number is 887-8135 and the Police Emergency number is 887-8133.

I would like to express my appreciation to the various town departments, the Selectmen, the State Police, the Police from surrounding communities and the personnel of my department for their cooperation and assistance during the past year.

Respectfully submitted,
Douglas A. Warren
CHIEF OF POLICE

PLANNING

Conservation Commission

Forest Committee

Planning Board

Zoning Board of Appeals

REPORT OF THE CONSERVATION COMMISSION

The Soil Conservation Service of the U.S. Department of Agriculture has completed a series of detailed Town maps that are on file at the Town Hall. These include Present Land Use, Ground Water Favorability, Land Use Restrictions, Historic Sites, and detailed maps of Soil and Drainage characteristics. These maps will be of value for all studies of open space, water resources, and as a quick general reference for Town Departments as to potential water and soil issues or problems.

Ten investigations were made and public hearings held under the provision of "Wetlands Act" - Chapter 131, Section 40 of the Massachusetts General Laws. These hearings included wetland alterations incidental to road and driveway construction, pond excavations, and the development of the Sanitary land fill. Numerous inquiries from lawyers, realtors, and prospective purchasers of land were received with respect to State and local laws and regulations governing the wetlands and conservancy areas.

The Commission again wishes to call attention to the fact that no wetland may be altered without a public hearing as required by the above mentioned law. Owners of ten or more acres of land should be aware of the advantage and desirability of a conservation restriction as a means of perpetually preserving open land characteristics. Please contact the Conservation Commission, Board of Selectmen, or the Board of Assessors for information.

To fill the vacancy caused by the retirement of Dorothy DeMark after several years of dedicated service, the Board of Selectmen appointed Mr. Craig Falk. This appointment assures a close working relationship between this Commission and the Planning Board, which have common involvement with the wetlands.

Respectfully submitted,
for the Commission
Archibald Peabody
CHAIRMAN

Members of the Commission

Mrs. Richard P. Arms	(1981)	Mrs. Donald Houser	(1982)
Mr. Craig Falk	(1982)	Mr. Earle Latham	(1981)
Mr. Charles Hatch	(1981)	Mr. Richard Megley	(1980)
Mr. Archibald Peabody (1980)			

1979 ANNUAL REPORT OF THE BOXFORD TOWN FOREST COMMITTEE

The Boxford Town Forest, located in the west end of town, consists of approximately $61 \pm$ acres and is comprised of mixed hardwoods and white pine. A particularly splendid portion of the Forest consists of middle-age American Beech (*Fagus Americana*). A walk through this Beech Forest excites one's imagination as to the appearance of the primal forests which once existed throughout all of the Northeast.

The Town Forest is, of course, available to all of Boxford's residents for walking, horse-back riding, and cross-country skiing. We would ask that no motorized recreational vehicles such as snowmobiles and dirt bikes be used in the Forest as the damage inflicted on the relatively fragile ecosystems often is impossible to restore; and further, the noise generated by these machines fractures and spoils an otherwise tranquil atmosphere.

There has been much interest in the Town Forest recently, for its wood supply. Many people are now supplementing their home heating systems with wood through the use of wood stoves. Requests for permission to cut wood in the Town Forest have been made by many of the Town's residents. Your Town Forest Committee appreciates the need and desire for wood for heating purposes, nevertheless, it is imperative that these requests be denied for several very important reasons. The damage that would be inflicted upon the Forest by numerous chain saws would be enormous and repair by nature would take many, many years. A Forest can be improved greatly by thinning, yet this process must be accomplished through the application of scientific principles. This knowledge is insufficient among the general population.

The Town Forest Committee has recently met with the State Forester and he has surveyed the area with regard to cord wood availability. At this time, not enough exists to have it removed professionally for use by the Town residents considering the costs of such an objective. However, we will attend to this matter in future years and seek the advice of the State Forester.

Meanwhile, make use of the Forest for the activities previously mentioned bearing in mind that one should leave nothing behind, nor take anything out of the Forest, thereby providing each pilgrim with the feeling that no other person has passed through before.

Respectfully submitted,
Paul R. French
For the TOWN FOREST COMMITTEE

REPORT OF THE PLANNING BOARD

The Planning Board submits its Annual Report for the year ending December 31, 1979 to the citizens of Boxford as follows:

SCENIC ROADS ACT

At the annual town meeting held on May 8, 1979, the Town voted to instruct the Planning Board to complete the connection of Sheffield Road to Main Street. In addition, the voters instructed the Planning Board and the Board of Selectmen to jointly resolve the proposed relocation of the curve on Main Street located immediately north of the Sheffield Road intersection with Main Street.

In respect to these instructions, the Planning Board on May 16, 1979 voted to require the developer to connect Sheffield Road to Main Street. Thereafter, the Planning Board held several joint meetings including another on-site visit which resulted in the Planning Board's approval of the removal of trees and relocation of stone wall on November 7, 1979 under the Scenic Roads Act. The approval was in part based upon the opinion of a traffic engineer from the Traffic Control Division of the State Department of Public Works concerning methods by which to control speed. Furthermore, the approval was subject to certain conditions, one of which required that the curve be finally treated with a pop-corn surface so-called which is designed to increase the coefficient of friction and provide better traction. (Finally, the Planning Board recommended to the Board of Selectmen that a stop sign be located on Sheffield Road). The reconstruction of the curve, slope treatment and tree planting on the east side will be completed this spring.

SUBDIVISIONS

One of the Planning Board's principal duties is to oversee the laying out and construction of subdivision roads. In 1979 one subdivision was submitted for approval. This development is called Wildmeadow which consists of approximately 90 acres and is located south of Stevens Pond on Ipswich Road. The developer has proposed access to this subdivision from Georgetown Road with a 2200 foot cul-de-sac which will serve 19 residential lots.

The remainder of the Planning Board's subdivision energies were directed towards monitoring previously approved subdivisions in various stages of construction. These subdivisions include Sheffield Road, Inverness Circle located off Sheffield Road, Boxford Meadows located off Middleton Road, High Ridge Road, Livermore Road located off Topsfield Road and Swift Estates located off Main Street behind Cole Pond.

The Planning Board is required to endorse the creation of lots outside of formal subdivisions when a person who owns land with sufficient frontage on an existing public way requests it. This process resulted in the creation of 16 residential lots and 6 porkchop lots, the latter of which are at least six acres in area during 1979. This number of newly created residential lots is down from 1978 (40 lots plus 12 porkchop lots) and 1977 (29 lots plus 6 porkchop lots).

Lastly, the Planning Board is reviewing and revising its Rules and Regulations under which subdivisions are processed and constructed. Hopefully, the new procedures will ensure a higher level of compliance with road construction specifications.

BOARD OF APPEALS

The Planning Board submitted to the Board of Appeals five written reports and recommendations as required under the Zoning Bylaw on five cases. These cases are described under the Board of Appeals report.

ZONING BYLAW

The Planning Board recommended in favor of a zoning amendment intended to prohibit common driveways concerning oversized (porkchop) lots from town meeting on May 8, 1979 through January 1, 1981. This amendment was approved at the last annual town meeting and was designed to enable the Planning Board and other interested boards an opportunity to study the purported problem and propose a suitable solution. It is intended that a bylaw amendment will be presented at the 1980 annual town meeting.

In addition, the Planning Board recommended against a proposed zoning amendment to waive dimensional requirements such as minimum frontage, setback, side lot and rear lot for all dwellings constructed from January 1, 1970. The Planning Board's unfavorable recommendation was grounded in the opinion of Town Counsel that the proposed zoning amendment was not lawful. Furthermore, the Planning Board was reluctant to support any amendment which granted zoning immunity to less than all of the townspeople.

FLOOD HAZARD MAPS

The Planning Board, at the request of the Board of Selectmen, continues to represent the town in its dealings with the Federal Insurance Administration on the National Flood Insurance Program. We are informed that the final maps for Boxford will be completed in late 1981.

When the final maps are completed, the Planning Board will, as required under this mandatory program, prepare a flood plain zoning bylaw.

AGRICULTURAL PRESERVATION

The Planning Board recommended in favor of two applicants seeking state funds for the acquisition of property under which the applicants were willing to grant agricultural preservation restrictions. The first was a 23-acre parcel known at Witch Hollow Farm, Ipswich Road. The second was the Chadwick Farm located partly in North Andover and West Boxford. We understand neither applicant has received state funds.

The Planning Board will cooperate with interested farmers and other town agencies in applying for state funds under the Agricultural Preservation Restriction Act.

ACKNOWLEDGEMENTS

The members of the Planning Board wish to express their appreciation to Loren M. Wood, who resigned in September. Loren dedicated many hours as Chairman of the Subdivision Committee to achieve a high level of excellence. We thank him for his constructive suggestions and the quality of service he gave to the Town of Boxford.

We also wish to thank Marion Musial, our secretary, for keeping our Minutes and correspondence in order for the past year.

Robert M. Hackling, CHAIRMAN

James R. Getchell, VICE CHAIRMAN and liason
to the Council on aging

Eleanor C. Rock, CLERK

Nancy Z. Bender, CHAIRMAN subdivision
Committee

Loren M. Wood, (Resigned) former CHAIRMAN,
Subdivision Committee and representative to
to Capital Budgeting Committee

John E. May, (Appointed to replace Loren M. Wood)

Craig E. Falk, REPRESENTATIVE to the Board
of Appeals and Conservation Commission

Arthur M. Schneiderman, REPRESENTATIVE
to the Capital Budgeting Committee

ZONING BOARD OF APPEALS — 1979

During 1979 the Board of Appeals held hearings on eight new cases and reached a decision on one heard in the previous year. There was one appeal each on inclusion of Conservancy Land in the buildable area of lots, access to a "Porkchop" lot, and Soil Removal; two each related to Non-conforming Buildings or Uses, addition to Non-conforming Existing Structures, and (for mortgage purposes) establishing the legality of Non-conforming Set-backs.

Three of these were appeals from decisions of the Inspector of Buildings; he was sustained on two of these (a further appeal is pending in the Superior Court) and one violation was corrected by revision of property lines. Three Special Permits were granted and one denied. Two Variances were denied as not required, the structures being protected by more than six years of uncontested use.

In addition to these hearings (each of which required one or more field trips) subsequent meetings were required for deliberation and decisions, following the receipt of the recommendations of the Planning Board.

Last year the Board of Appeals was unsuccessful in amending the Zoning Bylaw to simplify procedures in relation to certain structures which are non-conforming through no fault of the present owner; this could have avoided several of the hearings noted. We will again be seeking Bylaw changes intended to make them more definitive and to clarify the intent of certain sections.

Forms used by the Board have been updated and procedures revised to comply with current legislation.

Each of the alternate members gained experience by sitting on the Board on one or more hearings, and the membership and organization of the Board continues as last year.

H. Burton Hampton, CHAIRMAN
Dorothy L. Woodbury
Carlyle W. Thomas

EDUCATION

Library, Trustees of
School Committee

BOXFORD TOWN LIBRARY REPORT FOR CALENDAR 1979

Term Expires 1980	(Trustee since)	Term Expires 1981	(Trustee since)	Term Expires 1982	(Trustee since)
Mary Louise Eichorn	(1978)	Nathaniel S. Coolidge	(1979)	Thomas C. Barnes	(1979)
Edward Haynes	(1979)	Ronald N. Kozlowski	(1979)	Ruth P. Faulkner	(1973)
Christin Kaiser	(1977)	Roger Martin	(1979)	Judith A. Huffsmith	(1976)
		*Catherine T. Thomas	(1966)**	Judith P. Humphrey	(1976)

* Resigned 1979

**Did not seek reelection 1979

Chairman Mary Louise Eichorn
 Vice-Chairman Ruth P. Faulkner
 Secretary Edward Haynes
 Town Librarian Robert E. Dugan

To the Residents of Boxford:

The following is the report of the Trustees of the Boxford Town Library for the year ending December 31, 1979.

1979 — A YEAR OF CHANGE

LIBRARIAN

Early in the year our long time friend and Librarian, Ruby Benson Gould, elected to begin a well earned retirement. The Trustees accepted her decision with regret, but with heartfelt good wishes. She was briefly succeeded by Linda Hummel Shea who left us in early summer when her husband was tranferred out of state. Robert E. Dugan joined us on August 2nd. He has applied himself to task with both diligence and vigor. We feel fortunate to have him. The smooth accomplishment of all these transitions was due in no small measure to the continuing diligence and dedication of your Library Staff.

TRUSTEES

Long-time Trustee, Kay Thomas, our Chairman, resigned from the Board in April, having served the Town as a Library Trustee since the Town Library was established in the mid '60's. We miss her greatly. Judith Humphrey, Trustee and Secretary, decided not to be a candidate for May election. We are grateful to her for all the work she did for the library.

LOOKING AHEAD

The decade ends as it began with the same urgent, unfulfilled need: appropriate housing. Space continues to be a problem. Our other problems are insignificant. In fact many of them would disappear altogether if we had enough efficient space.

The referendum vote last May indicated a majority preference for the retention of two village libraries rather than a larger central facility. Pursuant to that vote, your Trustees have been laying the groundwork to expand the Boxford Village Library (Cummings building) as the first phase of an expanded and improved Library system. In order to expand the facility (and to finance the expansion) the Town must own it. To that end, your Trustees have been working with Town

Counsel, the Selectmen, and the Private Trustees to arrange the necessary title transfer. When the legal problems have been resolved the voters will be asked at a Town Meeting to accept title to the property.

Once the voters accept title, then your Trustees can proceed with the second step, which is to prepare a plan for the renovation and expansion of the Boxford Village Library - a charming but limited structure which has served for East Parish of the Town in its present form for 40 years while the Town's population has increased 488%.

FISCAL CONSTRAINTS

Budgetary constrictions imposed by the 1979 state-wide tax cap combined with the pressures of inflation have caused substantial reductions in the services offered by the library. On the state level Bookmobile services have been sharply curtailed. Less frequent visits to the Boxford libraries have resulted in fewer titles on the shelves. The Bookmobile has in the past been a source of variety and enjoyment for our library patrons, and it is regrettable that budget cuts on the state level have reduced the dependable supply of ever-changing titles.

On the local level, because of reduced budget funds, the Library lost the services of its highly qualified pages, several Boxford high school students who had worked regularly on a part time basis. The page program provided dependable, well trained assistance to the regular staff, permitting better service to be provided to library patrons. In addition to the absence of the pages, no CETA worker was made available to the Library in 1979. The combined impact of these employee cuts forced your Trustees to reduce the Library's open hours.

ENERGY

By far the worst of the inflationary pressures has been, and will continue to be, the rapidly escalating cost of fuel oil. Both of the library buildings are now heated by oil. Both are significantly under-insulated. Obvious economies such as lowered temperature and night setback of thermostats, as well as reduced library hours have already been taken. Your Trustees and Mr. Dugan are engaged in a vigorous energy conservation program designed both to minimize heat loss and to maximize fuel burning efficiency. We have consulted the Selectmen and the Town Finance Committee for guidance. We have given highest priority to those improvements with relatively rapid paybacks (2-3 year maximum) in view of the uncertainties in our long range expansion plans. While we will be able to make some improvements with currently budgeted funds and volunteer labor, we anticipate that we will have to ask the voters to provide funds for some of the major high priority improvements.

OPERATIONS

Under the guidance of the Trustees, Bob Dugan and his staff have made numerous operating improvements. Among them:

- Adopting the new town wide Purchase Order System
- Cooperating with other Tri-Town Libraries to prepare a Community Information and Resource File, funded by a Federal Government grant
- Weekly story hours for children
- "Muppets" reading club for children

- Monthly newsletter, *Crackerbarrel*, publicizing Library services and programs
- Museum passes to the Aquarium and Museum of Science (generously funded by the Friends of the Library) in addition to passes for the Museum of Fine Arts and Museum of Transportation

COMMUNITY SUPPORT

Your Library cannot function as effectively as it does without vital support from many groups in our community. We'd like to thank:

- Our dedicated, dependable volunteers, for their invaluable help
- The many active Friends of the Library, for their strong support
- The Boxford Village Garden Club, for their flowers, plants and labor
- Local artists and craftsmen, collectors and hobbyists, for sharing and displaying their work with us
- The Tri-Town Librarians, especially the Boxford School Librarians, for their cooperation
- Other volunteers and donors of time, skills, books, furniture and other needed items
- Especially our staff, who go cheerfully and effectively about their work under less than ideal conditions.

THE FUTURE

Your Library has accomplished much during the 1970s. It should be called on to accomplish even more during the 1980s.

Our constant fear is that the growth in demand for library services will outstrip the growth of our ability to meet it. We ask two things of the people of Boxford:

- 1) Let us know what you want from your Library. While no library can be all things to all people, we want to provide the services that are most important to town residents.
- 2) Bear with us as we plan for the future. The next three years will see the most significant changes in your Library system in its history.

The current view seems to be that we are living in an era of limits - limits to energy, limits to funding, limits to our very lifestyle. We persist in the belief that there are no limits to knowledge. Nevertheless, our pledge for the 1980s is to work with Boxford residents, Boxford and regional libraries, and other Boxford municipal authorities to bring to the town the finest library service we possibly can.

For the Town Library Trustees
 Mary Louise Eichorn, CHAIRMAN
 Trustees of the Boxford Town Library

BOXFORD TOWN LIBRARY
12 Months Ending December 31

	Boxford Village			West Boxford			Total		
	1969	1978	1979	1969	1978	1979	1969	1978	1979
Visitors	11,717	15,366	16,708	7,251	9,469	9,359	18,968	24,835	26,067
Circulation	22,164	28,502	29,966	12,454	17,510	16,824	34,618	46,012	46,790
Book									
Collection	12,869	20,995	22,006	8,182	13,421	13,963	21,051	34,416	35,969

ELEMENTARY SCHOOL REPORT

School Committee

W. Alan Harding, Chairman	Term Expires 1981
Elaine F. Lincoln, Vice Chairman	Term Expires 1982
Donnal H. Dickson	Term Expires 1981
J. Frank Herlihy	Term Expires 1980
Barbara E. Hopper	Term Expires 1982

School Superintendent, Herbert A. Rouisse
Assistant Superintendent, Samuel J. Maroon

School Committee Operation

During 1979, the committee held 21 meetings. Regular meetings are held on the second and fourth Thursdays of each month throughout the year. Meetings are held in the Aaron Wood School at 7:45 p.m. Town officials and interested citizens are encouraged to attend meetings. Individuals or groups may have an item placed on the agenda by forwarding a written request to the superintendent. In the event of special meetings or changes in dates, places, or times of regular meetings, a notice is posted in the Town Hall.

The committee maintains a liaison with other school-related groups. Its members serve on other committees as follows:

Topsfield-Boxford School Union Committee—

D. Dickson, A. Harding, E. Lincoln

School Building Committee—

F. Herlihy, B. Hopper, E. Lincoln

Masconomet Regional Special Education Collaborative Board of Directors—

F. Herlihy

A continuing emphasis has been placed by the committee on a systematic and comprehensive planning approach. This approach calls for the adoption of school committee objectives for the ensuing school year in March, the approval of system plans in April, and the approval of individual school plans in May. These documents then provide a detailed blueprint of the major activities and programs which will be carried on during the school year. Under this approach, a cyclical program for curriculum review and development is carried on and new programs are developed and implemented.

A major maintenance problem faces the committee at this writing. The septic system and leaching field for the original Cole School building, which dates from 1954, has for some time given indication of approaching failure. At one point in the fall, the system approached total failure. Soem excavation and trenching relieved the situation for the time being; however, it was made clear that the system had to be renovated and a new leaching field put in place. The prompt assistnace of the Selectmen resulted in an appropriation of \$3,000 at a special town meeting in October to carry on the engineering work necessary to design the new system and secure bids. It is expected that a proposal for this new system will be presented to the Annual Town Meeting in May.

Another activity on the part of the committee was the proposal for changes in the handling of proceeds from the Jonathan Tyler Barker Trust Fund. Under the terms of a 1959 court ruling, the annual proceeds from this fund had accumulated in a special account. Following research by committee member Donna Dickson and considerable discussion with town officials, a town committee was appointed to study the matter. The recommendations of that committee resulted in a new court ruling on the use of these funds. The accumulated payments were returned to the Trustees. The annual proceeds, estimated to exceed \$3,000, will now be used to implement especial educational projects within the Boxford Schools, which might not otherwise be available for the school system. Such projects will be subject to approval by the Barker Fund Trustees. A proposal for the purchase of certain science equipment and materials to help implement a new science program has been submitted to the Trustees for this first year.

Collective Bargaining

A major activity of the school committee during the 1978/1979 school year was the carrying on of collective bargaining with the Boxford Teachers Association. The bargaining was the most protracted in history. It began in October, 1978 with the presentation of a series of proposals set forth by the Boxford Teachers Association. A team of President Ruth Race, Sherry Anderson, Richard Bateman, Marilyn Gupitill, Renee Hamiton and John Presto bargained for the Association. Committee members Alan Harding, Chairman, Donna Dickson and Frank Herlihy, assisted by Superintendent Rouisse, bargained in behalf of the Committee. A new agreement was ratified in August, 1979, following some twenty bargaining sessions, some of which included the services of a mediator from the State Board of Conciliation and Arbitration.

A major element of the new agreement is the new salary schedule for 1979/1980 and one for 1980/1981. These schedules are as follows:

1979/1980

Step	B	B + 15	B + 30	M	M + 15	M + 30	P.C.
1	10425	10725	11025	11375	11675	11975	12325
2	10975	11275	11575	11925	11225	12525	12875
3	11525	11825	12125	12475	12775	13075	13425
4	12075	12375	12675	13025	13325	13625	13975
5	12650	12950	13250	13600	13900	14200	14550
6	13225	13525	13825	14175	14475	14775	15125
7	13850	14150	14450	14800	15100	15400	15750
8	14475	14775	15075	15425	15725	16026	16375
9	15100	15400	15700	16050	16350	16650	17000
10	15775	16075	16375	16725	17025	17325	17675
11	16425	16725	17025	17375	17675	17975	18325
12	17075	17375	17675	18025	18325	18625	18975
13	—	—	—	18675	18975	19275	19625

1980/1981

Step	B	B + 15	B + 30	M	M + 15	M + 30	P.C.
1	10900	11200	11500	11850	12150	12450	12800
2	11500	11800	12100	12450	12750	13050	13400
3	12100	12400	12700	13050	13350	13650	14000
4	12700	13000	13300	13650	13950	14250	14600
5	13300	13600	13900	14250	14550	14850	15200
6	13900	14200	14500	14850	15150	15450	15800
7	14500	14800	15100	15450	15750	16050	16400
8	15200	15500	15800	16150	16450	16750	17100
9	15900	16200	16500	16850	17150	17450	17800
10	16600	16900	17200	17550	17850	18150	18500
11	17300	17600	17900	18250	18550	18850	19200
12	18100	18400	18700	19050	19350	19650	20000
13	—	—	—	19950	20250	20550	20900

Teachers who have served for more than ten (10) years of consecutive service in Boxford will receive \$200 above the normal place on the above schedules.

The new schedule provided for increases ranging from 6.1% to 6.6% for the half of the staff which is currently on maximum steps. The overall average increase is 7 $\frac{3}{4}$ % for each year, including those teachers who will receive annual step increments. The cost to the town was about \$42,700 in the first year, and another \$45,600 in the second year.

Other significant changes were new salary schedules for the school secretaries and the school nurses, the provision of a sick leave bank, the provision of payment for attendance at certain Chapter 766 evaluation meetings outside the regular working day, a revised maternity leave policy, a revised grievance procedure, an increase in the teacher petty cash fund, and a new reduction-in-force provision, which calls for the lay-off of no tenure teachers for the 1979/1980, 1980/1981, and the 1981/1982 school years. Copies of the agreement are available for review in the school libraries and the public library.

Fiscal

The budget adopted by the School Committee for the 1980/1981 fiscal year provides for an increase of \$118,948, or 11.85%, over the 1979/1980 budget. It was voted unanimously by the members with full recognition that it far exceeded the 4% statutory limitations. This proposed budget for 1980/1981 was deemed necessary to meet classroom instructional needs, to redress deferred maintenance and certain limited instructional services, to attempt to keep up with quantum leaps in energy costs, and to provide state-mandated special educational services.

The summary below groups all line accounts into eight major categories and shows the changes in the 1980/1981 budget as compared with the current budget:

Program	Budget	Draft #5 Budget	Increase/ Decrease	Increase/ Decrease
	1979/1980	1980/1981		
General Administration & Supervision	\$ 103963.	\$ 111793.	\$ 7830.	7.5%
Instructional Salaries	522492.	565124.	42632.	8.2%
Instructional Materials	32990.	42284.	9294.	28.2%
Other School Services	17172.	17675.	503.	2.9%
Regular & Vocational Transportation	75703.	86053.	10350.	13.7%
Fuel and Power	37749.	52880.	15131.	40.1%
Building Operation & Maintenance	100282.	101226.	944.	.9%
Special Needs	113184.	145448.	32264.	28.5%
TOTALS	\$1003535.	\$1122483.	\$118948.	11.85%

It is apparent that the highest rate of increase is occasioned by the energy price leap. The increase, as dramatic as it is, is based upon a 30% reduction in fuel oil consumption in the current fiscal year as compared with the previous year and a 10% reduction in the consumption of electricity. The large increase in transportation also reflects the increase in energy costs, in that a significant portion of the increase results from the operation of the gasoline price escalator clause of the school bus contract. Another factor in the transportation increase is the higher cost for the fourth year of the school bus contract.

The large increase in special education comes from the need to provide special programs for additional students, additional services for special needs students currently in program, the elimination of the use of anticipated tuition receipts to offset the school budget, and the provision of salary increases to special education teachers under terms of the collective bargaining agreement.

Increases in instructional salaries also reflect the impact of the new salary schedule under the collective bargaining agreement, the addition of a half-time teaching position for a larger kindergarten enrollment, additional specialist time in art, music, and a part-time position for a teacher to work with academically-talented students. The increase in instructional materials reflects inflated prices and the provision of books and materials for a program for the academically-able students, and for the trial use of a revised science/health curriculum in selected classrooms.

The 1979/1980 budget and the proposed 1980/1981 budget are listed below:

	Budget 1979/1980	Budget 1980/1981
ADMINISTRATION		
School Committee		
Salary of Clerk	\$ 565	613
Other Expense	1018	1038
Superintendent's Office		
Salary, Superintendent	15656	17149
Salary, Secretaries	10872	12007
Census	300	300
Supplies and Materials	1636	1732
Other	302	357
Travel-in-State	316	345
Travel-out-of-State	239	245
	<hr/> \$ 30904	<hr/> \$ 33786
INSTRUCTION		
Supervision		
Salary, Ass't Superintendent	12244	12901
Contracted Services	600	600
Principals' Offices		
Salaries, Principals	45520	48148
Salaries, Secretaries	13936	15328
Supplies & Materials	1079	1270
Other Expense	280	360
Teaching		
Salaries - Regular	504996	548945
Salaries - Special Educ.	60597	82339
Salaries - Substitutes	6984	7008
Salaries - Teacher Aides	2023	0
Supplies and Materials		
General	6629	9361
Consumable Instructional Materials	6552	7563
Physical Education	559	530
Music	323	338
Special Education	1669	2443
Art	3121	3702
Workshop and Conference	3130	5165
Travel - Special Education	240	240
Travel - Instruction	421	576
Textbook Program		
Basic	3947	5362
Library - Media Services		
Salary, Clerks	8489	9171
Supplies and Materials	410	206

Audio-Visual Supplies	606	307
Guidance Services	1442	1024
Psychological Services	6373	9050
	<u>\$ 692170</u>	<u>\$ 771937</u>

OTHER SCHOOL SERVICES**Health Services**

Salaries, Nurses	8000	8610
Physician	250	250
Supplies and Materials	398	221
Travel Expense	50	50

Pupil Transportation**Contracted Services**

Regular	75703	84433
Special Education	8160	16092
Educational Trips	1800	1800
Vocational Transportation	1080	1620

Food Services

Lunch Hours Supervisors	8474	8544
	<u>\$ 103915</u>	<u>\$ 121620</u>

OPERATION & MAINTENANCE OF PLANT**Operation of Plant**

Custodial Salaries	45996	47716
Supplies & Materials	5471	4702

Heating Buildings

Oil	21688	37499
Gas - Cafeteria	2023	2230

Utilities

Light & Power	14038	13151
Telephone - Schools	2571	2782
Telephone - Administration	940	961

Maintenance of Plant**Maintenance of Grounds**

Care of Grounds	2430	1460
Waste Removal	1000	1000
Other, repair of equipment	200	200

Maintenance of Buildings**Repairs and Upkeep**

Specific/Emergency	15310	14703
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Maintenance of Equipment

Schools	995	1125
Administration	239	277

<u>\$ 112901</u>	<u>\$ 127806</u>
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FIXED CHARGES

Insurance Program	24830	26000
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COMMUNITY SERVICES

Janitor Reimbursable Salaries	300	300
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ACQUISITION OF FIXED ASSETS

Library	2020	2020
Equipment	0	3380
	<u>\$ 2020</u>	<u>\$ 5400</u>

PROGRAMS WITH OTHER DISTRICTS

Special Education Tuition	36145	35284
Evening Voc. Tuition	200	200
Evening Practical Arts	150	150
	<u>\$ 36495</u>	<u>\$ 35634</u>

GRAND TOTALS

	<u>\$1003535</u>	<u>\$1122483</u>
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The following reimbursement estimates are submitted:

Chapter 70 - General Aid to Education

Includes Special Education	\$228,000
School Transportation	47,000
Special Education	5,000
Miscellaneous Receipts	1,200
	<u>\$281,200</u>

Curriculum and Instruction

One of the most important responsibilities of the School Committee is to review and approve new curricular, instructional approaches, and materials. As part of a curriculum review and planning cycle adopted by the School Committee in 1975, the Committee established curriculum goals to be accomplished during 1979/1980 school year. These goals form the basis for curricular change within the schools and establish the general direction for instructional approach within the classrooms. These objectives included:

1. To implement fully and effectively the revised reading curriculum guide and the new reading instructional materials.
2. To revise the science/health curriculum guide to the extent of a preliminary draft being completed by the end of the school year.
3. To begin limited implementation of a supplemental, enrichment plan for the academically-able student.
4. To develop minimum standards in reading, writing, and mathematics for the local schools, as now required, under regulations of the Massachusetts Board of Education.

Faculty members and administrators have been working toward the development of programs to meet these goals during the past year.

In September of 1977, a reading curriculum committee was organized to review and modify the reading program. The committee worked on the revision of the

curriculum throughout the 1977/1978 school year. As a result of the committee's work, the curriculum was re-organized, new objectives were added, and a new literature appreciation unit was incorporated at the intermediate level. Subsequently, during the 1978/1979 school year, the curriculum guide in draft form and the new materials recommended by the reading curriculum committee were tried in several selected classrooms throughout the school system. During this year of trial implementation, the curriculum materials were evaluated by the Reading Committee members and by other teachers who had not been directly included in the curriculum development work. Their suggestions for change were incorporated into the new guide.

In August, 1978, the final draft of the guide was presented to and approved by the School Committee. In preparation for the first year of implementation of the new guide, the School Committee provided for increase funding for a variety of new materials. At the primary level, the curriculum employs a three-basal approach using the Ginn 360 reading series, the Holt, Rinehart, and Winston reading series, and the MacMillan reading series. This approach permits children to begin their reading program with a basal series appropriate to their learning needs. In addition, the literature portion of the program uses several independent reading kits at the primary grades and the Harcourt, Brace, and Jovanovich literature program at the intermediate grades. It is hoped that the new program will provide a well-rounded approach in this fundamental curriculum area.

In September, 1979, a committee of Boxford and Topsfield teachers and administrators was formed to review the science/health curriculum. The science/health curriculum committee expects to complete its work on a first draft of a new science/health guide by the end of this school year. As a result of this work, it is expected that greater emphasis will be placed on functional science skills such as learning to use equipment, gathering information and reporting findings, and the process skills of observing, analyzing, classifying, inferring, hypothesizing, and experimenting. Several meetings will be held by the science/health committee with members of the junior high school science department at Masconomet to insure coordination of program and agree upon grade six to seven transition objectives. It is hoped that the new science/health curriculum will foster an interest in science through a "hands-on", experimental approach.

In September of 1978, a committee of teachers from both Boxford and Topsfield was organized to begin the development of a program for academically able students. In a preliminary report to the school committee submitted in August of 1979, the committee on the academically-able student recommended the development of an in-class enrichment program and consideration of establishing a separate out-of-class program for these students. The in-class enrichment program is being developed by the committee and will incorporate teacher and parent handbooks, successful classroom practices, and model units. It is also expected that emphasis will be placed on in-service training for classroom teachers to assist them in developing materials and approaches for working with the able student. Also, the School Committee will consider the establishment of an out-of-class program in conjunction with the budget development for the 1980/1981 school year. It is hoped that the work being done by the committee on the academically-able will provide an enriching and challenging program for those

students who demonstrate high academic ability.

In August of 1978, the Massachusetts State Board of Education adopted the Basic Skills Improvement Policy and directed the Massachusetts Department of Education to develop regulations for the implementation of this policy. The purpose of this policy is to assist all students in achieving mastery of basic skills prior to graduation from high school. The regulations require each school system within the Commonwealth to develop and implement a plan for the periodic assessment of basic skills at the elementary and secondary level. During the past year, administrators have attended a series of workshops conducted by the Department of Education designed to explain the impact of the new regulations on the local school districts. The major issues will be the determination of what are the basic skills in reading, language, and mathematics, how the evaluation of these basic skills will be evaluated, what standards for successful accomplishment will be set, and what provisions will be made for those students not meeting the standards. It is expected that a final procedure will be developed to meet the requirements of the state regulations by the end of the 1979/1980 school year.

Parents and citizens contribute much energy and time to the schools each year. One notable example of this effort during the past school year has been the "Adventure in Recycling" project which was jointly sponsored by the Boxford Village Garden Club and the Boxford Citizens Recycling Committee. The purpose of the project is to make students aware of the potential benefits of recycling materials through well-planned curriculum and crafts projects. Students are made aware of the practical benefits of recycling such as conservation of natural resources and energy, the personal satisfaction which can come from being involved in projects that benefit the town and society in general, and the aesthetic benefits which come through a cleaner, more attractive environment. The school committee is pleased to recognize the commitment of the citizens of the towns of the education of its children and wishes to express its appreciation to those who were involved in this and many other fine programs which enhance the learning experience for the children.

Finally, the School Committee recognizes the important role that education plays in preparing children to participate in a democratic society, and to develop skills which will lead to enjoyable and fruitful lifelong interests. It is hoped that the programs developed over the past year will, to some degree, contribute to this lofty goal.

Special Needs in Education

In the past decade, special education legislation was at both the state and federal levels. These laws, Massachusetts Chapter 766, Acts of 1972, and federal Public Law 94-142, Acts of 1975, mandated comprehensive programs for handicapped and learning disabled children in all school systems. Since the enactment of these laws, programs for special needs students have grown rapidly both in terms of the number and quality of services provided.

For example, in 1975, Boxford joined with Masconomet, Middleton, and Topsfield in the formation of the Masconomet Special Education Collaborative. The function of the Collaborative is to provide to the member school systems effective administration of special needs programs. Initially, the collaborative

towns were served by a single administrator. However, in 1977, an Assistant Administrator was appointed and assumed responsibility for the operation of the elementary special needs programs.

In 1974, the school systems in the tri-town area joined the North Shore Special Education Consortium. The Consortium serves children with severe handicaps from nine North Shore communities. Where there are so few students with these handicaps in a given community, a more effective and less costly program can be provided in a cooperative endeavor. In addition, the Consortium also provides the services of itinerant teachers in the areas of occupational therapy, physical therapy, vision, and hearing. These services can be drawn upon by the local system as the need arises. Participation in the Consortium is a matter of local option and the question of continued participation is reviewed annually.

Several new programs have been established locally in the past several years. These include an activity group program for children experiencing difficulty in controlling classroom and school behavior and the services of a school psychologist, who provides evaluation information and consultation to teachers and parents. In addition, two programs have been established for children who are not able to function within the regular school program. The first of these is the resource center, which provides a separate program for children with a wide range of academic, social, and emotional needs through the services of a full time, special education teacher. Another is a class for hearing impaired, language delayed children to provide for children with substantial hearing loss. These programs enroll several children from Boxford and Topsfield, as well as some tuition students from Middleton, Danvers and Swampscott. Finally a resource room and speech and language programs have been provided for children in both schools. These programs serve students with less severe learning and academic difficulties. Staff and services provided in each of these programs have increased somewhat since the passage of Chapter 766.

It should also be noted that P.L. 94-142 provides for entitlement funds to subsidize in part the establishment of new programs within school systems. Over the past several years, these monies have funded the psychologist position and the hearing impaired-language delayed class. For the 1980/1981 school year, applications have been submitted for a new preschool program and continuation of the existing programs already funded under P.L. 94-142. Although the P.L. 94-142 funds have served as an aid in establishing new programs, they have not significantly offset the rapidly increasing cost of special education programs to the town.

School Lunch

The continuing battle to keep the school lunch program account operating in the black suffered a setback during the 1978/1979 school year and faces a major deficit in 1979/1980. The annual financial statement follows:

Receipts		Expenditures	
Pupil Sales	\$30670.74	Food	\$27866.83
Adult Sales	1552.60	Labor	23301.93
USDA	18569.04	Other	1230.81
	<u>\$50792.38</u>		<u>\$52399.59</u>

Over the four-year period from 1974/1975 to 1978/1979, food costs per meal rose but 11% in the face of a greater increase in the price of food on the general market. Careful analysis of the cost of meals, attention to the food preferences of students, full use of available government commodities made possible this limited increase. Over the same four-year period labor costs have risen 30% per meal. However, during the same period, the income per meal served increased but 8%. This much greater growth in cost than in receipts has brought about the deficit shown above.

During 1978/1979, over 67,000 Class A lunches were prepared and served for the student price of \$.45. The average cost per meal was \$.76. Of this, \$.41 was the cost of the food, \$.39 was the cost of the labor and, \$.02 was the cost of all other items. The average student participation rate was 64%.

In view of the deficit of \$1,607.21, the school committee increased the price of the lunch to \$.50 for the 1979/1980 school year. However, the first four months of operation showed a rapidly worsening situation, with a deficit for the four-month period of over \$2500. Major factors were the surge in price levels for foods and supplies, the decrease in governmental commodities, especially in meats and poultry, the elimination of a federal payment in lieu of commodities which amounted to \$1,794 in the past year, and a continuing inflationary increase in labor costs. Therefore, with the approval of the state school lunch office, the school committee raised the price of the school lunch \$.15 additional to make the cost \$.65 per meal. The only alternative appeared to be the subsidization of the lunch program from the regular school committee appropriation, as is done in many communities to keep the lunch price level low.

Health Services

The health service is an important aspect of the school program. The several elements of the health service are carried out by Mrs. Elaine Connolly, Cole School Nurse, Mrs. Dorothy Johnson, Spofford Pond School Nurse, and Dr. James Brackbill, School Physician. Included in these services are:

Physical Examinations	23 Students	3 Referrals
Hearing Tests	All Students	7 Referrals
Vision Tests	All Students	21 Referrals
Preschool Vision Tests	27 Children	6 Referrals
Record Height & Weight	All Students	
Tuberculosis Tests	81 Staff & Volunteer Aides	
Influenza Vaccine	Staff	
Home Visits, Chapter 766	8 Students	

Another service added during the 1978-1979 school year was a screening of all fifth and sixth graders for incipient curvature of the spine. This condition, which develops in a small percentage of children during the period of rapid growth between the ages of ten and fourteen, can be treated much more effectively with early identification. The screening was done by the school nurses and the physical education staff after training by the State Department of Public Health. The first screening identified twelve students.

The law requires immunization against diphtheria, whooping cough, tetanus, measles, polio, mumps, and rubella as a condition of school attendance. A child

may be admitted upon certification by a physician that the health of the child would be endangered by such immunizations, or by certification of the parents that immunization conflicts with their sincere religious beliefs. Parents are requested to have immunizations completed prior to the spring registration for kindergarten if possible.

Legislation

In 1979, the Massachusetts Legislature enacted into law one far-reaching bill and several others with significant impact upon the local operation of public schools. A so-called, tax cap law applied limits to tax levies, appropriations, and budgets of towns and other public agencies and authorities. The school committee did vote to exceed the 4% increase limit on its 1979/1980 budget and presented to the town meeting a budget showing an increase of 5.1%. This override of the tax cap was supported by the voters at the Annual Town Meeting. The 4% limit also applies to the 1980/1981 budget. It appears that such a cap is completely unrealistic in the face of leaping energy costs, large increases for mandated special education, and the impact of collective bargaining and the current rate of inflation.

Other 1979 legislation is set forth below:

Chapter 91 — requires the removal from student records of the score of any group intelligence that administered to a student by the end of the school year in which the test is administered.

Chapter 172 — makes parents of children between eight and eighteen liable in a civil action for any willful act of the child resulting in injury or death to another person or damage to private property and public property.

Chapter 396 — permits towns to accept a law which requires indemnification by the town of municipal officers, elected or appointed, for personal loss from actions within the scope of official duties or employment.

Chapter 400 — requires that school committees make available for public viewing a copy of its proposed budget at least forty-eight hours before the public hearing on the proposed budget.

Chapter 439 — amends the statute dealing with the vivisection and dissection of animals in the public schools and requires humane treatment and adequate care of classroom pets.

Chapter 636 — requires the Governor to annually proclaim the observance of Traffic Safety Week and gives school committees, the option of offering safety activities to students Grades K-2 during traffic safety week.

Chapter 681 — eliminates from the computation of retirement entitlement for public employees any bonus payments, or other payments made as a result of giving notice of retirement.

Chapter 692 — calls for a period of voluntary prayer in each class at the beginning of each school day.

ENROLLMENT, OCTOBER 1, 1979**Harry Lee Cole**

Grade	K	1	2	3	4	5	6	Total
Boys	8	13	21	16	27	13	28	139
Girls	8	16	14	21	17	10	15	101
	16	29	35	37	44	23	43	227

Spofford Pond

Grade	Pre	K	1	2	3	4	5	6	Total
Boys	1	28	19	21	23	32	31	46	201
Girls	3	24	20	29	21	37	42	31	207
	4	52	39	50	44	69	73	77	408

TOWN OF BOXFORD**School Census**

Ages	5 - 7	Total	230
Ages	8 - 14	Total	874
Ages	15 - 16	Total	279
Ages	17 - 21	Total	577

Entering Age Policy

Age of Admission - Children entering Kindergarten must reach their fifth birthday by October 31st of the year in which they enroll.

Children who reach their fifth birthday in the three-month period immediately following (November 1, through January 31) will be enrolled upon successful completion of screening procedures administered by the school system. The decision of the school administrator will be final and binding.

Underage first grade pupils transferring from other school systems may be admitted under the following conditions:

1. The school must be a part of a recognized school system.
2. In every case, the admission of underage children shall be dependent upon the fitness of the child to profit by the appropriate grade program of the Boxford Public Schools, such fitness to be determined by the Superintendent of Schools.
3. All admissions are subject to a probationary period of one term.

No-School Signal

No-school announcements will be broadcast over WBZ, WMEX, WEEL, WHDH, WESX, and WMLO between 7:00 and 7:30 a.m. if there is no school for the day. Announcements regarding "No School" are made by the Boxford Superintendent for the Boxford Elementary Schools only. Announcements for the Masconomet Regional High School will be made by the Regional Superintendent and will be designated "Masconomet Regional High School."

In addition three long blasts will be given on the local fire alarm at 7:15 a.m. to designate no school for the elementary classes (Grades Kindergarten through Six) for the day. A similar signal at 10:45 a.m. will indicate no afternoon Kindergarten session.

During storms or extremely cold weather, parents are urged to exercise their own judgement in sending their children to school.

SCHOOL CALENDAR 1980/1981

September	2	Tuesday	Teacher Orientation
September	3	Wednesday	School Opens - Full Day
October	13	Monday	Columbus Day - No School
November	11	Tuesday	Veteran's Day - No School
November	26	Wednesday	Close at Noon - Thanksgiving Recess
December	1	Monday	School Reopens
December	23	Tuesday	Close at Regular Hour - Christmas Vacation
January	5	Monday	School Reopens
January	15	Thursday	Martin Luther King Day - No School
February	13	Friday	Close at Regular Hour - Winter Vacation
February	23	Monday	School Reopens
April	16	Thursday	Close at Regular Hour - Good Friday and Spring Vacation
April	27	Monday	School Reopens
May	25	Monday	Memorial Day - No School
June	23*	Tuesday	Close at Noon - Summer Vacation

*If statutory requirements have been met:

September	20	February	15
October	22	March	22
November	17	April	16
December	17	May	20
January	19	June	17
	<hr/> 95		<hr/> 90

Total 185

Should it become necessary to cancel more than five school days, any days in excess of five will be made up during the scheduled April vacation week. These days will be made up by holding sessions, as needed, as late in that scheduled vacation week as possible. Thus, days would be made as follows:

One Day	April 24
Two Days	April 23 and 24
Three Days	April 22, 23, and 24
Four Days	April 21, 22, 23, and 24

TEACHER DIRECTORY
As of January, 1980

Name	Grade or Subject	Appointment	Degree	College or University
SPOFFORD POND SCHOOL				
Joseph P. Ritchie	Principal	1956	BA	Boston College
Mary L. Barnes	Grade 6	1979	M.Ed. BS	Boston College Indiana University of of Pennsylvania
James D. Platt	Grade 6	1969	BA	Boston State College
Agnes Schmitt	Grade 6	1966	BS	Northeastern Univ.
Aleda Collins	Grade 5	1968	M.Ed. BS	Salem State College Castleton State College
Arthur Nicolaisen	Grade 5	1974	BA	Merrimack College
John Presto	Grade 5	1974	M.Ed. BA	Boston College Univ. of San Francisco
Leslie Hamilton	Grade 4	1969	M.Ed. BA	Boston University Merrimack College
Mary Oberti	Grade 4	1969	BS	Plymouth State
Ruth Race	Grade 4	1974	M.Ed. BA	Boston University Middlebury College
Marian Caulfield	Grade 3	1970	BA	San Francisco State College
Anne M. Howard	Grade 3	1967	BS	Bates College
Dorothy M. Carver	Grade 2	1939	BS	Salem State College
Joan Leighton	Grade 2	1969	BS	Wheelock College
Barbara A. Horn	Grade 1	1963	BS	Lesley College
Deborah Mahoney	Grade 1	1974	BS	Salem State College

Tamara Cahoon
Margaret Cook

Kindergarten
Kindergarten

1979
1977

BS
BA
M.Ed.

Salem State College
Principia College
Antioch College

HARRY LEE COLE SCHOOL

Isabelle A. Griffin

Principal

1961

BA

Regis College
Salem State College
Framingham State College
Northeastern Univ.
Salem State College
Univ. of New Hampshire
Northeastern Univ.
Univ. of Vermont
Wagner College
Regis College
Salem State College
New York Univ.
Univ. of Massachusetts
Salem State College
Salem State College
Butler University
Lesley College

Pamela Bateman

Grade 6

1975

M.Ed.

Kenneth Keaney

Grade 6

1968

BS

Richard Bateman

Grade 6

1970

BS

Marilyn Guptill

Grade 4

1968

BS

Susan Robinson

Grade 4

1978

M.Ed.

Renee Hamilton

Grade 3

1976

BS

Phyllis Wallace

Grade 3

1970

MA

Sherry Anderson

Grade 2

1973

BS

Harriet Ernst

Grade 2

1962

BA

Virginia Douglass

Grade 1

1964

BS

Linda Piecewicz

Grade 1

1979

BS

Anne Millett

Kindergarten

1969

M.Ed.
BA

SPECIALISTS

Eleanor Schminkel	Art	1967	BA	Pratt Institute
Janine Dyer	Music	1975	MFA	Columbia University
Robert Sparkes	Physical Education	1977	BA	Boston Conservatory of Music
Jill MacDonald	Physical Education	1967	Bs	Boston State College
Dorothea D'Agostino	Resources	1960	BA	Iowa State University
Rita Wade	Resource	1970	BS	Salem State College
Dona McDuff	Resource	1970	BS	Boston Teacher College
Beverly Shea	Resource Center	1976	BS	Salem State College
Vivian Pastore	Speech	1979	M.Ed.	Salem State College
Janet Santeusanio	Language Class	1979	BS	Lesley College
Ruth Lull	Psychologist	1979	BA	Queens College
			MS	Emerson College
			BA	College of Our Lady of the Elms
			BA	Douglass College
			M.Ed.	Lesley College

NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT
20 Balch Street
Beverly, Massachusetts 01915

To: Boxford Town Officials

From: Charles K. Knisely, Boxford
Representative

North Shore Regional Vocational School
District Committee

Re: Annual Report of the
Regional Vocational School

Date: January 30, 1980

The North Shore Regional Vocational School District, founded in 1972, began its seventh fiscal year of operation on July 1, 1978. The year marked the third full year of operation as a regional high school in the renovated quarters of the North End of the USM Corp. building in Beverly.

Many significant events highlighted the school year. Some of these accomplishments added measurably to the value of the school as a community resource for Boxford and the other fourteen member municipalities. Some of these highlights follow:

ENROLLMENT

Approximately 610 pupils began the school year in September, 1978. Some of these withdrew at an early date, while others were late entrants. The official October 1 enrollment was 597 pupils, 592 of which were from member municipalities, with 3 from Boxford, a decrease of 5 over the prior fiscal year.

One student was enrolled in Culinary Arts, one in Commercial Art and another in Auto Mechanics.

PROGRAM OFFERINGS

Major on-going courses continued while changes were made in some of the older programs to make them more realistic in terms of existing job placement opportunities and with current interests of enrolled students. For example, the Refrigeration and Appliance Repair program was changed to Electrical/Appliance Repair reflecting the noted increase in the need for electricians. Also, pupils enrolled in this program over the past few years have indicated strong interest in training in the electrical area. The principles of refrigeration are still taught insofar as appliance repair is concerned, but refrigeration now occupies a much smaller part of the overall curriculum.

The Health Service Occupations program was deleted from the offerings at North Shore, primarily because of very limited student interest. The course had suffered from chronically low enrollment for a number of years.

An new program called Fashion Design and Tailoring began in September, 1978, and was immediately successful. Fifteen pupils were enrolled in the beginning course and the number has since expanded significantly. In addition to the skills of tailoring, dressmaking, and fashion design, the pupils are being trained in other facets of the needle trades as well. Upon completion this two year program, a graduate will be able to find employment in one of many closely related fields.

BUILDING AND GROUNDS

During the year, construction was started on a new gymnasium building located directly North of the existing USM Building. USM Community Realty Corporation provided the funds for construction and these will be repaid over the remaining seven years of the Lease.

The shell of the building was completed in the summer of '79 and the students in the vocational shops are installing the electrical work, flooring, and interior masonry partition.

The District qualifies for State Aid on the project up to a maximum of 50% of the annual rental costs.

SPECIAL NEEDS

The Special Needs Department was greatly strengthened during the 78-79 school year. A number of new Federally funded programs began including one entitled "A Model Corrective Speech and Language Therapy Program." This offered service to speech and hearing impaired students throughout the year.

Another, entitled Occupational Assessment Module, was funded under P. L. 94-482 during fiscal 1979. This grant enabled students with Special Needs to participate more fully in the Career Exploration Program, described below.

CAREER EXPLORATION PROGRAM

The District inaugurated a Career Exploration program in the Fall of 1978 for the 8th and 9th grade pupils from member cities and towns to spend one full week at the vocational school learning about the many different careers open to them. A study is made of the training programs offered at North Shore as well as those offered in other technical schools in eastern Massachusetts. The goal of the program is simply to help the youngsters make a more intelligent career choice, whether it involves ultimate attendance at North Shore or at some other institution.

A total of 282 pupils participated during the '78 - '79 school year including 190 boys and 92 girls, including 6 from Boxford. It is expected that these members will increase significantly in the current school year since an earlier start is anticipated.

PLACEMENT EFFORT

During the school year '78 - '79 the placement program of North Shore was significantly strengthened. The responsibility for placement was given to Guidance Counselor Stephen A. Amico, who made the necessary contacts in the Spring of '79 to assure a high rate of placement.

Of a total of 136 graduates available for employment, 91 were employed directly in the trade for which they were prepared. An additional 16 were employed in a closely related occupation, 4 entered the Armed Forces, while 19 went on to further study at post-graduate institutions. As of October 1, 1979, only 5 were unemployed for an overall placement rate of 93.4%.

OTHER ACTIVITIES

A. A very successful Open House was held on May 6, 1979, attracting about 5100 visitors representing a wide spectrum of the population of the North Shore. Each shop and classroom was in operation with students performing jobs typical of their everyday work.

B. Northshore Shopping Center Fair. Each trade area in the school was represented at a week-long exhibit in the lobby and corridors in the Northshore Shopping Center in Peabody. This event occurred during the week of March 26-30, 1979.

Townpeople wishing to learn more about activities at North Shore Regional (both day and evening programs) should feel free to contact me as the town's representative. My phone number is 887-8355.

Thank you.

PUBLIC WORKS

Highway Department

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

I hereby submit my report on the operations of the Boxford Department of Public Works for the year 1979:

Road Work

The following roads were dug out, a new sub base put in, and 2" of dense binder installed:

Middleton Road from Burning Bush to Endicott	2,125'
Main Street from Mill to Middleton	1,870'
Lake Shore Road, sections	1,200'
	<hr/> 5,196'

The following roads were over laid with 1 ½" of hot top:

Middleton Road from Endicott to Middleton Lane	1,050'
Ipswich Road from No. Andover to Wood Hill Lane	3,432'
Pond Street from Rt. 97 to Ipswich Road	2,312'
Main Street Topsfield to Mill Road	1,320'
Elm Street Topsfield to Main Street	300'
Roberts Road	2,640'
Harris Road	850'
Lake Shore Road, Main Street to Groveland Line	5,280'
	<hr/> 17,184'
	(or 3.25 miles)

Main and Sheffield intersection, remove trees and relocate stone wall.

In addition the following roads were penetrated:

Rowley Road	3,960'
Old Bear Hill	800'
Lockwood	3,696'
Brook View	500'
Total	<hr/> 8,956' (or 1.70 miles)

Oil Seal

Rowley Road	3,960'
Old Bear Hill	800'
Lockwood	3,696'
Brook View	3,115'
Total	<hr/> 11,571' (or 2.20 miles)

Drainage

During 1979 various drainage work was performed in the following key locations throughout Town:

- Elm Street from Fentons to Middleton Road
 - 224' of 18" R.C. pipe
 - 499' of 12" R.C. pipe
 - 5 catch basins
- Main Street from Mill Road west
 - 597' of 12" R.C. pipe
 - 66' of 10" Transite pipe
 - 5 catch basins
- Lake Shore Road from Main Street to Groveland line
 - 140' of Aluminum crossovers
 - 350' of 6" perforated Under drain
 - 2 catch basins
- King George by Vogle
 - 155' of 12" Aluminum pipe
 - One basin
- King George by Humphreys
 - 80' of 12" Aluminum pipe
 - One basin
- Middleton Road
 - 30' of 24" Culvert
 - 2,131 feet of all types of pipe
 - 14 Catch basins

Bridges

Bridgework in 1979, consisted of the following:

- Middleton Road by Main Street, 20' x 25'
- Brook View Road, 18' x 25'
- Old bridge taken out, new reinforced concrete receiving pads poured:
 - 10" pre-stress or concrete planks were installed
 - 4" reinforced concrete deck, and
 - New guard rails as well.

Re-Cap Roads

New gravel sub base	5,196'
2" binder coat	5,196'
1½" hot top finish coat	17,184'
Oil penetration	8,956'
Oil seal	11,571'
	<hr/>
	48,103' (or 9.11 miles)

Drainage	2,313 feet
	14 Catch basins
Two new bridges	
463' of new steel beam guard rail	
All Catch basins cleaned	

Guard Rail Installations

New Guard rails were installed at the following locations:

Middleton Road	286'
Brook View Road	94'
Main Street and Glendale Road	83'
	<hr/> 463'

Tree Work

Dutch Elm Disease continues to be a problem for the Town. During 1979 the Town removed a total of 36 trees, with 22 being of a larger size and 14 smaller.

The Tree Department will continue to monitor this problem with the hopes of keeping it under control in the most efficient and effectively way possible.

Landfill

Operations at the Landfill progressed satisfactory and in compliance with the operations manual mandated by State Regulations. Wind blown litter continues to be a problem and with appropriate coordination (i.e., fencing control) this problem will be eliminated.

Ballfields and Public Grounds

The existing ballfield were used to their utmost this year by the increase of Baseball, Men's and Girl's Softball and Soccer. Two extra Soccer Fields were established; one next to the East Fire House, the other at the old Camp Columbus off Topsfield Road.

The field were cut, fertilized, matted and lined all season. Town Buildings, Commons and Triangles were maintained.

I wish to express my appreciation to the various town departments and personnel, and to the Board of Selectmen for their cooperation during the past year.

Respectfully submitted,
 Thomas F. Greene
 SUPERINTENDANT OF PUBLIC WORKS
 Town of Boxford

HEALTH AND INSPECTIONS

Animal Inspector

Board of Health

Public Health Nurse

B-T-W Health District

B-T-W Health District Treasurer

Inspectors, Reports of

Mosquito Control Project

REPORT OF THE INSPECTOR OF ANIMALS

Inspections of all horses, ponies, cattle, sheep, goats, oxen, and swine are ordered yearly by the Director of Animal Health for the Commonwealth of Massachusetts. Such spot inspections are done year round to insure humane and proper care of all livestock and to guard against contagious diseases. If your livestock were not inspected, then please contact my office so you may be covered in the 1980 inspections.

Under state law **all** bites, whether caused by wild or domestic animals, must be reported to the Inspector of Animals. All such animals are then checked and quarantined for a period of ten (10) days, as required by state law in order to guard against contagious disease.

Anyone with questions or complaints about the care of livestock should feel free to contact me at: Weloset Kennels, Route 97, Boxford, Ma., 887-5760.

Respectfully submitted,
Robert D. Hughes
INSPECTOR OF ANIMALS

BOXFORD BOARD OF HEALTH 1979 ANNUAL REPORT

1979 was a relatively quiet year for the Board of Health.

The town landfill was operated in compliance with state regulations; and barring unforeseen circumstances should continue to fulfill our town's needs for several years.

The public health needs of Boxford were met by the Topsfield-Boxford Community Club, Inc. Home Health Agency. The personnel of the agency provided superior service to our citizens.

Reports from Health Agent, John Romanski; Plumbing Inspector, Wendell Hall; and the Public Health Nurse are elsewhere in this Annual Town Report.

Respectfully submitted,
Judith F. Carr, R.N, CHAIRMAN
Richard C. Hickok, SECRETARY
Charles W. Davis

REPORT OF THE PUBLIC HEALTH NURSE

The Public Health needs of the residents of Boxford continue to be met by the Topsfield-Boxford Community Club, Inc., Home Health Agency. Tuberculosis testing is done by the Mantoux method and appointments are scheduled for positive reactors at the various local pulmonary clinics with close follow-up. Recertification appointments are also scheduled. All other communicable disease cases reported are also followed up for disposition and treatment.

Prenatal, post partum, new born and premature baby visits are made upon referral from local hospitals, physicians and community residents. All areas of concern which involves any resident that is brought to our attention is evaluated and appropriate support systems initiated.

The Bi-monthly Health Maintenance Clinics continue to serve the elderly population. In addition, two large clinics each year are scheduled for all residents. Last spring a Glaucoma Clinic was held. In October, the Diabetes Screening and Flu Clinic was held with an excellent response from the citizens. In the spring of 1980, a Hearing Screening Clinic is scheduled.

As previously reported, as of January 1, 1980, the administration of the Board of Health Contracts will be under the direction of the Visiting Nurse Association of North Shore, Inc. The funds will continue to be used for Boxford residents only. Our office at 7 School Street will remain a full service office, a contribution of the Topsfield-Boxford Community Club, Inc.

Respectfully,
Nancy J. Mackert, R.N.
PAST ADMINISTRATOR

REPORT OF THE BTW HEALTH DISTRICT

Established under the provisions of Section 27A, Chapter 111 of the General Laws, the towns of Boxford, Topsfield and Wenham members of said district, organized and adopted by-laws on August 20, 1968. At the last annual district meeting the following members were elected as officers and members of the Executive Committee:

Chairperson	Judith F. Carr, RN (Boxford)
Executive Members	Henry G. Garten (Topsfield)
	Joseph F. Robbins (Wenham)

Secretary/Treasurer Francis F. Perry (Boxford) Ex-officio Member

This office has been requested by the Metropolitan Area and Merrimack Valley Planning Councils to repeat an article explaining the functions and care of septic systems.

SEPTIC TANK CARE

Most of the water used in our homes only carries off wastes. Drinking, cooking, running the garbage grinder, and washing the family car use less water than doing the dishes, bathing, and flushing the toilet. Wastes carried away by water from kitchens, bathrooms, and laundry rooms should be collected in sewers and carried away to a community sewage treatment plant or central disposal point operated and maintained by trained operators to insure proper control.

Individual septic tank-soil absorption systems are most frequently used in rural areas and in some unsewered suburban residential areas. A septic tank system will serve a home satisfactorily only if it is properly designed, installed, and adequately maintained. Even a good system which does not have proper care and attention may become a nuisance, and a burdensome expense. Remember, a septic tank-soil absorption system which does not function properly frequently becomes a neighborhood health hazard.

When septic tank systems are improperly designed or maintained, liquid wastes may overflow to the ground surface or the plumbing in the home may often be stopped up. These overflows not only create offensive odors but are also a health hazard. Sewage may contain dysentery, infectious hepatitis, typhoid and paratyphoid or other infectious disease organisms.

The purpose of a septic tank is primarily to condition household wastes, including water from the laundry and the bath, discarded food scraps, and body wastes so that it may be more readily percolated into the subsoils of the ground. The **normal use** of bleaches, detergents, soaps and drain cleaners does not harm or interfere with the operation of the system. A septic tank is a water-tight structure in which organic solids are decomposed by natural bacterial processes. The flow of sewage is slowed in its passage through the tank so that larger solids settle to the bottom and accumulate as sludge. Grease and lighter particles rise to the surface and form scum. The partially treated sewage, or effluent, flowing from the tank still contains large numbers of harmful bacteria and organic matter in a finely divided state or in solution. Foul odors, unsightly conditions and health hazards will develop if this effluent is ponded on the surface of the ground

or carried away in open ditches. Final disposal of the effluent in a subsurface soil absorption system is necessary to avoid these problems.

The bacteria present in a tank are able to thrive in the absence of oxygen. Such decomposition in the absence of air is called "septic", which led to the naming of the tank. Solids and scum are digested and reduced to a smaller volume by the bacteria in the tank. However, a residue of inert solid material remains which must be stored during the interval between tank cleanings.

There are no known chemicals, yeasts, bacteria, enzymes or other substances capable of eliminating or reducing the solids and scum in a septic tank so that periodic cleaning is unnecessary. The addition of such products is not necessary for the proper functioning of a septic tank-soil absorption system.

Septic tanks and soil absorption systems frequently are damaged when heavy trucks or other equipment drive over them. Neglect of the septic tank, however, is the most frequent cause of damage to soil absorption systems. When the tank is not cleaned, solids build up until they are carried into the underground soil absorption system, where they block the flow of the liquid into the soil. When this happens, the soil absorption system must be rebuilt - a costly undertaking. Periodic cleaning of the tank prevent this needless expense and work.

The frequency of cleaning depends on the size of the septic tank and the number of people it serves. With ordinary use and care, a septic tank usually requires cleaning every two (2) years. When a garbage grinder is used, more frequent cleaning will be required therefore, annual cleaning is strongly recommended.

Respectfully submitted,
John R. Romanski, CHO, RS
DIRECTOR OF PUBLIC HEALTH

To: Boxford Board of Health

Re: Percolation Tests 1979

1. 141 percolation tests were performed.
2. 4 re-tests were performed.
3. 11 lots were found unsatisfactory on the basis of tests performed:
 - Lot #C Main Street (Fowler)
 - Lot #5 Main Street (Fowler)
 - Parcel #A Main Street (Blinn)
 - Lot #A Middleton Road (Richardson)
 - 17 School Street (Ackerman)
 - Proposed lots #12, 13, 14, 15, 17, & 30 (Boxford Meadows Subdivision)
4. 69 new construction permits were issued for the year.
5. 6 repair/alteration permits were issued for the year.

Respectfully submitted,
John R. Romanski, CHO, RS

DISTRICT TREASURER'S REPORT**7/1/78 Through 6/30/79****CASH BALANCE, July 1, 1978****\$ 992.54****RECEIPTS:**

Member Town Assessments:

Boxford (33%) 7817.37

Topsfield (43%) 10186.27

Wenham (24%) 5685.36

23689.00

Interest Earned

565.6524254.65**DISBURSEMENTS:**

25247.19

Salaries 18304.00

Travel 1250.00

Telephone 444.95

Office & Admin. Expense 159.77

Laboratory Fees 184.00

Insurance 798.00

County Retirement 2535.0023675.72**CASH BALANCE, June 30, 1979****\$1571.47**

Submitted by:

Francis F. Perry

DISTRICT TREASURER

REPORT OF BUILDING INSPECTORS

MONTH	NO.	DWELLINGS	NO.	GARAGES	NO.	ADD.	NO.	BARNs	NO.	POOLS
1978										
April	4	\$ 257,000	1	\$ 2,500	2	\$ 20,200	1	\$ 4,000	2	\$13,500
May	7	357,000	1	3,500	3	11,206			1	2,500
June	7	474,000	1	4,000	6	26,500			3	13,500
July	3	172,000			3	7,100			1	5,000
Aug.	4	296,800	5	33,000	1	36,000			1	3,800
Sept.	2	150,000			5	33,500			3	9,800
Oct.	11	995,000	3	15,000	4	25,000	2	10,000	1	4,000
Nov.	4	273,000	1	10,000	3	17,030	2	11,500	2	13,700
Dec.	2	120,000			2	75,000				
1979										
Jan.	3	280,000								
Feb.					1	25,000				
March	3	277,000			1	400	1	4,800	1	10,000
TOTAL	50	\$3,651,800	12	\$68,000	31	\$276,936	6	\$30,300	15	\$75,800

Five (5) permits re-issued, one (1) fire repair, two (2) solar domestic hot water, ten (10) chimney, fourteen (14) wood stoves.

Fees Collected: \$6,941.76

Donald Denman
Thomas F. Greene
INSPECTORS OF BUILDINGS

REPORT OF THE WIRE INSPECTOR

Receipts for Electrical Permit Fees \$2750.00
Permits Issued..... 192
Inspections 576
Total Expenses \$1142.48

REPORT OF THE ELECTRICAL INSPECTOR

Appropriation \$2000.00
Salary 1142.48
Expenses..... 857.52
Total Cash Expenditures \$2000.00

Herbert W. Sperry
WIRE INSPECTOR

REPORT OF THE GAS INSPECTOR

There were thirty four permits issued from January 2nd to December 31, 1979.
There were no violations.

Space Heaters	3
Range.....	3
Water Heater	5
Pool Heater.....	3
Grills	3
Home Heating	<u>17</u>
Total	34
(New & Conversion)	

Respectively submitted,
Wendell P. Hall
INSPECTOR OF GAS

REPORT OF THE PLUMBING INSPECTOR

There were seventy-seven permits issued from January 2nd, to December 31, 1979, with only one violation. This was taken care of without any problem.

New Construction	59
Renovations	8
Hot Water Heaters.....	<u>10</u>
Total	77

Respectfully submitted,
Wendell P. Hall
INSPECTOR OF GAS

ANNUAL REPORT OF THE ESSEX COUNTY MOSQUITO CONTROL PROJECT — 1979

Fourteen and one half years ago in July 1965, the Massachusetts State Legislature appropriated \$40,000.00 to activate the Essex County Mosquito Control Project and to finance its' organization and operation for the balance of the year. Actually, the legislature failed to pass a deficiency budget that year and the original appropriation had to cover the first twelve months activity. At the time, 19 Essex County Communities were enrolled in the program. Currently 22 cities and towns including Revere and Winthrop from Suffolk County are served by the Project. The staff for the initial year consisted of Superintendent, Secretary, and three field men for a total payroll of \$24,000.00. Two pick-up trucks plus one 1-ton truck and two 2-ton trucks were purchased for the sum of \$9,500.00. The \$6,500.00 balance was expended for space rental, office equipment and supplies, heat and utilities, gasoline and oil, ect. Needless to say actual work in the field was of necessity directed toward surveillance and in getting acquainted with the district.

The present staff consists of Superintendent, Assistant Superintendent, Foreman, mechanic, and ten full-time equipment operators and fieldmen. On highway vehicles include 8 pick-up trucks, 3 stake body trucks, 1 sedan, and 3 low bed trailers. Four marsh crawler tractors are employed in the source reduction, or water management phase of the program and 5 ULV spraying units are used in the adulticiding work during the summer months. The Fiscal 1980 budget is \$318,000.00 having increased over the years in direct proportion to the equalized valuations of the 22 communities served. In a like manner the amount of service and work accomplished has moved ahead.

The result has been a noticeable decrease in the mosquito population in the district, especially over the past four or five years. In 1965 the salt marsh mosquitos were present in phenomenal numbers all summer long. Persons being harassed as they shopped downtown areas of Ipswich and other coastal communities. Backyard gardening in inland towns was a nightmare, and evening cookout were a rarity. The year-round integrated mosquito control work accomplished by the Essex County Project, a regional effort in every sense of the work, is proving its' worth to the people who reside in the area as well as those who come to enjoy the many recreational facilities available during the summer season.

The services provided during 1979 are described in the following paragraphs:

During the winter pre-hatch or ice dusting in February and early March 395 acres of fresh water breeding plots were treated by the application of Methoxychlor in dust form to the surface of the ice at the rate of 1 lb. per acre.

In April and May 612 acres were treated with Abate 4-E applied at the rate of 1 ounce per acre to positive breeding plots.

A most prolific, yet seldom recognized source of mosquito breeding, especially in urban and suburban areas, are the catch basins in the street drainage systems. During the summer months 10,873 of these basins were treated in seventeen of the twenty-two communities enrolled in the Project. Materials used were Flit M-L-O, a highly refined petroleum product, and Altosid, an insect growth regulator which permits the mosquito to progress through the larval and pupal

stages before preventing its emergence as an adult biting insect.

The water management or source reduction phase of the program consists mostly of clearing and dredging clogged brooks and streams employing both powder equipment and manual labor. The total of such work for the year was 20,405 feet.

Of major concern to the Project is the mosquito breeding potential existing on the coastal salt marshes. During the great depression under the emergency relief programs, a total of three thousand miles of mosquito ditches were installed in the salt marshes of Massachusetts. An estimated two thousand miles were installed here in Essex County. The Project continues to reclaim these ditches and in so doing eliminates many acres of mosquito breeding sites annually. In 1979 a total of 84,208 feet or nearly 16 miles of ditching was reclaimed in six coastal communities. Where practical the resulting spoil was removed from the marsh but in most areas it was back-bladed or spread over the marsh surface to a depth not exceeding three inches.

For the thirteenth consecutive year, the Project conducted a trapping program to abate the infamous "greenhead fly". Six hundred box traps were placed on the salt marshes in specific areas extending from Good Harbor Beach in Gloucester to the New Hampshire state line, this unique method of insect pest control without employing chemicals has brought a marked reduction in the greenhead population over the years.

The staff of the Essex County Mosquito Control Project and the members of the Essex County Mosquito Control Commission deeply appreciate the cooperation and understanding of the public which they serve and look forward to continued progress in the abatement of the biting fly nuisance in the district.

SPRAY REPORT FOR THE SUMMER OF 1979

Spraying Dates: May 29 ● June 7, 14, 19, 26 ● July 3, 10, 17, 24, 26, 31 ● August 7, 14, 21.

Catch Basins: August 6 & 7 Total 97

Prehatch or Winter Ice Dusting 143 Acres

Spring Larviciding 58 Acres

Ditching with Power Equipment 300 Feet off

Moonpenny Drive; 1,110 feet on the Folland Property off Main Street.

Respectfully submitted,
Robert W. Spencer
SUPERINTENDENT

FINANCE

Accountant

Assessors

Capital Budget Committee

Finance Committee

Town Treasurer

**REPORT OF THE TOWN ACCOUNTANT
TOWN OF BOXFORD
Balance Sheet — June 30, 1979
General Accounts**

ASSETS

Cash:			
General		\$	\$578,576.97
Petty Cash Advances:			
Town Hall		50.00	
Town Library		50.00	
Tax Collector		75.00	
Spofford Pond School		250.00	
Harry Lee Cole School		<u>250.00</u>	675.00
Accounts Receivable:			
Real Estate Taxes	—1964	315.00	
	—1965	7.20	
	—1966	150.40	
	—1967	1,056.28	
	—1968	1,204.47	
	—1969	259.58	
	—1970	2,774.58	
	—1971	1,232.79	
	—1972	3,976.72	
	—1973	3,293.42	
	—1974	1,586.66	
	—1975	3,102.13	
	—1976	1,903.21	
	—1977	11,986.77	
	—1978	27,242.13	
	—1979	88,465.66	
	—1980	<u>(1,273.34)</u>	147,283.66
Pesonal Property			
Taxes	— 1962	303.00	
	—1963	30.30	
	—1964	11.25	
	—1965	158.88	
	—1966	49.35	
	—1967	373.65	
	—1968	123.20	
	—1969	88.35	
	—1970	243.60	

—1971	293.25	
—1972	430.00	
—1973	508.75	
—1974	232.28	
—1975	22.31	
—1976	164.06	
—1977	78.74	
—1978	527.01	
—1979	<u>686.87</u>	4,324.85

Motor Vehicle and Trailer

Excise Tax	— 1971	14,056.00	
	—1972	14,001.32	
	—1973	12,120.25	
	—1974	8,376.68	
	—1975	6,804.56	
	—1976	4,509.16	
	—1977	9,466.63	
	—1978	16,008.23	
	—1979	<u>104,522.81</u>	189,865.64

Farm Animal Excise Tax - 1979

36.69

Tax Title

106.29

Due from Stabilization Fund

50,000.00

State Aid to Highway

34,528.00

Underestimates:

County Tax - 1978	452.37	
Special Education - 1979	326.00	
Ipswich River Watershed - 1979	<u>322.32</u>	1,100.69

TOTAL ASSETS

\$1,006,497.79

LIABILITIES

Payroll Deductions:

Essex County Retirement	1,185.04	
Blue Cross-Blue Shield	4,009.11	
Life Insurance	98.80	
Massachusetts Teachers Retirement	6,398.43	
Tax Sheltered Annuities	2,036.10	
Long Term Disability Insurance	472.70	
Uniforms	<u>3.54</u>	14,203.72

Trust and Fund Transactions:

Town School Fund	1,022.76
West Parish Library Fund	814.65

East Parish Library Fund	278.18	
Memorial Library Gifts	<u>335.08</u>	2,450.67
Revolving Funds:		
School Lunch	3,130.02	
Insurance Reimbursement	<u>886.28</u>	4,016.30
Federal Grants:		
School:		
Title III PL85-864	10,088.67	
PL81-874	6,172.95	
PL94-142 Project Language and Hearing	<u>491.42</u>	16,753.04
Appropriation Balance:		
Revenue - General		144,100.98
Overestimates:		
State Recreation Areas 1979	1,058.70	
County Tax 1979	4,413.47	
Mosquito Control Project 1979	224.81	
Air Pollution Control 1979	<u>16.67</u>	5,713.65
Tax Title Foreclosure		500.00
Receipts Reserved for Appropriation:		
State Aid to Library	1,711.88	
Dog License Refund	<u>480.06</u>	2,191.94
Overlay Surplus Reserve		31,800.82
Overlay Reserved for Abatement:	Abatement:	
Levy —1962	303.00	
—1963	30.30	
—1964	326.25	
1965	166.08	
—1966	199.75	
—1967	1,429.93	
—1968	1,327.67	
—1969	347.93	
—1970	3,018.18	
—1971	1,526.04	
—1972	4,406.72	
—1973/74	5,621.11	
—1975	3,124.44	
—1976	2,067.27	
—1977	<u>12,065.51</u>	

—1978	17,823.82	
—1979	<u>82,810.95</u>	136,594.95

Revenue Reserved until Collected:

Motor Vehicle and Trailer Excise	189,865.64	
Special Assessment	36.69	
State Aid to Highway	34,528.00	
Tax Title	<u>106.29</u>	224,536.62

Reserve For Petty Cash Advances

675.00

Surplus Revenue

422,960.10

TOTAL LIABILITIES

\$1,006,497.79

REPORT OF THE TOWN ACCOUNTANT

Receipts For Twelve Months

July 1, 1978 through June 30, 1979

Taxes Current Year:

Real Estate	\$2,328,180.67	
Personal Property	<u>145,557.26</u>	\$2,473,737.93

Taxes Previous Years:

Real Estate	\$ 85,107.05	
Personal Property	<u>1,486.20</u>	\$ 86,593.25

Motor Vehicle Excise Tax:

Levy of 1979	\$ 164,475.73	
Levy of 1978	131,231.17	
Levy of 1977	15,894.76	
Levy of 1976	940.52	
Levy of 1975	561.30	
Levy of 1974	214.50	
Levy of 1973	<u>141.08</u>	\$ 313,459.06

Farm Animal Excise Tax:

Levy of 1979		\$ 85.21
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Commonwealth of Massachusetts:

For Highways;

Ch. 81 Hgwy. Fund Distribution	\$ 36,170.00	
Hgwy. Reconstruction & Mtc.	39,969.00	
State Aid to Highways	<u>122,400.68</u>	\$ 198,539.68

For Education and Libraries;

Chapter 70 School Aid	\$ 198,201.00(a)	
Chapter 71 Transportation	48,257.00	
PL94-142 Project Language & Learning	15,890.00	
Title I - School Aid	5,439.00	
Title IV-B - School Aid	1,559.41	
State Aid to Libraries	<u>1,711.88</u>	\$ 271,058.29

For Taxes;

Chapter 58 Loss of Taxes on Land	\$ 29,829.85	
Chapter 59 Abatement to Veterans	273.00	
Chapter 59 Abatement to Blind Persons	682.50	
Chapter 29 Local Aid Fund-Lottery	34,200.47	
Chapter 367 Additional Assistance	11,264.00	
Chapter 967 Elderly Exemption	2,599.07	
School Lunch Program	<u>20,656.40</u>	\$ 99,505.29

(a) Net figure, assessment for Special Education has been deducted from above receipt, a total of \$5,526.00.

For Aid and Relief;

Veterans Benefits	\$ 815.23
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County of Essex:

Board of Dogs	\$ 440.00
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Trust and Investment Funds:

East Parish Library Fund	\$ 278.18	
West Parish Library Fund	238.44	
Town School Fund	<u>345.44</u>	862.06

Department Accounts:

Selectmen	\$ 137.48
Town Clerk	584.90
Council on Aging	5.00
Planning Board	3,175.50
Board of Appeals	450.00
Conservation Commission	150.00
Board of Assessors	3.00
Police-Special Detail	4,623.24
Fire Department	15.00
Department of Public Works	78.15
Sale of Wood	100.00
Sale of Hot Top Roller, 74' Cab & Chassis	1,412.93
School Department	22.17
School Tuition from Municipalities	15,327.30
School Tuition from Individuals	1,399.11

School Lunch Sales	32,255.04	
Library Fines and Lost Books	497.19	
Memorial Gifts to Library	<u>25.00</u>	\$ 60,261.01

Licenses and Permits:

Dog License	\$ 3,120.45	
Liquor License	500.00	
Junk License	2.00	
Auction Permit	40.00	
Day Camp Permit	40.00	
Food License	10.00	
Ice Cream Permit	6.00	
Lord's Day Permit	.50	
Health Permits	3,055.00	
Building Permits	8,364.49	
Electrical Permits	2,985.00	
Gas Permits	198.00	
Plumbing Permits	1,129.50	
Pistol Permits	<u>832.00</u>	\$ 20,282.94

Unclassified:

Interest on Deposits	\$ 15,345.37	
Interest on Taxes	8,574.27	
Interest on Motor Vehicle Excise Tax	451.28	
Interest on Federal Revenue Sharing	1,847.67	
Federal Revenue Sharing	38,498.00	
Central District Court Fines	14,665.00	
Public Nursing	664.63	
Rental of Town Buildings	761.00	
Sale of Street Lists, Maps, etc.	333.50	
Insurance Reimbursement	2,486.28	
Insurance Dividend	498.75	
Sale of Real Estate	2,500.00	
Telephone Commissions	89.37	
Anticipation of Revenue	<u>650,000.00</u>	\$ 736,715.12

Agency Accounts:

Federal Withholding Taxes	\$ 147,854.59
Massachusetts Withholding Taxes	52,452.15
Essex County Retirement	17,022.16
Blue Cross-Blue Shield	31,266.35
Life Insurance	495.15
Credit Union	68,075.25
Teachers Retirement	32,144.83
Tax Sheltered Annuities	14,768.77
Long Term Disability Insurance	2,756.67
Boxford Teachers Association Dues	3,744.00

Uniforms	439.29	
Police Dues	175.00	
Sale of Dogs	<u>57.00</u>	\$ 371,221.21
TOTAL		<u>\$4,633,576.28</u>

EXPENDITURES FOR TWELVE MONTHS
July 1, 1978 through June 30, 1979

General Government:

Selectmen	\$ 19,955.03	
Clerical	10,945.37	
Town Clerk	1,961.25	
Registrars	1,449.88	
Elections	1,808.27	
Town Counsel	9,691.75	
Planning Board	3,877.05	
Board of Appeals	788.91	
Recreation Committee	1,377.12	
Child Guidance	2,697.00	
Council on Aging	872.66	
Conservation Committee	<u>98.30</u>	\$ 55,522.59

Finance:

Town Accountant	\$ 5,877.55	
Town Treasurer	6,582.68	
Tax Collector	11,341.81	
Board of Assessors	13,333.81	
Board of Assessors/1978 appropriation	156.61	
Finance Committee	<u>60.00</u>	\$37,352.46

Public Safety:

Police Department	\$ 154,227.59	
Police-Special Detail	4,930.74	
Fire Department	41,576.08	
Communications Department	50,454.41	
Dog Officer	1,694.00	
Animal Inspector	200.00	
Building Inspector	4,940.90	
Electrical Inspector	2,000.00	
Gas Inspector	300.00	
Board of Health	12,005.64	
Ambulance Service	<u>7,400.00</u>	\$ 279,729.36

Department of Public Works:

Road Resurfacing and Genral Repair	\$ 96,552.45
Article #15, Chapter 356	34,528.00

Snow and Ice	51,803.07	
Landfill	7,319.36	
Tree Department	8,135.02	
General Operation Expense	36,675.01	
Equipment Operation	34,339.46	
Town Buildings and Grounds	12,500.07	
Chapter 90 - State Aid	<u>20,146.00</u>	\$ 301,998.44

Schools and Libraries:

School Department	\$ 934,673.75	
School Department/1978 appropriation	26,324.04	
Title I - School Aid	5,453.40	
Title IV-B - School Aid	1,559.41	
PL94-142 Project Language and Hearing	15,398.58	
School Lunch	53,578.74	
Masconomet Regional School District	1,160,236.27	
North Shore Regional Vo-Tech	17,790.00	
Town Library	58,328.77	
Town Library/1978 appropriation	178.40	
L.S.C.A. Title I - Library Grant	<u>364.43</u>	\$2,273,885.79

Aid and Relief:

Veterans Benefits	\$ 1,691.83
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Unclassified:

General Insurance	\$ 3,900.51	
Insurance Reimbursement	1,600.00	
Health and Life Insurance	28,656.14	
Selectmen's Contingency Fund	2,810.69	
Interest on Loans	5,747.91	
Retirement Pensions	1,156.67	
Town Reports	3,695.08	
Memorial Day	700.00	
Historic District Commission	50.00	
Town Cemetery	50.00	
Village Cemetery	300.00	
Brookside Cemetery	100.00	
Mount Vernon Cemetery	100.00	
Soldiers Graves	500.00	
Harmony Cemetery	200.00	
Police Station Notes	25,000.00	
Anticipation of Revenue Loans	<u>650,000.00</u>	\$ 724,567.00

State Assessments:

County Retirement System	41,827.00
Veterans Service District	1,804.65

State Recreation Areas	26,064.13	
County Tax	87,355.90	
Motor Vehicle Excise Tax Bills	714.60	
Mosquito Control Project	20,784.67	
Air Pollution Control	563.85	
Ipswich River Watershed	<u>335.37</u>	\$ 179,450.17

Trust Funds:

East Parish Library Fund		\$ 268.68
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Refunds:

Real Estate & Personal Property	\$ 11,329.26	
Motor Vehicle and Trailer Excise	<u>8,110.43</u>	\$ 19,439.69

Agency Accounts:

Federal Withholding Taxes	\$ 153,294.95	
State Withholding Taxes	54,207.09	
Blue Cross-Blue Shield	32,428.77	
Life Insurance	510.04	
Essex County Retirement	17,199.79	
Pioneer (Mass) Credit Union	69,220.75	
Massachusetts Teachers Retirement	31,908.20	
Tax Sheltered Annuities	16,356.53	
Long Term Disability Insurance	2,854.53	
Boxford Teachers Association Dues	3,744.00	
Uniforms	435.75	
Police Dues	175.00	
Dog Licenses for County	5,287.00	
Sale of Dogs	<u>117.00</u>	\$ 387,739.40

Warrant Articles:

Highway Landtaking Account/Selectmen	\$ 183.00	
Article #30 Police Cruiser/		
Ambulance	86.04	
Article #1 Retroactive Pay	2,661.88	
Article #7 Towns Vital Records	221.26	
Article #41 Town Bylaws	2,000.00	
Article #18 Repair of Middleton		
Road Bridge	3,621.64	
Article #19 Reconstruction of Main Street		
at Sheffield Road	733.00	
Article #21 Tri-Town Council on Youth	5,936.00	
Article #24 Town Recycling Center	3,075.31	
Article #30 Site Study East Village		
and Town Center	2,400.00	

Article #31 East Fire Station Building Committee	7,892.60	
Article #32 New Fire Engine to replace #4	47,235.00	
Article #38 New Radar Unit	1,200.00	
Article #39 Breathalyzer	1,079.00	
Article #43 Municipal Audit	7,500.00	
Article #5 New Zoning Bylaw and Maps	18.00	
Article #2 Provisions for Landfill	26,739.08	
Article #3 Two Acres adjacent to East Fire Station	30,000.00	
Article #17, Federal Revenue Sharing, Salt Storage Shed	30.00	
Article #28, Federal Revenue Sharing, Operation and Maintenance of Landfill	8,150.00	
Article #9, Federal Revenue Sharing, Cab & Chassis	11,188.00	
Article #10, Federal Revenue Sharing, Dump Body	2,950.00	
Article #11, Federal Revenue Sharing, Sander Body	5,095.00	
Article #12, Federal Revenue Sharing, One Ton Roller with Trailer	3,737.00	
Article #13, Federal Revenue Sharing, Transceiver for Cruiser	1,550.00	
Article #14, Federal Revenue Sharing, Five watt dual frequency Portable w/ vehicle charger	1,216.00	
Article #37, Federal Revenue Sharing, Sedan Police Cruiser	6,000.00	\$ 182,497.81
TOTAL		<u><u>\$4,444,143.22</u></u>

DETAIL OF EXPENDITURES**July 1, 1978 to June 30, 1979****GENERAL GOVERNMENT****Selectmen**

Appropriation		\$ 19,100.00
Transfer from the Reserve Fund		952.46
Salaries:		
Selectmen	\$ 3,000.00	
Administrative Assistant	11,550.00	
Dues and Memberships	403.75	
Administrative Assistant Expense	365.67	

Office Expense	2,052.78	
Telephone	<u>2,583.83</u>	
Total Expenditures	\$ 19,955.03	
Unexpended Balance	<u>97.43</u>	
	<u>\$ 20,052.46</u>	<u>\$ 20,052.46</u>

Clerical

Appropriation		\$ 11,435.00
Clerical Wages	\$ 10,945.37	
Unexpended Balance	<u>489.63</u>	
	<u>\$ 11,435.00</u>	<u>\$ 11,435.00</u>

Town Clerk

Appropriation		\$ 1,740.00
Transfers from the Reserve Fund		221.37
Salary	\$ 1,000.00	
Dues	25.00	
Town Meeting	333.75	
Postage	157.49	
Office Expense	<u>445.01</u>	
Total Expenditures	\$ 1,961.25	
Unexpended Balance	<u>.12</u>	
	<u>\$ 1,961.37</u>	<u>\$ 1,961.37</u>

Registrars

Appropriation		\$ 1,325.00
Transfer from the Reserve Fund		145.25
Salary	\$ 200.00	
Street List	505.00	
Census	272.40	
Postage	150.00	
Services	291.50	
Supplies	<u>30.98</u>	
Total Expenditures	\$ 1,449.88	
Unexpended Balance	<u>20.37</u>	
	<u>\$ 1,470.25</u>	<u>\$ 1,470.25</u>

Elections

Appropriation		\$ 1,525.00
Transfer from the Reserve Fund		284.27

Salary	\$	150.00	
Services		1,274.75	
Voting List		50.00	
Ballot Printing		299.00	
Supplies		<u>34.52</u>	
Total Expenditures	\$	1,808.27	
Unexpended Balance		<u>1.00</u>	
	\$	<u>1,809.27</u>	\$ <u>1,809.27</u>

Town Counsel

Appropriation			\$ 6,000.00
Transfer from the Reserve Fund			3,691.75
Expended	\$	<u>9,691.75</u>	
	\$	<u>9,691.75</u>	\$ <u>9,691.75</u>

Planning Board

Appropriation			\$ 3,445.00
Transfer from the Reserve Fund			432.07
Consultant Services	\$	802.60	
Hearings and Fees		268.25	
Office Supplies		222.88	
Dues		117.50	
Clerical		1,431.72	
Engineer Services		<u>1,034.10</u>	
Total Expenditures	\$	3,877.05	
Unexpended Balance		<u>.02</u>	
	\$	<u>3,877.07</u>	\$ <u>3,877.07</u>

Board of Appeals

Appropriation			\$ 540.00
Transfer from the Reserve Fund			249.90
Clerical	\$	272.29	
Office Expense		501.62	
Dues		<u>15.00</u>	
Total Expenditures	\$	788.91	
Unexpended Balance		<u>.99</u>	
	\$	<u>789.90</u>	\$ <u>789.90</u>

Recreation Committee

Appropriation			\$ 1,400.00
Fourth of July	\$	1,289.65	

Electric	22.85	
Tennis and Swim	64.62	
Total Expenditures	\$ 1,377.12	
Unexpended Balance	22.88	
	<u>\$ 1,400.00</u>	<u>\$ 1,400.00</u>

Child Guidance

Appropriation		\$ 2,697.00
Expended	\$ 2,697.00	
	<u>\$ 2,697.00</u>	<u>\$ 2,697.00</u>

Council on Aging

Appropriation		\$ 875.00
Newsletter	393.28	
Telephone	223.48	
Elder Services of Merrimack Valley	196.00	
Miscellaneous	59.90	
Total Expenditures	\$ 872.66	
Unexpended Balance	2.34	
	<u>\$ 875.00</u>	<u>\$ 875.00</u>

Conservation Committee

Appropriation		\$ 100.00
Expended	\$ 98.30	
Unexpended Balance	1.70	
	<u>\$ 100.00</u>	<u>\$ 100.00</u>

FINANCE**Town Account: it**

Appropriation		\$ 5,890.00
Salary	\$ 5,200.00	
Office Expense	607.58	
Maintenance Contract	45.97	
Dues and Meetings	24.00	
Total Expenditures	\$ 5,877.55	
Unexpended Balance	12.45	
	<u>\$ 5,890.00</u>	<u>\$ 5,890.00</u>

Town Treasurer

Appropriation		\$ 6,713.00
Salary	\$ 4,380.00	
Clerical	1,408.90	
Office Expense	160.89	
Postage	617.89	
Dues	15.00	
Total Expenditures	\$ 6,582.68	
Unexpended Balance	130.32	
	<u>\$ 6,713.00</u>	<u>\$ 6,713.00</u>

Tax Collector

Appropriation		\$ 11,739.00
Transfer from the Reserve Fund		100.00
Salary	\$ 3,160.00	
Clerical	5,750.58	
Office Expense	439.42	
Tax Bills	576.81	
Postage	1,400.00	
Dues	15.00	
Total Expenditures	\$ 11,341.81	
Unexpended Balance	497.19	
	<u>\$ 11,839.00</u>	<u>\$ 11,839.00</u>

Board of Assessors

Appropriation		\$ 15,135.00
Salaries	\$ 2,400.00	
Clerical	6,072.76	
Abstracts	325.65	
Office Expense	232.17	
Dues and Subscriptions	178.75	
Data Processing	511.34	
Printed Forms	199.80	
Map Up Dating	1,000.00	
Film	104.25	
Field Work	2,219.59	
Training and Education	89.50	
Total Expenditures	\$ 13,333.81	
Article #2, 6/19/79, to Reserve Fund	1,000.00	
Unexpended Balance	801.19	
	<u>\$ 15,135.00</u>	<u>\$ 15,135.00</u>

Board of Assessors/1978 Appropriation

Balance July 1, 1978		\$	164.13
Abstracts	\$	75.21	
Data Processing		81.40	
Total Expenditures	\$	156.61	
Unexpended Balance		7.52	
	\$	164.13	\$ 164.13

Finance Committee

Appropriation		\$	100.00
Expended	\$	60.00	
Unexpended Balance		40.00	
	\$	100.00	\$ 100.00

PUBLIC SAFETY**Police Department**

Appropriation		\$	152,436.00
Transfer from the Reserve Fund			1,821.06
Salaries	\$	75,569.32	
Wages		24,821.27	
Clerical		7,932.35	
Overtime		11,946.82	
Cruiser Repairs		3,859.43	
Gasoline		8,817.90	
Tires		658.84	
Mileage		110.00	
Electricity		4,425.85	
Uniforms		2,286.92	
Weapons		791.45	
Ammunition		271.14	
Office Supplies		553.77	
Office Equipment		596.25	
Expendables		1,286.42	
Training		627.13	
Insurance		8,643.75	
Public Safety		71.88	
Cruiser Equipment		846.71	
Finger Photo		110.39	
Total Expenditures	\$	154,227.59	
Unexpended Balance		29.47	
	\$	154,257.06	\$ 154,257.06

Police-Special Detail

Balance July 1, 1978		\$ 307.50
Receipts		4,623.24
Disbursements	\$ 4,930.74	
	<u>\$ 4,930.74</u>	<u>\$ 4,930.74</u>

Fire Department

Appropriation		\$ 37,743.00
Transfers from the Reserve Fund		3,840.00
Callmen	\$ 13,915.73	
Chief	1,470.00	
Deputy Chief	700.00	
Captain	500.00	
Lieutenants	450.00	
Training Director	150.00	
Maintenance Director	300.00	
Water Supply Director	150.00	
Gas and Oil	1,287.64	
Fuel	2,937.40	
Telephone	885.73	
Electricity	913.86	
Repairs	2,852.36	
Supplies	1,502.66	
Station Maintenance	1,071.61	
Training	201.23	
Dues and Publications	51.00	
Insurance	6,961.00	
Coats, Boots, etc.	1,964.86	
Capital Equipment	3,311.00	
Total Expenditures	\$ 41,576.08	
Unexpended Balance	6.92	
	<u>\$ 41,583.00</u>	<u>\$ 43,583.00</u>

Communications Department

Appropriation		\$ 48,540.00
Transfers from the Reserve Fund		1,923.12
Salary	\$ 1,200.00	
Operators	33,002.35	
Training	390.58	
Holiday	714.84	
Vacation	744.00	
Sick Leave	1,313.74	
Telephone and Remotes	4,878.35	

Office Supplies	630.55	
Maintenance	4,470.44	
Capital Equipment	1,889.33	
Miscellaneous	86.23	
Insurance	1,134.00	
Total Expenditures	\$ 50,454.41	
Unexpended Balance	8.71	
	<u>\$ 50,463.12</u>	<u>\$ 50,463.12</u>

Dog Officer

Appropriation		\$ 1,800.00
Salary	\$ 1,250.00	
Board of Strays	444.00	
Total Expenditures	\$ 1,694.00	
Unexpended Balance	106.00	
	<u>\$ 1,800.00</u>	<u>\$ 1,800.00</u>

Inspector of Animals

Appropriation		\$ 225.00
Salary	\$ 200.00	
Unexpended Balance	25.00	
	<u>\$ 225.00</u>	<u>\$ 225.00</u>

Building Inspector

Appropriation		\$ 5,000.00
Salary	\$ 4,800.00	
Expenses	140.0	
Total Expenditures	\$ 4,940.90	
Unexpended Balance	59.10	
	<u>\$ 5,000.00</u>	<u>\$ 5,000.00</u>

Electrical Inspector

Appropriation		\$ 2,000.00
Salary	\$ 2,000.00	
	<u>\$ 2,000.00</u>	<u>\$ 2,000.00</u>

Gas Inspector

Appropriation		\$	300.00
Salary	\$	300.00	
	\$	<u>300.00</u>	<u>\$ 300.00</u>

Board of Health

Appropriation		\$	12,979.00
Salaries	\$	300.00	
Supplies		68.27	
Nurse		2,174.00	
Dues		21.00	
B.T.W. Health District		7,817.37	
Plumbing Inspector		<u>1,625.00</u>	
Total Expenditures	\$	12,005.64	
Unexpended Balance		973.36	
	\$	<u>12,979.00</u>	<u>\$ 12,979.00</u>

Ambulance Service

Appropriation		\$	7,400.00
Expended	\$	<u>7,400.00</u>	
	\$	<u>7,400.00</u>	<u>\$ 7,400.00</u>

DEPARTMENT OF PUBLIC WORKS**Road Resurfacing and General Repair**

Appropriation		\$	93,979.00
Transfer from the Reserve Fund			2,626.00
Salares and Wages	\$	28,541.24	
Materials		66,362.11	
Equipment Hire		1,028.00	
Police Service		<u>621.10</u>	
Total Expenditures	\$	96,552.45	
Unexpended Balance		52.55	
	\$	<u>96,605.00</u>	<u>\$ 96,605.00</u>

Article #15, Chapter 356

Appropriation		\$	34,528.00
Salaries and Wages	\$	11,103.87	
Materials		19,412.00	

Equipment Hire	4,012.13	
	<u>\$ 34,528.00</u>	<u>\$ 34,528.00</u>

Snow and Ice

Appropriation		\$ 50,425.00
Transfers from the Reserve Fund		1,379.92
Salaries and Wages	\$ 12,423.15	
Overtime	5,731.88	
Materials	25,840.29	
Equipment Hire	<u>7,807.75</u>	
Total Expenditures	\$ 51,803.07	
Unexpended Balance	<u>1.85</u>	
	<u>\$ 51,804.92</u>	<u>\$ 51,804.92</u>

Landfill

Appropriation		\$ 7,341.00
Salaries	\$ 7,079.36	
Contract Work	<u>240.00</u>	
Total Expenditures	\$ 7,319.36	
Unexpended Balance	<u>21.64</u>	
	<u>\$ 7,341.00</u>	<u>\$ 7,341.00</u>

Tree Department

Appropriation		\$ 9,535.00
Transfer from the Reserve Fund		2.60
Tree Warden:		
Salaries and Wages	\$ 3,927.88	
Contracted Services	323.13	
Dutch Elm:		
Salaries and Wages	1,150.56	
Contracted Services	566.69	
Moth Suppression	1,402.60	
Brush Days	<u>764.16</u>	
Total Expenditures	\$ 8,135.02	
Article #2, 6/19/79, to Reserve Fund	1,400.00	
Unexpected Balance	<u>2.58</u>	
	<u>\$ 9,537.60</u>	<u>\$ 9,537.60</u>

General Operation Expense

Appropriation	\$ 27,752.00
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Transfers from the Reserve Fund		8,924.11
Vacation, Sick, Holiday Wages	\$ 8,458.08	
Heat and Light	5,745.82	
Telephone	732.48	
Insurance	8,483.12	
Tools	48.78	
Supplies	348.02	
Repairs	644.25	
Uniforms	458.28	
Street Lighting	3,124.32	
G.M.C. Truck	8,631.86	
Total Expenditures	\$ 36,675.01	
Unexpended Balance	1.10	
	<u>\$ 36,676.11</u>	<u>\$ 36,676.11</u>

Equipment Operation

Appropriation		\$ 29,027.00
Transfers from the Reserve Fund		5,314.71
Salaries and Wages	\$ 2,420.32	
Gas and Oil	8,229.34	
Supplies	3,646.96	
Tires	1,684.88	
Repairs	18,357.96	
Total Expenditures	\$ 34,339.46	
Unexpended Balance	2.25	
	<u>\$ 34,341.71</u>	<u>\$ 34,341.71</u>

Town Buildings and Grounds

Appropriation		\$ 12,080.00
Transfers from the Reserve Fund		520.55
Salaries and Wages	\$ 6,684.93	
Supplies	1,059.84	
Materials	688.23	
Repairs	1,215.03	
Heat	1,851.35	
Electricity	1,000.69	
Total Expenditures	\$ 12,500.07	
Unexpended Balance	100.48	
	<u>\$ 12,600.55</u>	<u>\$ 12,600.55</u>

Chapter 90 - State Aid

Balance July 1, 1978		\$ 20,146.00
Expended	\$ 20,146.00	
	<u>\$ 20,146.00</u>	<u>\$ 20,146.00</u>

SCHOOLS AND LIBRARIES**School Department**

Appropriation		\$ 955,117.00
Article #1, 6/19/79, transfer from Surplus Revenue		15,327.00
Administration	\$ 28,126.50	
Instruction	630,655.59	
Other School Services	100,624.58	
Operation and Maintenance of Plant	113,063.02	
Fixed Charges	22,423.59	
Acquisition of Fixed Assets	6,544.53	
Programs with Other Districts	33,235.94	
Total Expenditures	\$ 934,673.75	
Unexpended Balance	35,770.25	
	<u>\$ 970,444.00</u>	<u>\$ 970,444.00</u>

School Department/1978 Appropriation

Balance July 1, 1978		\$ 26,324.04
Expended	\$ 26,324.04	
	<u>\$ 26,324.04</u>	<u>\$ 26,324.04</u>

Title I - School Aid

Balance July 1, 1978		\$ 14.40
Commonwealth of Massachusetts		5,439.00
Expended	\$ 5,453.40	
	<u>\$ 5,453.40</u>	<u>\$ 5,453.40</u>

Title IV-B - School Aid

Balance July 1, 1978		\$ 1.21
Commonwealth of Massachusetts		1,559.41
Expended	\$ 1,559.41	
Unexpended Balance	1.21	
	<u>\$ 1,560.62</u>	<u>\$ 1,560.62</u>

PL94-142 Project Language and Hearing

Commonwealth of Massachusetts		\$ 15,890.00
Expended	\$ 15,398.58	
Unexpended Balance	<u>491.42</u>	
	<u>\$ 15,890.00</u>	<u>\$ 15,890.00</u>

School Lunch

Balance July 1, 1978		\$ 3,819.92
Cash Lunch Sales		32,232.54
State Grants		20,656.30
Salaries and Wages	\$ 22,273.37	
Supplies	29,902.35	
Travel	280.02	
Other	<u>1,123.00</u>	
Total Expenditures	\$ 53,578.74	
Unexpended Balance	<u>3,130.02</u>	
	<u>\$ 56,708.76</u>	<u>\$ 56,708.76</u>

Masconomet Regional School District

Appropriation		\$1,451,432.00
Expended	\$1,160,236.27	
Unexpended Balance	<u>291,195.73</u>	
	<u>\$1,451,432.00</u>	<u>\$1,451,432.00</u>

North Shore Regional Vo-Tech

Appropriation		\$ 20,454.00
Expended	\$ 17,790.00	
Unexpended Balance	<u>2,664.00</u>	
	<u>\$ 20,454.00</u>	<u>\$ 20,454.00</u>

Town Library

Appropriation		\$ 58,200.00
Article #5, 5/9/78, State Aid to Library		1,711.88
Town Librarian	\$ 11,551.52	
Library Assistants	24,446.60	
Janitorial	827.59	
Vacation, Sick	222.70	
Books	10,469.48	
Periodicals	1,587.04	
Recordings	<u>120.06</u>	

Lights	1,029.46	
Heat	3,087.65	
Telephone	697.50	
Supplies	679.71	
Equipment	655.55	
Repairs and Maintenance of Bldg.	834.88	
Repairs and Maintenance of Grounds	36.90	
Insurance	1,448.72	
Miscellaneous	408.41	
Restore Heat to Gardner Morse School Basement	225.00	
Total Expenditures	\$ 58,328.77	
Article #2, 6/19/79, to Reserve Fund	575.00	
Unexpended Balance	1,008.11	
	<u>\$ 59,911.88</u>	<u>\$ 59,911.88</u>

Town Library/1978 Appropriation

Balance July 1, 1978		\$ 178.40
Expended	\$ 178.40	
	<u>\$ 178.40</u>	<u>\$ 178.40</u>

L.S.C.A. Title I - Library Grant

Balance July 1, 1978		\$ 364.43
Expended	\$ 364.43	
	<u>\$ 364.43</u>	<u>\$ 364.43</u>

AID AND RELIEF

Veterans Benefits

Appropriation		\$ 5,000.00
Expended	\$ 1,691.83	
Article #2, 6/19/79, to Reserve Fund	3,000.00	
	<u>\$ 4,691.83</u>	
Unexpended Balance	308.17	
	<u>\$ 5,000.00</u>	<u>\$ 5,000.00</u>

UNCLASSIFIED

General Insurance

Appropriation		\$ 4,296.00
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Expended	\$ 3,900.51	
Article #2, 6/19/79, to Reserve Fund	395.00	
Unexpended Balance	<u>.49</u>	
	<u>\$ 4,296.00</u>	<u>\$ 4,296.00</u>

Insurance Reimbursement

Cash Receipts		\$ 2,486.28
Expended	\$ 1,600.00	
Unexpended Balance	<u>886.28</u>	
	<u>\$ 2,486.28</u>	<u>\$ 2,486.28</u>

Hospital and Life Insurance

Appropriation		\$ 29,010.00
Blue Cross-Blue Shield	\$ 28,210.70	
Life Insurance	<u>445.44</u>	
Total Expenditures	\$ 28,656.14	
Article #2, 6/19/79, to Reserve Fund	350.00	
Unexpended Balance	<u>3.86</u>	
	<u>\$ 29,010.00</u>	<u>\$ 29,010.00</u>

Selectmen's Contingency Fund

Appropriation		\$ 1,500.00
Transfers from the Reserve Fund		1,311.16
Expended	\$ 2,810.69	
Unexpended Balance	<u>.47</u>	
	<u>\$ 2,811.16</u>	<u>\$ 2,811.16</u>

Interest on Loans

Appropriation		\$ 5,225.00
Transfer from the Reserve Fund		522.91
Expended	\$ 5,747.91	
	<u>\$ 5,747.91</u>	<u>\$ 5,747.91</u>

Retirement Pensions

Appropriation		\$ 1,130.00
Transfer from the Reserve Fund		26.67
Expended	\$ 1,156.67	
	<u>\$ 1,156.67</u>	<u>\$ 1,156.67</u>

Town Report

Appropriation		\$	3,000.00
Transfer from the Reserve Fund			695.08
Expended	\$	3,695.08	
	\$	3,695.08	\$ 3,695.08

Memorial Day

Appropriation		\$	700.00
Expended	\$	700.00	
	\$	700.00	\$ 700.00

Historic District Commission

Appropriation		\$	50.00
Expended	\$	50.00	
	\$	50.00	\$ 50.00

Town Cemetery

Appropriation		\$	50.00
Expended	\$	50.00	
	\$	50.00	\$ 50.00

Village Cemetery

Appropriation		\$	300.00
Expended	\$	300.00	
	\$	300.00	\$ 300.00

Brookside Cemetery

Appropriation		\$	100.00
Expended	\$	100.00	
	\$	100.00	\$ 100.00

Mount Vernon Cemetery

Appropriation		\$	100.00
Expended	\$	100.00	
	\$	100.00	\$ 100.00

Soldiers Graves

Appropriation		\$ 500.00
Expended	\$ 500.00	
	<u>\$ 500.00</u>	<u>\$ 500.00</u>

Harmony Cemetery

Appropriation		\$ 200.00
Expended	\$ 200.00	
	<u>\$ 200.00</u>	<u>\$ 200.00</u>

Police Station Notes

Appropriation		\$ 25,000.00
Expended	\$ 25,000.00	
	<u>\$ 25,000.00</u>	<u>\$ 25,000.00</u>

Anticipation of Revenue

Received from Arlington Trust Co.		\$ 650,000.00
Payments to Arlington Trust Co.	\$ 650,000.00	
	<u>\$ 650,000.00</u>	<u>\$ 650,000.00</u>

STATE ASSESSMENTS**County Retirement System**

Assessment		\$ 41,817.00
Expended	\$ 41,827.00	
	<u>\$ 41,827.00</u>	<u>\$ 41,827.00</u>

Veterans Service District

Assessment		\$ 1,804.65
Expended	\$ 1,804.65	
	<u>\$ 1,804.65</u>	<u>\$ 1,804.65</u>

State Recreation Areas

Assessment		\$ 27,122.83
Expended	\$ 26,064.13	
Over Assessment	1,058.70	
	<u>\$ 27,122.83</u>	<u>\$ 27,122.83</u>

County Tax

Assessment		\$ 91,769.37
Expended	\$ 87,355.90	
Over Assessment	<u>4,413.47</u>	
	<u>\$ 91,769.37</u>	<u>\$ 91,769.37</u>

Motor Vehicle Excise Tax Bills

Assessment		\$ 714.60
Expended	\$ 714.60	
	<u>\$ 714.60</u>	<u>\$ 714.60</u>

Mosquito Control Project

Assessment		\$ 21,009.48
Expended	\$ 20,784.67	
Over Assessment	<u>224.81</u>	
	<u>\$ 21,009.48</u>	<u>\$ 21,009.48</u>

Air Pollution Control

Assessment		\$ 580.52
Expended	\$ 563.85	
Over Assessment	<u>16.67</u>	
	<u>\$ 580.52</u>	<u>\$ 580.52</u>

Ipswich River Watershed

Assessment		\$ 13.05
Under Assessment		322.32
Expended	\$ 335.37	
	<u>\$ 335.37</u>	<u>\$ 335.37</u>

TRUST FUNDS**East Parish Library Fund**

Balance July 1, 1978		\$ 268.68
Interest Received		278.18
To Treasurer, Private Trustees	\$ 268.68	
Unexpended Balance	<u>278.18</u>	
	<u>\$ 546.86</u>	<u>\$ 546.86</u>

West Parish Library Fund

Balance July 1, 1978	\$	576.21	
Interest Received		<u>238.44</u>	
	\$	<u>814.65</u>	

Town School Fund

Balance July 1, 1978	\$	677.32	
Interest Received		<u>345.44</u>	
	\$	<u>1,022.76</u>	

Memorial Gifts to Library

Balance July 1, 1978	\$	310.08	
Memorials		<u>25.00</u>	
	\$	<u>335.08</u>	

REFUNDS

Real Estate Taxes-1978	\$	749.34	
Real Estate Taxes-1979		10,342.28	
Personal Property Taxes-1978		95.17	
Personal Property Taxes-1979		<u>142.47</u>	\$ 11,329.26
Motor Vehicle & Trailer Excise-1976	\$	52.80	
Motor Vehicle & Trailer Excise-1977		1,018.28	
Motor Vehicle & Trailer Excise-1978		6,732.19	
Motor Vehicle & Trailer Excise-1979		<u>307.16</u>	\$ 8,110.43
Total Refunds			<u>\$ 19,439.69</u>

WARRANT ARTICLES**Highway Landtaking Account/Selectmen 1972**

Balance July 1, 1978			\$ 2,968.96
Expended	\$	183.00	
Unexpended Balance		<u>2,785.96</u>	
	\$	<u>2,968.96</u>	<u>\$ 2,968.96</u>

Article #30, 1976 Police Cruiser/Ambulance

Balance July 1, 1978			\$ 179.34
Expended	\$	86.04	
Unexpended Balance		<u>93.30</u>	
	\$	<u>179.34</u>	<u>\$ 179.34</u>

Article #1, 5/9/78, Retroactive Pay

Appropriation		\$ 2,661.88
Expended	\$ 2,661.88	
	<u>\$ 2,661.88</u>	<u>\$ 2,661.88</u>

Article #7, 5/9/78, Towns Vital Records

Appropriation		\$ 1,000.00
Expended	\$ 221.26	
Unexpended Balance	<u>778.74</u>	
	<u>\$ 1,000.00</u>	<u>\$ 1,000.00</u>

Article #18, 5/9/78, Repair of Middleton Road Bridge

Appropriation		\$ 4,153.55
Transfer from Article #17, 1977		346.45
Expended	\$ 3,621.64	
Unexpended Balance	<u>878.36</u>	
	<u>\$ 4,500.00</u>	<u>\$ 4,500.00</u>

Article #19, 5/9/78, Reconstruciton of Main Street at Sheffield Road

Appropriation		\$ 13,500.00
Expended	\$ 733.00	
Unexpended Balance	<u>12,767.00</u>	
	<u>\$ 13,500.00</u>	<u>\$ 13,500.00</u>

Article #21, 5/9/78, Tri-Town Council on Youth, Inc.

Appropriation		\$ 5,936.00
Expended	\$ 5,936.00	
	<u>\$ 5,936.00</u>	<u>\$ 5,936.00</u>

Article #24, 5/9/78, Town Recycling Center

Appropriation		\$ 3,422.48
Expended	\$ 3,075.31	
Unexpended	<u>347.17</u>	
	<u>\$ 3,422.48</u>	<u>\$ 3,422.48</u>

Article #30, 5/9/78, Site Study East Village and Town Center

Appropriation		\$ 2,500.00
Expended	\$ 2,400.00	
Unexpended Balance	<u>100.00</u>	
	<u>\$ 2,500.00</u>	<u>\$ 2,500.00</u>

Article #31, 5/9/78, East Fire Station Building Committee

Appropriation		\$ 6,750.78
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Transfer from Article #17, 1976		1,557.24
Transfer from Article #18, 1976		191.98
Expended	\$ 7,892.60	
Unexpended Balance	607.40	
	<u>\$ 8,500.00</u>	<u>\$ 8,500.00</u>

Article #32, 5/9/78, New Fire Engine to Replace #4

Appropriation		\$ 28,000.00
Transfer from Stabilization Fund		50,000.00
Expended	\$ 47,235.00	
Unexpended Balance	30,765.00	
	<u>\$ 78,000.00</u>	<u>\$ 78,000.00</u>

Article #38, 5/9/78, New Radar Unit

Appropriation		\$ 300.00
Transfer from Surplus Revenue		1,000.00
Expended	\$ 1,200.00	
Unexpended Balance	100.00	
	<u>\$ 1,300.00</u>	<u>\$ 1,300.00</u>

Article #39, 5/9/78, Breathalyzer

Appropriation		\$ 200.00
Transfer from Surplus Revenue		1,000.00
Expended	\$ 1,079.00	
Unexpended Balance	121.00	
	<u>\$ 1,200.00</u>	<u>\$ 1,200.00</u>

Article #41, 5/9/78, Town Bylaws

Appropriation		\$ 3,000.00
Expended	\$ 2,000.00	
Unexpended Balance	1,000.00	
	<u>\$ 3,000.00</u>	<u>\$ 3,000.00</u>

Article #43, 5/9/78, Municipal Audit

Appropriation		\$ 7,500.00
Expended	\$ 7,500.00	
	<u>\$ 7,500.00</u>	<u>\$ 7,500.00</u>

Article #5, 6/27/78, New Zoning Bylaw and Map

Appropriation		\$ 1,250.00
Expended	\$ 18.00	
Unexpended Balance	1,232.00	
	<u>\$ 1,250.00</u>	<u>\$ 1,250.00</u>

Article #2, 10/3/78, Provisions for Landfill

Transfer from Surplus Revenue		\$ 27,520.00
Expended	\$ 26,739.08	
Unexpended Balance	780.92	
	<u>\$ 27,520.00</u>	<u>\$ 27,520.00</u>

Article #3, 10/3/78, Two Acres of Land Adjacent to East Boxford Fire Station

Transfer from Surplus Revenue		\$ 30,000.00
Expended	\$ 30,000.00	
	<u>\$ 30,000.00</u>	<u>\$ 30,000.00</u>

FEDERAL REVENUE SHARING WARRANT ARTICLES**Article #17, 1975, Salt Storage Shed**

Balance July 1, 1978		\$ 3,254.00
Expended	\$ 30.00	
Unexpended Balance	3,224.00	
	<u>\$ 3,245.00</u>	<u>\$ 3,254.00</u>

Article #28, 1978, Operation and Maintenance Manual-Landfill

Balance July 1, 1978		\$ 8,150.00
Expended	\$ 8,150.00	
	<u>\$ 8,150.00</u>	<u>\$ 8,150.00</u>

Article #9, 5/9/78, Cab and Chassis for D.P.W.

Transfer from PL92-512		\$ 11,188.00
Expended	\$ 11,188.00	
	<u>\$ 11,188.00</u>	<u>\$ 11,188.00</u>

Article #10, 5/9/78, Dump Body for Above

Transfer from PL92-512		\$ 2,950.00
Expended	\$ 2,950.00	
	<u>\$ 2,950.00</u>	<u>\$ 2,950.00</u>

Article #11, 5/9/78, Sander Body

Transfer from PL92-512		\$ 5,095.00
Expended	\$ 5,095.00	
	<u>\$ 5,095.00</u>	<u>\$ 5,095.00</u>

Article #12, 5/9/78, One Ton Roller with Trailer

Transfer from PL92-512		\$ 3,737.00
Expended	\$ 3,737.00	
	<u>\$ 3,737.00</u>	<u>\$ 3,737.00</u>

Article #13, 5/9/78, Transceiver for Police Cruiser

Transfer from PL92-512		\$ 1,550.00
Expended	\$ 1,550.00	
	<u>\$ 1,550.00</u>	<u>\$ 1,550.00</u>

Article #14, 5/9/78, Five Watt Dual Frequency Portable with Vehicle Charger

Transfer from PL92-512		\$ 1,216.00
Expended	\$ 1,216.00	
	<u>\$ 1,216.00</u>	<u>\$ 1,216.00</u>

Article #37, 5/9/78, Sedan Police Cruiser

Transfer from PL92-512		\$ 6,000.00
Expended	\$ 6,000.00	
	<u>\$ 6,000.00</u>	<u>\$ 6,000.00</u>

Article #44, 5/9/78, Reserve Fund

Transfer from Surplus Revenue		\$ 22,000.00
Article #1, 5/8/79, from Overlay Surplus		5,000.00
Article #2, 6/19/69, from Surplus Revenue, Board of Assessors, Tree Dept., Library, General Insurance, Group Hospital & Life, Veterans Benefits		7,991.00
Total Transfers	\$ 34,984.96	
Balance June 30, 1979	6.04	
	<u>\$ 34,991.00</u>	<u>\$ 34,991.00</u>

Article #11, 1963, Spofford Pond School Addition

Balance July 1, 1978	\$ 863.50
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Article #21, 1977, Stiles Pond Recreation Area

Balance July 1, 1978	\$ 1,300.00
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Article #15, 1976, Stiles Pond Town Beach

Balance July 1, 1978	\$ 20.95
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Article #33, 1975, Tennis Courts

Balance July 1, 1978	\$ 421.06
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Article #23, 1977, Police Cruiser/Ambulance

Balance July 1, 1978	\$ 253.00
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Article #13, 1976, Town Offices

Balance July 1, 1978 \$ 26.84

Article #12, 1976, Little Red Schoolhouse

Balance July 1, 1978 \$ 73.20

Article #19, 1976, Land-West Boxford Well Site

Balance July 1, 1978 \$ 4,000.00

Article #23, 1973, Water resource and Drainage Fund

Balance July 1, 1978 \$ 4,026.87

Landtaking for Middleton Road Ch. 90 - Owner Unknown

Balance July 1, 1978 \$ 1,061.50

Article #25, 5/10/77, Architectural Study Town Library

Balance July 1, 1978 \$ 808.46

Article #16, 1975, Historic Document Center

Balance July 1, 1978 \$ 500.00

Article #29, 5/9/78, New Library

Balance July 1, 1978 \$ 41,950.00

Article #4, 10/3/78, Option for Ten Acres on Stiles Pond

Balance October 3, 1978 \$ 500.00

Article #16, 1978, Police Cruiser/Ambulance, Federal Revenue Sharing

Balance July 1, 1978 \$ 323.38

Respectfully submitted,
Helen D. McKay
TOWN ACCOUNTANT

REPORT OF THE BOARD OF ASSESSORS

Recent developments in connection with the assessment of local real and personal property taxes have created not only a new "ball game" for the Boxford assessors but also have created much confusion about our ongoing situation.

Boxford has, for many years, strongly supported the idea of "tax equalization", which means in simple terms that each and every taxpayer should pay his or her just share of the Town's tax burden, no more, no less. In this regard, full scale revaluations of property in the town were undertaken in the mid 1960's and again in the early 1970's. During 1979, the Boxford Assessors spent much of their time and effort updating assessed values in Town, with the expectation of installing a current equalized basis for taxation in fiscal 1981 (beginning July 1, 1980).

As most taxpayers in Boxford realize, it has been the long standing practice of the assessors to value land at relatively nominal rates, thereby, in our opinion, slowing residential development of our open lands, both woodland and agricultural land. Our assessing policies, in this regard, have been in accord with the general planning and development policies of most, if not all, other departments of the Town, i.e. the maintenance of a rural and open atmosphere.

Under a new state law, Chapter 797 of the Acts of 1979, there is considerable doubt as to how much longer our present assessing policies and practices can be maintained. This new law has armed the Commissioner of Revenue not only with the power to require that towns like Boxford gain state certification for their assessed valuations, on a basis satisfactory to state officials, but also gives the Commissioner of Revenue the right to contract with third parties to perform local assessment work on a basis satisfactory to state officials and to deduct the costs of such contracts from reimbursements due to the Town from the State.

Since some of our present assessing policies in Boxford, particularly regarding our land valuations, are unlikely to prove satisfactory to the state officials, we may be faced with greatly increased land valuations in town.

In addition, other new state laws regarding assessing practices have provided for assessment by use classification, reduced assessments for so-called "recreational land" and for tax recoveries or "roll back" taxes which become due to the town when the eventual sale of classified or recreational land takes place.

The Assessors have become concerned by all of these developments and have been considering the various alternatives available to the Town. Hopefully, we will be in a position to make specific recommendations by the date of the next annual Town Meeting.

We wish to gratefully acknowledge the effort and commitment which our former Chairperson, Betty Ann Lehmann, contributed during her term of office as an assessor in Boxford.

Included with this report is the Recapitulation sheet showing the details of the calculation of our tax rate for the most recent year.

Wesley B. Swanson, ASSESSOR

Clinton B. French, ASSESSOR

Chester K. Twiss, CHAIRMAN

**TAX RATE RECAPITULATION
OF
THE TOWN OF BOXFORD
1980**

I. TAX RATE SUMMARY

1. Gross Amount to be Raised (from Part VI)		\$3,800,759.77
2. Estimated Receipts & Available Fund (from Part VII, Line 7)		1,039,100.74
3. Net Amount to be Raised by Taxation (subtract Line 2 from Line 1)		2,761,659.03
4. Real Property Valuations	18,980,930.00	
5. Personal Property Valuations	<u>1,103,863.00</u>	
6. Total Property Valuations (add Line 4 & Line 5)	20,084,793.00	
7. Tax Rate (divide Line 3 by Line 6, multiply by 1000)		137.50
8. Real Property Tax (multiply Line 4 by Line 7)		2,609,877.87
9. Personal Property Tax (multiply Line 5 by Line 7)		151,781.16
10. Total Taxes Levied on Property (add Line 8 & Line 9)		<u>\$2,761,659.03</u>

II. LOCAL EXPENDITURES

A. APPROPRIATIONS (Enter Grand Total of Col. (b), (c), (d) & (e) from Scheduel B, page 6) \$3,472,266.43

B. OTHER LOCAL EXPENDITURES

1. Amounts certified by Collector & Treasurer fro tax title purposes	500.00
2. Debt & interest charges matured & maturing not included in Schedule B	None
3. Amount necessary to satisfy final court judgments	None
4. Total overlay deficits of prior years (Attach detailed schedule)	None
5. Total offsets (Enter from C.S. 1-ER, Part B, subtotal, Education offset items, plus Part C, Line 3, Water Pollution Abatements)	5,969.00
6. Revenue deficits	None

7. Any other amounts required to be raised:	
8. Veteran's District	2,270.00
9. Essex County Retirement	49,350.00
Total of A & B	\$3,530,355.43

(a)	(b)
Assessments	Under Assessments

III. STATE ASSESSMENTS

1. Total county tax & state assessments, enter from Form C.S. 1-EC, total of Columns 1 & 2	\$ 168,29.33	1,100.69
2. County tax, enter from Form C.S. 1-EC, Columns 1 & 2, Line 1	110,762.98	452.37
3. County hospital assessment, enter from Form C.S. 1-EC, Columns 1 & 2, Line 2	-0-	-0-
4. Subtract Totals of Lines 2 & 3 above from Line 1 above	57,966.35	648.32
5. Add amounts under (a) and (b) in 4 above		58,614.67

IV. COUNTY ASSESSMENTS (Enter Aggregates of Columns (a) & (b) from Part III, Lines 2 & 3) ...

	\$ 111,215.35
--	---------------

V. OVERLAY

	\$ 100,574.32
--	---------------

VI. GROSS AMOUNT TO BE RAISED (Total of Parts II through V, Enter in Part I, Line 1)

	<u>\$3,800,759.77</u>
--	-----------------------

VII. ESTIMATED RECEIPTS & AVAILABLE FUNDS

1. Total estimated receipts from state (Enter amount from Form C.S. 1-ER, Part D)	\$ 479,070.00
2. Prior years overestimates state & county, enter from Form C.S. 1-EC, total of Column 3)	5,713.65
3. Local estimated receipts, enter total from Schedule A, Line 30, Column (b)	386,905.47

4. Available funds, enter total of Schedule B, Columns (c), (d), and (e).....	167,411.62
5. Available funds to reduce the tax rate, enter total of Schedule B, Column (f).....	-0-
6. Free cash required by C151 of the Acts of 1979 to be used to reduce the tax rate.....	-0-
7 Total of Lines 1 through 6 (Enter in Part 1, Line 2).....	\$1,039,100.74

	(a) Actual Receipts	(b) Estimated Receipts
SCHEDULE A. RECEIPTS		
1. Motor vehicle & trailer excise.....	\$ 305,348.63	\$
2. Licenses.....	598.50	
3. Fines.....	14,665.00	
4. Special assessments.....		
5. General government.....	730.38	
6. Protection of persons & property.....	15.00	
7. Health & sanitation.....	664.63	
8. Highways.....	1,591.08	
9. School (local receipts of school committee).....	22.17	
10. Libraries.....	497.19	
11. Hospitals.....		
12. Cemeteries.....		
13. Recreation.....		
14. Classified forest land (including forest products tax).....		
15. Farm animal & machinery excise.....	85.21	
16. Interest.....		
17. Public service enterprises (i.e. water dent).....	24,370.92	
18. In lieu tax payments.....		

19. Trailer park fees.....		
20. Permits.....	16,563.99	
21. Hearing & Filing Fees.....	3,775.50	
22. Telephone Commissions.....	89.37	
23. Rent of Town Hall & Buildings.....	761.00	
24. Sale of Maps, Street Lists, etc.	333.50	
25. School Tuition (individuals).....	1,399.11	
26. School Tuition (other towns).....	15,327.30	
27. Sale of Real Estate.....	2,500.00	None
28. Refund from BTW Health District		66.99
29. Total of Actual Receipts & Estimated Receipts	\$ 389,338.48	\$ 427,070.60

I hereby certify that the actual receipts from the preceding calendar year as shown in Column (a), are, to the best of my knowledge and belief, true, correct and complete.

November 6, 1979

Helen D. McKay
ACCOUNTING OFFICER

If Total of Column (b) is greater than total of Column (a), explain the difference, since written approval of the Commissioner of Revenue is required.

FISCAL 1980
APPROPRIATIONS VOTED FOR FY 1980
SCHEDULE B. TOTAL APPROPRIATIONS TO BE RAISED — CERTIFICATION OF APPROPRIATIONS

(a) City Council of Town Meeting Dates	(b) Total Appropriations Of Each Meeting	(c) From Tax Levy	(d) From Free Cash	(e) From Other Available Funds	(f) From Revenue Sharing	(g) From Available Funds To Reduce Tax Rate (Specify)
SPECIAL 6/19/79	\$	12,700.00	\$	12,700.00		
REGULAR 5/8/79	3,404,393.56	3,329,319.94		\$ 28,315.62	\$ 46,758.00	
SPECIAL 10/30/79	9,000.00 (444.13)	3,000.00	6,000.00	North Shore Voc. Ch. 132 of 79 reduced assessment. (444.13)		
	(39,721.00)	(39,721.00)	Masconomet Reg. Ch. 132 of 79 reduced assessment.			
TOTALS	\$3,395,928.43	\$3,394,854.81	\$ 6,000.00	\$ 28,315.62	\$ 46,758.00	
PAGE 5 TOTALS	\$ 86,338.00	\$	\$ 74,618.00	\$ 11,720.00	\$	
GRAND TOTALS	\$3,472,266.43	\$3,394,864.81	\$ 80,618.00	\$ 40,035.62	\$ 46,758.00	

I hereby certify that the foregoing appropriations and the provisions for meeting the same were voted by the Town of Boxford on November 6, 1979.

Frank H. Weatherby

FISCAL 1979

APPROPRIATIONS VOTED FOR FY 1979 AFTER THE FY 1979 TAX RATE WAS SET
SCHEDULE B. TOTAL APPROPRIATIONS TO BE RAISED — CERTIFICATION OF APPROPRIATIONS

City Council or Town Meeting Dates	(a) Total Appropriations Of Each Meeting	(b) From Tax Levy	(c) From Free Cash	(d) From Other Available Funds	(e) From Revenue Sharing	(f) From Available Funds To Reduce Tax Rate (Specify)	(g) Borrowing
10/3/78	\$ 58,020.00		\$ 58,020.00				
SPECIAL							
5/8/79	5,000.00			\$ 5,000.00			
SPECIAL							
6/19/79	23,318.00		16,598.00	6,720.00			
TOTALS	\$ 86,338.00	\$	\$ 74,618.00	\$ 11,720.00			

I hereby certify that the foregoing appropriations and the provisions for the meeting the same were voted by the Town of Boxford on November 6, 1979.

Frank H. Weatherby
CLERK

1. Free cash certified by the Director of Accounts as of July 1, 1978	113,438.00
2. Use of free cash July 1, 1978 - June 30, 1979	
A. Total free cash appropriated for particular purposes	74,618.00
B. Appropriated to reduce the tax rate.	-0-
C. Voted to retain	38,820.00
3. Total deductions (Total of 2A, B, and C)	113,438.00
4. To be used by the assessors to reduce the fiscal 1980 tax rate (subtract line 3 from line 1). This amount must be used by the Board of Assessors to reduce the tax rate in addition to any amount appropriated for that purpose. This figure should be certified to the Board of Assessors immediately upon determination.	-0-

Certification of free cash as of March 31, 1979

1. Free cash certified by the Director of Accounts as of July 1, 1978.	113,438.00
2. Total appropriations and transfers from free cash since July 1, 1978.	58,020.00
3. Balance of certified free cash (Subtract line 2 from line 1).	55,418.00
4. Receipts from sale of tax title possessions since July 1, 1978.	
5. Receipts from tax title redemptions since July 1, 1978.	
6. Fiscal 1978 and prior real estate taxes collected since July 1, 1978	76,129.55
7. Fiscal 1978 and prior personal property taxes collected since July 1, 1978.	1,486.20
8. Total receipts (total of lines 4-7).	77,615.75
9. Free cash available as of March 31, 1979. (Total of lines 3 and 8).	133,033.75

I have examined the entries made on pages 5 and 6 of the Fiscal 1980 Tax Rate Recapitulatoin form by the city, town, or district clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Helen D. McKay

CAPITAL BUDGET REPORT

Continuing last year's initiative, this year the Capital Budgeting Committee has taken one further step toward providing the town with a more realistic representation of the possible upcoming capital budget projects and their possible effects on the overall projected budgets of Boxford for the next ten years.

The continuing effort to establish a relatively level expenditures schedule offers the town an opportunity to view possible large capital projects as may be currently under consideration. The combination of preliminary planning when considered in conjunction with budgeting constraints are projected into the format of the accompanying tables. To provide the options, The Capital Budgeting Committee has again chosen, as in recent years, to show realistic situations and their possible effects on the total budgets as projected over the next ten years.

The committee has reviewed the information and Table 1 reflects it as received. Table 2 shows the committee's revision of Table 1 after evaluation. The long range forecasts are evaluated in relation to historically stable percentages of expenditures for the portion of the total budget which is utilized for Capital Budget projects.

Again, we face the state imposed dilemma of budgeting controls. These controls create innumerable budgeting problems which effectively force us to prioritize projects—if only some guidance and direction in the basic stages of fiscal planning.

While we encourage creative thinking and the generation of new ideas and concepts, the committee realizes the need for a well analyzed and completely thought out proposal.

It is with the above thoughts in mind that we have established an evaluated projects table and note that this reflects our concern for the limited tax dollars which may be available.

We in Boxford, have the excellent opportunity to be directly involved in the major project decisions which are made each year. The town meeting system has served us well in the past and we hope that it will continue to act as the forum in which the residents of the town determine priorities.

By the unanimous vote by The Capital Budgeting Committee.

Respectively submitted,
Leonard S. Rose, CHAIRMAN
Robert Moseley
Robert Eisenburg
Harris Gates
Arthur Schneiderman

FISCAL 1981-1990 CAPITAL BUDGET PROJECTION — (\$000.)

Dept./Committee	1981	1982	1983	1984	1985	1986	1987	1988	1989	1990	Total
Communications	5.2-E	50-C	50-C	25-C	25-C	25-C	25-C				
Conservation											
	A	A	A								
	B	D	D	A	D	D	D	D	D	D	
DPW	\$155.-E	132.-E	170.-E	225.-E	37.-E	58.-E	56.-E	27.-E	48.-E		26.-E
Elementary School	\$ 30.-B										
Fire			71.5-D		71.5-D		33.-D		33.-D		
		A									
Police	\$ 15.-D	44.5-E	17.-D	17.5-D	27.-D	27.5-D	27.5-D	28.-D	28.-D		37.-D
Library			200.-A	100.-A			142.-A				
East Fire Station Comm.	265.-A										
Town Hall Renov. Comm.	280.-A										

- A New Construction
- B Major Renovations
- C Purchase Land
- D Purchase Vehicle
- E Purchase Equipment

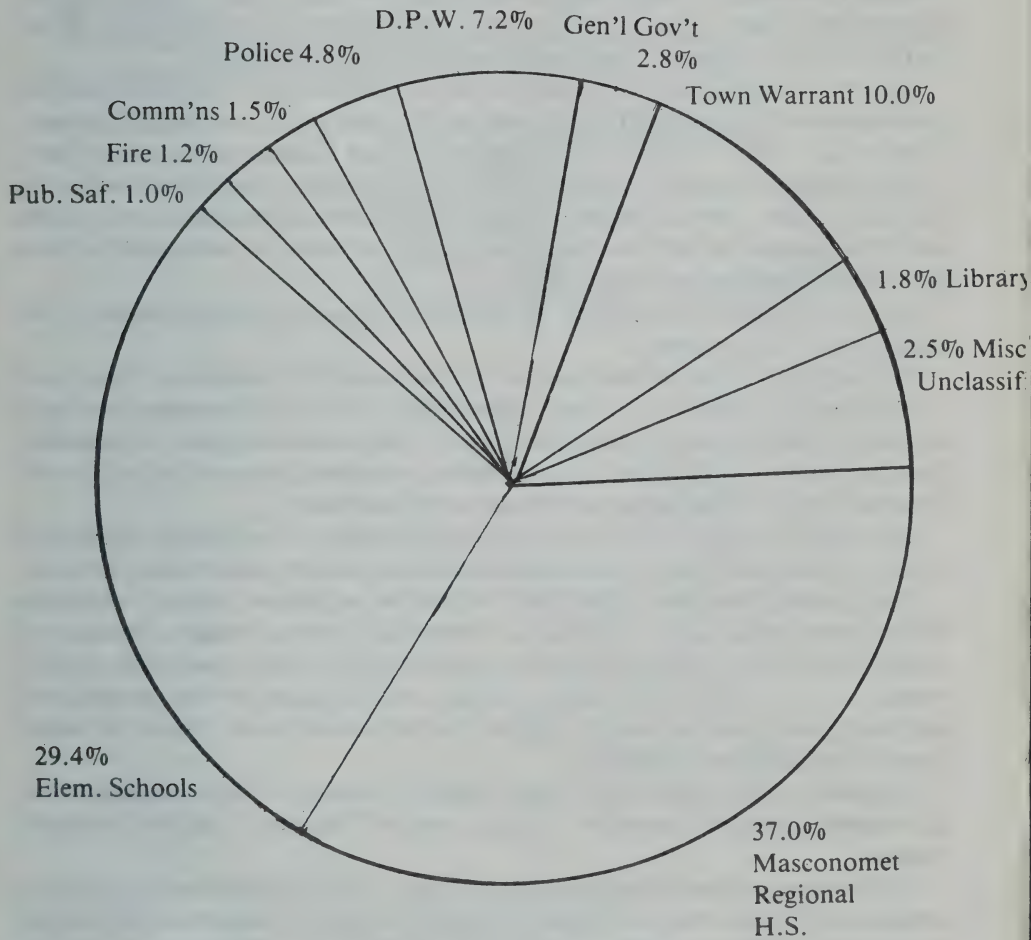
TABLE II — CAPITAL BUDGETING COMMITTEE RECOMMENDATIONS FOR FINANCIAL PLANNING

10 Year Total	1980	1981	1982	1983	1984	1985	1986	1987	1988	1989	10 Year Total
1980 Project Priority											
#1											
Major Road Reconstruction	110	120	125	135	125	125	135	125	125	125	1,240
Major Repairs											
Elementary Schools	30										30
DPW	10										10
#2											
Town Hall Major Repairs	15	15	15	15							60
Fire Department	30										30
Fire Station Addition to Accommodate New Equipment											
#3											
Major Equipment											
DPW	6	2	14	90	10	45	26	11	14	10	228
Police		3.5									3.5
Communications		5.2									5.2
Library Major Repairs		30				50		60			140
Police Communications		25									25
Upgrading of Lower Level of Police/Communications Building											
Vehicle/Equipment											
DPW		29	10	31	27	13	30	16	34	16	206
Fire Department			71.5		71.5		33		33		209
TOTALS	201	229.7	235.5	271	233.5	233	214	212	206	151	2,186.7

TABLE III (OPERATING) PROJECTIONS 1980-1989

Fiscal Year	Gen. Govt. & Finance	Public Safety	Schools & Libraries	D.P.W.	Unclassified	Total Expenses	Capital Funding Recommendations	Gross to be Raised
80-81	112	315	2699	316	62	3504	201	3705
81-82	123	347	2969	348	68	3855	230	4085
82-83	132	371	3177	372	73	4125	235	4360
83-84	141	397	3399	398	78	4413	271	4684
84-85	151	425	3637	426	83	4722	234	4956
85-86	162	455	3892	456	89	5054	233	5287
86-87	173	487	4164	488	95	5407	214	5621
87-88	185	521	4456	522	102	5786	212	5888
88-89	198	557	4768	559	109	6191	206	6397
89-90	212	596	5102	598	117	6625	151	6776

TABLE 4
OPERATING BUDGET
AND
WARRANT



REPORT OF FINANCE COMMITTEE

The fiscal year 1979-1980 was highlighted by the "Tax Cap" legislation that imposed a four percent limit on local spending, subject to certain requirements needed to exceed the limitation.

For the most part Boxford was able to stay within the Cap. In the area of General Government, Public Safety and Finance the four percent was maintained. Elementary schools were up five percent. Masconomet Regional was up, as far as Boxford was concerned, on a percentage basis of sixteen percent.

A word of explanation is in order concerning the increase in the Masconomet assessment as distinguished from its budget. The assessment, percentage increase is dictated, to the Town and the Regional School Committee, in major part by state reimbursements. Without getting into a detailed discussion concerning our cherry sheet reimbursements Masconomet suffered substantial loss of state aid. The increase would have been far greater without the substantial effort by all parties involved with that budget.

In general a good showing due in no small measure to the cooperation of all departments and personnel.

We sustained a one dollar increase per thousand of evaluation. This small increase was in spite of an overall reduction in state aid. Newspaper accounts of massive transfusions into the tired blood of local communities notwithstanding Boxford suffered a reduction of approximately seventeen thousand dollars over the year. The substantial dollars going to the larger cities and towns.

Fortunately, we had an increase in total evaluation of one million dollars due to new construction that offset increased spending and the reduction in state aid.

This coming fiscal year, 1980-1981, will not be as pleasant. Already shortfalls in budgetary areas such as energy are impacting existing budgets. Because of a mild winter and conservation measures taken by the schools and other departments we will barely make budget. Energy cost increases for the coming year are being projected remarkably higher. Petro-chemical costs impact all across most of our department budgets.

Inflation, with its push on a labor intensive industry such as municipalities is becoming markedly manifest this year and will continue into the foreseeable future.

If this were not bad enough the level of state aid will undoubtedly not be increased and indeed may be further reduced because of reduction in federal aid to the states. Efforts are being made by responsible town officials to stress to our representatives in the General Court our needs, but we are not optimistic. From our deliberations for recommendations at the pending Annual Town Meeting we do not anticipate any increases.

To further impact the bleak outlook we are not sure that economic factors can sustain the building trend within the Town that has brought increased evaluation. If evaluations are not increased substantially, and state aid does not increase, we have some obvious problems.

Finally, as we write this report we are faced with substantial warrant articles dealing with large dollar amounts to renovate or replace existing town buildings.

which are coalescing in a manner that never should have taken place. The reason for these items coming together are not the result of a lack of planning but rather a lack of **effective** planning. No one person or group of persons is responsible for this sorry state of affairs. The actions of all of us being concerned for the growth of the Town in different ways, has brought us to this point where substantial capital outlays are being asked to be acted on within a relatively short period of time.

We can hold increases in the tax rate within reasonable limits if we act discretely, with patience and our limitations are not exceeded by our desires.

Robert W. Conroy, CHAIRMAN

J. Gaines Bolton

Stephen A. Davis

Robert Halloran

Leonard S. Rose

BOXFORD FINANCE COMMITTEE

**TOWN OF BOXFORD
OFFICE OF THE TOWN TREASURER**

REPORT FOR FISCAL YEAR ENDING 6/30 / 79:

The Town Treasurer's report of General Fund Cash and Town Trust Fund, for the Fiscal Year Ending 6/30/79 is submitted as follows:

Investment of Town Funds in custody of the Town Treasurer resulted in the following interest earned for the Year Ending June 30, 1979:

Unrestricted General Fund Cash	\$15,345.37
Restricted General Fund Cash	25,305.67
Town Trust Funds	<u>3,366.08</u>
Total	\$44,017.12

During the year ended June 30, 1979 the Town Treasurer borrowed in anticipation of Revenue as follows:

Date of Note	Due	Rate per Annum	Amount
9/1/78	11/15/78	5%	\$300,000.00
3/1/79	5/2/79	3.75%	350,000.00

Cash Balances in the custody of the Town Treasurer as of June 30, 1979 were as follows:

Unrestricted General Fund Cash	\$ 578,576.97
Restricted General Fund Cash	364,978.44
Town Trust Funds	<u>56,819.93</u>
Total	\$1,000,375.34

Francis F. Perry
TOWN TREASURER

TOWN OF BOXFORD
REPORT OF TOWN TRUST FUNDS
7/1/78 THRU 6/30/79

	Balance 7/1/78	Interest Income	Transfers To or (From) Gen. Fund	Balance 6/30/79
Town Farm Fund	4.10			4.10
Post War Rehabilitation Fund	496.45	29.78		526.23
Sarah P. Perley Fund	3,682.91	202.41		3,890.32
Killiam-Curtis Burial Lot Fund	778.54	42.52		821.06
East Parish Library Fund	3,500.00	278.18	278.18	3,500.00
West Parish Library Fund	3,000.00	238.44	238.44	3,000.00
East Parish Cote Library Fund	2,762.17	165.78		2,927.95
Boxford Visiting Nurse Fund	5,387.80	388.04		5,775.84
Town School Fund	4,500.00	345.44	345.44	4,500.00
Mary Stacy Holmes Fund	3,452.70	207.26		3,659.96
Jonathan Tyler Barker Fund	26,746.24	1,468.23		28,214.47
Totals	<u>54,315.91</u>	<u>3,366.08</u>	<u>862.06</u>	<u>56,819.93</u>

TOWN OF BOXFORD
GENERAL FUND RESTRICTED FUND BALANCES
7/1/78 THRU 6/30/79

	PAID	OUT	
Stabilization Fund	290,649.12	23,268.48	313,917.60
Federal Revenue Sharing	46,690.52	1,847.67	47,120.19
Conservation Fund	3,902.53	189.52	3,940.65
Totals	<u>341,242.17</u>	<u>25,305.67</u>	<u>364,978.44</u>

Submitted by
Francis F. Perry
TOWN TREASURER

I. BOXFORD DATA

The Town of Boxford was incorporated in 1685 and its population at the time of the 1975 census was 4,565.

The number of registered voters as of October 10, 1978 was 3,050.

There were 1,317 residences in Boxford as of March 1, 1977.

The area in square miles is 24.39; there were 73.26 miles of Town Roads as of January 1, 1977.

There are now 110 named streets.

II. SENATORS

Edward M. Kennedy (D)
Old Senate Office Bldg.
Washington, D.C. 20510

Paul E. Tsongas (R)
Old Senate Office Bldg.
Washington, D.C. 20510

III. CONGRESSMAN

Nicholas Mavroules
1204 Longworth Bldg.
Washington, D.C. 20515

Phone: In Salem Area - 745-5800
Outside Salem - 1-800-272-6730
Washington, D.C. - 1-202-225-8020

IV. REPRESENTATION STATE LEGISLATURE

Senator Robert C. Buell
State House, Boston 02133
Phone: 727-2600
Home: Woodcrest Rd., Boxford 01921

Rep. Forrester A. "Tim" Clark, Jr.
State House, Boston 02133
Phone: 727-7676
Home: 308 Sagamore Rd., Hamilton 01936

V. GOVERNOR'S OFFICE

The Honorable Edward J. King, Governor
Commonwealth of Massachusetts
State House, Boston 02133

VI. PUBLIC SERVICE

For:	Call:	At:
Board of Selectmen	Town Hall	887-2100
Board of Assessors	Town Hall	887-2100
Town Clerk	Town Hall	887-2100
Tax Collector	Town Hall	887-2100
School Department	Proctor School	887-8961
Public Library	East Boxford	887-8022
	West Boxford	352-2097
Public Works Dept.	Highway Garage	352-6555
Post Office	Georgetown Road	887-5339
	W. Boxford Branch	352-6632
Dog Officer	Weloset Kennels	887-5760
Board of Health (Sanitary Engineer)	Topsfield Town Hall	887-8841
Essex County Mosquito Control	Rowly, Mass.	948-2381

VII. EMERGENCY TELEPHONES

Fire Department--	To Report Fires.....	887-8133
	All Other Purposes.....	352-2850
Police Department--	Emergency.....	887-8133
	Information.....	887-8135

ANNUAL REPORTS

OF THE

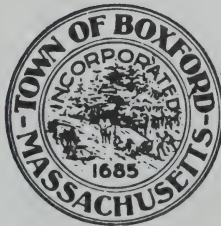
Town of Boxford

MASSACHUSETTS

FOR THE

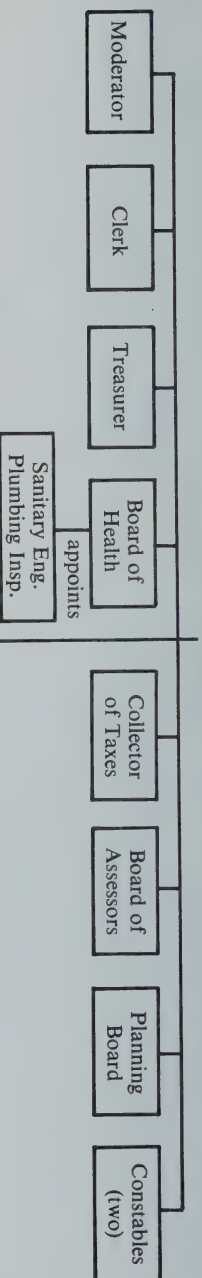
YEAR ENDING DECEMBER 31

1980



ORGANIZATION PLAN FOR
BOXFORD — MASSACHUSETTS
TOWN MEETING FORM OF GOVERNMENT

VOTERS ELECT



Board of Selectmen

appoint

Accountant
Appeals Board
Appeals Board Alt.
Bicentennial Com.
Building Inspector
Bldgs. & Grounds Supt.
Capital Budgeting Com.
Civil Defense Dep. Dir.
Civil Defense Director
Civil Defense Staff
Communications Director
Conservation Commission

Dog Officer
Election Workers
Executive Secretary
Fence Viewers (Selectmen)
Finance Committee
Fire Chief
Forest Warden (Fire Chief)
Gas Inspector
Historic District Commission
Historic District Commission Alt.
Inspector of Animals
Moth Superintendent*
No. Shore Reg. Voc. Com. Rep.***
Police Chief
Police Officers

Police/Communications Bldg. Com.
Public Works Director**
Recreation Committee
Registrars of Voters
School Building Committee
Town Counsel
Town Facilities Plng. Committee
Town Forest Committee
Veterans' Services Director*
Water Resources & Drainage Com.
Wire Inspector

* Appointed by State

** Effective May 15, 1974

*** Appointed by Moderator

ANNUAL REPORT

OF THE

RECEIPTS AND EXPENDITURES

OF THE

TOWN OF BOXFORD

Together with the
Report of the School Committee, and
the Various Town Officers

YEAR ENDING DECEMBER 31, 1980



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Dedication for 1980
TOWN REPORT
Mrs. Margarite Bond
IN MEMORIAM
Born April 14, 1880
Died February 27, 1972



TOWN OFFICERS

Elected

Appointed

ELECTED TOWN OFFICERS

BOARD OF SELECTMEN (Monday - 7:30 P.M.)	Leland D. Moran, Chairman, (1981) Donald C. Behrens (1983) Charles E. Killam (1982)
MODERATOR	DeWitt Minich (1981)
TOWN CLERK	Frank Weatherby (1983)
TOWN TREASURER	Francis F. Perry (1982)
COLLECTOR OF TAXES	Francis F. Perry (1981)
BOARD OF ASSESSORS	Chester K. Twiss, Chairman, (1983) Clinton French (1982) Wesley Swanson (1981)
BOARD OF HEALTH	Judith Carr, R.N., Chairman (1981) Charles W. Davis (1982) Stewart H. Newland, Jr. (1983)
PLANNING BOARD (1st & 3rd Wednesday, 8:00 P.M.)	Robert M. Hacking, Chairman (1984) James E. Getchell, Vice Chairman (1983) John J. Decoulos, Clerk (1985) Nancy Z. Bender (1982) Craig E. Falk (1981) Robert D. Hazelwood, Sr. (1981) John E. May (1985)
SCHOOL COMMITTEE (2nd & 4th Thursday, Aaron Wood School)	Donna H. Dickson (1981) W. Alan Harding (1981) J. Frank Herlihy (1983) Barbara Hopper (1982) Elaine Lincoln (1982)
COMMITTEE ON SCHOOL FUNDS (Elected for Life)	Richard P. Chadwick (1955) Amy G. Parkhurst (1960)
REGIONAL DISTRICT SCHOOL COMMITTEE	Ruth P. Faulkner (1983) James E. Mitchell (1981) Linda J. Wilcox (1982)
CONSTABLES - East Parish West Parish	Harold O. Sederquest (1981) Earle Blake (1981)

TRUSTEES OF THE BOXFORD TOWN LIBRARY (4th Wednesday at Libraries)	Thomas C. Barnes (1982) Nathaniel Coolidge (1981) Mary Louise Eichorn (1983) Judith Huffsmith (1982) Christin Kaiser (1983) Ronald N. Kozlowski (1981) Roger L. Martin (1981) JoAnne Moering (1983) Rosalee Weatherby (1982) Ruth Faulkner (Resigned)
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APPOINTED TOWN OFFICERS

TOWN COUNSEL	Donald J. Scutiery (1981)
EXECUTIVE SECRETARY	Jeffrey T. Zager (1981)
TOWN ACCOUNTANT (3 year term)	Helen McKay (1983)
ASSISTANT TOWN CLERK	Estelle N. Tuttle (1981)
CHIEF OF POLICE	Douglas A. Warren

POLICE OFFICERS

Name	Title
WARREN, Douglas A.	Chief (full time)
RUSSELL, Gordon A., Jr.	Sergeant (full time)
BATES, Paul M., Jr.	Ptln. (full time)
BOYD, Darryl J.	Ptln. (full time)
HAZELWOOD, Robert D.	Ptln. (full time)
LARO, Steven	Ptln. (full time)
O'DONNELL, Charles M.	Ptln. (full time)
O'SHEA, Daniel	Ptln. (full time)
BATES, Paul M.	Reserve
DUPUIS, Paul M.	Reserve
FRENCH, David R.	Reserve
GILL, John O.	Reserve
HARRIS, John W.	Reserve
O'CONNELL, John W.	Reserve
PAGEAU, Joseph A.	Reserve
RANDALL, Frederick P.	Reserve
SEDERQUEST, Harold O.	Reserve Sgt.

TROMBLY, Harold W.	Reserve
BLAKE, Earl	Special
DECHENE, Toby J.	Special
FARNSWORTH, Alice A.	Special
FRENCH, Clinton E.	Special
NOYES, Alerson E.	Special

CIVIL DEFENSE DIRECTOR Carl Coder (1981)

COMMUNICATIONS
DIRECTOR

F. Richard Shaw (1981)

DOG OFFICER

Robert D. Hughes (1981)

SUPER. OF PUBLIC WORKS

Thomas F. Greene (1981)

BOARD OF APPEALS

Carlyle W. Thomas, Chm. (1983)
David Blumenfeld (1983)
Dorothy Woodbury (1982)

ALTERNATES TO THE
BOARD OF APPEALS
(3 year term)

James Conniff (1982)
Barbara Manning (1983)
Frederick P. Melzar (1981)

CAPITAL BUDGETING
COMMITTEE

Louis V. Ottaviano, Chm. (1983)
John G. Bolton (1981)
Harris Gates (1982)
John E. May (1981)
Robert Mosley (1983)

CONSERVATION
COMMISSION
(3 year term)

Earle O. Latham, Chm. (1981)
Elizabeth Arms (1981)
Charles S. Hatch (1981)
Robert D. Hazelwood, Sr. (1982)
Ethel M. Houser (1982)
Randolph F. Johnson (1983)
Robert Simmonds (1983)

COUNCIL ON AGING
(4 year term)

Eugene Vincent, Chm. (1984)
Marie Cody (1984)
Jane Coe (1981)
Theresa Gunsolus (1982)
George Hildebrand (1983)
Gaye Kirshman (1981)
William Rossi (Resigned)
Marjorie Widdop (1983)

ELECTION OFFICERS:**PRECINCT I****Democrat**

Joyce A. Chub
 Alice Farnsworth
 Linda Segalini
 Mildred Zelinski

Republican

Margaret Bruce
 Mary Edwards
 Gloria Nangle
 Barbara Ross

PRECINCT II

Kathryn Dineen
 Grace McGregor
 Helen McLaughlin
 Joan Facella

Janet Carberry
 Linda Murphy
 Susan Price
 Patricia Wheeler

FENCEVIEWERS:

Selectmen

FINANCE COMMITTEE
 (3 year term)

Leonard Rose, Chm. (1982)
 John G. Bolton (1982)
 Robert Conroy (1983)
 Dr. Stephen A. Davis (1981)
 Jean Hansen (1981)
 Robert Halloran (Resigned)

FIRE CHIEF

John Mulcahy (1981)

FOREST WARDEN

John Mulcahy (1981)

TOWN FOREST
COMMITTEE
 (3 year term)

Roy Carlson, Chm. (1982)
 Paul R. French (1981)
 Ernest W. Little (1982)

HISTORIC DISTRICT
COMMISSION
 (3 year term)

Merton S. Barrows (1983)
 Arthur W. Havey (1981)
 Peter B. Loring (1983)
 Theodore Parsons (1982)
 Susan Peterson (1982)

HISTORIC DISTRICT	William N. Creesy (1983)
COMMISSION-ALTERNATES	Jane D. Howard (1981)
3 year term)	Nancy Merrill (1982)
INSPECTOR OF ANIMALS	Robert D. Hughes (1981)
INSPECTORS:	
Building	Thomas F. Green - 352-6555
Assistant	Donald E. Denman - 887-8135
Gas	Wendell P. Hall - 535-0801
Plumbing	Wendell P. Hall - 535-0801
Wire	Herbert W. Sperry - 352-2470
MOTH SUPERINTENDENT	Robert E. Hebb (1983)
NORTH SHORE REGIONAL VOC. SCHOOL COMM.	Richard J. Eddy (Boxford Rep.)
RECREATION COMMITTEE	Richard Hubbard, Chm. (1982)
(3 year term)	Barbara Manning (1981)
	John Schickling (1983)
	Richard W. Ulman (1983)
	Carl Wittlinger (1981)
RECYCLING COMMITTEE	Anne Frost, Chm. (1981)
(3 year term)	Jan Beckerleg (1981)
	Jane Bush (1982)
	Elizabeth Strong (1982)
	Barbara Townsend (1983)
REGISTRARS OF VOTERS	Nancy Buckley (1982)
(3 years)	Jane Ford (1981)
	George Gould (1983)
	Frank Weatherby
ASSISTANT REGISTRARS	Joanne L. Gentile (1981)
	Lorraine G. Madden (1981)
	Marion R. Musial (1981)
	Estelle N. Tuttle (1981)
SANITARY ENGINEER	John Romanski, R.S., Topsfield Town Hall - (887-8841)
SCHOOL BUILDING COMMITTEE	Charles S. Hatch (1981)
(4 year term)	J. Stuart Haywood (1982)
	Ronald N. Kozlowski (1983)

SPECIAL CAPITAL
PLANNING COMMITTEE

DeWitt Minich, Chm.
Donald C. Behrens
Nancy Z. Bender
Robert Conroy
Dr. Stephen A. Davis
Craig E. Falk
James R. Getchell
Charles E. Killam
Leland D. Moran
Leonard Rose

VETERANS AGENT

William Emmett, District Director - (682-6378)

WATER RESOURCES &
DRAINAGE COMMITTEE
(3 year term)

Paul R. Amman (1982)
Randolph Johnson (1982)
Albert C. Waters, Jr. (1983)
E. Brewster Wayland (1983)

SELECTMEN

BOARD OF SELECTMEN REPORT

1980 was a year of organizing, living within a state mandated tax cap and the passage of Proposition 2½. While Proposition 2½ dominated much time up to and after its passage, Selectmen did unanimously support Proposition 2½. Hopefully, this type of tax reform will prove beneficial to our community.

Fire Chief John Mulcahy requested and received the use of three (3) men from the Department of Public Works to assist in fire emergencies during the day. This action increased the daytime call force to five (5) men. Thomas Greene received a seven (7) week training program. This additional coverage is working out fine. The Board would like to thank Chief Mulcahy for his progressive thinking which puts the eventual hiring of a full time fireman on the back burner a little longer.

Policies and procedures for the Police Department were finalized and accepted by the Board for implementation. The six (6) man force was increased to eight (8) men. Police Officer Gordon Russell, a ten year veteran of the department, was promoted to Sergeant and Sergeant William Howard resigned his position after many years of dedicated service. The Board would like to welcome new members to the department, Patrolmen Daniel O'Shea, Darryl J. Boyd and Steven Laro.

Communications Director Richard Shaw devoted much of his time and effort to the installation and implementation of the newly acquired modular console for the Communication Center. The new console handles all departments, Fire, Police, and Department of Public Works. It simplifies the overall operation, solves space problems and provides for future expansion. The Board thanks Mr. Shaw for his fine work and progressive thinking in this area of the town's need for confident communications.

Considerable time was spent on planning and scheduling road re-construction and repair. The town approved a \$105,000 road article in 1979 and another \$111,570 road article in 1980. This investment brought many town roads up to standard. Our roads are currently in good shape, but they could deteriorate quite rapidly without a well financed road maintenance program.

Warrant Article for construction of a new East Fire Station and renovation of Town Hall were defeated at the Annual Town Meeting. However, the town did approve funding for the planned renovation and addition to the East Boxford Village Library. The town also established a Special Capital Planning Committee. This Committee, Chaired by Mr. DeWitt Minich our Town Moderator, is comprised of three (3) members of the Planning Board, three (3) members of the Finance Committee and the three (3) members of the Board of Selectmen. Hopefully, this newly formed committee will present the town with alternatives to resolve the town's construction problems.

Much time and effort was devoted to the capsulating of our Town Bylaws. Many hours were spent writing, re-writing, reviewing and finalizing this presentation for Town Meeting.

Town Counsel, Donald Scutiery, Georgetown Road, Boxford, reports to us that the following cases were dismissed during 1980:

Patricia Cashman vs. Town of Boxford dismissed by order of Court	Superior Ct. #15911
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Jack R. Pearl vs. Building Inspector et al dismissed by order of Court	Superior Ct. #14937
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Stephen A. Stickney vs. Board of Appeals dismissed by agreement	Superior Ct. #16577
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Edward F. Sweeney vs. Planning Board dismissed by agreement	Superior Ct. #18487z
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He also reported that as of December 31, 1980, the town is still involved in the following legal actions:

Donald C. Stewart et al vs. Board of Appeals	Appeals Ct. #81-18
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H. Burton Hampton vs. Town of Boxford	Superior Ct. #17045z
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Charles B. Wills et al vs. Planning Board	Superior Ct. #19128z
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In his short term as Town Counsel, we feel Don has served the town extremely well, and wish to commend him for his efforts.

Happenings too numerous to mention occurred during 1980, to mention a few. The Johnson Memorial Field was dedicated and turned over to the town after the fourth of July parade. The Board of Selectmen approved plans for the renovation and addition to the East Boxford Community Store to include a small bank branch.

A Special Town Meeting was held to fund roof repairs at Masconomet Regional High School. In all, this year was busy and productive.

A very special mention must be made of Mrs. Marguerite R. Bond of Hamilton to whom this Town Report is dedicated. In recognition of assistance given to her and her husband Frederick H. Bond, Jr. at various times by Charles Perley, John Parkhurst and William K. Cole during the years they were active in town affairs, Mrs. Bond established a fund to be known as the "Perley-Parkhurst-Cole Memorial Trust Fund". This fund is to be used by the Board of Selectmen to make grants available either by means of scholarships for worthy and needy young people residing in the Town of Boxford. To assist organizations, public or private, in the Town of Boxford, to benefit needy, worthy children residing in Boxford, for such special purposes as the Selectmen may deem necessary. Also, sponsor, encourage and assist in the formation, operation and maintenance of the Boy and Girl Scout Troops in the Towns of Boxford and Hamilton.

In closing, the Board of Selectmen wish to thank all Departments, Boards and Committees for their cooperation and fine work during the year.

Respectfully submitted,
Board of Selectmen:
Leland D. Moran, Chairman
Donald C. Behrens
Charles E. Killam

COMMUNITY SERVICES

Boxford Citizen's Recycling Committee

Boxford Historic Document Center

Council on Aging

Historic District Commission

Recreation Commission

Veteran's Services

BOXFORD CITIZENS RECYCLING COMMITTEE

The year 1980 was a recycling success! During the year, 96 tons of cans and glass were removed from the landfill site for reuse. This represents a 54% increase over 1979.

In addition, great quantities of scrap metal, tires, newspapers, batteries, and other salvageable items were removed. This cooperative effort of Boxford Citizens will greatly extend the life of our present landfill site.

Early in 1980, the Committee, in conjunction with the Boxford Village Garden Club, sponsored "Adventures in Recycling", a four-week program in the elementary schools. The project included junk crafts, environmental movies and slide shows, and an essay and drawing contest with prizes of environmental magazine subscriptions being awarded. The materials generated from this program were on display in the town libraries during the month of March.

The Boxford Citizens Recycling Committee and the Topsfield Recycling Committee announced during the fall of 1980 an additional item to be recycled. Six local service stations are cooperating in an effort to recycle used motor oil. A list of these stations is posted in the caretaker hut at the Recycling Center. In the past, much of the used motor oil from do-it-yourself oil changes has ended up in the landfill. Instead, this oil may now be brought to any one of the cooperating service stations to be recycled along with the used oil the station, itself, generates.

The Boxford Citizens Recycling Committee would like 1981 to be another year of sustained growth in recycling participation. The Committee's continuing aim is to effect increased awareness among Boxford citizens that their landfill is as environmentally important as their conservation lands, and to protect it through thoughtful disposition of their materials, and to lengthen its life through their recycling efforts.

Respectfully submitted,
Anne M. Frost
Chairman

Jan Berkerley
Jane Bush
Betty Strong, League of Women Voters
Barbara Townsend, Boxford Village Garden Club

**BOXFORD HISTORIC DOCUMENT CENTER
THE INGALLS MEMORIAL LIBRARY ASSOCIATION, INC.
1980 REPORT**

The Boxford Historic Document Center continues to grow. It has been open every Wednesday 9-4 except for the Wednesdays before Christmas and New Years when it closed at noon.

Our regular volunteers this year have been Lou Gould, Rosamond Gowen, and Natalie Curtis who has come to work especially with the Boxford Historical Society collection of papers that is deposited here.

Exhibits this year included two in our series on Boxford families, the Perley Family and the Chadwick Family. Two other small exhibits are ones on Bishop Sherrill and on Emily Bissell, the Christmas Seal Lady. At the Apple Festival we designed an exhibit to introduce the Document Center to the general public and included material on Boxford farmers.

We were excited this year by the deposit here of microfilms of the early town reports. The positive microfilm copy is deposited here at the Document Center, the negative copy is in the repository at Iron Mountain, and the original remains in the Town Hall vault. Having the microfilms at the Document Center makes them easily available for research as questions on genealogy come in either by mail or when visitors themselves come to the Center.

During the last days of December, we received notice from The Massachusetts Council on Arts and Humanities of a matching fund of \$400 for our project with Topsfield and Middleton to put the Tri-Town Transcript on microfilm. We shall start with the 1965 issues and go as far as we can with the money that we have.

As our collections grow, more questions are brought to us either through the mail or in person. Most of the questions center around genealogy, old Boxford houses, or Boxford's roads.

We thank everyone who has helped us.

Respectfully submitted,
Margaret Lane, Archivist

BOXFORD COUNCIL ON AGING 1980 TOWN REPORT

During the early part of 1980, the Council on Aging worked with its Housing Committee trying to determine if the housing study done by consultants Stockard and Engler showed a need for some sort of elderly housing in Boxford. The Housing Committee decided the need shown was not sufficient to warrant continuing its effort, but the Council itself did not agree with this decision and voted to place two articles on the Town Warrant in order to see if the town was willing to go forward in this area. The articles, which asked the town's permission to form a housing authority and a non-profit corporation, organs needed to seek state and federal housing funds, were turned down at the May Town Meeting.

A third article placed by the Council on the warrant did pass. It asked the town to give the Selectmen authority to join the Merrimack Valley Transit Authority for the purpose of continuing twice monthly bus service for the elderly. This service had been provided through the Elder Services of the Merrimack Valley, but was being discontinued. The Selectmen signed a contract in October, but as of the end of 1980, the MVRTA had not been given authorization to allow its buses to leave the Merrimack Valley area and travel to Danvers and Peabody where our seniors wished to go, and service had not been started. During the year beginning July 1979 and ending June 30, 1980, 133 people had used the bus at a cost of \$2340.

During the same fiscal year ending June 30, 1980, ESMV provided Home Care Services to seven of our elderly in the amount of \$9,482 not including case management. The cost of the Senior Aide, which they pay, was \$2,329. A total of 1147 visits (telephone and otherwise) were made by our Senior Aide, who also schedules volunteer transportation for medical appointments. Income tax assistance was also available. The total of all these various benefits from ESMV came to \$16,491. The cost of services received from July 1, 1980 to December 31, 1980 has been \$5683. These benefits are the result of participation in, and contribution of \$196 annually to this regional corporation.

In September, our chairman, Bill Rossi, submitted his resignation to the Council. Both as Chairman of the Council and of the Housing Committee Bill has contributed much of his time and effort on behalf of Boxford's seniors. We will certainly miss him and we extend our thanks for his work.

We would also like to thank all those who give of their time to help our older citizens. In particular we are grateful for our townspeople who drive seniors to their medical appointments.

As the year came to a close, the Council was beginning to involve itself in a new program called Respite Care, an organization whose purpose is to "provide alternative care and attention to isolated and convalescent elders for periods of time when the temporary absence of family members is necessary." We hope to have this program operating early in 1981.

Eugene Vincent, Chairman

HISTORIC DISTRICT COMMISSION

The Commission was established in 1971 and has jurisdiction over the Boxford Village Historic District and the Howe Village Historic District.

The following was acted upon during 1980:

Issued a certificate of Appropriateness to Mr. & Mrs. Peter Loring, Topsfield Road for addition to their home.

Issued a certificate of Appropriateness to Trustees of the First Church Congregational to pave part of driveway and sidewalks on church.

Issued a certificate of Appropriateness to Ms. Jane Doughty for alterations to exterior of Boxford Community Store.

Issued a certificate of Appropriateness to Mr. & Mrs. Richard Ulman for addition to dwelling at 17 Elm Street.

Issued a certificate of Appropriateness to Boxford Trails Association to erect a sign in the Alcot field next to town library.

Denied request for certificate of Appropriateness by Mr. & Mrs. Clyde Carr of Howe Village Historic District to erect outside cement block chimney.

Respectfully submitted,
Theodore R. Parsons
Chairman

COMMISSION MEMBERS:

Mr. Merton Barrows
Attorney Arthur Havey
Mrs. Susan Peterson
Mr. Theodore Parsons
Mr. Peter Loring
Mrs. Nancy Merrill (alternate)
Mr. William Creesy (alternate)
Mrs. Jane Howard (alternate)

BOXFORD RECREATION COMMITTEE

The Boxford Recreation Committee again was responsible for the supervision and maintenance of the Town recreational facilities with the assistance of the Department of Public Works. A major upgrading was made of the basepaths of the ballfields at Spofford Pond School and Cole School. The work of grading and seeding the field at Stiles Pond was completed and the parking area was improved.

The July 4th celebration was coordinated by the Recreation Committee and was made successful with the assistance of the B.A.A., the Fireman's Relief Association, Masco Youth Band, and floats entered by local organizations. This year the dedication of Johnson Memorial Field was part of the program. This field made possible through the efforts of many town citizens but special thanks should be given to Richard Ulman and John Bucyk for their leadership in this project. The field is expected to be ready for use in the Spring in 1981.

Thanks are also due the B.A.A. for the superb work done by their committees in providing recreational and sports programs for the youth and citizens of Boxford. In addition, they ably managed the Town beach at Stiles Pond as well as supervised the games at the July 4th celebration.

The Committee has established the following list of goals and priorities to be worked on during 1981:

Priorities:

1. field improvement and continuing maintenance program of the local fields.
2. Boy Scout Park expansion
3. more soccer fields
4. basketball courts in East Boxford

Goals:

1. new beach facilities
2. lighted fields and tennis courts

Respectfully submitted:
Richard Hubbard - Chairman

REPORT OF VETERAN'S BENEFITS DEPARTMENT

The following expenditures were made by the Veteran's Benefits Department during Fiscal 1980.

Medical

\$1,756.30

One half of these expenditures will be reimbursed by the Commonwealth.

Respectfully submitted,
Wm. J. Emmett
District Director

In 1946 Chapter 115 of the General Laws was passed by the General Court creating a Massachusetts Veteran's Services Department and called for the establishment in every city, town or district a Department of Veteran's Services.

In 1947 the Selectmen of the towns of North Andover and Boxford voted to form a District and appointed a District Director of Veteran's Services to carry out the provisions of Chapter 115 of the General Laws.

The general purpose of the District Director of Veteran's Services in the administration of the Veteran's Benefits program is to provide the utmost possible assistance to veterans and/or their dependents in time of distress or hardship.

While the department is not publicized in either community, I would like to take this opportunity, as the full time Director, to announce my office hours.

Town Building — North Andover

Mon. - Fri. 8:30 - 4:00

Tel. 682-6378 Home: 683-2853

Town Hall — Boxford

Tel. 887-2100

Wm. J. Emmett
District Director

TOWN CLERK

Report of 1980 Annual Town Meeting

Report of Special Town Meetings

Record of Births

Record of Marriages

Record of Deaths

Licenses

TOWN CLERK

This year was extremely busy for this office with town meetings and three elections. There was a record turn-out for the Presidential and State election in November with 2,835 voters out of 3,204 (or 88%) casting their ballots. The town has shown an admirable trend of increasing voter participation in recent years.

We are continuing our program of document conservation and have been encouraged by the town's enthusiastic support. A volume of early Assessor's records has been restored and preserved and a book of 1770's Selectmen's orders is currently in the cleaning and conservation process. We are also continuing cataloguing and improving accessibility to our records and have instituted some in-house preservation procedures, saving the expense of outside contracting.

With the steadily increasing volume of services required, I welcomed the addition to this office of Estelle Tuttle who has become Assistant Town Clerk. She has made a valuable contribution in helping to serve the townspeople more fully.

ANNUAL TOWN MEETING
May 13, 1980

Voters of the Town of Boxford met at the Masconomet Regional High School auditorium on May 13, 1980. Moderator DeWitt T. Minich called the meeting to order at 8:17 p.m. In the absence of a clergyman, voters were asked to rise for a moment of meditation. The articles of the warrant were disposed of as follows:

ARTICLE 1. Bills of Charge

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$764.81 to pay bills of charge.

ARTICLE 2. To hear and act on the reports of the Town Officers and Committees.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to accept the reports of the Town Officers and Committees as presented in the Town Report.

ARTICLE 3. To act on the proposed budget and see what sums of money the Town will vote to raise and appropriate for the use of several departments for the current fiscal year, to wit: General Government, Protection of Persons and Property, Aid and Relief, Schools and Libraries, Highways, and all other necessary and proper expenses arising during said fiscal year, or take any other action thereon.

A motion was made and duly seconded to increase the Board of Assessors budget to \$21,172.00. The motion was defeated by majority voice vote.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 280 affirmative and 54 opposed, to increase the budget limit of the Elementary School Department established by Chapter 151 of the Acts of 1979 by \$68,807 in order that the budget so increased will be \$1,112,483.00 and to raise and appropriate said amount.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate a grand total town budget, excluding the Elementary School budget, of \$2,445,968.00.

ARTICLE 4. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1980, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period less than one year in accordance with General Laws, Chapter 44, Section 17, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1980, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable

within one year, and to renew any note or notes as may be given for a period less than one year in accordance with General Laws, Chapter 44, Section 17.

ARTICLE 5. To see if the Town will vote to appropriate a sum of money received as State Aid for Libraries, for the use of the Boxford Town Library.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to appropriate the sum of \$1,711.88 received as State Aid for Libraries, for the use of the Boxford Town Library.

ARTICLE 6. To see if the Town will vote to appropriate a sum of money received from the County on account of dog licenses, for the use of the Boxford Town Library.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to appropriate the sum of \$2,746.66 received from the County on account of dog licenses, for the use of the Boxford Town Library.

ARTICLE 7. To see if the Town will vote to accept the following roads as Town ways: Pye Brook Lane, Crooked Pond Road, Partridge Lane, Gunnison Road, Balmoral Road, and Sheffield Road, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to accept the following roads as Town ways: Pye Brook Lane, as shown on Plan of Land, "Holmcrest - Section II in Boxford and Topsfield, Owner-Developer, Holman Realty, Inc.; Partridge Lane, as shown on a plan entitled "Boxford Olde Farms," Developer: Reynold B. Nippe; Gunnison Road, as shown on a plan of "Colonial Farms in Boxford, owner: Boxford Olde Farms Corp.; Balmoral Road, as shown on a plan entitled "Boxford Olde Farms," Developer: Reynold B. Nippe; Sheffield Road, as shown on plan entitled "Boxford Olde Farms," Developer: Reynold B. Nippe.

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money for continuing a program of cataloguing and conservation-preservation of Town records in the custody of the Town Clerk, or take any other action thereon.

A motion was made and duly seconded to raise and appropriate the sum of \$1,650.00.

Upon motion made and duly seconded, an amendment to reduce the figure from \$1,650.00 to \$1,000.00 was defeated by majority voice vote.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$1,650.00 for continuing a program of cataloguing and conservation-preservation of Town records in the custody of the Town Clerk.

ARTICLE 9. To see if the Town will grant authority to the elected Trustees of the Boxford Town Library to accept title to the buildings and grounds of the Boxford Village Library, otherwise known as the Cummings Building, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, that the Town accept title to the buildings and grounds of the Boxford Village Library, otherwise known as the Cummings building and Alcott land, as

shown on a plan of land recorded in Essex South District Registry of Deeds, Plan #653 of 1962. The deed shall have the following restriction which shall remain in force in perpetuity: said premises shall be used for Public Library purposes only. The deed will be delivered when the Town complies with all the terms and conditions set forth in the letter agreement dated April 30, 1980, between the Trustees of the Boxford Public Library and the Trustees of the Boxford Town Library.

ARTICLE 10. To see if the Town will release funds held in escrow since the Special Town Meeting of June 1978, so that comprehensive and inclusive plans may be prepared for a renovation/addition to the Boxford Village Library (Cummings), or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 218 affirmative and 135 opposed, that the Town release \$27,600.00 of the \$41,950.00 in Library planning funds held in escrow since the Special Town Meeting of June, 1978, the monies to be released now will be used to provide all architectural design in development of plans, specifications, and final construction bids for the proposed renovation, refurbishing, and addition to the Boxford Village Library main building and/or barn; said monies to be expended by a building committee to be appointed by the Selectmen. The balance of the planning funds will remain in the escrow account.

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to be expended for the purpose of installing the following energy conservation projects: \$3,650 for energy conservation projects in the Boxford Village Library, including a new burner for heating system, storm door, basement insulation, or take any other action thereon; the sum of \$6,460 for energy conservation projects in the West Boxford Library, including storm windows, partition between heated and unheated areas, wall insulation, or take any other action thereon; the sum of \$3,400 for the installation of two (2) metal insulated doors for the Town Highway Garage; the sum of \$_____ for a replacement burner at the Spofford Pond School; the sum of \$_____ for a replacement burner at the Cole School; and the sum of \$_____ for window space reduction and additional insulation in the Spofford Pond School, the Cole School, and the Wood School, or take any other action thereon.

A motion was made and duly seconded to raise and appropriate the sum of \$12,466.50, transfer from the Stabilization Fund the sum of \$34,000.00 and transfer from Article 11 of the 1963 Annual Town Meeting, Spofford Pond School addition, the sum of \$863.50, for a total of \$47,330.00, to be expended for the purpose of installing the following energy conservation projects: \$3,650 for energy conservation projects in the Boxford Village Library, including a new burner for heating system, storm door, basement insulation; the sum of \$6,460 for energy conservation projects in the West Boxford Library, including storm windows, partition between heated and unheated areas, wall insulation; the sum of \$3,220 for the installation of two (2) metal insulated doors for the Town Highway Garage; the sum of \$34,000 for various energy conservation measures in the Elementary Schools.

An amendment, moved and duly seconded, to furnish and install automatic setbacks where applicable, was defeated by majority voice vote.

Upon motion made and duly seconded, the article was VOTED, by hand count vote, 293 affirmative and 5 opposed.

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds, or bond a sum of money for the complete renovation and furnishing of the Boxford Town Hall and to authorize and instruct the present Town Hall Renovation Committee to enter into a contract on behalf of the Town and supervise the execution of such contract until completed, or take any other action thereon.

A motion was made and duly seconded to transfer from the Stabilization Fund the sum of \$100,000 and issue State House Notes for the sum of \$145,577 for a term of five (5) years, for a total of \$245,577 for the complete renovation and furnishing of the Boxford Town Hall and to authorize and instruct the present Town Hall Renovation Committee to enter into a contract on behalf of the Town and supervise the execution of such contract until completed.

A motion was made and duly seconded to substitute the following article: to transfer from the Stabilization Fund or other available funds the sum of \$75,000, said sum to be expended at the discretion of the Town Hall Renovation Committee to renovate the Town Hall and/or replace furnishings as necessary. Upon motion made and duly seconded, it was VOTED, by majority voice vote, to withdraw this motion.

Upon motion made and duly seconded, a substitute article requesting the transfer of a sum of \$100,000 from the Stabilization Fund, said sum to be expended at the discretion of the Town Hall Renovation Committee for the renovation of the Town Hall, was defeated by a majority voice vote.

Upon motion made and duly seconded, the original article was defeated by a hand count vote, 132 affirmative and 154 opposed.

ARTICLE 13. To see if the Town will raise and appropriate or transfer from available funds the sum of \$400 for a smoke detector system at the West Boxford Library, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$400 for a smoke detector system at the West Boxford Library.

ARTICLE 14. To see if the Town will vote to authorize the Board of Selectmen to appoint a Library/Town Hall Study/Building Committee to study the possibility of constructing a combination Library/Town Hall at the Town Center. Said Committee to report and make recommendation at the next Special or Regular Town Meeting, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to pass over Article 14.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to adjourn the meeting at 11:27 p.m., until 7:30 p.m. on Wednesday, May 14, 1980.

Registered voters attending the meeting were 418.

Moderator DeWitt T. Minich called the second session of the Annual Town Meeting to order at 7:43 p.m. on May 14, 1980.

ARTICLE 15. To see if the Town will vote to raise and appropriate or transfer from available funds or bond a sum of money, or funds to become available, a sum of money to be used to construct a new East Fire Station. Such sum to be expended under the direction of a building committee to be appointed by the Board of Selectmen, or take any other action thereon.

A motion was made and duly seconded to transfer from the Stabilization Fund the sum of \$100,000 and issue State House Notes in the amount of \$165,000 for a period of five (5) years to be used to construct a new East Fire Station. Such sum to be expended under the direction of a building committee to be appointed by the Board of Selectmen.

The motion was defeated, by hand count vote, 174 affirmative and 91 opposed, since a transfer from the Stabilization Fund requires a $\frac{2}{3}$ vote.

A five-minute intermission was called at 8:44 p.m. The meeting resumed at 8:49 p.m.

ARTICLE 16. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the construction and installation of a new well and septic system to be located behind the Boxford Town Hall, or take any other action thereon.

A motion was made and duly seconded to raise and appropriate the sum of \$9,151.66 and transfer from Article 12 of the May 1975 Annual Town Meeting the sum of \$73.20; from Article 23 of the May 1976 Annual Town Meeting the sum of \$17.86; from Article 30 of the May 1978 Annual Town Meeting the sum of \$44.70; from Article 31 of the May 1978 Annual Town Meeting the sum of \$491.58; from Article 38 of the May 1978 Annual Town Meeting the sum of \$100.00; from Article 39 of the May 1978 Annual Town Meeting the sum of \$121.00; for a total transfer amount of \$848.34 and a total appropriation and transfer of \$10,000; for the construction and installation of a new well and septic system to be located behind the Boxford Town Hall.

The article was VOTED by a majority voice vote.

ARTICLE 17. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of installing energy conservation measures in various Town buildings, or take any other action thereon.

A motion was made and duly seconded to raise and appropriate the sum of \$24,639 for the purpose of installing energy conservation measures in various Town buildings.

An amendment was proposed to raise and appropriate the amount of \$4,000 to conduct an energy audit of the buildings contained in the article. The Moderator did not accept the amendment because it was not similar to the original article.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 149 affirmative and 79 opposed, to move the question.

The article was defeated by majority voice vote.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to take Articles 33, 34 and 35 out of order.

ARTICLE 33. To see if the Town will vote to join the Merrimack Valley Regional Transit Authority pursuant to Chapter 161B of the Massachusetts General Laws and to authorize the Selectmen to take the actions necessary to accomplish the same, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 121 affirmative and 83 opposed, to join the Merrimack Valley Regional Transit Authority pursuant to Chapter 161B of the Massachusetts General Laws and to authorize the Selectmen to take the actions necessary to accomplish the same.

ARTICLE 34. To see if the Town will support the Council on Aging in the creation of a non-profit organization (organized under the provisions of Massachusetts General Laws Chapter 180 Section 26a, as amended) for the purpose of pursuing available federal and/or state funds for the development of elderly housing in Boxford, or take any other action in relation thereto.

Upon motion made and duly seconded, the article was defeated by majority voice vote and a show of hands.

ARTICLE 35. To see if the Town will determine that a housing authority is needed for the purposes set forth in General Laws, Chapter 121B, Section 3, and to vote to provide for the organization of such an authority; and to act on anything relating thereto.

Upon motion made and duly seconded, the article was defeated by majority voice vote and by hand count vote, 81 affirmative and 101 opposed.

ARTICLE 18. To see if the Town will vote to raise and appropriate \$6,780 for the use of the Tri-Town Council on Youth and Family Services, Inc., or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate \$6,780 for the use of the Tri-Town Council on Youth and Family Services, Inc.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to adjourn the meeting at 11:05 p.m., until 7:30 p.m. on Tuesday, May 20, 1980.

Registered voters attending the meeting were 292.

Moderator DeWitt T. Minich called the third session of the Annual Town Meeting to order at 7:33 p.m. on May 20, 1980.

ARTICLE 19. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$34,528 to meet Chapter 90 State Aid Allotment, expenditure of said monies predicated on amount of State reimbursement. Reimbursed monies will be credited to the General Fund, when received.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Fee Cash the sum of \$34,528 to meet Chapter 90 State Aid Allotment, expenditure of said monies predicated on amount of State reimbursement. Reimbursed monies will be credited to the General Fund, when received.

ARTICLE 20. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$111,570 for materials to reconstruct and resurface Essex Street, Bare Hill Road (Section #1), and a section of Route 133, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Fee Cash the sum of \$111,570 for materials to reconstruct and resurface Essex Street, Bare Hill Road (Section #1), and a section of Route 133.

ARTICLE 21. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$7,354 for the purpose of various fencing, drainage work and sludge lagoon construction at the Boxford Sanitary Landfill, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$7,968 for the purpose of various fencing, drainage work and sludge lagoon construction at the Boxford Sanitary Landfill.

ARTICLE 22. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of money to purchase one (1) truck, a cab and chassis (27,000 G.V.W.), to be used by the Department of Public Works, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Federal Revenue Sharing the sum of \$12,073 to purchase one (1) truck, a cab and chassis (27,000 G.V.W.), to be used by the Department of Public Works.

ARTICLE 23. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of \$6,500 to purchase one (1) Sander (6 cubic yards) to be used by the Department of Public Works, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$6,123 to purchase one (1) Sander (6 cubic yards) to be used by the Department of Public Works.

ARTICLE 24. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$3,000 to be used to reimburse Mr. Alerson Noyes for work performed regarding the Recycling Operation for the Town of Boxford for the upcoming fiscal year 1980-81, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$2,000 to be used to reimburse Mr. Alerson Noyes for work performed regarding the Recycling Operation for the Town of Boxford for the upcoming fiscal year 1980-81.

ARTICLE 25. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$13,400 for the installation of fuel tanks to be used by Town-Owned vehicles and located at the Town Highway Garage, or take any other action thereon.

A motion was made and duly seconded to transfer from Federal Revenue Sharing the sum of \$16,565 for the installation of fuel tanks to be used by Town-Owned vehicles and located at the Town Highway Garage.

The motion was defeated by hand count vote, 69 affirmative and 95 opposed.

ARTICLE 26. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$9,090 for the completion of drainage on Cross Road, Burning Bush Drive, Baldpate Road, Main Street and Bare Hill Road, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$9,090 for the completion of the drainage on Cross Road, Burning Bush Drive, Baldpate Road, Main Street and Bare Hill Road.

ARTICLE 27. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$10,000 for the reconstruction-replacement of the Mill Road Bridge, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Federal Revenue Sharing the sum of \$10,000 for the reconstruction-replacement of the Mill Road Bridge.

ARTICLE 28. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,400 for a fire alarm system for the Boxford Highway Garage, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 29. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$55,000 for the purpose of contracting for the revaluation of all real estate in Town, or take any other action relative thereto.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Overlay Surplus Reserve the sum of \$12,801.50 and raise and appropriate the sum of \$3,198.50, for a total of \$16,000.00, for the purpose of funding the completion of the revaluation of all real estate in Town to a full and fair cash value; all to be done under the Board of Assessors.

ARTICLE 30. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$32,650 for the purchase of a new central control console for the use at the Emergency Center to handle all emergency services. This console will replace several 20 year old custom modified units, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$26,284 for the purchase of a new

central control console for the use at the Emergency Center to handle all emergency services. This console will replace several 20 year old custom modified units.

ARTICLE 31. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$7,600 to purchase and equip a new sedan to be used as a Police car, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Federal Revenue Sharing the sum of \$8,243 to purchase and equip a new sedan to be used as a Police car.

ARTICLE 32. To see if the Town will vote to direct the Board of Selectmen to hire an additional police officer (8th man) to be added to the Boxford Police Department, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to pass over the article.

ARTICLE 36. To see if the Town will vote to amend the Zoning Bylaw, Section VI-B, as follows: That access to the buildable portion of any lot approved after passage of this bylaw (whether conventional for "Pork Chop"), shall be constructed over the frontage and within the boundaries of that lot whether within a subdivision or where Planning Board Approval is not required, and shall be demonstrated to be safely passable by Town Emergency Vehicles prior to the issuance of an Occupancy Permit, or take any other action thereon.

A motion was made and duly seconded to amend the Zoning Bylaw by adding: VI-B-11, access to the buildable portion of any lot approved after passage of this bylaw (whether conventional or "pork chop") and whether or not Planning Board approval is required) of constructed shall be over the frontage and within the boundaries of that lot, except as provided in Section V-A-11-o. And adding Section V-A-11-o, common driveways serving not more than two (2) adjacent lots with contiguous frontage (each having practical access over its own frontage) may be constructed if wholly within the perimeter of the two lots, subject to a recorded permanent maintenance agreement. And repairing VI-B-4-c-3, requiring "adequate access as determined by the Inspector of Buildings to the dwelling from its legal frontage."

The motion was defeated by hand count vote, 96 affirmative and 56 opposed, a $\frac{2}{3}$ vote being necessary for a zoning bylaw change.

ARTICLE 37. To see if the Town will vote to amend the Zoning Bylaw of the Town of Boxford to amend Section V,A, 1 by adding after "One single family detached dwelling" the following: which shall have adequate access from the frontage to the dwelling site. Every driveway shall be located entirely within the lot that it serves and shall not serve another lot except as provided in Section V, A, 12.

EXPLANATION: At the Annual Town Meeting on May 8, 1979, the Town voted 338 to 29 that there was a need to control the access to porkchop lots. Thus, the Town voted an interim amendment which requires adequate access

from the legal frontage to the dwelling site. This interim amendment expires on January 1, 1981. Article 37 replaces this interim amendment. This amendment does not require that the adequate access be used for a driveway.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 148 affirmative, 1 opposed, to amend the Zoning Bylaw of the Town of Boxford to amend Section V, A, 1 by adding after "One single family detached dwelling" the following: which shall have adequate access from the frontage to the dwelling site. Every driveway shall be located entirely within the lot that it serves and shall not serve another lot except as provided in Section V, A, 12.

ARTICLE 38. To see if the Town will vote to amend Section V, A of the Zoning Bylaw by adding the following:

Subject to the granting of a Special Permit by the Planning Board as follows:

A driveway may be shared by more than one lot, but not more than three lots, so long as the driveway shall be located entirely within the lots being served. Every such shared driveway must be regulated by a recorded maintenance agreement running in perpetuity with the land and satisfactory to Town Counsel. The Planning Board shall impose such conditions, to be made a part of the special permit, as are necessary to provide adequate access including conditions that assign responsibility for maintenance and snow removal.

EXPLANATION: This Article and Article 37 are intended to prevent the development of lots which contain less than desirable access from the legal frontage to the building site. These articles will ensure that common driveways will be controlled and properly maintained by the owners (not the Town) under a maintenance agreement filed in the Registry of Deeds.

A motion was made and duly seconded to amend the article as follows: To see if the Town will vote to amend Section V, A of the Zoning Bylaw by adding Section V, A, 12:

Subject to the granting of a Special Permit by the Appeals Board as follows:

A driveway may be shared by more than one lot, but not more than two lots, so long as the driveway shall be located entirely within the lots being served. Every such shared driveway must be regulated by a recorded maintenance agreement running in perpetuity with the land and satisfactory to Town Counsel. The Appeals Board shall impose such conditions, to be made a part of the special permit, as are necessary to provide adequate access including conditions that assign responsibility for maintenance and snow removal.

The motion carried by a hand vote, 79 affirmative and 67 opposed.

The article, as amended, was defeated by a hand count vote, 101 affirmative and 53 opposed, a $\frac{2}{3}$ vote being necessary for a zoning bylaw change.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 73 affirmative and 68 opposed, to reconsider the article.

A motion was made and duly seconded that from now on every speaker be limited to three minutes. The motion was defeated by a majority voice vote.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 111 affirmative and 36 opposed to amend Section V, A of the Zoning Bylaw by adding Section V, A, 12:

Subject to the granting of a Special Permit by the Board of Appeals as follows:

A driveway may be shared by more than one lot, but not more than three lots, so long as the driveway shall be located entirely within the lots being served. Every such shared driveway must be regulated by a recorded maintenance agreement running in perpetuity with the land and satisfactory to Town Counsel. The Board of Appeals shall impose such conditions, to be made a part of the special permit, as are necessary to provide adequate access including conditions that assign responsibility for maintenance and snow removal.

ARTICLE 29. To see if the Town will vote to amend Section VI, B, 4 c 3 of the Zoning Bylaw by striking Section VI, B, 4 c 3.

EXPLANATION: The purpose of this Article is to repeal the amendment passed at the May 8, 1979 Annual Town Meeting. Section VI, B, 4 c 3 in essence adopted to provide that porkchop (not conventional lots) lots have adequate access from the legal frontage to the dwelling site. This amendment is no longer necessary after the adoption of Articles 37 and 38, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 138 affirmative and 1 opposed, to amend Section VI, B, 4 c 3 of the Zoning Bylaw by striking Section VI, B, 4 c 3.

ARTICLE 40. To see if the Town will accept all or part of the following revisions of the General Bylaws of the Town and to repeal all existing General Bylaws, said repeal to take effect upon the approval of the new revised General Bylaw by the Attorney General in whole or in part and the publication thereof as required by law, or take any other action thereon.

A motion was made and duly seconded that the Town adopt all or part of the following revisions of the General Bylaws of the Town and to repeal all existing General Bylaws, said repeal to take effect upon the approval of the new revised General Bylaws by the Attorney General in whole or in part and the publication thereof as required by law.

The Moderator said that we would take the Bylaws Article by Article and vote each Article.

ARTICLE ONE TOWN MEETINGS AND ELECTIONS

Section 1 Dates

1-1-1 The date of the annual town meeting shall be the second Tuesday in May, and the date of the annual town election shall be the following Monday.

Section 2 Warrant Information

1-2-1 Publications containing the articles of the warrant and the budget for the annual town meeting shall indicate the sponsor of each article and the recommendation of the finance committee. All articles are to be submitted to the Board of Selectmen fourteen days prior to town meeting.

Section 3 Quorum

1-3-1 The quorum necessary for the transaction of business at any town meeting shall be fifty voters. 1955. (A year cited after any section or paragraph indicates the year of original action on the bylaw. If no year is cited, the section originated as ordinary town meeting action and is now transferred to bylaw status under this compendium.)

Section 4 Posting

1-4-1 All warrants for the calling of elections or annual town meetings shall be posted at least seven days in advance thereof on the two public meeting houses in town.

Section 5 Polling Hours

1-5-1 The polls for the annual town election shall open at 12 o'clock noon and remain open at least eight hours. 1955.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to accept the provisions of Article I, no changes.

ARTICLE TWO ELECTED OFFICERS AND BOARDS

Section 1 Board of Selectmen

2-1-1 A board of selectmen of three members shall be elected from the town at large for three year overlapping terms of office. The board shall exercise general supervision over all matters affecting the interests or welfare of the town. 1929.

2-1-2 The board may settle any claims or suits against the town which in its opinion cannot be defended successfully, acting upon advice of counsel when the amount to be paid exceeds \$1,000. The board may retain counsel in suits against the town whenever deemed necessary. 1929.

2-1-3 The board may appear personally or by counsel before any committee of the legislature, or board of commission, to protect the interests of the town, but it is not authorized under this bylaw to commit the town to any course of action. 1929.

2-1-4 The Board shall be authorized to appoint the following committees: Boxford Water Resources and Drainage Committee, three members at large of the Capital Budgeting Committee, Council on Aging, Finance Committee, Recreation Committee, Recycling Committee, Zoning Board of Appeals, Conservation Commission, Historic District Commission, Registrars of Voters, Election Officers and Town Forest committee.

2-1-5 The Board shall be authorized to appoint the Chief of the Fire Department, the Chief of the Police Department, and such other police officers as it deems necessary, an Executive Secretary, a Director of Civil Defense, and Inspector of Buildings, and Director of Communications, a Wire Inspector, a Gas Inspector, a Town Counsel, a Town Accountant, a Dog Officer, a Forest Warden, a Tree Warden, a Moth Superintendent, an Inspector of Animals, and a Superintendent of Public Works.

2-1-6 The board shall be authorized to set inspection fees for building inspections, road inspections, gas and wire inspections, installation of alteration of oil burners and fuel storage tanks, and tree warden services. Any person or firm requiring the services of the tree warden shall pay the town directly. 1966.

2-1-7 The board shall be authorized to act on other committees as specified, act as a board of public works, serve as veterans agent, without salary, and appoint one of its members to another office or position under its control.

2-1-8 The Board shall be authorized to sell by public bid, lease, or dispose of personal property owned by the Town not exceeding \$1,000 in total value, without prior authorization of the town meeting. 1968.

Section 2 School Committee

2-2-1 A school committee of five members shall be elected from the town at large for three year overlapping terms of office.

Section 3 Board of Library Trustees

2-3-1 A board of trustees of the Boxford town library, of nine members, shall be elected from the town at large for three year overlapping terms of office.

Section 4 Board of Health

2-4-1 A board of health of three members shall be elected from the town at large for three year overlapping terms of office.

2-4-2 The board shall maintain a Saturday and Sunday schedule as part of a three day weekly schedule at the sanitary landfill.

Section 5 Planning Board

2-5-1 A planning board of seven members shall be elected from the town at large for five year overlapping terms of office.

Section 6 Town Clerk

2-6-1 The town clerk shall have custody of the town seal. 1929.

2-6-2 All conveyance under seal which may hereafter be executed by the town, pursuant to a vote of the town or otherwise, shall be affixed with such seal and subscribed by a majority of the board of selectmen. 1929.

2-3-3 The clerk shall keep a true copy, in a book maintained only for such purpose, of all deeds and conveyances executed by the board of selectmen. 1929.

2-6-4 The clerk shall insure that every conveyance to the town of any interest in land is properly recorded in the registry of deeds. 1929.

Section 7 Treasurer

2-7-1 The treasurer shall have the custody of all receipted bills and receipts, and of notes, bonds, and coupons which have been paid. 1929.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to accept the provisions of Article II, no changes.

ARTICLE THREE APPOINTED OFFICERS AND BOARDS

Section 1 Town Accountant

3-1-1 A town accountant shall be appointed by the board of selectmen for a three year term of office. 1929.

Section 2 Assistant Assessors

3-2-1 The board of assessors may appoint assistant assessors as it deems necessary, and it may revoke them. The assistant assessors shall perform such duties as the board may require and shall receive compensation only for duties performed. Every assistant assessor shall hold office for one year unless sooner removed. If the board fails to appoint a successor to any such assistant assessor during the month preceding the expiration of his term, he shall continue to serve during the following year unless sooner removed.

Section 3 Finance Committee

3-3-1 A finance committee of five members shall be appointed by the board of selectmen for three year overlapping terms of office. 1948.

3-3-2 All appropriations articles shall be submitted to the committee for study prior to insertion in the warrant for any annual or special town meeting. The committee shall then submit its recommendations thereon to the town. 1958.

Section 4 Capital Budgeting Committee

3-4-1 A capital budgeting committee of five members shall be established, with one member appointed by and from the finance committee, one member appointed by and from the planning board, each for a one year term of office; and three citizens at large appointed by the board of selectmen, each for a three year term of office, but such terms shall not expire in the same year. 1973.

Section 5 Conservation Commission

3-5-1 A conservation commission of seven members shall be appointed by the board of selectmen for three year overlapping terms of office.

3-5-2 The commission's purpose shall be the promotion and development of the natural resources and the protection of the watershed resources of the town.

Section 6 Historic District Commission

3-6-1 An historic district commission of five members and three alternate members shall be appointed by the board of selectmen for three year overlapping terms of office, such members to be appointed under terms established in the Boxford historic district bylaw. 1971.

3-6-2 A copy of the historic district bylaw shall be kept on file with the town clerk. 1971.

Section 7 Recreation Committee

3-7-1 A recreation committee of five members shall be appointed by the board of selectmen for three year overlapping terms of office.

3-7-2 The committee's purpose shall be to oversee the recreational needs of the town, to recommend development of recreational areas as needed, and to be responsible for the care, maintenance and operation of such areas.

Section 8 Council on Aging

3-8-1 A council on aging of seven members shall be appointed by the board of selectmen for four year overlapping terms of office. The terms of no more than three members shall expire in any calendar year. Members shall be eligible for reappointment for concurrent terms. 1976.

3-8-2 The duties of the council shall be to: (a) identify the total needs of the town's elderly population, (b) educate the community and enlist support and participation of all citizens concerning such needs, (c) design, promote, or implement services to fill such needs, and coordinate present services in the town, and (d) promote and support any other programs designed to assist elderly persons in the town. 1976.

3-8-3 The council shall cooperate with the state office of elder affairs and shall be cognizant of all state and federal legislation concerning funding, information exchange, and program planning which exists for better community programming for the elderly, 1976.

3-8-4 The council shall furnish the board of selectmen with an annual report and provide a copy thereof to the state office of elder affairs. 1976.

Section 9 Boxford Water Resources and Drainage Committee

3-9-1 A Boxford water and drainage committee of five members shall be appointed by the board of selectmen for three year overlapping terms of office.

3-9-2 The committee's purpose shall be to plan the development and protection of water resources within the town.

Section 10 Gas Inspector

3-10-1 A gas inspector shall be appointed by the board of selectmen for such term of office as it shall deem proper. 1961.

3-10-2 The inspector shall perform his duties under the direction of the board, as prescribed by general law. He shall collect fees from applicants for permits in accordance with a schedule to be approved by the board. 1961.

3-10-3 The inspector shall receive such salary as determined by the Board of Selectmen. 1961.

3-10-4 No gas meter shall be turned on nor any gas used within the town without permission of the inspector, nor unless a certificate of approval is posted on the premises, properly signed and dated by the inspector. 1969.

Section 11 Wire Inspector

3-11-1 A wire inspector shall be appointed by the Board of Selectmen for such term of office as it shall deem proper. 1963.

3-11-2 The Inspector shall perform his duties under the direction of the board, as prescribed by general law. He shall collect fees from applicants for permits in accordance with a schedule to be approved by the board. 1963.

3-11-3 The Inspector shall receive such salary as determined by the Board of Selectmen. 1963.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to accept the provisions of Article III, no changes.

ARTICLE FOUR DEPARTMENTS

Section 1 Police Department

4-1-1 A police department shall be established under the direction of the Board of Selectmen. The board shall appoint a chief of police and such other police officers as it deems necessary, and it shall fix their compensation within the limits of an annual aggregate appropriation made for such purpose. 1945.

4-1-2 The Board of Selectmen may make suitable regulations governing the Police Department and the officers thereof. 1945.

4-1-3 The Chief of Police shall be in immediate control of all town property used by the department. 1945.

4-1-4 The Chief of Police shall have authority over the police officers of the department. 1945.

Section 2 Fire Department

4-2-1 A fire department shall be established under the direction of the Board of Selectmen, as prescribed by general law. 1950.

Section 3 Department of Public Works

4-3-1 The Board of Selectmen shall act as a board of public works, and it shall appoint a superintendent of public works for such term of office as it deems proper.

Section 4 Communications

4-4-1 No person shall connect an alarm system or equipment to the town emergency center without first obtaining an alarm permit signed by the Communications Director, Police Chief or Fire Chief, as applicable. 1979.

4-4-2 Only digital dialers, leased lines, and other equipment types deemed by the Communications Director to be compatible with the equipment of the town emergency center shall be allowed to be connected thereto. Telephone dialing systems which include voice or tape recorders are incompatible and shall not be connected to the town system. These equipment specifications apply to all applications for alarm systems made to the Communications Center after May 9, 1979, and to existing systems if subsequently they should abuse the right of access by excessive false alarms or malfunction. 1979.

4-4-3 False alarms, other than those caused by faulty telephone service, electrical storms, or the town's main receiving console, shall be limited to two in any six month period for each dwelling or business. The owner of the dwelling or business shall be assessed a penalty of twenty-five dollars for each additional false alarm during any six month period, such penalty to be paid to the Town of Boxford. 1979.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to accept the provisions of Article IV, no changes.

ARTICLE V TOWN EMPLOYEES

Section 1

5-1-1 Town employees entitled to benefits under these sections are persons normally scheduled to work at least an average of 20 hours per week, forty-four weeks per year, except those appointed by the School Committee.

5-1-2 Henceforth, service in each fiscal year shall be determined on the basis of the above minimum.

Section 2 Vacation Leave

5-2-1 Qualified Town employees are entitled to paid vacation at current rate of pay, as follows:

- a) For twenty-six (26) consecutive scheduled weeks worked including authorized leave during the twelve (12) months ending June 30 of any year, one week's leave, if still employed.
- b) For fifty-two (52) scheduled weeks worked including authorized leave during the twelve (12) months ending June 30 of any year, two (2) weeks' leave.
- c) After five (5) consecutive years of service, one day of leave for each consecutive year up to ten (10) years when three (3) weeks' vacation leave will have been reached.
- d) After fifteen (15) consecutive years, one extra day of vacation leave for each consecutive year of employment up to twenty (20) years, when four (4) weeks' vacation leave will have been reached.
- e) Employees working for more than one department during the twelve (12) months ending June 30th, may combine their working time in the several departments for the purpose of computing the amount of vacation leave earned.

Section 3 Holidays

5-3-1 Qualified Town employees shall have the following holidays with pay: New Year's Day, Washington's Birthday, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving and Christmas.

Section 4 Sick Leave

5-4-1 Qualified Town employees shall be granted paid sick leave at their regular rates of pay on the basis of one day's pay for every twenty (20) days of work. Such sick leave may accumulate up to but not exceeding eighty-five (85) days. No such sick leave shall be paid to any employee who has not worked at least twenty-six (26) consecutive scheduled weeks in the twelve (12) months immediately preceding. Paid sick leave shall not be granted unless the employee shall have been called to report for work and the head of the department shall have so certified, nor, in case of more than three (3) consecutive days of absence, unless a doctor's certificate of inability to work shall have been furnished to the department head.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend Section 5-1-1 by deleting the words "an average of," and Section 5-3-1 by adding the phrase, "provided that it is a normal working day for such employees."

These sections now read:

5-1-1 Town employees entitled to benefits under these sections are persons normally scheduled to work at least 20 hours per week, forty-four weeks per year, except those appointed by the School Committee.

5-3-1 Qualified Town employees shall have the following holidays with pay: New Year's Day, Washington's Birthday, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving and Christmas, provided that it is a normal working day for such employees.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to accept the provisions of ARTICLE V, as amended.

ARTICLE SIX RECORDS AND ACCOUNTS: ANNUAL REPORTS

Section 1 Records and Accounts

6-1-1 All boards, standing committees, and officers of the town shall cause records of their doings and accounts to be kept in suitable books. 1929.

Section 2 Annual Reports

6-2-1 Contracts for printing annual town reports shall be made by the Board of Selectmen, and all annual reports intended to be bound up with the annual town reports shall be sent to the board not later than February 15. 1929.

6-2-2 No illustrations shall be hereafter introduced in the reports of town officers, boards, or committees unless expressly authorized by the board. 1929.

6-2-3 The annual report of the Board of Selectmen shall, unless such information is contained in other reports to be published in the annual town report, provide information on: (a) town and county ways laid out, constructed, altered, ordered laid out, accepted, and remaining to be constructed; (b) damages assessed and paid, claims outstanding, and all claims in suit against the town, with all circumstances relating thereto; and (c) details of repairs made to public buildings. 1929.

6-2-4 The annual report of the treasurer shall state the purposes for which the town's debt was increased in the preceding year, cite the votes by which the money was borrowed, and render a classified statement of all receipts and expenditures of the town in such detail as to give a full, fair exhibit of the objects and methods of all expenditures. 1929.

6-2-5 The board of assessors shall append to its annual report a table of the valuation of the town, real, personal, and total; the rate of taxation; and the amount of money raised. The complete recapitulation sheet used in fixing the tax rate shall be printed as part of the annual report. 1929.

6-2-6 The town clerk shall make a full index of the reports and shall also prepare a table of vital statistics for publication in the annual report. 1929.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to accept the provisions of ARTICLE VI, no changes.

ARTICLE SEVEN PUBLIC HEALTH

Section 1 Percolation Tests

7-1-1 When in the course of its duties the board of health deems it neces-

sary to conduct percolation tests in connection with sewage disposal permits, the applicants shall pay the required fee. 1973.

Section 2 Sanitary Landfill

7-2-1 The Boxford sanitary landfill shall be open for Boxford residents only according to the posted hours for the deposit of solid refuse. This shall exclude automobile bodies, large household appliances, and tree and brush refuse which may be accepted only at specified times in designated areas. Biodegradable liquid wastes such as septic tank pumpage may be deposited in a separate area provided for this and no other purpose during regular hours. By arrangement with the sanitary landfill supervisory agency, disposal of this and other refuse may also be permitted at other agreed times. 1973.

7-2-2 The department of public works shall be responsible, in conformity with the rules and regulations of the state department of public health, for the operation of the sanitary landfill. 1974.

Section 3 Swimming Pools

7-3-1 The term "family swimming pool" as used herein shall mean a swimming pool located in the town and used or intended to be used solely by the owner, operator, lessee, or tenant thereof and his family, and by persons invited or permitted to use it without payment of any fee or charge. 1973.

7-3-2 Every family swimming pool having a depth of eighteen inches or more shall be enclosed by a fence or wall not less than five feet high, constructed, erected, and maintained so that no person, child or adult, may pass under or through it except by opening a door or gate therein, which shall be equipped with a self-closing and self-latching device and shall be kept securely closed at all times when not in actual use. A dwelling house or accessory building may be used as part of such enclosure, and no self-closing and self-latching device shall be required on any door of a dwelling house so used. Every person in possession of land on which a family swimming pool having a depth of eighteen inches or more is situated, either as owner, purchaser, mortgagee, lessee, or tenant shall cause a fence or wall to be constructed, erected, and maintained as herein provided and shall cause any door or gate to be equipped and kept closed in accordance with the provisions above. This section shall apply to every family swimming pool having a depth of eighteen inches or more and erected or installed at any time, whether before, on, or after the effective date of this bylaw. 1973.

7-3-3 An exception to the requirement that the swimming pool be fenced may be granted by the board of selectmen with the advice of abutting property owners upon application of the party responsible for the pool for as long as it appears that by the nature of the surroundings, its siting or location, or the premises on which it is situated, it does not constitute an appreciable hazard. 1973.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to accept the provisions of ARTICLE VII, no changes.

ARTICLE EIGHT PUBLIC SAFETY

Section 1 Boats

8-1-1 No person shall operate a boat equipped with more than a ten horsepower motor on great ponds in Boxford. 1974.

Section 2 Hunting and Firearms

8-2-1 No person shall fire or discharge any gun, fowling piece, or firearm within 200 feet of any street in town or on any private grounds, except with the consent of the owner; provided, however, that this bylaw shall not apply to the use of such weapons at any military exercise or in the lawful defense of the person, family, or property of any citizen. 1929.

8-2-2 No person shall fire or discharge any firearm within the limits of any park, playground, or other public property except with the consent of the board of selectmen. No person shall hunt with, fire, or discharge any firearm on any private property except with the written consent of the owner or legal occupant thereof. 1960.

8-2-3 This bylaw shall not apply to the lawful defense of life or property nor to any law enforcement officer acting in the discharge of his duties. 1960.

Section 3 Motor Vehicles

8-3-1 Unregistered motor vehicles unfit for use, permanently disabled, dismantled, or otherwise inoperative shall not be stored, parked, or placed upon any land in town unless the same shall be within a building or in an area unexposed to public view, or in an area properly approved for keeping of the same by licensed junk dealers. 1969.

8-3-2 No operator of a motor vehicle shall drive his vehicle into an intersection without coming to a complete stop as required by a legally approved and established stop sign. 1974.

Section 4 Dogs

8-4-1 No owner or keeper of a hound shall permit it to run without chain or leash at any time between one-half hour after sunset and one-half hour before sunrise on property not owned or occupied by said owner or keeper. 1928.

8-4-2 The board of selectmen may issue licenses to use dogs at any time of day or night, in trailing and securing any animal which has been molesting crops, poultry, or livestock. 1954.

8-4-3 If the dog officer determines that a female animal in heat, even when confined, is attracting other animals, thus causing a disturbance or damage to neighboring property or public areas, he may require the owner or keeper to keep said animal while in heat, in a kennel, or to remove it from the area so that the nuisance is abated. 1979.

8-4-4 The dog officer is authorized to require owners or keepers of dogs to restrain their dogs from running at large in schools, school playgrounds, parks, or public recreational areas. He may also require owners or keepers of dogs to restrain their dogs from running at large when he determines that any such dog is an annoyance, is dangerous, or is known to cause damage in a neighborhood.

Within ten days after any such determination, an owner or keeper of such dog may appeal in writing to the board of selectmen. 1979.

8-4-5 Notwithstanding the schedule of fines set forth in chapter 140, section 173A, general laws, the following schedule of fines shall apply to the failure of any owner or keeper of dogs to comply with an order of the dog officer: first offense within a calendar year shall be a warning; second offense within a calendar year shall be ten dollars; third or subsequent offense within a calendar year shall be twenty dollars. 1979.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to accept the provisions of ARTICLE VIII, no changes.

ARTICLE NINE LICENSING AND PEDDLERS

Section 1 Licensing

9-1-1 No person shall solicit to sell or distribute merchandise on a house to house basis in town without first obtaining a permit from the Boxford Police Department. 1974.

9-1-2 Door to door solicitors shall have in their possession and show upon request, official personal identification such as a driver's license, draft registration card, social security card, or equivalent or suitable identification issued by the Boxford Police Department. 1973.

9-1-3 The Board of Selectmen may license suitable persons to be dealers in and keepers of shops for the purchase, sale, or barter of junk, old metals, or second hand metals. The board may also license suitable persons as junk collectors to collect, by purchase or otherwise, junk, old metals, and second hand articles from place to place in town. It may also provide that such collectors display badges on their persons or vehicles or both, when engaged in collecting, transporting, or dealing in junk, old metals or second hand articles, and it may prescribe the design thereof. It may also provide that such shops and all articles of merchandise therein, and any place, vehicle, or receptacle used for the collection or keeping of such articles, may be examined at any time by any authorized person. 1929.

9-1-4 Every keeper of a shop for the purchase, sale, or barter of junk, old metals, or second hand articles shall place in a suitable and conspicuous site in his shop, a sign having his name and occupation legibly inscribed thereon. 1929.

Section 2 Peddlers

9-2-1 No person hawking, peddling, or carrying or exposing any article for sale shall cry his wares to the disturbance of the peace and comfort of the inhabitants of the town. No hawker or peddler shall carry or convey such articles in any manner that will tend to injure or disturb the public health or comfort. 1929.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to accept the provisions of ARTICLE IX, no changes.

ARTICLE TEN PUBLIC WAYS AND PROPERTY

Section 1 Public Property

10-1-1 No person shall willfully deface or injure any public playground, planting space, flower bed, grass, border, guidepost, guideboard, official sign, post or signalling device for the direction of traffic, lamppost, or any public building, fence or monument, or other thing situated, erected, or made for the use or ornament of the town. 1929.

10-1-2 No person, unless required by law to do so, shall make any marks, letters, or figures of any kind, place any sign, advertisement, or placard upon or against any wall, fence, post, ledge, stone, building or structure, in or upon any public way in town, without the permission of the owner thereof, nor upon any sidewalk or upon any property of the town without the permission of the Board of Selectmen. 1929.

Section 2 Public Ways

10-2-1 No person shall deposit papers, circulars, or advertising matter of any kind in the public ways of the town, nor distribute the same through the town in such manner as to create a disturbance or litter. 1929.

10-2-2 No person shall drink any alcoholic beverage in or upon any public way, park, playground, school ground, or private or public land without the consent of the owner or person in control thereof. 1929.

10-2-3 No overnight parking shall be permitted on the streets of Boxford from December 1 to April 1. 1974.

10-2-4 There shall be no digging, filling, or alteration of grades or drainage on any town property on or adjacent to public ways or over which the town has a right-of-way except by permission of the Board of Selectmen or its authorized agent. 1929.

10-2-5 No person shall grade or change the grade on a driveway at the intersection of a public way so as to obstruct the removal of snow, the drainage of water, or otherwise cause hazardous road conditions. Wherever new construction or alteration is done on a lot fronting upon a public way, no occupancy permit shall be issued until the Superintendent of Public Works finds that the grading and drainage of the intersecting driveway or driveways are adequate and do not obstruct removal of snow or drainage of water or otherwise cause hazardous conditions. 1971.

10-2-6 No person not employed by the Department of Public Works, shall lay, throw, place, or push any snow or ice into or across any street within the town in a manner which may obstruct the public way or constitute a safety hazard. 1929.

10-2-7 The board of public works may make repairs to private ways that have been open to the public for six years or more. Such repairs shall be made at public expense provided that: (a) any such way shall continue to be open to the public, (b) the work is required by public necessity, (c) it excludes construction or reconstruction of such way, (d) work on drainage includes only the clearing of obstructions in existing drains, and (e) the town is released and held harmless by all abutting owners on account of any damage whatever caused by or incident to such repairs. 1978.

Section 3 Horses and Vehicles

10-3-1 No person having charge of a horse-driven vehicle of any description shall pass with the same over any public way of the town unless holding the reins of the animal or animals attached thereto, if riding, or, if not riding, unless walking by the head of the shaft or wheel animal either holding or keeping within the reach of the bridle or halter, and such person shall at all times be in such position as to be able to restrain and govern such animal or animals. 1929.

10-3-2 No person shall at the same time drive or take charge of more than one horse-driven vehicle in any public way of the town. 1929.

10-3-3 No person having charge of any vehicle, whether motor or horse-driven, shall permit such vehicle to stand upon any public way or other public place after having been forbidden to do so by a police officer of the town or by a notice posted on such way or place under official authority. 1929.

10-3-4 No person shall by any noise, gesture, words or other means, willfully frighten a horse in any public way in the Town. Approved by the Attorney General's office 6/29.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to accept the provisions of ARTICLE X, no changes.

ARTICLE ELEVEN

Section 1 General Bylaws of the Town

11-1-1 Upon adoption by the town meeting, approval by the attorney general, and proper publication, the foregoing shall constitute the general bylaws of the Town of Boxford, and all bylaws heretofore in force shall be repealed. 1979.

Section 2 Amendment

11-2-1 Any or all of these bylaws may be repealed, amended, or other bylaws may be adopted at any town meeting, an article or articles for that purpose having been inserted in the warrant for such meeting by the Board of Selectmen upon their own initiative or by citizen petition. 1979.

Section 3 Enforcement

11-3-1 Except when otherwise provided by law, citations for offenses under these bylaws may be made by any constable or police officer of the Town. 1967.

Section 4 Penalties

11-4-1 Any violation of any provision of these bylaws, whereby any act or thing is enjoined, prohibited, or required, shall unless other provision is expressly made, be punishable by a fine not to exceed \$200 for each offense. 1979.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to accept the provisions of ARTICLE XI, no changes.

ARTICLE 41. To see if the Town will vote to enact the following bylaw: "Each residence, beginning September 1, 1980, shall display a street number. Such number to be provided by the owner, assigned in accordance with the system implemented in 1971, and located at or near the access to the public way.

This number to be visible at all times from the public way", or take any other action thereon.

Upon motion made and duly seconded, the article was defeated by hand count vote, 56 affirmative and 68 opposed.

ARTICLE 42. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to repair Engine 1 and Engine 2. Such sum to be expended under the direction of the Fire Department in accordance with appropriate Massachusetts laws, if applicable, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Federal Revenue Sharing the sum of \$5,054 and from Overlay Surplus Reserve the sum of \$481, for a total of \$5,535, to repair Engine 1 and Engine 2. Such sum to be expended under the direction of the Fire Department in accordance with appropriate Massachusetts laws, if applicable.

ARTICLE 43. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$753.69 for the purchase of three (3) time clocks to be used by all Boxford Town Employees, or take any other action thereon.

A motion was made and duly seconded to raise and appropriate the sum of \$753.69 for the purchase of three (3) time clocks to be used by all Boxford Town Employees. The motion was defeated by a majority voice vote.

ARTICLE 44. To see if the Town will vote to raise and appropriate the sum of _____ to renovate the Cole School septic system and replace the leaching field, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$19,200 to renovate the Cole School septic system and replace the leaching field.

ARTICLE 45. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Finance Committee Reserve Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Overlay Surplus Reserve the sum of \$29,717 and to raise and appropriate the sum of \$283, for a total of \$30,000, for the Finance Committee Reserve Fund.

ARTICLE 46. To see if the Town will vote to raise and appropriate a suitable sum to be added to the Stabilization Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 47. To see if the Town will vote to move that the Town of Boxford vote to exempt \$_____ of free cash from the provisions of Section 12A of Chapter 151 of the Acts of 1979 and that such free cash not be utilized for the purpose of reducing the property tax levy for fiscal year 1981, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice

vote, to exempt \$69,253 of free cash from the provisions of Section 12A of Chapter 151 of the Acts of 1979 and that such free cash not be utilized for the purpose of reducing the property tax levy for fiscal 1981.

ARTICLE 48. To see if the Town will vote to move that the Town of Boxford vote to increase the appropriations limit established by Chapter 152 of the Acts of 1979 by \$_____ so that the appropriations limit as so increased will be \$_____. (The amounts to be inserted should reflect the total aggregate amount by which the limit is to be increased and the final amount to which the limit is increased), or to take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 110 affirmative and 14 opposed, to increase the appropriations limit established by Chapter 152 of the Acts of 1979 by \$253,925.77 so that the appropriations limit as so increased will be \$2,349,462.83.

ARTICLE 49. To see if the Town will vote to move that the Town of Boxford vote to increase the levy limit established by Chapter 151 of the Acts of 1979, by not more than \$_____ so that the levy limit as so increased will not be more than \$_____. (The amounts to be inserted in each instance would be increased and the total aggregate amount to which the levy limit is to be increased), or to take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to increase the levy limit established by Chapter 151 of the Acts of 1979, by not more than \$358,234.30 so that the levy limit as so increased will not be more than \$2,556,074.83.

ARTICLE 50. To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, that a committee be formed called the "Special Committee on Capital Planning" to be made up of the Board of Selectmen, three members of the Finance Committee and three members of the Planning Board and that the Moderator be appointed as a non-voting chairman of the committee. Said Committee's single purpose to be present a report at the next annual town meeting their recommendations in regards to the construction and/or renovation of Town Hall, East Village Library and Fire Station. Said report to include specific recommendations on the timing and funding on the projects and the location of the Town Hall & Fire Station.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to dissolve the meeting at 11:38 p.m.

Registered voters attending the meeting were 195. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

BUDGET APPROVED FOR 1980-1981**GENERAL GOVERNMENT**

Selectmen	\$ 23,180	
Clerical	4,784	
Town Clerk	6,068	
Registrars	1,870	
Elections	2,142	
Town Counsel	9,000	
Planning Board	3,369	
Appeals Board	1,000	
Recreation Committee	1,300	
Child Guidance	2,697	
Council on Aging	1,296	
Conservation Committee	<u>100</u>	
TOTAL		\$ 56,806

FINANCE

Accountant	\$ 12,217	
Treasurer	7,219	
Tax Collector	12,939	
Assessors	19,972	
Finance Committee	<u>400</u>	
TOTAL		\$ 52,747

PUBLIC SAFETY

Police Department		
Salaries	\$ 130855	
Wages	6,000	
All Other	<u>69,176</u>	
TOTAL	\$ 206,031	
Fire Department	43,470	
Communications	55,550	
Dog Officer	1,800	
Inspector of Animals	225	
Building Inspector	5,000	
Electrical Inspector	2,080	
Gas Inspector	400	
Board of Health	17,023	
Civil Defense	310	
Ambulance Service	<u>8,018</u>	
TOTAL		\$ 339,907

SCHOOLS

Elementary	\$1,112,483	
Masconomet	1,570,386	
Regional Vo-Tech	<u>14,923</u>	
TOTAL		\$2,697,792

LIBRARIES	\$ 65,592	\$ 65,592
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DEPARTMENT OF PUBLIC WORKS

Salaries, Wages & Overtime	\$ 87,853	
Materials	98,608	
All Other	<u>96,146</u>	
TOTAL		\$ 282,607

UNCLASSIFIED

General Insurance	\$ 7,760	
Health & Life Insurance	31,600	
Town Cemetery	50	
Village Cemetery	300	
Brookside Cemetery	100	
Mt. Vernon Cemetery	100	
Soldier's Graves	500	
Harmony Cemetery	200	
Veterans' Benefits	3,100	
Selectmen's Contingency	1,600	
Interest on Loans	10,000	
Retirement Pensions	1,200	
Town Reports	4,000	
Memorial Day	940	
Town Forest	100	
Historic District Commission	50	
Moth Suppression	<u>1,400</u>	
TOTAL		<u>\$ 63,000</u>

GRAND TOTAL TOWN BUDGET		\$3,558,451
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Additional Items

Article 1	\$ 764.81
Article 8	1,650.00
Article 11	12,466.50
Article 13	400.00
Article 16	9,151.66
Article 18	6,780.00
Article 21	7,968.00
Article 23	6,123.00

Article 24	2,000.00
Article 26	9,090.00
Article 29	3,198.50
Article 30	26,284.00
Article 44	19,200.00
Article 45	283.00

TOTAL

\$ 105,359.47

TOTAL TO BE RAISED AND APPROPRIATED

\$3,663,810.47

Transfers

Article 5	\$ 1,711.88
Article 6	2,746.66
Article 11	34,863.50
Article 16	848.34
Article 19	34,528.00
Article 20	111,570.00
Article 22	12,073.00
Article 27	10,000.00
Article 28	12,801.50
Article 31	8,243.00
Article 42	5,535.00
Article 45	29,717.00
Article 10	27,600.00

TOTAL

\$ 292,237.88

SPECIAL TOWN MEETING**May 13, 1980**

Voters of the Town of Boxford met at the Masconomet Regional High School auditorium on May 13, 1980. Moderator DeWitt T. Minich called the meeting to order at 7:32 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to transfer from available funds the sum of \$7,722.30 to be expended by the Boxford Elementary Schools during the 1979-80 fiscal year, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from D.P.W., All Other Account, as voted in the fiscal year 1979-80 budget, the sum of \$7,722.30 to be expended by the Boxford Elementary Schools during the 1979-80 fiscal year.

ARTICLE 2. To see if the Town will vote to transfer from available funds a sum of money to be used to reimburse Mr. Alerson Noyes for services performed regarding the Recycling Operation for the Town of Boxford during fiscal year 1979-80, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from D.P.W., All Other Account, as voted in the fiscal year 1979-80 budget, the sum of \$1,050.00 to be used to reimburse Mr. Alerson Noyes for services performed regarding the Recycling Operation for the Town of Boxford during fiscal year 1979-80.

ARTICLE 3. To see if the Town will vote to transfer from available funds a sum of money to engage an outside energy consultant for the purpose of conducting an "energy audit" of all Town buildings, or take any other action thereon.

A motion was made and duly seconded to transfer from D.P.W. Materials Account, as voted in the fiscal year 1979-80 budget, the sum of \$8,000.00.

Upon motion made and duly seconded, an amendment was VOTED, by majority voice vote, to substitute the sum of \$6,000.00 for \$8,000.00.

Upon motion made and duly seconded, the original article was defeated by hand count vote, 72 affirmative, 87 opposed.

A motion was made and duly seconded to reconsider Article 3. The motion was defeated by hand count vote, 80 affirmative, 111 opposed.

ARTICLE 4. To see if the Town will vote to transfer \$500 from Article 16 of the May 1975 Annual Town Meeting and \$941.19 from available funds, for a total sum of \$1,441.19, for microfilming and restoration-preservation of additional records which will be partially reimbursed by a grant of \$200 from the Massachusetts Council on Arts and Humanities, or to take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer \$500 from Article 16 of the May 1975 Annual Town Meeting

and \$951.19 from D.P.W., Materials Account, as voted in the fiscal year 1979-80 budget, for a total sum of \$1,451.19, for microfilming and restoration-preservation of additional records which will be partially reimbursed by a grant of \$200 from the Massachusetts Council on Arts and Humanities.

ARTICLE 5. To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to dissolve the Special Town Meeting at 8:10 p.m.

Registered voters attending the meeting were 206. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

TRANSFERS

Article 1	\$7,722.30
Article 2	1,050.00
Article 4	<u>1,451.19</u>

TOTAL TO BE TRANSFERRED

\$10,223.49

SPECIAL TOWN MEETING
July 8, 1980

Voters of the Town of Boxford met at the Spofford Pond School auditorium on July 8, 1980. Moderator DeWitt T. Minich called the meeting to order at 8:02 p.m. In the absence of a clergyman, a moment of meditation was observed. The articles of the warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to authorize the Masconomet Regional School District to appropriate the sum of \$830,000 for extraordinary repairs; specifically re-roofing the School at Boxford, and for engineering plans and specifications, bidding documents supervision, inspection and final approval; and to raise this appropriation, the Masconomet Regional District School Committee be authorized to borrow \$830,000 under Massachusetts General Laws, Chapter 71, Section 16, as amended, and that the Board of Selectmen in each member Town be provided with notice of such action in accordance with said Section 16.

Upon motion made and duly seconded, it was VOTED, by hand count vote (122 affirmative and 89 opposed), to authorize the Masconomet Regional School District to appropriate the sum of \$830,000 for extraordinary repairs; specifically re-roofing the School at Boxford, and for engineering plans and specifications, bidding documents supervision, inspection and final approval; and to raise this appropriation, the Masconomet Regional District School Committee is authorized to borrow \$830,000 under Massachusetts General Laws, Chapter 71, Section 16, as amended, and that the Board of Selectmen in each member Town be provided with notice of such action in accordance with said Section 16.

ARTICLE 2. To see if the Town will vote to adopt the following bylaw:

All Electric Power Transmission Lines to be constructed in or through the Town of Boxford having a rated potential capacity of 69,000 volts or more shall be buried underground.

A brief intermission was called by the Moderator at 10:05 p.m. The meeting resumed at 10:08 p.m.

Upon motion made and duly seconded, it was VOTED, by two-thirds majority voice vote, to call the question.

Upon motion made and duly seconded, it was VOTED, by hand count vote (139 affirmative and 30 opposed) to adopt the following bylaw:

All Electric Power Transmission Lines to be constructed in or through the Town of Boxford having a rated potential capacity of 69,000 volts or more shall be buried underground.

An oral report was given by John May of the Planning Board of a public hearing on Article 2, held on July 7, 1980 by them.

Subsequent to the hearing, the Planning Board agreed to endorse the Article in principle.

ARTICLE 3. To see if the Town will vote to move that the Town of Boxford vote to increase the appropriations limit established by Chapter 152 of the Acts of 1979 by \$_____ so that the appropriations limit as so increased will be \$_____. (The amounts to be inserted should reflect the total aggregate amount by which the limit is to be increased and the final amount to which the limit is increased), or to take any other action thereon.

ARTICLE 4. To see if the Town will vote to move that the Town of Boxford vote to increase the levy limit established by Chapter 151 of the Acts of 1979 by not more than \$_____ so that the levy limit as so increased will not be more than \$_____. (The amounts to be inserted in each instance would be increased and the total aggregate amount to which the levy limit is to be increased), or to take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over Articles 3 and 4.

ARTICLE 5. To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to adjourn the meeting at 10:24 p.m.

Registered voters attending the meeting were 228. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

BIRTHS AS RECORDED IN 1980

Aug. 5, 1979	Daphne Blake Loring	Peter Blake Loring
		Eliz. Earles Shennan Loring
Nov. 24, 1979	Bradford Roberts Stoler	Dennis Fredric Stoler
		Diane Valerie Roberts Stoler
Dec. 12, 1979	Lynne-Elizabeth Geiger	David Edward Geiger
		Janet Louise Ames Geiger
Dec. 29, 1979	Patrick Michael Mahoney	Michael Eugene Mahoney
		Mary Wilkinson Mahoney
Nov. 1, 1979	Peter Alfred Nelson	Philip Edmond Nelson
		Elizabeth Mary Typrowicz Nelson
Nov. 24, 1979	Jaren Wyatt Maxwell	Jack Walter Maxwell
		Sandra Kay Roberts Maxwell
Dec. 4, 1979	Siobhan Patrice Murphy	Richard Allan Murphy
		Gail Donna Greeley Murphy
Dec. 4, 1979	Kyle Reed Murphy	Richard Allan Murphy
		Gail Donna Greeley Murphy
Jan. 9, 1980	David Joseph Carlson	Russell Joseph Carlson
		Mary Ann Dirgo Carlson
Jan. 14, 1980	Erin Alanna Hutchinson	Barry Charles Hutchinson
		Ruth Ann Stewart Hutchinson
Jan. 4, 1970	Nicole Helen Moore	William Roland Moore
		Evangeline Antoinette LeBlanc Moore
Jan. 18, 1980	Adam Matthew Johnson	Richard Paul Johnson
		Marilyn Jean Murphy Johnson
Jan. 16, 1980	Eric Thomas Bachli	Fritz Edgar Bachli
		Farida Abdulla Bachli
Jan. 29, 1980	J. David Leslie, Jr.	J. David Leslie, Sr.
		Margery R. Round Leslie
Feb. 12, 1980	Alicia Kathryn Flynn	Daniel Joachim Flynn
		Susan Ilene Thurston Flynn
Jan. 30, 1980	Sarah Elizabeth Cuzzo	John Anthony Cuzzo, Jr.
		Marcia Jean Clark Cuzzo
Feb. 18, 1980	Michael Paul Snell	Wayne Clifford Snell
		Ann Frances Luby Snell
Mar. 6, 1980	Joshua Lewis Miner	Joshua Lewis Miner IV
		Mary Ellen Braaten Miner
Mar. 11, 1980	Timothy Leonard Gale	Richard Barry Gale
		Maureen McCarthy Gale
Mar. 24, 1980	Lindsay Richardson Vose	Donald Francis Vose
		Nancy Richardson Lewis Vose
April 11, 1980	Nicole Emily Smallman	David Albert Smallman
		Jayne Elaine Babin Smallman
April 29, 1980	Lyndsey Emily Sennott	Robert E. Sennott
		Loren E. DiVenuti Sennott

April 13, 1980	Rachel Ann Dinisman	Jossef Dinisman Linda Ann Cerra Dinisman
April 23, 1980	Emily Suzanne Flouton	David Yarrows Flouton Margaret Ann Vieira Flouton
May 4, 1980	Lauren Loeb Belinsky	Leon Samuel Belinsky Wendy Loeb Belinsky
May 2, 1980	Courtney Ann Bowen	Robert Donald Bowen Harolyn Ann Wright Bowen
May 5, 1980	Erica Jane Nelson	Eric George Nelson Nancy Winifred Beyer Nelson
May 26, 1980	Alicia Pearson Hussey	Richard Pearson Hussey Lea Cabeen Hussey
May 24, 1980	John Ryan Gallagher	John James Gallagher Patricia Ann Ryan Gallagher
May 30, 1980	Amanda Leigh Holmgren	Ronald Curtis Holmgren Andrea Lynne Akerblom Holmgren
April 23, 1980	Dustin Alan Camilleri	Alan Roy Camilleri Linda Lee Gunn Camilleri
May 8, 1980	Michael Meredith Gutner	Roger N. Gutner Stephanie J. Hobson Gutner
June 6, 1980	Kevin James Kelly	William James Kelly Elaine Rheba Lawson Kelly
June 4, 1980	Sarah Jeanne O'Connell	John Walter O'Connell Jeanne Frances Skidmore O'Connell
May 11, 1980	Jaimie Lee Viviani	Richard Pail Viviani Suzanne Jean Whitehouse Viviani
June 10, 1980	Emily Janell Steen	James Fuller Steen Pamalan Gayle Bush Steen
June 27, 1980	Lisa Marie Cappello	Paul Thomas Cappello Virginia Mary Morley Cappello
May 30, 1980	Sean David Madigan	John Kevin Madigan Judith Ann Wrenn Madigan
July 12, 1980	Olivia-Erin Stanton	Francis Anthony Stanton, Jr. Priscilla Evans Stanton
July 16, 1980	Andrea Marie Haffty	Robert Norman Haffty Eileen Marie Fitzgerald Haffty
June 23, 1980	Colleen Elizabeth Daniels	David Henry Daniels Patricia Eileen Quinn Daniels
July 21, 1980	Bryan Joseph Faulkner	Stephen Gilbert Faulkner Debra Ann Dansereau Faulkner
July 19, 1980	Lauren Christina Hatch	Christopher Tukey Hatch Denise Katherine Byrne Hatch
June 2, 1980	Nathan Robert King	Robert Edward King Nancy Bourque King
Aug. 15, 1980	Elise Marie Blunt	Christopher James Carroll Blunt Diane Eileen Kinsvater Blunt

Aug. 16, 1980	Matthew Pierce Dalton	Charles F. Dalton, Jr. Kathleen A. Pierce Dalton
Aug. 28, 1980	Lauren Taylor McLeavey	James Francis McLeavey Linda Susan Kristoffersen McLeavey
Aug. 28, 1980	Evan Michael Stuart	Richard Stuart Cynthia Faith Gould Stuart
Sept. 10, 1980	Richard Koster, Jr.	Richard Koster, Sr. Eileen Joan Conlin Koster
Sept. 10, 1980	Kevin Koster	Richard Koster, Sr. Eileen Joan Conlin Koster
Sept. 22, 1980	Sharon Beth DeLacey	Paul William DeLacey Pamela Laurel Dakin DeLacey
Oct. 3, 1980	Kenneth Auston Corning	Paul Edward Corning Nancy Lee Santisi Corning
Sept. 20, 1980	Terrance Michael O'Brien	George Dennis O'Brien Mary Joanne Schneller O'Brien
Sept. 24, 1980	Russell Andrew Sticklor	Howard Michael Sticklor Marilyn Lauer Sticklor
Feb. 20, 1980	Matthew Jeremy Feirman	Frank Feirman Karen Suzanne Denkert Feirman
Nov. 29, 1980	Elizabeth Anne Crombie	Kent Edwin Crombie Winifred Elizabeth Graham Crombie
Dec. 4, 1980	Bethany Ann Budnick	Bruce Martin Budnick Jane Elizabeth Russell Budnick

MARRIAGES AS RECORDED IN 1980

Feb. 9, 1980	William F. Rickenbacker Ada H. Cramer	Boxford
Feb. 14, 1980	John S. Demars Bonnie S. Robarts	Boxford
May 17, 1980	William H. Wenning, Jr. Marcy E. Solomon	Longmeadow
June 8, 1980	Robert P. Pszenny Michele Mairo	Danvers
June 22, 1980	Robert M. Downey, Jr. Susan Crosby Garland	Lynn
July 3, 1980	Robert W. Schleyer Gretchen Nault	Boxford
July 20, 1980	Stephen A. Fraser Lorraine Serravillo	Boxford
Aug. 3, 1980	Henry A. Keating Janet Hurwitz	Boston

Aug. 2, 1980	Paul E. Case, Jr.	
	Mary Linda Shea	Boxford
Aug. 10, 1980	Nagi A. S. Mohammed	
	Linda G. Paquette	Haverhill
Aug. 15, 1980	Drake R. Bradley	
	Elizabeth Holmes	Boxford
Aug. 31, 1980	Douglas Cameron MacCormack	
	April I. D. Herson	Boxford
Aug. 30, 1980	Lance Christian Stickney	
	Brenda Joy Moore	Georgetown
Sept. 6, 1980	James Alan Kamin	
	Alik Recklitis	Boxford
Sept. 13, 1980	Wayne G. Merrill	
	Jane A. Doughty	Boxford
Sept. 20, 1980	Daniel Dineen	
	Maryann Peabody	Georgetown
Nov. 14, 1980	LeBaron Barker	
	Beth Ann Ashman	Hamilton
Nov. 15, 1980	David D. Doherty	
	Maureen E. Stoneham	Malden

DEATHS AS RECORDED IN 1980

		Years	Months	Days
Dec. 17, 1979	William J. Greenler, Jr.	62	6	10
Jan. 5, 1980	Fanny C. Oberle (Conrad)	95	—	—
Jan. 22, 1980	Margaret G. Hitchcock (Jenkins)	79	—	—
Feb. 8, 1980	Harry E. Trask	90	—	—
Feb. 10, 1980	Robert F. Garrity	85	—	—
Feb. 1, 1980	Anne L. Sennott	87	—	—
April 11, 1980	Rosamond E. Patscheider (Reilly)	75	—	—
Mar. 11, 1980	James Henry Gallyon	84	—	—
May 11, 1980	Henry Knox Sherrill	89	—	—
May 10, 1980	Abraham Goldberg	97	—	—
April 5, 1980	Timothy Scott McLean	26	—	—
May 30, 1980	Sean David Madigan			8 hrs.
July 9, 1980	Anna Crandall (Miko)	77	—	—
July 8, 1980	Mary Johnston Richmond	88	—	—
July 17, 1980	Christopher Gordon Hobson	58	—	—
Aug. 14, 1980	Kenneth F. McArdle	60	—	—
Nov. 8, 1980	Rachel Lee Schneiderman	11	—	—
Nov. 7, 1980	Grace E. Thomas	71	—	—

FISH AND GAME LICENSES — 1980

41	Resident Citizen Fishing	at 11.25	=	\$ 461.25
9	Resident Citizen Hunting	at 11.25	=	101.25
30	Resident Citizen Sporting	at 16.50	=	495.00
8	Resident Citizen Minor Fishing	at 6.25	=	50.00
2	Non-Resident Citizen/Alien Fishing	at 17.25	=	34.50
2	Non-Resident Citizen/Alien Fishing (7-Day)	at 11.25	=	22.50
1	Duplicate	at 2.00	=	1.00
6	Resident Citizen Sporting Over 70	FREE		
1	Resident Citizen Fishing (65-69)	at 5.75	=	5.75
1	Resident Citizen Sporting (65-69)	at 8.25	=	8.25
21	Massachusetts Waterfowl Stamps	at 1.25	=	26.25
TOTAL				<u>\$1,205.75</u>
FEES, TOWN CLERK				<u>28.75</u>
REMITTED				<u>\$1,177.00</u>

DOG LICENSES — 1980

326	Males	at 3.00	=	\$ 978.00
61	Females	at 6.00	=	366.00
367	Spayed Females	at 3.00	=	1,101.00
5	Kennel (up to 4 dogs)	at 10.00	=	50.00
9	Kennel (up to 10 dogs)	at 25.00	=	225.00
3	Kennel (over 10 dogs)	at 50.00	=	150.00
771	TOTAL			<u>\$2,870.00</u>
	FEES, TOWN CLERK			<u>269.85</u>
	REMITTED			<u>\$2,600.15</u>

PROTECTION OF LIVES AND PROPERTY

Civil Defense

Communications Department

Dog Officer

Fire Department

Police Department

CIVIL DEFENSE DEPARTMENT

During fiscal 1979-80 the Boxford Civil Defense Agency sponsored a CPR re-certification program for the Fire Department and Police Department, of which thirty five individuals were granted certificates of completion.

The agency, with the cooperation of the Highway & Fire Department has equipped and put into service a five quarter ton all wheel drive Forest Fire Vehicle which responded to several calls and proved its value.

The communications department continued to participate in the Mass. Civil Defense "Checker Board" Communication test alerting proper authorities as to the calls received.

Plans are well under way working out an effective "Crisis Relocation Procedure", for the residents of Area I which includes Boxford. The final working Relocation Plans are slated for completion this fiscal year.

Respectfully Submitted,
Carl J. Coder, Director

REPORT OF THE COMMUNICATIONS DEPARTMENT

I hereby submit the following report of activities for the Communications Department for the year 1980.

This year we installed a new Motorola Centracom console, purchased under an existing contract between the Greater Boston Police Council and Motorola. This type of purchase cost the town of Boxford 26,284.00 instead of 41,000.00, a savings of about 15,000.00. This Communications Console should provide adequate service to the town for the next 30 years. The modular construction and compact size will allow us to install all the equipment we need without adding on to the building. In the next 5 year period, we will consider adding a replacement tape recording system, video surveillance on the front entrance and the cells, also a computer for record storage and an aid in dispatching.

The alarm console and the new by-laws have decreased the amount of false alarms we have received per subscriber, even though there was an increase in total false alarms. By eliminating false alarms we give a more important meaning to the alarm call and it prevents wasting important tax dollars, especially under Proposition 2½.

Anyone wishing to have a home alarm system terminated at the Emergency Center, must fill out an application form and have it approved by the director before any installation arrangements are made. Homeowners interested in installing alarm systems can stop at the center any time and pick up a complete information packet on what to do and how to do it.

The following is a complete breakdown on Communications Department activities for 1980.

Incoming Telephone Calls

Communications Dept.	2,027
Department of Public Works	811
Fire Department	1,840
Police Department	<u>26,509</u>
Total incoming calls	<u>31,187</u>
Increase over 1979	9,558

Outgoing Calls

All departments	<u>6,237</u>
Increase in calls over 1979	3,241

Radio Transmissions

All Departments-incoming and outgoing	<u>45,724</u>
Increase in transmissions over 1979	12,003

Burglar and Fire Alarms

Alarm subscribers terminating into the Center	121
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Alarms received

Leased Lines	Burglar	Fire
False alarm	283	74
Trouble alarm	214	—
True alarm	—	—
Digital Dialer		
False alarm	60	8
True alarm	2	—
Voice Dialer		
False alarm	84	—
True alarm	3	—

Alarm Systems terminating into the Emergency Center

Leased Lines	571	
Digital Dialers	70	
Tape Dialers	87	
Total	728	
Total False - Burglar		427
Total False - Fire		82
Total Trouble - Burglar and Fire		214
Total True - Burglar		5
Total True - Fire		0

False Alarm Warnings

Total first warnings sent	37
Total second warnings sent	14
Total third warnings/notices for \$25. fine	10
Total fourth or more notices for \$25. fine	6
Total fines collected for 3 or more false alarms	\$400.00
Most false alarms for a single subscriber	44

Persons assisted with information and directions	3,468
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The following is a list of Department personnel:

Full time	Part time	
*Harriett Cunningham	James Moore	Kimberly Steele
**Elizabeth Russell	Martha McLaughlin	Cheryl Parkhurst
Gary Bell	Paul Brousseau	Judith Stickney
MaryAnne O'Donnell	David Smallman	Patricia Wheeler
	Jack Greenler	Susan Longo
*Chief Dispatcher		
**Training Officer		

During 1980, we have seen a substantial increase in our work load in all areas, Alarms, Telephone calls and Radio dispatch. This increase also causes an increase in the associated paper work. We are continuing to up-date our methods and equipment in order to give the town efficient and fast service at a reasonable expense.

I would like to take this opportunity to express my thanks to all my dispatchers for doing a fine job. I also wish to thank all the other department heads, committees and the Selectmen for their co-operation during the past year.

Respectfully submitted,
F. Richard Shaw
Communications Director

REPORT OF THE DOG OFFICER

The number of dog licenses issued during 1980 was over 1,000. The dog population in Boxford is ever increasing. The responsibility and care of these dogs must be borne by their owners. Under our newly revised dog laws, dangerous and nuisance dogs will be ordered restrained and owners who fail to comply will be fined. Dogs that are properly tagged and not creating a nuisance can enjoy the freedom and open spaces of our rural town. However, it is the dog that runs free, often unlicensed, that causes lawsuits, or is tragically killed on the highway.

Unlicensed dogs are often needlessly disposed of due to the neglect and thoughtlessness of their owners. I urge the people of Boxford to license their dogs, thereby making it possible for me to locate the owners should the dogs become lost or injured! Owners who do not take the responsibility to license their dogs by April 1, 1981 will be dealt with accordingly.

Licenses for 1981 may be obtained from the Town Clerk at Town Hall. A Rabies Vaccination Certificate, valid within two years, must be presented and the required fee paid.

Stray dogs that are not claimed may be adopted for a fee of \$3.00, and the guarantee of a good home. Anyone wishing to make an adoption may contact me at Weloset Kennels, Route 97, Boxford, Mass., 887-5760.

Respectfully submitted,
Robert D. Hughes
Dog Officer

REPORT OF THE BOXFORD FIRE DEPARTMENT

The Boxford Fire Department wishes to make the following report to the citizens of Boxford for the year 1980.

Responses to Calls for Assistance:

Structural	12	Vehicles:	
Chimney	15	Fires	23
Electrical:		Accidents	11
Inside	8	Brush, Woods, Grass	48
Outside	11	Investigation:	
Heating	0	Smoke in House	5
Mutual Aid	2	Smoke in Area	11
False Calls:		Gas Leaks	2
Schools	7	Other	17
Homes	6		
Other	7		

Total Responses: 185

Analysis: Responses by the Fire Department were up significantly this year as compared to 1979. This increase of 22% is a result of a number of factors: (1) a normal component just due to an increase in people activities (estimated at about 8%), (2) the abnormally open winter season (brush fires up 26%), and (3) the jump in chimney fires resulting from the use of wood for heating (up 150%). The results of this overall increase is generally reflected in the annual operating budget which is normally set based on an annual increase of about an 8% in calls for assistance. A more important concern is the impact on the average firefighter response to each fire call. For 1980, the Fire Department averaged about one call every other day. The percent of total calls occurring on a week-day, 7 a.m.-6 p.m., was 36%; other hours of the week-day, 30%; and weekends and holidays, 34%. Average firefighter response during these three periods was 12, 19, and 18 firefighters, respectfully. The conclusion to be drawn is that current response at this annual fire rate is adequate to meet the needs of Boxford.

Fire Prevention: The Fire Prevention Group consists of five members of the Fire Department whose responsibilities include issuances of permits, inspections of all public buildings, some private buildings and all new homes. The following summarizes their activities for 1980:

Oil-Burners - Initial inspection	60
Oil Tanks	5
Smoke Detectors	63
Reinspections	34
Total	207

- | | |
|-------------------------|------------------------|
| (4) Public Schools* | (2) Libraries |
| (2) Churches | (2) Stores |
| (5) Municipal Buildings | (1) Golf Clubhouse |
| (1) Post Office | (2) Apartment Building |

* Schools inspected twice all others once.

Fires involving the use of wood fuel are on the increase. The homeowner through simple preventative measures can minimize the chances of a problem developing that requires a response from the Fire Department.

The following suggestions are offered:

1. Use properly seasoned wood.
2. Follow manufacturers' and the Building Inspector's instructions on installation and daily use of the stove.
3. During periods of heavy use, inspect chimney connector 2 or 3 times a week—tap bottom of pipe listening for dull sound caused by build-up of cresote and other unburned materials, also look for cresote leaking at joints. Clean if needed, put sheet metal screws back that hold sections together.
4. Inspect chimney monthly, look for build-up of cresote and other materials—clean it out.
5. Be careful in disposing ashes, not in cardboard box and do not leave in a waste barrel in garage.
6. If any doubt, call Building Inspector or Fire Department and ask advice.

New Equipment: The Fire Department has accepted delivery of a new tanker. This vehicle has a water carrying capacity of 2500 gallons which is twice the capacity of the 1958 vehicle it replaces. Without town water it is easy to see the value of this new addition. Engine 4 will be housed at the West Fire Station.

Other Departments: As the activities of the Fire Department increases, so does our interactions with other organizations within the community. This requires more cooperation than ever and could result in some problems. Fortunately, due to the good people involved all departments are working in close harmony. We would like to thank all, especially the Boxford Police Department, the Department of Public Works, the Communications Department, the Finance Committee and the Board of Selectmen.

Fire Department: The excellent average firefighter response to fires described earlier in this report indicates the dedication and the spirit of this department. Thanks are due to each and every member.

Respectfully Submitted,
John W. Mulcahy—Fire Chief

REPORT OF THE POLICE DEPARTMENT

BOARD OF SELECTMEN and CITIZENS OF BOXFORD

I hereby submit the annual report for 1980

During the past year your Police Department went to a regular full-time professional Department. Throughout the years we have strived to be professional and give you a Police Department of which you can be proud. This year the force was increased from a 6 man to an 8 man force. This was a major step forward in the reorganization of the Police Department. With the resignation of Sgt. William H. Howard, Jr. Gordon A. Russell, Jr. was promoted to the rank of Sergeant. All regular Officers have been trained by completing a rigid course of training prescribed by the Massachusetts Criminal Justice Training Council. Two of our Reserve Officers, Harold Trombly and Paul Dupuis completed a 50+ hour training program sponsored by the Massachusetts Criminal Justice Training Council held at the Bradley Palmer Training Academy in Topsfield. Officer John O. Gill attended an Officer Survival Course held at Bradley Palmer. Officers Darryl J. Boyd, Daniel G. O'Shea, Robert D. Hazelwood, Harold W. Trombly, Sgt. Gordon A. Russell, Jr. and myself attended an Officer Survival Course held at Dean Jr. College in Franklin, Mass. Training is very essential to keep Officers abreast of new techniques and changes during the course of the year.

Alcohol and drugs are still a serious problem. We ask that every parent sit down with their young people and discuss the pros and cons so they can make intelligent decisions relating to alcohol and drugs. They must be made **AWARE** of the lasting effects, both medically and Legally, **BEFORE** they make that very important decision.

Accidental Deaths	1	Motor Vehicle	
Alarms	483	Accidents	149
Arrests	76	Defective Equipment Tags	74
Arson	12	Motorist Disabled	231
Att. Arson	2	Stolen M.V.	11
Assault & Battery	17	Recovered M.V.	29
Threats	11	Suspicious M.V.	608
Bomb Scare	1	Towed M.V.	196
Burglary	2	Violations Issued	
Complaints &		Warnings	296
Investigations	1,717	Complaints	321
Court Appearances	161	Arrests	22
Death by Natural Causes	3	Persons	
Disturbances	41	Child Abuse	1
Drug Complaints	13	Intoxicated	56
Fatals	0	Indecent Exposure	1

Firearm Permits		Lost/Missing	57
Pistol	48	Protective Custody	44
Gun Reg. Applications	49	Police Assists (Other Towns)	272
Housebreaks	56	Property Checks	5,403
Attempted	24	Summons Delivered	148
Business	1	Trespassing	19
Camp	4	Unarmed Robbery	2
School	3		
Larceny	308		
Medical Aid Calls	86		

If you witness an accident, a crime or suspicious occurrence, don't take for granted that the Police have been called. Telephone the Emergency Center. Your action may prevent or help solve a crime, or even save a life. Your eyes and ears make the Police Department more effective in maintaining protection of life and property. Please notify the Department when leaving for an extended period of time. Neighbors should also be alerted to absences and asked to check property. The Non-emergency number is 887-8135 and the Police Emergency number is 887-8133. Keep these important numbers posted near your phone.

I would like to express my appreciation to the various Town Departments, the Selectmen, the State Police, the Police from surrounding communities, the many citizens and the personnel of my Department for their cooperation, support and assistance during the past year.

Respectfully submitted,
Douglas A. Warren
Chief of Police
Boxford, Mass.

PLANNING

Conservation Commission

Forest Committee

Planning Board

Zoning Board of Appeals

CONSERVATION COMMISSION REPORT

As home building continues in Boxford, more and more marginal wetlands are being developed. During calendar year 1980 sixteen (16) hearings were held under Mass. General Laws Chapter 131, Section 40, involving alterations to land in or within 100 feet of wetlands. These alterations consisted of roadway, driveways, bridle-paths and residential construction. Inflation and the high cost of money is causing some developers to ignore environmental protective laws.

Six of the hearings held in 1980 were held after the fact involving wetland violations at one development.

We anticipate that the tempo of hearings under Chapter 131, Section 40 will continue at an accelerated pace during 1981 as there are a number of marginal wetland areas now in the planning and development stages.

Early in 1980 two members of this Commission resigned. Archibald Peabody, Chairman of the Commission transferred his residency to Florida, and Richard Megley accepted a position in California. Messrs. Peabody and Megley gave generously in the way of time and service to the Commission. Appointed to fill the vacancies were Robert C. Simmonds of Ipswich Road, and Randolph F. Johnson of Middleton Road. The undersigned, who had served as Chairman from 1973 to 1978, agreed to accept an interim one year term as Chairman. The Planning Board also transferred its representation on the Commission from Craig E. Falk to Robert Hazelwood.

Groundwater contamination and protection is one of the prime environmental concerns in Massachusetts. Conservation Commissions acting under Chapter 131, Section 40 of the Mass. General Laws aid in the protection of groundwater supplies. There is, however, much to be done in this area from both a legal and technical standpoint. Hoped for cooperation of developers is not the answer. It may be desirable for Boxford to follow the lead of other progressive communities in adopting a non-zoning wetlands protection by-law under Home Rule Authority.

Respectively submitted,
For the Commission
Earle O. Latham
Chairman

MEMBERS OF THE COMMISSION

Mrs. Richard P. Arms	(1981)
Mr. Charles Hatch	(1981)
Mr. Earle O. Latham	(1981)
Mrs. Donald Houser	(1982)
Mr. Robert Hazelton	(1982)
Mr. Randolph F. Johnson	(1983)
Mr. Robert C. Simmonds	(1983)

ANNUAL REPORT OF THE BOXFORD TOWN FOREST COMMITTEE

The Boxford Town Forest remains as one of the most valuable assets that the people of this community have. With the constant and never-ending encroachment of residential development, the few remaining forests and fields which are preserved will provide ourselves and our posterity with a priceless resource.

The Town Forest can be utilized by hikers, horseback riders, cross-country skiers and by those who wish to study the myriad forms of life which exist within its bounds. Your Town Forest Committee requests only that the area be left in its natural state and that nothing be removed from the forest.

If you have never visited a forest before, why not do so soon. You will be pleasantly surprised at what the natural world has to offer; your dulled senses will be renewed, and you will experience a peacefulness that is truly indescribable and not quickly forgotten.

Respectfully submitted,
Paul R. French for the
Town Forest Committee

REPORT OF THE PLANNING BOARD

Subdivisions

In carrying out one of its major responsibilities, regulating the laying out and construction of roads in new subdivisions, the Planning Board approved two subdivisions. Wildmeadow is located north of Pye Brook at the exit of Four Mile Pond and contains a total of fourteen regular (2 acre) lots and four pork chop (minimum six acres) lots. The other, Appleton Farms, is located between Surrey Lane and Bare Hill Road and contains eight regular lots and one pork chop lot. Plans for two other subdivisions have been submitted and are being studied; Memory Hills, which extends from Ipswich Road northward to connect with the upper end of Swift Estates; and Camelot Drive, located between Rowley Road and Route 95.

The Wildmeadow subdivision, first submitted in 1979, presented an unusual problem because some of the lots include the wetlands and other water-covered areas bordering the canoe channel which has been dredged from Four Mile Pond to the reconstructed Chaplin Mill Dam near Georgetown Road. After much consideration and numerous field trips both by land and by water, the Planning Board decided not to approve one of the six acre lots on the basis that the water-covered portion of that lot constituted pond or river area, which is not allowed to be included as part of the lot area under the Zoning Bylaw. This decision is being contested by the owners, Trustee of Wildmeadow Trust, in a lawsuit brought against the Planning Board in Essex Superior Court.

The Planning Board together with the owner of Appleton Farms was the defendant in a lawsuit brought by one of the abutters of that subdivision. This lawsuit was dismissed with prejudice within three months of being filed after an agreement was reached between the owner of Appleton Farms and the plaintiff.

The Planning Board has also been monitoring the progress of several previously approved subdivisions; namely, Boxford Meadows located off Middleton Road, High Ridge Road, Swift Estates located off Main Street, Surrey Lane and Holmcrest IV located off Pye Brook Lane.

A Definitive Subdivision Application to eliminate the unconstructed portion of Balmoral Road was approved after a public hearing was held.

Approvals Not Required

The Planning Board is required to endorse the creation of lots outside of formal subdivisions which have sufficient frontage on existing roads or ways when requested by the owner. Fifty-three applications were considered and 30 regular lots and 17 pork chop lots were created. This compares with 16 and 6 in 1979, 40 and 12 in 1978, and 29 and 6 in 1977.

The total of new lots from Subdivision Approvals and Approvals Not Required is 74, 52 regular lots and 22 pork chop lots.

Zoning Amendment - Common Driveways

At the Annual Town Meeting on May 8, 1979, the Town, on the recommendation of the Planning Board, adopted a zoning amendment to require ade-

quate access to the dwelling from the legal frontage of the lot on pork chop lots (six acres or more) from May 8, 1979 to January 1, 1981. At the Annual Town Meeting on May 13, 1980 an amendment to Section V of the Zoning Bylaws was passed requiring adequate access over the frontage of all lots and the granting of a Special Permit for common driveways. This amendment was later ruled illegal by the State Attorney General's Office because of an improper procedure in advertising for a public hearing. The May 8, 1979, zoning amendment lapsed on January 1, 1981.

Scenic Roads Act

Under the Scenic Roads Act a public hearing was held on the Selectmen's proposal for widening Bare Hill Road from 14 feet to 20 feet, necessitating the taking of land, moving of stone walls and removal of trees. After subsequent consideration the proposal was approved by the Board subject to certain conditions and the reconstruction will start in the Spring.

Acceptance of Public Ways

It was recommended to the Selectmen that the following roads be proposed for acceptance by the Town at the May 1980 Town Meeting: Balmoral Road as completed, Pye Brook Lane, Partridge Lane, Gunisson Road, and Sheffield Road.

Board of Appeals

Recommendations were submitted to the Board of Appeals on five cases as required under the Zoning Bylaw. These cases were described in the Board of Appeals report.

Subdivision Rules and Regulations

Work on revision of the Subdivision Rules and Regulations has continued throughout the year. A final draft form is currently being prepared which will be available for comments early in 1981.

Acknowledgments

The Planning Board wishes to acknowledge the contributions to the Board of Arthur Schneiderman whose term of office expired in 1980. Arthur spent many hours in the service of the Town both as a member of the Board for seven years and as Chairman for two years. His innovative thinking, persistence, and effort on behalf not only of the Planning Board but of the entire Town are greatly appreciated. The Planning Board similarly wishes to thank Eleanor Rock, whose term also expired in 1980, for her efficient service as a member and the Clerk of the Board during the last year. The Planning Board also wishes to acknowledge the services of Marion Musial as Secretary throughout the year.

Robert M. Hacking - Chairman

James R. Getchell - Vice-Chairman
(Special Capital Planning Committee,
Council on Aging)

Nancy Z. Bender - Chairman, Subdivision Subcommittee
(Special Capital Planning Committee)

John Decoulos - Clerk, Elected in May
(Alternate to Board of Appeals)

Craig Falk - (Board of Appeals,
Special Capital Planning Committee)

Robert Hazelwood, Elected in May (Conservation Commission)

John May - Member, Subdivision Subcommittee, Elected in May
(Capital Budget Committee)

Eleanor H. Rock (Term Expired in May)

Arthur M. Schneiderman (Term Expired in May)

INTERIM REPORT OF SPECIAL COMMITTEE ON CAPITAL PLANNING

This Committee was formed after the vote on Article 50 at the 1980 Annual Town Meeting. The Committee consists of the following members.

DeWitt T. Minich	Chairman Ex Officio
Leland D. Moran	Board of Selectmen
Charles E. Killam	Board of Selectmen
Donald C. Behrens	Board of Selectmen
James R. Getchell	Planning Board
Nancy Z. Bender	Planning Board
Craig E. Falk	Planning Board
Leonard Rose	Finance Committee
Robert Conroy	Finance Committee
Dr. Stephen A. Davis	Finance Committee

The Special Committee on Capital Planning has met on a regular basis to prepare a recommendation to the Town of Boxford at the 1981 Annual Town Meeting. This Committee has entered into discussions with representatives of the Library Building Committee, Town Hall Renovation Building Committee, Boxford Fire Department, United States Postal Authorities and the Boxford School Committee. This Committee is endeavoring to cover all possible avenues and potential solutions to the Town's needs for a Library in East Boxford, a Fire Station in East Boxford, and a Town Hall.

This Committee is aware that there are many possibilities and answers to our problem and they must all be explored so that we can recommend a logical sequence of these Capital Expenditures to the Town. It will be helpful to get further clarification of impact of Proposition 2½ on Capital Expenditures.

At the present time this Committee does not have a recommendation to give to the Town but plans to do so at Annual Town Meeting.

REPORT OF THE BOARD OF APPEALS

During the year the Board of Appeals heard and acted upon five applications for special permits and requests for variances, made one or more visits to each site in question, and held subsequent meetings for decisions on each case.

One variance was denied as unnecessary and the other was approved. Two special permits were granted but the third, regarding a road crossing a conservancy district, was denied. An additional application was withdrawn prior to the hearing. A sixth hearing was held on applications for special permits on use of conservancy district land, but was continued to March of 1981.

It is disturbing to note that three of the five hearings concerned construction which had already taken place without proper permits. Steps have been taken to insure closer surveillance of construction and subdivisions to discourage this indifference to regulations and bylaws.

The scarcity of readily buildable land combined with the high sale price of lots provides increased incentive for the development of marginal land. A dozen contiguous lots comprising 37 acres of one recent subdivision include 26 acres of conservancy district, of which over 20 acres is either submerged year around or subject to flooding.

William C. Abbott resigned from the Board this year because he is no longer a resident, and F. Burton Hampton declined reappointment because of other demands on his time, after three years of valuable service as Chairman.

David Blumenfeld
Dorothy L. Woodbury
Carlyle W. Thomas, Chairman

EDUCATION

Library, Trustees of
School Committee

**BOXFORD TOWN LIBRARY
REPORT FOR CALENDAR 1980**

Term expires 1981	(Trustee since)	Term expires 1982	(Trustee since)	Term expires 1983	(Trustee since)
Nathaniel S. Coolidge	(1979)	Thomas C. Barnes	(1979)	Mary Louise Eichorn	(1978)
Ronald N. Kozlowski	(1979)	*Ruth P. Faulkner	(1973)	***Edward Haynes	(1979)
Roger Martin	(1979)	Judith A. Huffsmith	(1976)	Christin Kaiser	(1977)
		**Rosalee Weatherby	(1980)	JoAnne Moehring	(1980)

* Did not seek reelection, 1980

** Appointed January 28, 1980

*** Resigned January 3, 1980

Chairman Mary Louise Eichorn
Vice-Chairman Christin Kaiser
Secretary Roger Martin
Town Librarian Robert E. Dugan

To The Residents of Boxford:

The following is the report of the Trustees of the Boxford Town Library for the year ending December 31, 1980.

1980 — A YEAR OF PROGRESS

LIBRARIAN

The energetic leadership of Head Librarian, Robert E. Dugan, resulted in many improvements in Boxford's libraries during his tenure. His resignation in early November was a disappointment to the staff, the Trustees and the townspeople. We wish him success in his career.

A diligent search committee of Trustees worked through November and December corresponding with and interviewing many candidates for the library's directorship. The final excellent selection is Ms. Clarissa Heyel, former children's librarian, presently Director of the public library in Abington, Massachusetts. Ms. Heyel will join us on February 2, 1981. Meanwhile the library staff manages the transition period with its usual competence and enthusiasm. The duties of Acting Head Librarian were initially assumed by Mrs. Paul O'Brien of the West Boxford Library and then by Mrs. Vernon Kousky of the Boxford Village Library.

TRUSTEES

Trustee, Edward Haynes, resigned January 3, 1980. Mr. Haynes, Secretary of the Board of Trustees, had been a hardworking Trustee and a valuable advisor to us. He will be missed.

On January 28, 1980, at a joint meeting of Selectmen and Library Trustees, his replacement was appointed. Mrs. Rosalee Weatherby was the successful candidate chosen from a number of interested townspeople. Roger Martin, Trustee, was later named Secretary, replacing Mr. Haynes.

Longtime Trustee, Ruth P. Faulkner, did not seek reelection in May. Mrs. Faulkner, a dedicated Trustee since 1973, has devoted much of her time and energy to Boxford's library. She leaves us to join the Masconomet School Committee. Their gain is our loss.

Mrs. JoAnne Moehring, an active member of Boxford's Friends of the Library, was elected a Trustee in the Town election, May 1980.

CONSTRUCTION PLANS

The Town's referendum vote of May 1979 indicated a majority preference for the retention of two village libraries rather than a larger single facility. Guided by this instruction from the voters your Trustees have been working for the urgently needed expansion of the Boxford Village Library. Our efforts were approved by voters at the annual Town Meeting, May 1980, when the Town was authorized to accept legal title to the property in anticipation of construction.

At the same time voters released funds so that plans could be prepared for a renovation and addition to the Boxford Village Library.

A building committee, appointed by the Selectmen, is now at work on those plans. At the 1981 annual Town Meeting voters will be asked to authorize construction funds. Approval of the construction funds will meet a demonstrated need of the Town and will achieve what has for many years been the primary goal of your Library Trustees.

BUDGET LIMITATIONS

Two years of state-wide tax caps combined with the pressures of inflation have prevented the Trustees from restoring cuts made in 1979. At that time the Library's high school page program had to be terminated and hence our open hours had to be reduced in number.

During 1980, by dint of postponing all non-essential expenditures, the Trustees were able to resist further reduction of service. However, the recent passage of Proposition 2½ in Massachusetts threatens the fiscal health of the library during the coming year.

ENERGY CONSERVATION

Lowered temperatures, night set-back of thermostats, reduced hours of operation — all of these economies have been implemented in the libraries. However, the increasing costs of fuel oil have made it economically practical, indeed essential, for the Town to invest in energy conservation measures at both libraries. The Town Meeting of 1980 responded favorably to the Trustees' request for funds. As a result, this year in Boxford Village an obsolete oil furnace has been replaced by an efficient new gas burner. The attic and basement have been thoroughly insulated. Temporary plastic has been attached to windows to cut down on air leaks until storm windows can be installed. A new storm door is in place. Piping has been insulated to prevent a recurrence of frozen plumbing.

In West Boxford the walls of the main room are being insulated. Some storm windows are already in place. Additional storm windows are planned. Attic insulation has been found to be already adequate. Further improvements in wall insulation and a partition to be erected between unheated and heated areas will have to wait for additional funding.

LIBRARY ACTIVITIES

Under direction of Bob Dugan the library staff has continued to provide regular and welcome services to the community. Among them:

- Answers to reference questions and help with assignments
- New books for children and adults
- Current magazines and periodicals to enjoy as well as back issues which can be borrowed
- New racks of current paperback books to borrow
- Book reviews and reading suggestions
- Puzzles
- Bookmobile books to borrow
- Records
- Interlibrary loan of books from other libraries
- Weekly story hours for children
- Weekly film programs for families
- Children's reading clubs
- Summer and vacation activities
- Apple Festival fun at the Library
- Fourth of July parade Library float
- Visits by the Zoomobile and the Aquarium
- Monthly newsletter, "Crackerbarrel"
- Museum passes to the Aquarium, Museum of Science, Museum of Fine Arts and Museum of Transportation
- Recipe exchanges
- A new Boxford information and resource file
- Christmas activities for children

COMMUNITY SUPPORT

We appreciate the help given to the Library by many people in the community. Especially we would like to thank:

- The taxpayers who make it all possible
- Those wonderful Friends of the Library for their support, gifts, encouragement, and participation
- Our volunteers for their dependable, competent assistance
- The Boxford Village Garden Club for flowers and plants — inside and out
- The many benefactors who donate books, puzzles, and records for the enjoyment of others
- The local artists and craftspeople who share their work with the library patrons
- The School Librarians for their cooperation
- Our staff, who seem to take everything in stride with fortitude, cheerfulness, and the determination to provide Boxford with good library service.

THE FUTURE

Your Library exists to serve your needs. Let us hear from you. Which of the Library's services are most important to you and your family? Let us know how the Library can serve you better in the future.

For our part —

As we face the twin pressures of inflation and budget austerity we as Trustees pledge that we will do all that is within our power to provide quality library service to Boxford at the least possible cost consistent with fair treatment for our employees.

For the Town Library Trustees

Mary Louise Eichorn, Chairman
Trustees of the Boxford Town Library

BOXFORD TOWN LIBRARY 12 Months ending December 31

	Boxford Village			West Boxford			Total		
	1978	1979	1980	1978	1979	1980	1978	1979	1980
Weekly Hours	45	45	40	42	42	30	87	87	70
Visitors	15,366	16,708	15,773	9,469	9,359	7,930	24,835	26,067	23,703
Circulation	28,502	29,966	29,478	17,510	16,824	14,540	46,012	46,790	44,018
Book Collection	20,995	22,006	22,316	13,421	13,963	13,641	34,416	35,969	35,957

SCHOOL COMMITTEE REPORT

School Committee

Elaine F. Lincoln, Chairman	Term Expires 1982
J. Frank Herlihy, Vice-Chairman	Term Expires 1983
Donna H. Dickson	Term Expires 1981
W. Alan Harding	Term Expires 1981
Barbara E. Hopper	Term Expires 1982

School Superintendent, Herbert A. Rouisse
Assistant Superintendent, Samuel J. Maroon

School Committee Operation

The Boxford School Committee meets regularly on the second and fourth Thursdays of each month throughout the year. Meetings are held in the Aaron Wood School at 7:45 p.m.

The committee held 22 regular meetings and 4 special meetings during 1980. Meetings are open to the public and citizens are encouraged to attend. The agenda is forwarded to the press and is included in the school newsletters before each meeting, along with a summary of business transacted at the prior meeting. Individuals or groups may have an item placed on the agenda by forwarding a written request to the Superintendent. Executive sessions are held as seldom as possible and then only for matters requiring privacy and consistent with the open meeting law. A notice is posted at the Town Hall in the event of special meetings or a change in the date or place of the meeting from the regular schedule.

Effort is made to coordinate with groups with related interests in schools. Boxford School Committee members serve on other committees as follows:

Topsfield-Boxford School Union Committee - F. Herlihy,
B. Hopper, E. Lincoln

School Building Committee - D. Dickson, A. Harding, E. Lincoln

Masconomet Region Special Education Collaborative Board of
Directors - F. Herlihy

In addition, Dr. Stephen Davis of the Finance Committee has been a regular attendant at school committee meetings when budget matters are under consideration and participates in budget discussions.

Two major plant issues which faced the committee during 1980 were those of the replacement of the Cole School leaching field and the need for reducing the cost of energy to operate the schools. The action of the Town at a special meeting on October, 1979, provided \$3,000 to carry on the engineering work necessary to design the new system and secure bids. The Frank E. Gallagher Engineering, Incorporated concern, provided that service. Bids were received in April. The low bidder was the Newton-Lafoe Construction Company of Boxford at \$19,200.00, which sum was voted by the Town at the Annual Town Meeting.

The project, which called for the replacement of the original leaching field and the upgrading of the distribution system, was completed during the summer. The system has functioned well since.

The energy crunch of the 70's had impacted heavily on schools. The dramatic surge in price and the periodic concern about availability of fuel oil have focused much effort toward the reduction of the consumption of energy in the school system. No-cost and low-cost measures were put into effect over the period from 1972 to the present with very productive results. In the 1972-1973 school year, fuel oil consumption totaled 63,824 gallons. The comparable amount for the 1979-1980 heating season was 35,525 gallons, a reduction of 44%. The reduction in the annual consumption of electricity over the same period was 38,066 KWH, or better than 17%. The reduction in consumption unfortunately has not offset the leap in the price of energy. The cost for fuel in 1972 was \$9,838 versus the 1979/1980 cost of \$27,395. The cost for power in 1972 was \$7,700 versus the 1979/1980 cost of \$12,397.

The Annual Town Meeting voted the sum of \$34,000 to convert the school boilers for gas-firing or oil-firing to take advantage of the lower price of natural gas and to provide a back-up fuel supply. Subsequent to that action, the Town made a construction payment to the Haverhill Gas Company to extend natural gas service to the Cole School and to the Wood School. The Frank E. Gallagher Engineering, Inc. concern prepared specifications for bids to replace the Cole School main burner with a combination oil-gas burner and to replace the original burner at the Spofford Pond School with a new gas burner. A second boiler there continues to provide full oil-fired, back-up service. Both new burners were put on line in December. There is presently insufficient data to determine the effect of this major conservation measure.

The school committee filed an unsuccessful application for federal funding for energy conservation measures in July, a major item of which would have been the above burner conversions. An application for state funds was submitted in September and approval was received in late December. The grant totals \$8,166.00 and funds fully caulking and weatherstripping doors and windows in the three buildings, the installation of stack dampers in the three heating plants, destratification fans for the cafeterias and the gymnasium, and a hot water reset control system for the Spofford Pond School. It is hoped that the accomplishment of these measures will result in a substantial additional reduction in energy consumption.

Another major issue faced by the school committee was Referendum Question No. 2, known as Proposition 2½. After much consideration the committee voted unanimously to oppose Question Two. The major factors in this decision were the acknowledged faulty construction and technical imperfections of the referendum question, the susceptibility of the provisions as written to the interpretation of state departments, the inappropriateness of the reduction of excise tax receipt for the Town in a budget year already in process, the absence of a workable, local over-ride provision, the concern that the proposal would move more of the responsibility for the determination of the local budget to the state level, and the concern that the level of service to students in the Boxford School would be lowered.

The voters did speak emphatically on the issue. The school committee has endeavored to work within the limitations established by Proposition 2½, now known as Chapter 580. In these efforts, the committee has attempted to minimize the impact, to the extent possible, upon students, the quality of education, and the effective delivery of service to students and to parents. However, it is clear that services will not be provided in the 1981/1982 school year at the same level as currently exists.

Fiscal

The dominant feature in this year's fiscal picture for Boxford, as for all other communities in Massachusetts, has been that of Proposition 2½. The objective for the 1981/1982 budget has become that of a zero increase over the 1980/1981 budget, an objective that was established by the Finance Committee for all budgets in the Town. In the face of double digit inflation, leaping energy costs, the need to reach a new collective bargaining agreement with the Boxford Teachers Association, and increasing needs for special education services, the development of a level funded budget necessitated a severe retrenchment in terms of programs and services.

In the development of such a budget, the school committee has studied many organizational options in depth, has explored and continues to explore potential municipal use of a portion or all of the Cole-Wood School plant, and has actively sought a full range of participation on the part of the public in the consideration of organizational options and in the achieving of funding limitations.

The approved budget for 1981/1982 shows an increase of \$9576, or less than a one percent increase over the 1980/1981 budget. The \$9576, by which the budget exceeds the 1980/1981 budget, represents the increase in funding over the prior budget for providing transportation for certain adults to Department of Mental Health programs, a requirement placed upon the school committee by statute. The Finance Committee agreed that such increase for a service quite outside the scope of the elementary school responsibility could be considered apart from a normal budget increase. Strenuous efforts are being made to bring about legislative action which would transfer this responsibility to the Department of Mental Health.

The following summary groups all line accounts into eight major categories and compares the proposed budget with the current budget.

Account	Budget 1980/1981	1981/1982	Increase/ Decrease	Percentage Increase/ Decrease
		Budget Approved		
General Administration and Supervision	\$ 111793	\$ 107786	\$ (4007)	(3.94%)
Instructional Salaries	565124	562345	(2779)	(.49%)
Instructional Materials	42284	27052	(15232)	(36.02%)
Other School Services	17675	18448	773	4.37%

Regular and Vocational				
Transportation	86053	93939	7886	9.16%
Fuel and Power	42880	56995	14115	32.92%
Building Operation and				
Maintenance	101226	93075	(8151)	(8.05%)
Special Education	145488	162419	16971	11.67%
TOTALS	\$1112483	\$1122059	\$ 9576	.86%

The decrease in administrative costs represents primarily the elimination of the position of special needs administrator and of the special needs office now shared jointly with Middleton and Topsfield. This function will now be carried on as an increased responsibility in the superintendency union office, with the assistant superintendent serving as special education administrator.

Instructional salaries show a small decrease. The costs of annual increments and moderate salary increases were offset by program and service cuts; these cuts included two classroom teaching positions, a half-time kindergarten teacher, the reduction of the art and the music specialist positions from full time to four-day per week positions, the reduction of physical education specialist time by one day per week, and the elimination of the one-day per week position of a teacher for the academically-able program.

The largest decrease occurs in the instructional materials account. This large decrease includes reduced funding for general supplies, workbooks, and textbooks, the elimination of field trips, a 50% reduction in library book and subscription acquisition, a reduction in new textbooks and instructional materials for the implementation of revised curricular programs, and reductions in the instructional support programs for in-service-training, workshops, conferences, and classroom programs.

The 9.16% increase in the transportation account results from two factors. The 1981/1982 school year is the fifth and final year of the present school bus contract, which provided for a 7.8% increase for this fifth year of the contract. In addition, the operation of the gas price escalator clause of the contract, as triggered by the escalating price of gasoline, has required the need for greater funding than originally planned. In the four years since the beginning of the contract, the price of gasoline has more than doubled.

The largest increase is found in the fuel and power accounts. The leap in fuel costs and the fuel adjustment charge for power are major factors. However, the main cause for the dramatic increase lies in the reduced provision made in the 1980/1981 budget in anticipated savings through the installation of gas burners in the schools. To date, these anticipated savings have not been realized and it is necessary to provide funding in terms of the current experience.

The decrease in building operation and maintenance includes a reduction of the custodial staff by a ¼th full-time position, the non-use of the Wood School Building, and the deferring of maintenance projects.

The increase for special needs is primarily occasioned by the increase needed for the added transportation of certain adults to Department of Mental Health

programs. A reduction in this category was the elimination of the position of activity group leader, whose function will be assumed by the school psychologist.

The 1980/1981 budget and the proposed 1981/1982 budget are listed below:

Account	Budget 1980/1981	Budget 1981/1982	Increase/ Decrease
ADMINISTRATION			
School Committee			
Salary of Clerk	\$ 613	\$ 652	\$ 39
Other Expense	1038	734	(304)
Superintendent's Office			
Superintendent's Salary	17149	18134	985
Secretaries Salaries	12007	10764	(1243)
Census	300	300	0
Supplies and Materials	1732	1841	109
Other Expense	357	396	39
Travel in state	345	393	48
Travel out of state	245	0	(245)
	<u>\$ 33786</u>	<u>\$ 33214</u>	<u>\$ (572)</u>
INSTRUCTION			
Supervision			
Assistant Superintendent's Salary	\$ 12901	\$ 6884	\$ (6017)
SPED Administrator, Salary	0	7598	7598
SPED Secretary/supplies	0	3642	3642
Contracted Services	600	0	(600)
Principals' Offices			
Principals' Salaries	48148	50746	2598
Secretaries Salaries	15328	15276	(52)
Supplies and Materials	1270	1244	(26)
Other Expense	360	422	62
Teaching			
Salaries, regular	548945	543639	(5306)
Salaries, SPED	82339	86241	3902
Salaries, substitutes	7008	7630	622
Supplies and Materials			
General	9361	8566	(795)
Consumable Instructional Materials	7563	4533	(3030)
Physical Education	530	750	220
Music	338	287	(51)
Special Education	2443	1890	(553)
Art	3702	3028	(674)

Workshops and Conferences	5165	2300	(2865)
Travel, SPED	240	234	(6)
Travel, Instruction	576	606	30
Textbook Program	5362	2998	(2364)
Library Services			
Library Clerks	9171	11076	1905
Supplies and Materials	206	194	(12)
Audio Visual Supplies	307	285	(22)
Guidance Services	1024	582	(442)
Psychological Services	9050	2520	(6530)
	<u>\$ 771937</u>	<u>\$ 763171</u>	<u>\$ (8766)</u>

OTHER SCHOOL SERVICES

Health Services			
Nurses Salaries	8610	8931	321
Physician	250	250	0
Supplies and Materials	221	207	(14)
Travel expense	50	60	10

PUPIL TRANSPORTATION

Contracted Services			
Regular	84433	93939	9506
Special Education	16092	28125	12033
Educational Trips	1800	300	(1500)
Vocational	1620	0	(1620)
Food Services			
Lunch Hour Supervisors	8544	9000	456
	<u>\$ 121620</u>	<u>\$ 140812</u>	<u>\$ 19192</u>

OPERATION AND MAINTENANCE OF PLANT

Operation of Plant			
Custodial Salaries	47716	48971	1255
Supplies/Materials	4702	4501	(201)
Heating Buildings			
Fuel - Gas and Oil	29729	39757	10028
Utilities			
Light and Power	13151	17238	4087
Telephone - Schools	2782	2777	(5)
Telephone - Administration	961	934	(27)
Maintenance of Plant			
Maintenance of Grounds			
Care of Grounds	1460	410	(1050)
Waste Removal	1000	1000	0
Other - Repair equipment	200	300	100
Maintenance of Buildings			
Repair and Upkeep			
Specific/emergency	14703	9290	(5413)

Maintenance of Equipment			
Schools	1125	1050	(75)
Administration	277	272	(5)
	<u>\$ 117806</u>	<u>\$ 126500</u>	<u>\$ 8694</u>
FIXED CHARGES			
Insurance Program	26000	23270	(2730)
COMMUNITY SERVICES			
Reimbursable Janitor Salaries	300	300	0
ACQUISITION OF FIXED ASSETS			
Library	2020	1010	(1010)
Equipment	3380	1263	(2117)
	<u>\$ 5400</u>	<u>\$ 2273</u>	<u>\$ (3127)</u>
PROGRAMS WITH OTHER DISTRICTS			
Special Education	\$ 35284	\$ 32169	\$ (3115)
Evening Vocational	200	200	0
Evening Practical Arts	150	150	0
	<u>\$ 35634</u>	<u>\$ 32519</u>	<u>\$ (3115)</u>
GRAND TOTALS	<u><u>\$1112483</u></u>	<u><u>\$1122059</u></u>	<u><u>\$ 9576</u></u>

Collective Bargaining

The present two-year collective bargaining agreement will terminate on August 31, 1981. The school committee and the Boxford Teachers Association have begun bargaining to effect a successor agreement.

Representing the Teachers Association in the negotiating sessions are Ruth Race, Spokesperson, Virginia Douglass, Janine Dyer, Marilyn Guptill, and Renee Hamilton. The school committee is represented by W. Alan Harding, Spokesperson, J. Frank Herlihy, Elaine Lincoln, and School Superintendent Herbert Rouisse.

The round of bargaining is centered around a group of proposals set forth by the Teachers Association. These proposals include the following:

An extension of teachers fringe benefits to secretaries and nurses, new salary schedules for teachers, nurses, and secretaries, and other matters relating to conditions of employment, such as retirement and insurance payments, extension of compelling cause leave time, class size, teacher assignments, and provision for payment for work beyond the normal work day.

Several bargaining sessions have been held. Agreement is not yet in close view.

CURRICULUM AND INSTRUCTION

Each year the school committee has established curriculum and instructional goals to be given priority in the instructional program during the coming school

year. Generally, these goals set the direction for curriculum change and new programs within the schools. They are of major significance in that they establish a long term commitment to development of new programs and the purchase of instructional materials. Goals which were set for the 1980/1981 school year included:

1. To implement on a trial basis in selected classrooms the preliminary revisions of the science/health curriculum guide and related instructional materials.
2. To revise the mathematics curriculum guide to the extent that a preliminary draft will be completed by the end of the school year.
3. To develop and implement a program for academically-able students.
4. To implement for the first year the state-mandated program for basic skills assessment.
5. To provide release time for in-service programs for teachers related to the new science/health and academically-able programs.

Members of the faculty and administrators have been working toward the development of programs to meet these goals during the past school year.

Science/Health Curriculum

In September of 1979, a science/health curriculum committee was organized to review and revise the science/health curriculum. The committee worked on the revision of the curriculum throughout the 1979/1980 school year. In August of 1980, this committee presented a preliminary draft of the new guide to the school committee and received its approval to implement the guide on a trial basis in a limited number of classrooms. The purpose of this limited implementation is to try the new guide and materials in a classroom setting prior to their general use in all classrooms in September, 1981. As a result of the committee's work, the curriculum was reorganized to provide equal emphasis on content skills such as biological sciences, physical sciences, environmental sciences, and earth sciences; functional skills such as the use of scientific equipment, measurement, research, and care and safety procedures; and, process skills such as hypothesizing, analyzing, observing, categorizing, experimenting, and predicting.

In addition, each unit in the curriculum guide has incorporated special activities and suggested modifications for special needs students and academically-able students, as well as suggestions for integrating related concepts and skills from other subjects, such as language and mathematics. The new science/health guide also includes revised units on human growth and development, and drugs, alcohol and tobacco.

Mathematics Curriculum

In September, 1980, a committee of Boxford and Topsfield teachers and administrators was formed to review the mathematics curriculum. The curriculum committee expects to complete its work on the first draft of a mathematics

curriculum by June, 1981. The curriculum will incorporate a greater emphasis on problem solving, and computational skills. In addition, it is expected that the mathematics committee will recommend new texts and supplemental instructional materials. Efforts have also been made to coordinate this important curriculum with Masconomet to ensure a consistent and coordinated program between the elementary schools and junior high school.

Program for Academically-Able Students Implemented

In June of 1980, after the completion of two years of study by a committee of Topsfield and Boxford teachers, the school committee received and approved the recommendation of the academically-able committee to establish a program for academically-able students. The program, as set forth in the recommendations, called for the establishment of both an in-class enrichment program, and a separate out-of-class program. Both of these programs were implemented for the first time in September of 1980.

The out-of-class program is staffed by a special teacher of the academically-able who meets with children for one-half day each week. The major goals of this program are:

1. To provide a setting where academically-able children may communicate and discuss ideas beyond those normally experienced in a regular classroom setting.
2. To provide accelerated programs of an interdisciplinary nature.
3. To set challenging goals beyond those normally expected at grade level with regard to independent work habits, task completion, research skills, and concepts taught.
4. To promote an understanding of oral and written communication skills and to encourage development of these skills beyond those normally expected at grade level.

State-Mandated Curriculum Program

In 1978, the Massachusetts State Board of Education adopted the Basic Skills Improvement Policy and directed the Massachusetts Department of Education to develop regulations for the implementation of this policy. The purpose of the policy is to assist all students in achieving mastery of basic skills prior to high school graduation. The regulations require each school system in the Commonwealth to develop and implement a plan for the yearly assessment of basic skills at the elementary and secondary levels.

During the 1979/1980 school year, a committee composed of classroom teachers, parents, representatives of the business community, and administrators reviewed the subjects of reading, mathematics, and writing skills as mandated. The committee recommended:

1. the use of the Town Test of Basic Skills as the testing instrument in all three basic skills subjects.
2. that testing be done at the second and fifth grades.
3. the standard to be used at each level to determine minimum competence.

The committee report is on file at each of the elementary schools. The results of the June, 1981 testing will be available in September, 1981.

The regulations also provide that the additional area of listening competence be incorporated in the School System of Basic Skills Plan and that such an addendum be completed by July, 1982 for use during the 1982/1983 school year.

Early Dismissal for In-Service Programs

During the 1980/1981 school year, the school committee approved a limited program of early dismissal to provide in-service training in certain topics, which were related to the implementation of school committee goals or classroom curriculum programs. Nine early dismissal days have been scheduled in addition to the six days already set aside for progress report conferences. The topics addressed are the academically-able program, the language arts program including writing, speaking, listening, and integrated language activities, and the new science/health program. This in-service program is intended to provide teachers with the opportunity to develop new classroom approaches and the time necessary to incorporate them into their classroom teaching approach. The effectiveness of the program will be reviewed by the school committee in June, 1981.

Finally, public education is not immune to the changing needs of society. As economic and social conditions change, schools must adjust to the new circumstances created by the change. In educating the children of the community for their future role in society, the challenge facing the schools will be to develop qualitative and economically-feasible instructional programs. The assistance of a dedicated teaching staff and an involved, aware public will be key factors in meeting this challenge.

SPECIAL NEEDS IN EDUCATION

In 1972, the Massachusetts Legislature enacted Chapter 766 which required local school committees to provide special education to all handicapped children who reside within the town and are between the ages of three and twenty-one. The law requires that the school provide evaluation services, special programs, consultants, in-service for teachers, and special transportation where appropriate. During the eight years since the passage of the law, services have increased substantially in resource room programs, special classes, evaluation services, out-of-district placements, specialized materials and equipment, and transportation services.

In September of 1980, the school committee increased the psychologist position by one day each week to meet the additional demand for time placed on that position by increasing caseload. The psychologist does evaluations, observes children in the classroom, consults with teachers and parents, and participates in evaluation meetings.

For several years, the school committee has been a member district in the North Shore Special Education Consortium. The Consortium serves children

with severe handicaps from nine north shore communities and provides services which would be difficult for an individual district to obtain or financially prohibitive for it to establish. In December, 1980, the school committee gave notice of intent to withdraw from the Consortium as of July 1, 1981. This action was taken in order to reduce the fiscal impact of special needs programs on the 1981/1982 budget.

A federal law, P.L. 94-142, was enacted in 1976. This law is similar to Chapter 766 and provides limited funding on a per pupil basis for new programs. Over the past four years, the committee has received an entitlement, which has helped fund certain special needs programs, including the school psychologist position. A decline in the entitlement during the current fiscal year has created the need for greater funding through local monies.

Finally, the school committee is required by Chapter 19, Section 28 of the Massachusetts General Laws to provide transportation for certain adults who attend Department of Mental Health programs. This law has had significant impact on the special needs budget due to the need for very specialized transportation services required and the rapid increase in transportation costs. During the current school year, the need to transport two additional adults has required substantially increased expenditures.

Health Services

The school health program continued to be an essential element of the total school program. Teachers provide regular classroom instruction in health and safety. Cole School Nurse Elaine Connolly and Spofford Pond School Nurse Dorothy Johnson provide health counseling to students and staff, minister to the needs of injured or ill children until their parents can assume responsibility for them, and dispense necessary prescription medicine to students under parental direction.

Other services include:

Physical Examinations	28 students, 2 referrals
Vision tests	All students, 9 referrals
Preschool Vision tests	29 students, 1 referral
Hearing tests	All students, 1 referral
Record Height and Weight	All students
Postural Screening	158 students, 15 referrals
Tuberculosis tests	89 school staff and volunteer aides
Influenza Vaccine	26 school staff & town employees
Home Visits, Chapter 766	13 students

The law requires immunization against diphtheria, pertussis (whooping cough), tetanus, measles, polio, mumps, and rubella as a condition of school attendance. A child may be admitted upon certification by a physician that the health of the child would be endangered by such immunizations, or by certifi-

cation of the parents that immunization conflicts with their sincere religious beliefs. Parents are requested to attend to this matter prior to the spring registration for kindergarten, if possible.

Legislation

In 1980, the Massachusetts voters enacted into law a referendum bill, known as Proposition 2½. That complex and far-reaching bill, now known as Chapter 580, will have perhaps the greatest impact upon public education in the Commonwealth of any bill enacted in several decades. The bill sets tight fiscal limitations on the towns and cities, eliminates the fiscal autonomy of school committees, and leaves untouched the mandates of the state to provide programs and services. Some impacts from the passage of Chapter 580 are detailed in the fiscal section. The long range impact on Boxford education specifically and upon public education in Massachusetts generally is still subject to conjecture. It is clear that more limited educational services will be provided locally and throughout the Commonwealth; it is clear also that the indicated potential movement of many of the more capable students from the public schools to the private schools can have a very detrimental impact on public education in the state, an impact that would be most hurtful to the best interests of all citizens in Massachusetts.

Other 1980 legislation on school matters are summarized below:

Chapter 68 — permits school buses under contract to a school to transport students to and from certain extracurricular activities without payment from school appropriations. For example, payments from students attending an out-of-town game may be used directly to pay for the cost of the bus transportation.

Chapter 111 — requires that tests for postural defects be annually administered in grades five through nine. Such tests became part of the local health program in the 1978/1979 school year.

Chapter 144 — requires a period of silence for meditation or prayer in all public schools. This new chapter reinstates the "old" moment of silence statute after Chapter 692, Acts of 1979, calling for a period of voluntary prayer in each class, was struck down on constitutional ground by the Massachusetts Supreme Judicial Court.

Chapter 217 — raised the statutory limits for the requirement of public bids from \$2,000 to \$4,000.

Chapter 520 — provides that school psychologists who have served for three consecutive years in a school district shall be entitled to tenure.

School Lunch Program

Substantial effort to maintain the school lunch program as a self-supporting enterprise has not resulted in accomplishment. Following a loss of over \$1,600.00 in the 1978/1979 school year and a sharper rate of deficit in the first

four months of the 1979/1980 school year, the School Committee did increase the price of the meal from \$.50 to \$.65 in January, 1980. The eventual effect of the price increase was to reduce significantly the loss suffered in the first four months of the program, as shown by the annual financial statement below:

Receipts		Expenditures	
Pupils Sales	\$36,586.00	Food	\$32,493.50
Adult Sales	2,533.60	Labor	24,451.40
USDA	18,978.50	Other	1,367.40
	<u>\$58,098.10</u>		<u>\$58,312.30</u>

While the large price increase did temporarily put the lunch program on a self-sustaining basis and reduce the deficit for the year to approximately \$200.00, the long term view is not encouraging. The price increase in January resulted in a substantial reduction in the level of participation. While there was an upward trend over the last five months of the school year, the level of participation remained well below previous levels. The average percentage of participation in the first five months was nearly 66%; in the second half of the year, that average percentage of participation had dropped to 60%. The lowered participation in the face of nearly fixed labor costs negated much of the fiscal benefit from the price increase. Over 67,000 lunches were served in 1978/1979; this dropped to some 64,000 lunches in 1979/1980.

The fiscal picture for the first four months of operation in the 1980/1981 school year is again a deficit picture. The continuing surge in food prices, the inflationary increase in labor costs, and the continued lower participation rate have contributed to an initial four-month deficit of over \$1,700.00. The average per meal cost of food was \$.41 for the 1978/1979 school year. Last year, that cost went to \$.50. For the first months of operation in the current year, the cost has vaulted to \$.61. It is expected that some reductions in labor costs can be made. Efforts will continue to increase participation and to provide a nutritious, satisfying meal.

Note must be made of the retirement of Charlotte Smallman in January, 1981. Mrs. Smallman has served as a member of the cafeteria staff for nineteen years, the last eleven of which as supervisor of the program. She brought to the lunch program a sense of commitment, responsibility, and cooperation, for which the children and the staff will always remain grateful.

Parents are reminded that free and reduced lunch prices are available to families meeting federally-established income levels. This applies to temporary as well as to continuing circumstances. Parents are urged to contact their school's principal if there is a question of eligibility. The anonymity of parents and children will be protected.

ENROLLMENT, OCTOBER 1, 1980**Harry Lee Cole**

Grade	K	1	2	3	4	5	6	Total
Boys	10	10	15	19	16	26	15	111
Girls	<u>14</u>	<u>9</u>	<u>16</u>	<u>14</u>	<u>21</u>	<u>17</u>	<u>10</u>	<u>101</u>
	24	19	31	33	37	43	25	212

Spofford Pond

Grade	K	1	2	3	4	5	6	Total
Boys	21	30	16	22	24	30	32	175
Girls	<u>20</u>	<u>23</u>	<u>21</u>	<u>29</u>	<u>22</u>	<u>39</u>	<u>44</u>	<u>198</u>
	41	53	37	51	46	69	76	373

TOWN OF BOXFORD**School Census**

Ages	5- 7	224
	8-14	845
	15-16	296
	17-21	626

Entering Age Policy, 1981/1982

Age of Admission — Children entering kindergarten must reach their fifth birthday by October 31st of the year in which they enroll.

Children who reach their fifth birthday in the three-month period immediately following (November 1, through January 31) will be enrolled upon successful completion of screening procedures administered by the school system. The decision of the school administration will be final and binding.

Entering Age Policy, 1982/1983

Age of Admission — Children entering kindergarten must reach their fifth birthday by December 31st of the year in which they enroll. School administrators will arrange for evaluation procedures on request, in those instances where parents of such children who will reach their fifth birthday by December 31st of the year in which they enroll question the readiness of the child to enter kindergarten.

Children entering Grade One without previous successful public school kindergarten experience must reach their sixth birthday by December 31st of the year in which they enroll. School administrators will arrange for evaluation procedures on request, in those instances where parents question the readiness of the child to enter Grade One without kindergarten experience.

No-School Signal

No-school announcements will be broadcast over WBZ, WEEI, WITS, WHAV, WHDH, WESX, and WEVD between 7:00 and 7:30 a.m. if there is no school for the day. Announcements regarding "No School" are made by the Boxford Superintendent for the Boxford Elementary Schools only. Announcements for the Masconomet Regional High School will be made by the Regional Superintendent and will be designated "Masconomet Regional High School."

In addition, three long blasts will be given on the local fire alarm at 7:15 a.m. to designate no school for the elementary classes (Grades Kindergarten through Six) for the day. A similar signal at 10:45 a.m. will indicate no afternoon kindergarten session.

During storms or extremely cold weather, parents are urged to exercise their own judgement in sending their children to school.

School Calendar

1981/1982

September	8	Tuesday	Teacher Orientation
September	9	Wednesday	School Opens - Full Day
October	12	Monday	Columbus Day - No School
November	11	Wednesday	Veteran's Day - No School
November	25	Wednesday	Close at Noon - Thanksgiving Recess
November	30	Monday	School Reopens
December	23	Wednesday	Close at Regular Hour - Christmas Vacation
January	4	Monday	School Reopens
January	15	Friday	Martin Luther King Day - No School
February	12	Friday	Close at Regular Hour - Winter Vacation
February	22	Monday	School Reopens
April	9	Friday	Good Friday - No School
April	16	Friday	Close at Regular Hour - Spring Vacation
April	26	Monday	School Reopens
May	31	Monday	Memorial Day - No School
June	25*	Friday	Close at Noon - Summer Vacation

*If statutory requirements have been met.

Should it become necessary to cancel more than four school days, any days in excess of four will be made up during the scheduled April vacation week. These days will be made up by holding sessions, as needed, as late in that scheduled vacation week as possible. Thus, days would be made up as follows:

One Day	April 23
Two Days	April 22 and 23
Three Days	April 21, 22, and 23
Four Days	April 20, 21, 22, and 23

TEACHER DIRECTORY

As of January, 1981

Name	Grade or Subject	Appointment	Degree	College or University
HARRY LEE COLE SCHOOL				
Bernard F. Creeden	Principal	1980	AB	Holy Cross
Pamela Bateman	Grade 6	1975	M.Ed.	Salem State College
Kenneth Keaney	Grade 5	1968	BS	Framingham State College
Joanne Papale	Grade 5	1980	BS	Northeastern University
Marilyn Guptill	Grade 4	1968	BS	Keene State College
			BS	University of New Hampshire
			M.Ed.	Northeastern University
Ruth Race	Grade 4	1974	BA	Middlebury College
Renee Hamilton	Grade 3	1976	BS	Wagner College
			MA	Regis College
Phyllis Wallace	Grade 3	1970	BS	Salem State College
Harriet Ernst	Grade 2	1962	BA	University of Massachusetts
Sherry Moore	Grade 2	1973	BS	New York University
Linda Piecewicz	Grade 1	1979	BS	Salem State College
			M.Ed.	Butler University
Suzanne Harbour	Kindergarten	1980	BS	Wheelock College
Anne Millett	Kindergarten	1969	BA	Lesley College
SPOFFORD POND SCHOOL				
Joseph P. Ritchie	Principal	1956	BA	Boston College
			M.Ed.	Boston College

Richard Bateman	Grade 6	1970	BS	Salem State College
Terry Healy	Grade 6	1980	BA	University of Massachusetts
James D. Platt	Grade 6	1969	BA	Boston State College
			M.Ed.	Salem State College
Agnes Schmitt	Grade 6	1966	BS	Northwestern University
			M.Ed.	Salem State College
Aleda Collins	Grade 5	1968	BS	Castleton State College
			M.Ed.	Castleton State College
Isabelle A. Griffin	Grade 5	1961	BA	Regis College
			M.Ed.	Salem State College
Arthur Nicolaisen	Grade 5	1974	BA	Merrimack College
			M.Ed.	Boston College
Leslie Hamilton	Grade 4	1969	BA	Merrimack College
Mary Oberti	Grade 4	1969	BS	Plymouth State College
			M.Ed.	Boston University
Marian Caulfield	Grade 3	1970	BA	San Francisco State College
Anne M. Howard	Grade 3	1967	BS	Bates College
Virginia Douglass	Grade 2	1964	BS	Salem State College
Joan Leighton	Grade 2	1969	BS	Wheelock College
Barbara Horn	Grade 1	1963	BS	Lesley College
Cynthia Lees	Grade 1	1980	BA	Westminster College
Deborah Mahoney	Grade 1	1974	BS	Salem State College
Tamara Rowe	Kindergarten	1979	BS	Salem State College
Margaret Cook	Kindergarten	1977	BA	Principia College
			M.Ed.	Antioch College

SPECIALISTS

Susan Robinson	Academically Able Program	1978	BS	University of Vermont
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Eleanor Schmakel	Art	1967	BA	Pratt Institute
			MFA	Columbia University
Janine Dyer	Music	1975	BA	Boston Conservatory of Music
Robert Sparkes	Physical Educ.	1977	BS	Boston State College
Jill MacDonald	Physical Educ.	1967	BA	Iowa State University
Dorothea D'Agostino	Resource	1960	BS	Salem State College
Dona McDuff	Resource	1970	BS	Salem State College
			M.Ed.	Salem State College
Rita Wade	Resource	1960	BS	Boston Teacher College
Beverly Shea	Resource Center	1976	BS	Lesley College
			M.Ed.	Lesley College
Vivian Pastore	Speech	1979	BA	Queens College
			MS	Emerson College
Ruth Lull	Psychologist	1979	BA	Douglass College
			M.Ed.	Lesley College

PUBLIC WORKS

Highway Department

REPORT OF THE DEPARTMENT OF PUBLIC WORKS**ROAD WORK**

The following road was dug out and 2'' of dense binder installed:

Essex Street	1,425'
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The following roads were over laid with 1½'' of hot top:

Lake Shore Rd. from Main Street to Rt. #133	5,600'
Stiles Pond Road	1,055'
Main Street from Mill Rd. to Middleton Rd.	1,870'
Fuller Lane	400'
Willow Road	2,640'
Willow Road curve by Nasons	300'
Washington Street by Rt. #133	400'
Barker Road	600'
Main Street by Sheffield Road	600'
Middleton Rd., Burning Bush Dr. to Endicott Rd.	2,125'
	<u>17,015</u>
	(or 3.22 miles)

STONE SEAL

Georgetown Road, Ipswich Road to Depot Road	7,392'
	(or 1.4 miles)

OIL SEAL

Depot Road	7,700'
	(or 1.45 miles)

DRAINAGE

During 1980 drainage work was performed on the following roads throughout Town:

Essex Street	
10'' perforated sub drain	1,425'
12'' solid pipe	140'
5 catch basins	
Baldpate Road	
12'' solid pipe	160'
2 catch basins	

Lake Shore Road	
12" solid pipe	430'
18" solid pipe	50'
3 catch basins	

Total pipe — all sizes — 2,205'

Total Catch Basins — 10

On Route #133 the outlet drain to Sperrie's Pond was plugged solid by beavers. The Town had to replace the pipe with 64' of 42" pipe.

TREE WORK

During 1980 the Dutch Elm Disease devastated 54 road side trees, which were removed. Some of the trees were over 70' feet in height. Some time in the future we should look into a road side re-planting program.

LANDFILL

Operations at the Landfill went well this year. Wind blown litter was under control after 1,200' feet of Chicken wire fencing was installed.

BALLFIELDS AND PUBLIC GROUNDS

A new Soccer field was established on part of the old Landfill site, and it will be seeded thanks to the Johnson Fund people. Stiles ballfield now has grass on it thanks to Mr. Quinn who donated the loam. Three (3) existing ballfields had extensive infield work done to them after the material was contributed from the Boxford Athletic Association.

This past year was a busy one on the athletic fields with over 550 scheduled games played on our fields. The Dept. of Public Works cut, fertilized, matted and lined all the fields for the Baseball, Softball and Soccer games.

The front of Spofford School was re-loamed and seeded. All the Town Buildings, Commons and Triangles were mowed and maintained.

Respectfully submitted,
Thomas F. Greene
Superintendent of Public Works
Town of Boxford

HEALTH AND INSPECTIONS

Animal Inspector

Board of Health

Visiting Nurse Association of North Shore Inc.

B-T-W Health District

B-T-W Health District Treasurer

Inspectors, Reports of
Mosquito Control Project

REPORT OF THE INSPECTOR OF ANIMALS

Inspections of all horses, ponies, cattle, sheep, goats, oxen and swine are ordered yearly by the Director of Animal Health for the Commonwealth of Massachusetts. Such spot inspections are done year round to insure humane and proper care of all livestock and to guard against contagious diseases. If your livestock were not inspected, then please contact my office so you may be covered in the 1981 inspections.

Under state law **all** bites, whether caused by wild or domestic animals, must be reported to the Inspector of Animals. All such animals are then checked and quarantined for a period of ten days, as required by state law in order to guard against contagious disease.

Anyone with questions or complaints about the care of livestock should feel free to contact me at: Weloset Kennels, Route 97, Boxford, Mass., 887-5760.

Respectfully submitted,
Robert D. Hughes
Inspector of Animals

REPORT OF THE BOXFORD BOARD OF HEALTH

The Boxford Board of Health had a relatively uneventful 1980.

The town landfill is being operated in compliance with state and local regulations by the Boxford Department of Public Works.

The Topsfield-Boxford Community Club, Inc., Home Health Agency merged with several other agencies on January 1, 1980; thus Boxford's public health needs are now contracted to the V N A of the Northshore, Inc. The Community Club continues its support; and service to our citizens remains superior.

Reports from Health Agent, John Remanski; Plumbing Inspector, Wendell Hall; and the Public Health Nurse are elsewhere in this Annual Town Report.

Respectfully submitted,
Charles Davis, Chairman
Stewart Newland, Secretary
Judith Carr

VISITING NURSE ASSOCIATION OF NORTH SHORE, INC. ANNUAL REPORT — 1980 TO THE TOWN OF BOXFORD

The Visiting Nurse Association of North Shore, Inc. is pleased to report that public health services to the residents of Boxford continue to be provided from the agency's field office at 7 School Avenue, Topsfield.

The mandated tuberculosis testing and follow-up program is carried out by qualified community health nurses. All other communicable disease cases receive the appropriate disposition and treatment.

Prenatal, postpartum, newborn, and premature infant visits are made upon referral. Other referrals related to the public health of Boxford are accepted and evaluated by the community health nursing team.

Health maintenance clinics for the elderly are held once each month. Town-wide clinics for influenza immunization and health screening are scheduled annually.

1980 statistics for overall agency services in Boxford follow:

Ages	Number of Patients	Number of Visits
Under 1 year	6	7
1-4 years	1	2
30-59 years	7	120
65-74 years	9	198
75-89 years	<u>29</u>	<u>317</u>
TOTALS	52	644

In relation to these totals, the disciplines were distributed as follows:

Nursing	395 visits
Physical Therapy	106 visits
Social Work	4 visits
Home Health Aides	139 visits

The VNA of North Shore looks forward to increasing our services in Boxford and to continuing our fine relationship with the Boxford Board of Health.

Diane Flanders, R.N.
Associate Director

REPORT OF THE BTW HEALTH DISTRICT

Established under the provisions of Section 27A, Chapter 111 of the General Laws, the towns of Boxford, Topsfield and Wenham members of said district, organized and adopted by-laws on August 20, 1968. At the last annual district meeting the following members were elected as officers and members of the Executive Committee:

Chairperson	Judith F. Carr, RN (Boxford)
Executive Members	Henry G. Garten (Topsfield)
	Joseph F. Robbins (Wenham)
Secretary/Treasurer	Francis F. Perry (Boxford)
	Ex-officio Member

As of June 24, 1979, all community and non-community water systems are required to have certain analytical tests performed regularly on such water supplies. A **standard** of 20 Milligrams per Liter was established for sodium content. This rigid standard was adopted with the intent of alerting a segment of the population that may be concerned with "salt-free diets".

A supplier of water may supply to the users thereof, without obtaining a variance or exemption and without being subject to any enforcement action, water which exceeds this maximum contaminant level for sodium, but only if the supplier of water reports to the Department of Environmental Quality Engineering and gives notice to the public.

In order to equate this standard, the following example is submitted:
 "One hamburger, roll, lettuce, cheese and dressing contains approximately 1200 milligrams of sodium. A person would have to drink 15.7 gallons of water, containing 20 milligrams of sodium per liter, to equal a 1200 milligram intake."

Respectfully submitted,
 John R. Romanski, CHO, RS

To: Boxford Board of Health

Re: Percolation Tests 1980

1. 58 percolation tests were performed.
2. 8 re-tests were performed.
3. 5 lots were found unsatisfactory on the basis of tests performed:
 4 lots — Highland Road (Greenler)
 1 lot — Depot Road (Perley)
4. 28 new construction permits were issued for the year.
5. 8 repair/alteration permits were issued for the year.

Respectfully submitted,
 John R. Romanski, CHO, RS

**BTW HEALTH DISTRICT
TREASURER'S REPORT
7/1/79 Thru 6/30/80**

CASH BALANCE — July 1, 1979**\$ 1,571.47****RECEIPTS:**

Member Town Assessments:

Boxford (33%) \$ 8,250.99

Topsfield (43%) 10,751.29

Wenham (24%) 6,000.72

25,003.00

Interest Earned

636.5925,639.59\$27,211.06**DISBURSEMENTS:**

Salaries \$19,403.00

Travel 1,250.00

Telephone 438.88

Office Expense 76.00

Laboratory Fees 322.00

Insurance 747.00

County Retirement 2,800.00

Town of Boxford - Assessment Refund 66.99

Town of Topsfield - Assessment Refund 87.29

Town of Wenham - Assessment Refund 48.72

25,239.88**CASH BALANCE — June 30, 1980**\$ 1,971.18**Cash Analysis:**

Arlington Trust Company \$ 430.15

Family Mutual Savings 1,541.03

Total \$1,971.18

Submitted by,
Francis F. Perry
District Treasurer

REPORT OF BUILDING INSPECTOR

MONTH	NO.	DWELLINGS	NO.	GARAGES	NO.	ADD.	NO.	BARNs	NO.	POOLS	NO.	WD. STOVES
1979												
April	12	\$ 811,000			3	\$ 31,000			4	\$ 11,000	1	\$ 650
May	10	682,000			4	49,000			2	13,000	1	300
June	5	396,000			5	22,100			1	4,600	2	650
July	8	543,000	1	\$ 20,000	4	28,000	2	\$ 9,470	3	13,900	3	889
Aug.	4	327,000	1	6,000	7	27,600			1	10,000	9	3,554
Sept.	3	216,000	2	18,000	9	65,300			2	9,500	14	6,150
Oct.	2	122,000	2	25,000	5	53,100			1	5,500	36	14,370
Nov.	2	120,000			2	18,000	1	500			23	14,000
Dec.	7	600,000	1	5,000	3	21,600					15	5,925
1980												
Jan.	5	459,000			2	5,000					8	5,325
Feb.	2	107,000									6	3,100
March			2	11,500	2	11,500					2	1,030
TOTAL	60	\$4,383,000	9	\$ 85,050	46	\$332,200	3	\$ 9,970	14	\$ 67,500	120	\$ 55,943

Five (5) permits re-issued, six (6) solar domestic hot water, twenty-three (23) chimney, two (2) buildings moved two (2) demolitions.

Fees Collected \$9,076.95

Donald Denman
Thomas F. Greene
Inspectors of Buildings

**REPORT OF THE PLUMBING INSPECTOR FOR THE
TOWN OF BOXFORD FOR THE YEAR 1980
WITH VERY FEW VIOLATIONS AS FOLLOWS:**

New Construction	45
Renovations	8
Water heaters	<u>10</u>
Total	63

Respectfully Submitted
Wendell P. Hall
Inspector of Plumbing

**REPORT OF THE GAS INSPECTOR OF THE TOWN OF
BOXFORD FOR THE YEAR 1980 AS FOLLOWS:**

Heat & water heater	28
Space heater	<u>1</u>
Total	29

Respectfully Submitted
Wendell P. Hall
Inspector of Gas

REPORT OF WIRE INSPECTOR — 1980

Receipts for Electrical Fees	\$2,182.00
Permits Issued	141
Inspections	423
Total Expense	\$1,054.00

ELECTRICAL INSPECTOR

Appropriation	\$2,000.00
Expense	\$1,054.00
Salary	946.00
Total Expenditure Cash	\$2,000.00

THE ANNUAL REPORT OF THE ESSEX COUNTY MOSQUITO CONTROL PROJECT FOR 1980

The Essex County Mosquito Control Project in July 1980 completed its fifteenth year of service to the residents of the 22 cities and towns enrolled in the district.

Looking back to conditions that existed in 1965 it is not too difficult to determine that efforts to reduce the mosquito population in north shore communities have been quite fruitful especially during the past several years. The multi-phased program conducted by the Project was and continues to be directed toward the gradual and permanent abatement of the mosquito nuisance.

Major emphasis is placed on source reduction, the elimination of areas or plots in which mosquitoes breed, for the most part shallow accumulations of standing water. In 1980, countless acres of such sources were eliminated on a permanent basis by the installation of 18,911 feet of ditching in the fresh water or upland areas. In a similar program 10,206 feet of salt marsh mosquito ditches were reclaimed in the coastal areas. To facilitate the use of power equipment and to prevent blockage of brooks and streams by over hanging branches, the brush was removed manually from along the banks of 17,094 feet of these waterways.

The second most important phase of the program, that of larviciding saw 899 acres treated manually to prevent emergence of the adult insect. 711 of these were treated in the spring as the larvae appeared in the water while 188 acres were treated in late winter by the application of insecticide to the surface of the ice. A definite lack of ice due to the open winter of 1979-80 greatly restricted this phase of the larviciding program.

A prolific source of mosquitoes during the summer can be the street drains or catch basins. During the season 6,157 of these basins were treated in the more urban communities.

Once the mosquitoes have emerged, generally around Memorial Day, the Project embarks on a summertime adulticiding or spraying program in which and with weather permitting a spray truck is operating in each community at least one day per week. In 1980 this work commenced in late May and was discontinued on August 28.

1980 was probably the best year since the organization of the Project insofar as the mosquito nuisance was concerned. Rainfall for the year while ample to sustain lawns and gardens was 13 inches below normal in the area. This prevented reflooding of mosquito breeding plots and allowed the salt marshes to dry between periods of high tides. Occasionally mother nature lends a helping hand to the mosquito control personnel and for this we are grateful.

It is with mixed emotions that as of January 30, 1981 I will be retiring upon completion of 25 years in mosquito control in Massachusetts. I wish to thank all those who I have served for their cooperation over the years, and hope that my assistant and successor Mr. Norman Dobson will find his efforts as favorably received.

Respectfully submitted,
Robert W. Spencer
Superintendent

**Summary of Work Accomplished in Boxford by the
Essex County Mosquito Control Project During 1980**

Upland Ditching	1,750 feet
Brushing	2,075 feet
Larviciding with Abate	99 acres
Ice Dusting with Methoxychlor	40 acres

The Project Spray Truck was at work in the Town on:

May 23, 27

June 3, 5, 10, 17, 18, 20, 24

July 1, 8, 15, 22, 29

August 5, 19

FINANCE

Accountant

Assessors

Capital Budget Committee

Finance Committee

Town Treasurer

TOWN OF BOXFORD**Balance Sheet****June 30, 1980****ASSETS**

Cash:		
General		\$ 894,067.28
Petty Cash Advances:		
Town Hall	\$ 50.00	
Town Library	50.00	
Tax Collector	75.00	
Spofford Pond School	250.00	
Harry Lee Cole School	250.00	675.00
Accounts Receivable:		
Real Estate Taxes - Levy of 1964	315.00	
Levy of 1965	7.20	
Levy of 1966	150.40	
Levy of 1967	1,056.28	
Levy of 1968	1,204.47	
Levy of 1969	259.58	
Levy of 1970	2,774.58	
Levy of 1971	1,232.79	
Levy of 1972	3,770.15	
Levy of 1973	3,293.42	
Levy of 1974	1,586.66	
Levy of 1975	3,102.13	
Levy of 1976	1,395.16	
Levy of 1977	7,003.14	
Levy of 1978	15,034.91	
Levy of 1979	36,580.58	
Levy of 1980	101,090.28	179,856.73
Personal Property Taxes - Levy of 1962	303.00	
Levy of 1963	30.30	
Levy of 1964	11.25	
Levy of 1965	158.88	
Levy of 1966	49.35	
Levy of 1967	373.65	
Levy of 1968	123.20	
Levy of 1969	88.35	
Levy of 1970	243.60	
Levy of 1971	293.25	
Levy of 1972	430.00	
Levy of 1973	508.75	
Levy of 1974	232.28	

Levy of 1975	22.31	
Levy of 1976	164.06	
Levy of 1977	78.74	
Levy of 1978	507.97	
Levy of 1979	494.31	
Levy of 1980	<u>1,994.24</u>	6,107.49
Motor Vehicle and Trailer Excise - Levy of 1971	\$ 14,056.00	
Levy of 1972	14,001.32	
Levy of 1973	12,120.25	
Levy of 1974	8,376.68	
Levy of 1975	6,804.56	
Levy of 1976	4,318.58	
Levy of 1977	8,522.55	
Levy of 1978	9,314.02	
Levy of 1979	26,373.38	
Levy of 1980	<u>87,448.85</u>	191,336.19
Boat Excise Tax - Levy of 1980		212.00
Farm Animal Excise Tax - Levy of 1979		36.69
Payroll Deductions		1,500.56
Tax Titles		106.29
Revenue - 1981		3,517,712.47
Underestimates 1980:		
County Tax	12,536.68	
State Recreation Areas	1,367.78	
Special Education	19.00	
Ipswich River Watershed	<u>116.22</u>	14,039.68
TOTAL ASSETS		<u><u>\$4,805,650.38</u></u>

LIABILITIES AND RESERVES

Payroll Deductions:		
Federal Withholding Taxes	\$ 925.51	
Massachusetts Withholding Taxes	559.98	
Essex County Retirement	1,698.31	
Blue Cross-Blue Shield	4,628.17	
Life Insurance	97.72	
Massachusetts Teachers Retirement	7,492.72	
Tax Sheltered Annuities	4,072.66	
Long Term Disability	524.63	
Uniforms	50.68	
Police Dues	<u>51.00</u>	20,101.38
Warrants Payable		77,612.74

Agency:

Dog Licenses	3,175.40	
Sale of Dogs	<u>75.00</u>	3,250.40

Designated:

Police - Special Detail	238.00	
School Lunch	<u>5,665.72</u>	5,903.73

Restricted:

Town School Fund	1,368.66	
Memorial Gifts to Library	294.62	
West Parish Library Fund	1,056.77	
East Parish Library Fund	282.44	
Jonathan Tyler Barker Fund	1,228.23	
Town Insurance Fund	4,947.77	
Town Unemployment Compensation Fund	<u>1,586.53</u>	10,765.02

Receipts Reserved for Appropriation:

State Aid to Library	1,711.88	
Dog License Refund	<u>2,746.66</u>	4,458.54

Federal Grants:

School:		
PL85-864	10,088.67	
PL81-874	6,172.95	
PL94-142	<u>3,401.12</u>	19,662.74

Appropriation Balance:

Revenue:		
General - 1980	112,094.90	
General - 1981	<u>3,663,810.47</u>	3,775,905.37

Overassessments:

Mosquito Control Project	15,205.23	
Air Pollution Control	<u>294.23</u>	15,499.46

Tax Title Foreclosures

1,000.00

Overlay Surplus Reserve

66,798.34

Overlay Reserved for Abatement:

Levy - 1962	303.00
Levy - 1963	30.30
Levy - 1964	326.25
Levy - 1965	166.08
Levy - 1966	199.75
Levy - 1967	1,429.93
Levy - 1968	1,327.67
Levy - 1969	347.93
Levy - 1970	3,018.18
Levy - 1971	1,526.04
Levy - 1972	<u>4,200.15</u>

Levy - 1973/74	5,621.11	
Levy - 1975	3,124.44	
Levy - 1976	1,559.22	
Levy - 1977	7,081.88	
Levy - 1978	15,542.88	
Levy - 1979	37,074.89	
Levy - 1980	<u>66,596.97</u>	149,476.67
Revenue Reserved until Collected:		
Motor Vehicle and Trailer Excise	191,336.19	
Boat Revenue	212.00	
Special Assessment	36.69	
Tax Titles	<u>106.29</u>	191,691.17
Reserve for Petty Cash Advances		675.00
Surplus Revenue		<u>462,849.83</u>
TOTAL LIABILITIES AND RESERVES		\$4,805,650.38

REPORT OF THE TOWN ACCOUNTANT

Receipts For Twelve Months

July 1, 1979 through June 30, 1980

Taxes Current Year:		
Real Estate	\$2,482,016.50	
Personal Property	<u>149,583.09</u>	\$2,631,599.59
Taxes Previous Years:		
Real Estate	\$ 71,254.45	
Personal Property	<u>245.90</u>	\$ 71,500.35
Motor Vehicle Excise tax:		
Levy of 1980	\$ 257,514.06	
Levy of 1979	163,452.16	
Levy of 1978	7,010.54	
Levy of 1977	976.26	
Levy of 1976	<u>190.58</u>	\$ 429,143.60
Boat Excise Tax:		
Levy of 1980		\$ 436.00
Farm Animal Excise tax:		
Levy of 1980		\$ 132.07

Commonwealth of Massachusetts:

For Highways:

Chapter 81 Highway Fund Distribution	\$	28,679.00	
Highway Reconstruction and Maintenance		39,969.00	
State Aid to Highways		<u>56,763.00</u>	\$ 125,411.00

For Education and Libraries:

Chapter 70 School Aid	\$	228,031.00	
Chapter 71 Transportation		45,936.00	
Chapter 74 Transportation		464.00	
PL94-142 Project Language and Learning		18,669.00	
Title I - School Aid		4,171.00	
Title IV-B - School Aid		1,858.00	
State Aid to Libraries		<u>1,711.88</u>	\$ 300,840.88

For Taxes:

Chapter 58 Loss of taxes on Land	\$	89,995.42	
Chapter 59 Abatement to Blind Persons		550.00	
Chapter 29 Local Aid Fund - Lottery		11,002.00	
Chapter 367 Additional Assistance		22,722.00	
Chapter 967 Elderly Exemption		4,144.66	
School Lunch Program		<u>19,650.42</u>	\$ 148,064.50

For Public Safety:

Governors Highway Safety Program			\$ 2,000.00
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For Aid and Relief:

Veterans Benefits			\$ 858.49
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County of Essex:

Dog License			\$ 2,746.66
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Restricted Funds:

East Parish Library Fund	\$	282.44	
West Parish Library Fund		242.12	
Town School Fund		345.90	
Jonathan Tyler Barker Fund		2,364.40	
Town Insurance Fund		5,235.12	
Town Unemployment Fund		2,076.53	
Memorial Gifts - Library		<u>10.00</u>	\$ 10,556.51

Department Accounts:

Selectmen	\$	75.60	
Town Clerk		627.30	
Planning Board		2,865.50	
Board of Appeals		300.00	
Conservation Commission		300.00	
Police - Special Detail		4,410.45	
Communications		225.00	
B.T.W. Health District		66.99	
School Rental		958.00	

School Tuition from Municipalities	6,557.00	
School Tuition from Individuals	331.30	
School Lunch Sales	39,119.67	
Library Fines and Lost Books	427.80	\$ 56,264.61
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Licenses and Permits:		
Dog License	\$ 3,175.40	
Liquor License	500.00	
Junk License	2.00	
Auction Permit	30.00	
Day Camp Permit	50.00	
Catering Permit	10.00	
Food License	10.00	
Ice Cream Permit	7.00	
Lord's Day Permit	.50	
Health Permits	3,800.50	
Building Permits	7,059.96	
Electrical Permits	2,083.00	
Gas Permits	145.50	
Plumbing Permits	927.00	
Pistol Permits	756.00	\$ 18,556.86
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Unclassified:		
Interest on Deposits	\$ 18,732.58	
Interest on Taxes	10,772.43	
Interest on Motor Vehicle Excise Tax	566.97	
Interest on Federal Revenue Sharing	1,578.38	
Federal Revenue Sharing	37,432.00	
Recycling	579.15	
Utility Refund	1.88	
Rental of Town Buildings & Land	401.00	
Sale of Street Lists, Maps, etc.	617.34	
Insurance Reimbursement	3,043.53	
Insurance Dividend	2,585.44	
Stumpage Fees	50.40	
Telephone Commissions	98.47	
Anticipation of Revenue	1,200,000.00	
Due from Stabilization Fund	50,000.00	\$1,326,459.57
<hr/>		
Agency Accounts:		
Federal Withholding Taxes	\$ 166,329.42	
Massachusetts Withholding Taxes	57,063.07	
Essex County Retirement	20,123.34	
Blue Cross-Blue Shield	35,001.73	
Life Insurance	512.34	
Credit Union	74,744.00	
Teachers Retirement	35,396.19	
Tax Sheltered Annuities	17,709.00	

Long Term Disability Insurance	2,854.55	
Boxford Teachers Association Dues	4,991.05	
Uniforms	454.24	
Police Dues	888.00	
Sale of Dogs	75.00	\$ 416,141.93
TOTAL		<u>\$5,540,712.62</u>

EXPENDITURES FOR TWELVE MONTHS

July 1, 1979 through June 30, 1980

General Government:

Selectmen	\$ 21,563.82	
Clerical	9,560.76	
Town Clerk	1,967.66	
Registrars	877.20	
Elections	1,337.65	
Town Counsel	7,235.00	
Planning Board	1,115.76	
Board of Appeals	401.84	
Recreation Committee	844.60	
Child Guidance	2,697.00	
Council on Aging	1,022.13	
Conservation Committee	79.70	\$ 48,703.12

Finance:

Town Accountant	\$ 9,596.55	
Town Treasurer	6,700.22	
Tax Collector	12,060.94	
Board of Assessors	14,428.41	
Board of Assessors/1979 Appropriation	400.00	
Finance Committee	75.25	\$ 43,261.37

Public Safety:

Police Department	\$ 164,672.79	
Police-Special Detail	4,172.45	
Fire Department	36,087.72	
Communications Department	52,028.45	
Dog Officer	1,764.60	
Animal Inspector	200.00	
Building Inspector	4,852.50	
Electrical Inspector	2,000.00	
Gas Inspector	300.00	
Board of Health	14,153.00	
Ambulance Service	7,700.00	\$ 287,931.51

Department of Public Works:

Salaries, Wages & Overtime	\$ 78,008.81	
Materials	57,100.81	
All Other	<u>74,148.04</u>	\$ 209,257.66

Schools and Libraries:

School Department	\$ 977,448.20	
School Department/1979 Appropriation	35,749.05	
Title I - School Aid	4,171.00	
Title IV-B - School Aid	1,858.00	
PL94-142 Project Language and Hearing	15,759.30	
School Lunch	56,234.39	
Masconomet Regional School District	1,336,105.39	
North Shore Regional Vo-Tech	12,154.87	
Town Library	61,482.49	
Town Library/1979 Appropriation	<u>136.00</u>	\$2,501,098.69

Aid and Relief:

Veterans Benefits		\$ 1,600.15
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Unclassified:

General Insurance	\$ 3,395.00	
Insurance Reimbursement	2,916.44	
Health and Life Insurance	30,172.66	
Selectmen's Contingency Fund	2,224.19	
Interest on Loans	10,330.14	
Retirement Pensions	1,186.96	
Town Reports	3,739.28	
Memorial Day	700.00	
Town Cemetery	50.00	
Village Cemetery	300.00	
Brookside Cemetery	100.00	
Mount Vernon Cemetery	100.00	
Soldiers Graves	500.00	
Harmony Cemetery	200.00	
Moth Suppression	1,385.43	
Anticipation of Revenue Loans	<u>1,200,000.00</u>	\$1,257,300.10

State Assessments:

County Retirement System	\$ 49,350.00	
Veterans Service District	2,270.00	
State Recreation Areas	27,438.32	
County Tax	123,299.66	
Motor Vehicle Excise Tax Bills	711.75	
Special Education	6,042.00	
Mosquito Control Project	7,418.90	
Air Pollution Control	734.38	
Ipswich River Watershed	130.47	
Municipal Audit	<u>1,494.07</u>	\$ 218,889.55

Restricted Funds:

East Parish Library Fund	\$	278.18	
Jonathan Tyler Barker Fund		1,136.17	
Memorial Gifts to Library		50.46	
Town Insurance Fund		287.35	
Town Unemployment Fund		490.00	
		<hr/>	\$ 2,242.16

Refunds:

Real Estate and Personal Property	\$	7,186.71	
Motor Vehicle and Trailer Excise		9,634.51	
		<hr/>	\$ 16,821.22

Agency Accounts:

Federal Withholding Taxes	\$	166,329.42	
State Withholding Taxes		57,063.07	
Blue Cross-Blue Shield		34,382.67	
Life Insurance		512.34	
Essex County Retirement		19,778.70	
Pioneer (Mass.) Credit Union		74,744.00	
Massachusetts Teachers Retirement		34,301.90	
Tax Sheltered Annuities		15,672.44	
Long Term Disability Insurance		2,802.62	
Boxford Teachers Association Dues		4,991.05	
Uniforms		416.46	
Police Dues		888.00	
		<hr/>	\$ 411,882.67

Warrant Articles:

Article #33, Tennis Courts	\$	6.75	
Article #13, Town Offices		26.84	
Article 25, Architectural Study Town Library		500.00	
Article #21, Stiles Pond Recreation Area		50.00	
Article #7, Towns Vital Records		778.74	
Article #18, Repair Middleton Road Bridge		878.36	
Article #19, Reconstruction of Main Street at Sheffield Road		6,426.88	
Article #24, Town Recycling Center		347.17	
Article #30, Site Study East Village and Town Center		55.30	
Article #31, East Fire Station Building Committee		115.82	
Article #32, New Fire Engine		5,500.00	
Article #41, Town Bylaws		1,000.00	
Article #5, New Zoning Bylaw and Maps		1,145.50	
Article #2, Provision for Landfill		780.92	
Article #1, Bills of Charge		1,551.50	
Article #10, Completion of Drainage		3,904.04	
Article #13, Chapter 90		34,488.60	
Article #14, Road Resurfacing		85,894.86	
Article #17A, Town Unemployment Compensation		2,000.00	

Article #18A, Town Insurance	5,000.00	
Article #19, Donald Banks Settlement	10,139.60	
Article #28, Elderly Housing Study - Council on Aging	3,500.00	
Article #29, Tri-Town Council	6,300.00	
Article #3, Town Hall Renovation	12,700.00	
Article #2, Plans for Septic Tank at Cole School	1,953.97	
Article #2, Special, Recycling Reimbursement	579.15	
Article #4, Special, Restoration, Preservation Town Records	1,440.19	
Article #15, Sedan Police Car	165.78	
Article #17, Federal Revenue Sharing, Salt Storage Shed	3,224.00	
Article #7, Federal Revenue Sharing, Reroof, Paint Town Hall	7,945.00	
Article #8, Federal Revenue Sharing, Copy Machine	3,515.60	
Article #9, Federal Revenue Sharing, Tractor/ Mower/Sweeper	17,559.92	
Article #10, Federal Revenue Sharing, Completion of Drainage	4,000.00	
Article #11, Federal Revenue Sharing, Restoration of Town Records	2,000.00	
Article #12, Federal Revenue Sharing, Salt Storage Shed	4,546.00	
Article #15, Federal Revenue Sharing, Sedan Police Car	6,514.86	\$ 236,535.35
TOTAL		<u><u>\$5,235,523.55</u></u>

**DETAIL OF EXPENDITURES
JULY 1, 1979 TO JUNE 30, 1980**

GENERAL GOVERNMENT

Selectmen

Appropriation		\$ 21,124.00
Transfer from the Reserve Fund		665.00
Salaries:		
Selectmen	\$ 3,000.00	
Administrative Assistant	13,285.00	
Dues and Membership	531.00	

Administrative Assistant Expense	261.11	
Office Expense	1,671.31	
Telephone	2,928.59	
Total Expenditures	\$ 21,677.01	
Unexpended Balance	111.99	
	<u>\$ 21,789.00</u>	<u>\$ 21,789.00</u>

Clerical

Appropriation		\$ 11,852.00
Clerical Wages	\$ 9,621.79	
Unexpended Balance	2,230.21	
	<u>\$ 11,852.00</u>	<u>\$ 11,852.00</u>

Town Clerk

Appropriation		\$ 1,900.00
Transfer from the Reserve Fund		137.69
Salary	\$ 1,000.00	
Dues	65.00	
Town Meeting	437.69	
Postage	120.47	
Office Expense	407.21	
Total Expenditures	\$ 2,030.37	
Unexpended Balance	7.32	
	<u>\$ 2,037.69</u>	<u>\$ 2,037.69</u>

Registrars

Appropriation		\$ 1,450.00
Salary	\$ 200.00	
Street List	360.00	
Census	343.25	
Postage	150.00	
Services	191.35	
Supplies	60.10	
Total Expenditures	\$ 1,304.70	
Unexpended Balance	145.30	
	<u>\$ 1,450.00</u>	<u>\$ 1,450.00</u>

Elections

Appropriation		\$ 1,425.00
Salary	\$ 150.00	

Services	788.50	
Voting List	60.54	
Ballot Printing	299.00	
Supplies	39.61	
Total Expenditures	\$ 1,337.65	
Unexpended Balance	87.35	
	<u>\$ 1,425.00</u>	<u>\$ 1,425.00</u>

Town Counsel

Appropriation		\$ 9,000.00
Expended	\$ 7,335.00	
Unexpended Balance	1,665.00	
	<u>\$ 9,000.00</u>	<u>\$ 9,000.00</u>

Planning Board

Appropriation		\$ 3,618.00
Hearings and Fees	\$ 77.05	
Office Supplies	138.57	
Dues	40.00	
Clerical	998.11	
Total Expenditures	\$ 1,253.73	
Unexpended Balance	2,364.27	
	<u>\$ 3,618.00</u>	<u>\$ 3,618.00</u>

Board of Appeals

Appropriation		\$ 1,000.00
Clerical	\$ 217.00	
Office Expense	184.84	
Total Expenditures	\$ 401.84	
Unexpended Balance	598.16	
	<u>\$ 1,000.00</u>	<u>\$ 1,000.00</u>

Recreation Committee

Appropriation		\$ 1,250.00
Fourth of July	\$ 825.00	
Electric	22.79	
Miscellaneous	400.00	
Total Expenditures	\$ 1,247.79	
Unexpended Balance	2.21	
	<u>\$ 1,250.00</u>	<u>\$ 1,250.00</u>

Child Guidance

Appropriation		\$	2,697.00
Expended	\$	2,697.00	
	\$	2,697.00	\$ 2,697.00

Council on Aging

Appropriation		\$	1,275.00
Newsletter	\$	258.70	
Telephone		205.26	
Elder Services of Merrimack Valley		196.00	
Miscellaneous		44.46	
Church		300.00	
Programs		17.71	
Total Expenditures	\$	1,022.13	
Unexpended Balance		252.87	
	\$	1,275.00	\$ 1,275.00

Conservation Committee

Appropriation		\$	100.00
Expended	\$	79.70	
Unexpended Balance		20.30	
	\$	100.00	\$ 100.00

FINANCE**Town Accountant**

Appropriation		\$	9,612.00
Salary	\$	8,901.88	
Office Expense		611.02	
Dues and Meetings		83.65	
Total Expenditures	\$	9,596.55	
Unexpended Balance		15.45	
	\$	9,612.00	\$ 9,612.00

Town Treasurer

Appropriation		\$	6,819.00
Transfer from the Reserve Fund			50.00
Salary	\$	4,380.00	
Clerical		1,524.57	

Office Expense	204.65	
Postage	624.75	
Total Expenditures	\$ 6,733.97	
Unexpended Balance	135.03	
	<u>\$ 6,869.00</u>	<u>\$ 6,869.00</u>

Tax Collector

Appropriation		\$ 12,215.00
Transfer from the Reserve Fund		100.00
Salary	\$ 3,160.00	
Clerical	6,274.63	
Office Expense	573.79	
Tax Bills	710.02	
Postage	1,395.00	
Total Expenditures	\$ 12,113.44	
Unexpended Balance	201.56	
	<u>\$ 12,315.00</u>	<u>\$ 12,315.00</u>

Board of Assessors

Appropriation		\$ 16,150.00
Salaries	\$ 2,400.00	
Clerical	5,625.37	
Abstracts	184.85	
Office Expense	320.00	
Dues and Subscriptions	117.00	
Data Processing	584.46	
Printed Forms	217.20	
Map Up Dating	1,317.80	
Film	94.50	
Field Work	3,880.45	
Training and Education	150.00	
Mailing	90.00	
Total Expenditures	\$ 14,981.63	
Unexpended Balance	1,168.37	
	<u>\$ 16,150.00</u>	<u>\$ 16,150.00</u>

Finance Committee

Appropriation		\$ 100.00
Expended	\$ 75.25	
Unexpended Balance	24.75	
	<u>\$ 100.00</u>	<u>\$ 100.00</u>

PUBLIC SAFETY**Police Department**

Appropriation		\$ 161,492.00
Transfer from the Reserve Fund		9,950.00
Salaries	\$ 88,275.43	
Wages	19,406.96	
Clerical	8,352.00	
Overtime	16,691.84	
Cruiser Repairs	3,997.78	
Gasoline	13,629.41	
Tires	1,242.90	
Mileage	141.80	
Electricity	4,961.94	
Uniforms	2,701.18	
Weapons	362.80	
Ammunition	163.25	
Office Supplies	864.43	
Office Equipment	736.69	
Expendables	772.50	
Training	608.06	
Insurance	7,631.19	
Cruiser Equipment	332.07	
Finger and Photo	192.81	
Total Expenditures	\$ 171,065.04	
Unexpended Balance	376.96	
	<u>\$ 171,442.00</u>	<u>\$ 171,442.00</u>

Police - Special Detail

Receipts		\$ 4,410.45
Disbursements	\$ 4,172.45	
Unexpended Balance	238.00	
	<u>\$ 4,410.45</u>	<u>\$ 4,410.45</u>

Fire Department

Appropriation		\$ 39,527.00
Transfer from the Reserve Fund		2,207.52
Callmen	\$ 13,206.75	
Chief	1,470.00	
Deputy Chief	700.00	
Captain	750.00	
Lieutenants	450.00	
Training Director	150.00	

Maintenance Director	300.00	
Water Supply Director	150.00	
Gas and Oil	1,694.00	
Fuel	3,357.75	
Telephone	826.28	
Electricity	874.29	
Repairs	1,999.02	
Supplies	1,572.07	
Station Maintenance	813.96	
Hydrant Maintenance	214.22	
Training	75.00	
Dues and Publications	50.00	
Insurance	6,565.00	
Coats, Boots, etc.	1,500.00	
Capital Equipment	4,018.60	
Total Expenditures	\$ 40,736.94	
Unexpended Balance	997.58	
	<u>\$ 41,734.52</u>	<u>\$ 41,734.52</u>

Communications Department

Appropriation		\$ 52,435.00
Transfer from the Reserve Fund		1,112.50
Salary	\$ 1,700.00	
Operators	34,890.34	
Training	243.75	
Holiday	1,101.20	
Vacation	1,024.52	
Sick Leave	1,130.77	
Telephone and Remotes	5,093.54	
Office Supplies	635.97	
Maintenance	3,977.36	
Capital Equipment	2,145.34	
Miscellaneous	79.64	
Insurance	1,524.00	
Total Expenditures	\$ 53,546.43	
Unexpended Balance	1.07	
	<u>\$ 53,547.50</u>	<u>\$ 53,547.50</u>

Dog Officer

Appropriation		\$ 1,800.00
Salary	\$ 1,250.00	
Supplies	14.60	

Board of Strays	500.00	
Total Expenditures	\$ 1,764.60	
Unexpended Balance	35.40	
	<u>\$ 1,800.00</u>	<u>\$ 1,800.00</u>

Inspector of Animals

Appropriation		\$ 225.00
Salary	\$ 200.00	
Unexpended Balance	25.00	
	<u>\$ 225.00</u>	<u>\$ 225.00</u>

Building Inspector

Appropriation		\$ 5,000.00
Salary	\$ 4,800.00	
Expenses	147.50	
Total Expenditures	\$ 4,947.50	
Unexpended Balance	52.50	
	<u>\$ 5,000.00</u>	<u>\$ 5,000.00</u>

Electrical Inspector

Appropriation		\$ 2,000.00
Salary	\$ 2,000.00	
	<u>\$ 2,000.00</u>	<u>\$ 2,000.00</u>

Gas Inspector

Appropriation		\$ 300.00
Salary	\$ 300.00	
	<u>\$ 300.00</u>	<u>\$ 300.00</u>

Board of Health

Appropriation		\$ 15,792.00
Salary	\$ 300.00	
Supplies	21.00	
Dues	21.00	
B.T.W. Health District	8,250.99	
Public Health Nurse	1,618.00	
Plumbing Inspector	1,625.00	
Landfill Inspector	<u>3,171.83</u>	

Total Expenditures	\$ 15,007.82	
Unexpended Balance	784.18	
	<u>\$ 15,792.00</u>	<u>\$ 15,792.00</u>

Ambulance Service

Appropriation		\$ 7,700.00
Expended	\$ 7,700.00	
	<u>\$ 7,700.00</u>	<u>\$ 7,700.00</u>

DEPARTMENT OF PUBLIC WORKS

Salaries, Wages & Overtime		\$ 82,540.00
Full Time	\$ 63,607.75	
Part Time	13,255.45	
Overtime	<u>2,445.93</u>	
Total Expenditures	\$ 79,309.13	
Unexpended Balance	<u>3,230.87</u>	
	<u>\$ 82,540.00</u>	<u>\$ 82,540.00</u>

Materials		\$ 89,644.00
Road Resurfacing	\$ 66,936.36	
Town Buildings and Grounds	1,246.73	
Snow and Ice	8,737.04	
Article #4, 5/13/80, to Town Records	<u>951.19</u>	
Total Expenditures	\$ 77,871.32	
Unexpended Balance	<u>11,772.68</u>	
	<u>\$ 89,644.00</u>	<u>\$ 89,644.00</u>

All Other		\$ 80,604.00
Transfer from the Reserve Fund		5,565.33
Equipment Hire:		
Road Resurfacing	\$ 8,434.00	
Snow and Ice	3,135.00	
Contract Services:		
Landfill	2,242.13	
Tree	1,346.96	
Dutch Elm	1,543.00	
Insurance	10,755.00	
Telephone	923.02	

Tools	722.17	
Supplies	6,194.79	
Equipment Repairs	10,608.36	
Uniforms	416.46	
Street Lighting	3,827.53	
Gas and Oil	10,648.31	
Tires	2,012.20	
Heat and Light:		
Highway	8,604.84	
Town Buildings	3,114.88	
Repairs:		
Highway	1,594.12	
Town Buildings	1,195.55	
Article #1, 5/13/80, to Elementary School	7,722.30	
Article #2, 5/13/80, to Recycling	1,050.00	
Total Expenditures	\$ 86,090.62	
Unexpended Balance	78.71	
	<u>\$ 86,169.33</u>	<u>\$ 86,169.33</u>
Article #13, 5/8/79, Chapter 90		\$ 34,528.00
Wages	\$ 12,477.00	
Material	18,511.60	
Equipment Hire	3,500.00	
Total Expenditures	\$ 34,488.60	
Unexpended Balance	39.40	
	<u>\$ 34,528.00</u>	<u>\$ 34,528.00</u>

SCHOOLS AND LIBRARIES

Elementary School

Appropriation		\$1,003,535.00
Article #1, 5/13/80, Transfer from D.P.W.		7,722.30
Administration	\$ 31,256.45	
Instruction	679,609.41	
Other School Services	109,963.92	
Operation and Maintenance of Plant	113,557.30	
Fixed Charges	23,736.81	
Acquisition of Fixed Assets	1,873.34	
Programs with Other Districts	30,511.53	
Total Expenditures	\$ 990,508.76	
Unexpended Balance	20,748.54	
	<u>\$1,011,257.30</u>	<u>\$1,011,257.30</u>

Elementary School/1979 Appropriation

Balance, July 1, 1979		\$ 35,749.05
Expended	\$ 35,749.05	
	<u>\$ 35,749.05</u>	<u>\$ 35,749.05</u>

Title I (PL89-10) School Aid

Commonwealth of Massachusetts		\$ 4,171.00
Expended	\$ 4,171.00	
	<u>\$ 4,171.00</u>	<u>\$ 4,171.00</u>

Title IV-B - School Aid

Commonwealth of Massachusetts		\$ 1,858.00
Expended	\$ 1,858.00	
	<u>\$ 1,858.00</u>	<u>\$ 1,858.00</u>

PL94-142 Project Language and Hearing

Balance, July 1, 1979		\$ 491.42
Commonwealth of Massachusetts		18,669.00
Expended	\$ 15,759.30	
Unexpended Balance	3,401.12	
	<u>\$ 19,160.42</u>	<u>\$ 19,160.42</u>

Masconomet Regional School District

Appropriation		\$1,375,826.00
Expended	\$1,336,105.39	
Unexpended Balance	39,720.61	
	<u>\$1,375,826.00</u>	<u>\$1,375,826.00</u>

North Shore Regional Vo-Tech

Appropriation		\$ 12,599.00
Expended	\$ 12,154.87	
Unexpended Balance	444.13	
	<u>\$ 12,599.00</u>	<u>\$ 12,599.00</u>

Town Library

Appropriation		\$ 62,078.00
Transfer from 5/8/79, Article #5 State Aid Libraries		1,711.88
Article #6 Dog Licenses		480.06
L-11 Town Libraries	\$ 11,920.48	

L-12 Library Assistants	26,275.70	
L-13 Janitorial	894.40	
L-14 Vacation, Sick	266.71	
Library Materials - L-21 Books	10,840.04	
L-22 Periodicals	1,574.70	
L-23 Recordings	192.31	
L-31 Light	880.24	
L-32 Heat	3,962.77	
L-33 Telephone	717.16	
L-34 Supplies	757.14	
L-35 Equipment	835.27	
L-36 Repairs and Maintenance - Buildings	840.31	
L-37 Repairs and Maintenance - Grounds	31.40	
L-38 Insurance	1,532.00	
L-39 Miscellaneous	538.20	
Total Expenditures	\$ 62,058.83	
Unexpended Balance	2,211.11	
	<u>\$ 64,269.94</u>	<u>\$ 64,269.94</u>

Town Library/1979 Appropriation

Balance, July 1, 1979		\$ 136.00
Expended	\$ 136.00	
	<u>\$ 136.00</u>	<u>\$ 136.00</u>

AID AND RELIEF

Veterans Benefits

Appropriation		\$ 3,100.00
Expended	\$ 1,754.30	
Unexpended Balance	1,345.70	
	<u>\$ 3,100.00</u>	<u>\$ 3,100.00</u>

UNCLASSIFIED

General Insurance

Appropriation		\$ 4,125.00
Expended	\$ 3,395.00	
Unexpended Balance	730.00	
	<u>\$ 4,125.00</u>	<u>\$ 4,125.00</u>

Health and Life Insurance

Appropriation		\$ 33,627.00
Blue Cross-Blue Shield	\$ 29,739.58	
Life Insurance	433.08	
Unexpended Balance	3,454.34	
	<u>\$ 33,627.00</u>	<u>\$ 33,627.00</u>

Selectmen's Contingency Fund

Appropriation		\$ 1,600.00
Transfer from the Reserve Fund		1,000.00
Expended	\$ 2,578.70	
Unexpended Balance	21.30	
	<u>\$ 2,600.00</u>	<u>\$ 2,600.00</u>

Interest on Loans

Appropriation		\$ 5,500.00
Article #1, 10/30/79, from Surplus Revenue		6,000.00
Expended	\$ 10,330.14	
Unexpended Balance	1,169.86	
	<u>\$ 11,500.00</u>	<u>\$ 11,500.00</u>

Retirement Pensions

Appropriation		\$ 1,130.00
Transfer from the Reserve Fund		56.96
Expended	\$ 1,186.96	
	<u>\$ 1,186.96</u>	<u>\$ 1,186.96</u>

Town Report

Appropriation		\$ 3,000.00
Transfer from the Reserve Fund		739.28
Expended	\$ 3,739.28	
	<u>\$ 3,739.28</u>	<u>\$ 3,739.28</u>

Memorial Day

Appropriation		\$ 700.00
Expended	\$ 700.00	
	<u>\$ 700.00</u>	<u>\$ 700.00</u>

Town Cemetery

Appropriation		\$	50.00
Expended	\$	50.00	
	\$	50.00	\$ 50.00

Village Cemetery

Appropriation		\$	300.00
Expended	\$	300.00	
	\$	300.00	\$ 300.00

Brookside Cemetery

Appropriation		\$	100.00
Expended	\$	100.00	
	\$	100.00	\$ 100.00

Mount Vernon Cemetery

Appropriation		\$	100.00
Expended	\$	100.00	
	\$	100.00	\$ 100.00

Harmony Cemetery

Appropriation		\$	200.00
Expended	\$	200.00	
	\$	200.00	\$ 200.00

Soldiers Graves

Appropriation		\$	500.00
Expended	\$	500.00	
	\$	500.00	\$ 500.00

Moth Suppression

Appropriation		\$	1,400.00
Expended	\$	1,385.43	
Unexpended Balance		14.57	
	\$	1,400.00	\$ 1,400.00

Anticipation of Revenue Loans

Received from Arlington Trust Co.		\$1,200,000.00
Payments to Arlington Trust Co.	\$1,200,000.00	
	<u>\$1,200,000.00</u>	<u>\$1,200,000.00</u>

STATE ASSESSMENTS**County Retirement System**

Assessment		\$ 49,350.00
Expended	\$ 49,350.00	
	<u>\$ 49,350.00</u>	<u>\$ 49,350.00</u>

Veterans Service District

Assessment		\$ 2,270.00
Expended	\$ 2,270.00	
	<u>\$ 2,270.00</u>	<u>\$ 2,270.00</u>

State Recreation Areas

Assessment		\$ 26,070.54
Under Assessment		1,367.78
Expended	\$ 27,438.32	
	<u>\$ 27,438.32</u>	<u>\$ 27,438.32</u>

County Tax

Assessment		\$ 110,762.98
Under Assessment		12,536.68
Expended	\$ 123,299.66	
	<u>\$ 123,299.66</u>	<u>\$ 123,299.66</u>

Motor Vehicle and Trailer Excise Bills

Assessment		\$ 711.75
Expended	\$ 711.75	
	<u>\$ 711.75</u>	<u>\$ 711.75</u>

Special Education

Assessment		\$	6,023.00
Under Assessment			19.00
Expended	\$	6,042.00	
	\$	6,042.00	\$ 6,042.00

Mosquito Control Project

Assessment		\$	22,624.13
Expended	\$	7,418.90	
Over Assessment		15,205.23	
	\$	22,624.13	\$ 22,624.13

Air Pollution Control

Assessment		\$	1,028.61
Expended	\$	734.38	
Over Assessment		294.23	
	\$	1,028.61	\$ 1,028.61

Ipswich River Watershed

Assessment		\$	14.25
Under Assessment			116.22
Expended	\$	130.47	
	\$	130.47	\$ 130.47

Municipal Audit

Assessment		\$	1,494.07
Expended	\$	1,494.07	
	\$	1,494.07	\$ 1,494.07

RESTRICTED FUNDS**Insurance Reimbursements**

Balance, July 1, 1979		\$	886.28
Receipts			3,043.53
Expended	\$	2,916.44	
Unexpended Balance		1,013.37	
	\$	3,929.81	\$ 3,929.81

Jonathan Tyler Barker Fund

Receipts		\$	2,364.40
Expended	\$	1,136.17	
Unexpended Balance		1,228.23	
	\$	<u>2,364.40</u>	\$ <u>2,364.40</u>

Memorial Gifts to Library

Balance, July 1, 1979		\$	335.08
Memorials			10.00
Expended	\$	50.46	
Unexpended Balance		294.62	
	\$	<u>345.08</u>	\$ <u>345.08</u>

Town School Fund

Balance, July 1, 1979		\$	1,022.76
Interest Received			345.90
		\$	<u>1,368.66</u>

West Parish Library Fund

Balance, July 1, 1979		\$	814.65
Interest Received			242.12
		\$	<u>1,056.77</u>

East Parish Library Fund

Balance, July 1, 1979		\$	278.18
Interest Received			282.44
To Treasurer, Private Trustees	\$	278.18	
Unexpended Balance		282.44	
	\$	<u>560.62</u>	\$ <u>560.62</u>

Town Insurance Fund

From Article #18A, 5/8/79		\$	5,000.00
Receipt			8.35
Interest Received			226.77
Expended	\$	287.35	
Unexpended Balance		4,947.77	
	\$	<u>5,235.12</u>	\$ <u>5,235.12</u>

Town Unemployment Compensation Fund

From Article #17A, 5/8/79		\$	2,000.00
Interest Received			76.53
Expended	\$	490.00	
Unexpended Balance		<u>1,586.53</u>	
	\$	<u>2,076.53</u>	\$ <u>2,076.53</u>

REFUNDS

Real Estate Taxes - 1978	\$	338.26	
Real Estate Taxes - 1979		1,670.34	
Real Estate Taxes - 1980		<u>5,066.91</u>	\$ 7,075.51
Personal Property taxes - 1978	\$	19.04	
Personal Property taxes - 1979		38.85	
Personal Property Taxes - 1980		<u>53.31</u>	111.20
Motor Vehicle and Trailer Excise - 1977	\$	32.18	
Motor Vehicle and Trailer Excise - 1978		662.86	
Motor Vehicle and Trailer Excise - 1979		8,111.32	
Motor Vehicle and Trailer Excise - 1980		<u>828.15</u>	9,634.51
			<u>\$ 16,821.22</u>

WARRANT ARTICLES**Article #16, 1975, Historic Document Center**

Balance, July 1, 1979		\$	500.00
Article #4, 5/13/80 Special, Restoration, Preservation Town Records	\$	<u>500.00</u>	
	\$	<u>500.00</u>	\$ <u>500.00</u>

Article #33, 1975, Tennis Courts

Balance, July 1, 1979		\$	421.06
Expended	\$	6.75	
Unexpended Balance		<u>414.31</u>	
	\$	<u>421.06</u>	\$ <u>421.06</u>

Article #13, 1976, Town Offices

Balance, July 1, 1979		\$	26.84
Expended	\$	<u>26.84</u>	
	\$	<u>26.84</u>	\$ <u>26.84</u>

Article #25, 5/10/77, Architectural Study Town Library

Balance, July 1, 1979		\$	808.46
Expended	\$	500.00	
Unexpended Balance		308.46	
	\$	808.46	\$ 808.46

Article #21, 1977, Stiles Pond Recreation Area

Balance, July 1, 1979		\$	1,300.00
Expended	\$	1,300.00	
	\$	1,300.00	\$ 1,300.00

Article #23, 1977, Police Cruiser/Ambulance

Balance, July 1, 1979		\$	253.00
To Article #15, 5/8/79, Sedan Police Car	\$	235.14	
Unexpended Balance		17.86	
	\$	253.00	\$ 253.00

Article #7, 5/9/78, Towns Vital Records

Balance, July 1, 1979		\$	778.74
Expended	\$	778.74	
	\$	778.74	\$ 778.74

Article #18, 5/9/78, Repair of Middleton Road Bridge

Balance, July 1, 1979		\$	878.36
Expended	\$	878.36	
	\$	878.36	\$ 878.36

Article #19, 5/9/78, Reconstruction of Main at Sheffield

Balance, July 1, 1979		\$	12,767.00
Expended	\$	9,351.65	
Unexpended Balance		3,415.35	
	\$	12,767.00	\$ 12,767.00

Article #24, 5/9/78, Town Recycling Center

Balance, July 1, 1979		\$	347.17
Expended	\$	347.17	
	\$	347.17	\$ 347.17

Article #30, 5/9/78, Site Study East Village and Town Center

Balance, July 1, 1979		\$ 100.00
Expended	\$ 55.30	
Unexpended Balance	44.70	
	<u>\$ 100.00</u>	<u>\$ 100.00</u>

Article #31, 5/9/78, East Fire Station Building Committee

Balance, July 1, 1979		\$ 607.40
Expended	\$ 115.82	
Unexpended Balance	491.58	
	<u>\$ 607.40</u>	<u>\$ 607.40</u>

Article #32, 5/9/78, New Fire Engine to Replace #4

Balance, July 1, 1979		\$ 30,765.00
Expended	\$ 5,500.00	
Unexpended Balance	25,265.00	
	<u>\$ 30,765.00</u>	<u>\$ 30,765.00</u>

Article #41, 5/9/78, Town Bylaws

Balance, July 1, 1979		\$ 1,000.00
Expended	\$ 1,000.00	
	<u>\$ 1,000.00</u>	<u>\$ 1,000.00</u>

Article #5, 6/27/78, New Zoning Bylaw and Map

Balance, July 1, 1979		\$ 1,232.00
Expended	\$ 1,145.50	
Unexpended Balance	86.50	
	<u>\$ 1,232.00</u>	<u>\$ 1,232.00</u>

Article #2, 10/3/78, Provision for Landfill

Balance, July 1, 1979		\$ 780.92
Expended	\$ 780.92	
	<u>\$ 780.92</u>	<u>\$ 780.92</u>

Article #1, 5/8/79, Bills of Charge

Appropriation		\$ 1,551.50
Expended	\$ 1,551.50	
	<u>\$ 1,551.50</u>	<u>\$ 1,551.50</u>

Article #10, 5/8/79, Completion of Drainage

Appropriation		\$ 6,000.00
Expended	\$ 4,347.06	
Unexpended Balance	<u>1,652.94</u>	
	<u>\$ 6,000.00</u>	<u>\$ 6,000.00</u>

Article #13, 5/8/79, Chapter 90

Appropriation		\$ 34,528.00
Expended	\$ 34,488.60	
Unexpended Balance	<u>39.40</u>	
	<u>\$ 34,528.00</u>	<u>\$ 34,528.00</u>

Article #14, 5/8/79, Road Resurfacing Material

Appropriation		\$ 105,000.00
Expended	\$ 105,000.00	
	<u>\$ 105,000.00</u>	<u>\$ 105,000.00</u>

Article #17A, 5/8/79, Town Unemployment Compensation Fund

Appropriation		\$ 2,000.00
Expended	\$ 2,000.00	
	<u>\$ 2,000.00</u>	<u>\$ 2,000.00</u>

Article #18A, 5/8/79, Town Insurance Fund

Appropriation		\$ 5,000.00
Expended	\$ 5,000.00	
	<u>\$ 5,000.00</u>	<u>\$ 5,000.00</u>

Article #19, 5/8/79, Donald Banks Settlement

Appropriation		\$ 10,139.60
Expended	\$ 10,139.60	
	<u>\$ 10,139.60</u>	<u>\$ 10,139.60</u>

Article #28, 5/8/79, Elderly Housing Study - Council on Aging

Appropriation		\$ 5,000.00
Expended	\$ 3,500.00	
Unexpended Balance	<u>1,500.00</u>	
	<u>\$ 5,000.00</u>	<u>\$ 5,000.00</u>

Article #29, 5/8/79, Tri-Town Council

Appropriation		\$ 6,300.00
Expended	\$ 6,300.00	
	<u>\$ 6,300.00</u>	<u>\$ 6,300.00</u>

Article #34, 5/8/79, Reserve Fund

Appropriation		\$ 3,434.84
Overlay Surplus		25,565.16
Total Transfer	\$ 21,584.28	
Balance, June 30, 1979	7,415.72	
	<u>\$ 29,000.00</u>	<u>\$ 29,000.00</u>

Article #3, 6/19/79, Town Hall Renovation

Appropriation		\$ 12,700.00
Expended	\$ 12,700.00	
	<u>\$ 12,700.00</u>	<u>\$ 12,700.00</u>

Article #2, 10/30/79, Plans for Septic Tank at Cole School

Appropriation		\$ 3,000.00
Expended	\$ 1,953.97	
Unexpended Balance	1,046.03	
	<u>\$ 3,000.00</u>	<u>\$ 3,000.00</u>

Article #2, 5/13/80 Special, Recycling Reimbursement

		\$ 1,050.00
Expended	\$ 579.15	
Unexpended Balance	470.85	
	<u>\$ 1,050.00</u>	<u>\$ 1,050.00</u>

Article #4, 5/13/80 Special, Restoration, Preservation Town Records

		\$ 1,451.19
Expended	\$ 1,440.19	
Unexpended Balance	11.00	
	<u>\$ 1,451.19</u>	<u>\$ 1,451.19</u>

FEDERAL REVENUE SHARING ARTICLES**Article #17, 1975, Salt Storage Shed**

Balance, July 1, 1979		\$	3,224.00
Expended	\$	3,224.00	
	\$	3,224.00	\$ 3,224.00

Article #16, 1978, Police Cruiser/Ambulance

Balance, July 1, 1979		\$	323.38
To Article #15, 5/8/79	\$	323.38	
	\$	323.38	\$ 323.38

Article #7, 5/8/79, Reroof, Paint Town Hall

From PL92-512		\$	8,945.00
Expended	\$	7,945.00	
Unexpended Balance		1,000.00	
	\$	8,945.00	\$ 8,945.00

Article #8, 5/8/79, Copy Machine

From PL92-512		\$	3,515.60
Expended	\$	3,515.60	
	\$	3,515.60	\$ 3,515.60

Article #9, 5/8/79, Tractor/Mower/Sweeper

From PL92-512		\$	17,559.92
Expended	\$	17,559.92	
	\$	17,559.92	\$ 17,559.92

Article #10, 5/8/79, Completion of Drainage

From PL92-512		\$	4,000.00
Expended	\$	4,000.00	
	\$	4,000.00	\$ 4,000.00

Article #11, 5/8/79, Restoration of Town Records

From PL92-512		\$	2,000.00
Expended	\$	2,000.00	
	\$	2,000.00	\$ 2,000.00

Article #12, 5/8/79, Salt Storage Shed

From PL92-512		\$	4,546.00
Expended	\$	4,546.00	
	\$	<u>4,546.00</u>	\$ <u>4,546.00</u>

Article #15, 5/8/79, Sedan Police Car

From PL92-512		\$	6,191.48
From Article #23, 1977			235.14
From Article #16, 1978			323.38
Expended	\$	6,680.64	
Unexpended Balance		<u>69.36</u>	
	\$	<u>6,750.00</u>	\$ <u>6,750.00</u>

Article #11, 1963, Spofford Pond School

Balance, July 1, 1979	\$	<u>863.50</u>
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Highway Landtaking - 1972

Balance, July 1, 1979	\$	<u>2,785.96</u>
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Landtaking Middleton Road, Ch. 90 Owner Unknown

Balance, July 1, 1979	\$	<u>1,061.50</u>
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Article #23, 1973, Water Resource and Drainage Fund

Balance, July 1, 1979	\$	<u>4,026.87</u>
-----------------------	----	-----------------

Article #12, 1976, Little Red School House

Balance, July 1, 1979	\$	<u>73.20</u>
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Article #15, 1976, Stiles Pond Town Beach

Balance, July 1, 1979	\$	<u>20.95</u>
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Article #19, 1976, Land - West Boxford Well Site

Balance, July 1, 1979	\$	<u>4,000.00</u>
-----------------------	----	-----------------

Article #29, 5/9/78, New Library

Balance, July 1, 1979	\$	<u>41,950.00</u>
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Article #38, 5/9/78, New Radar Unit

Balance, July 1, 1979	\$ 100.00
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Article #39, 5/9/78, Breathalyzer

Balance, July 1, 1979	\$ 121.00
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Article #4, 10/3/78, Option for 10 Acres (Clay Property) on Stiles Pond

Balance, July 1, 1979	\$ 500.00
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Respectfully Submitted,
Helen D. McKay
Town Accountant

REPORT OF THE BOARD OF ASSESSORS

The Boxford assessors and their staff have spent much of their time re-doing work on the revaluation, changing from the Chapter 580 formula to the new Chapter 796 Acts of 1979. In addition they have been working with other Town boards in connection with the changes brought about by the passing of Proposition 2½.

A one-year extension on revaluation was granted to the Board by the Commissioner of Revenue. We intend to go before the Commissioner in early June to seek approval of our in-house revaluation with the expectation of installing the new values for the fiscal 1982 year (beginning July 1, 1981).

Land values have been one of our chief concerns. It is our opinion that it is in the best interest of the town to keep residential development of our open lands at a slow growth rate. Consequently, we are working on a tentative policy of some eight or nine categories of land values.

We shall send out notices of the new assessments shortly after our revaluation has been approved by the Commissioner. That revaluation must come within a 10% mean of full and fair cash value which means that each and every taxpayer should pay his or her just share of the tax levy — no more, no less.

Chapter 797 Acts of 1979 also require that the majority of the Board of Assessors attend classification training sessions conducted by the Department of Revenue. We are pleased to report that our Board has been approved by the Commissioner, and that at least one of our members has completed two one-week courses on assessing at the University of Massachusetts, Amherst. By virtue of provisions of the law allowing grandfather rights to existing Boards and staff, all members of our Board and our staff are presently qualified.

Included with this report is the recapitulation sheet showing the details of the calculations of our tax rate for this past year.

Chester K. Twiss, Chairman
Wesley B. Swanson, Assessor
Clinton B. French, Assessor

**TAX RATE RECAPITULATION
OF
THE TOWN OF BOXFORD — 1981**

I. TAX RATE SUMMARY

1. Gross Amount to be Raised (from Part VI)	\$20,154,895.00	\$4,370,197.40
2. Estimated Receipts and Available Funds (from Part VII, Line 7)	1,149,709.00	1,195,811.40
3. Net Amount to be Raised by Taxation (subtract Line 2 from Line 1)	21,304,604.00	3,174,386.00
4. Real Property Valuations		
5. Personal Property Valuations		
6. Total Property Valuations (add Line 4 and Line 5)		
7. Tax Rate (divide Line 3 by Line 6, multiply by 1000)		149.00
8. Real Property Tax (multiply Line 4 by Line 7)		3,003,079.36
9. Personal Property Tax (multiply Line 5 by Line 7)		171,306.64
10. Total Taxes Levied on Property (add Line 8 and Line 9)		<u>\$3,174,386.00</u>

II. LOCAL EXPENDITURES

A. APPROPRIATIONS (Enter Grand total of Col. (b), (c), (d) and (e) from Schedule B, page 6)	\$3,966,271.84
B. OTHER LOCAL EXPENDITURES	
1. Amounts certified by Collector and Treasurer for tax title purposes	\$ 500.00
2. Debt and interest charges matured and maturing not included in Schedule B	
3. Amount necessary to satisfy final court judgments	
4. Total overlay deficits of prior years (Attach detailed schedule)	
5. Total offsets (Enter from C.S. 1-ER, Part B, subtotal, Education offset items, plus Part C, Line 3, Water Pollution Abatements)	6,052.00
6. Revenue deficits	
7. Any other amounts required to be raised:	

8. Veterans Service District	2,719.00
9. Essex County Retirement	64,820.00
Total of A and B	<u>\$4,040,362.84</u>

	(a)	(b)
	Assessments	Under Assessments

III. STATE ASSESSMENTS

1. Total county tax and state assessments, enter from Form C.S. 1-EC, total of Columns 1 and 2	\$211,157.48	\$ 14,039.68
2. County tax, enter from Form C.S. 1-EC, Columns 1 and 2, Line 1	135,744.48	12,536.68
3. County hospital assessment, enter from Form C.S. 1-EC, Columns 1 and 2, Line 2	-0-	
4. Subtract Totals of Lines 2 and 3 above	75,413.00	1,503.00
5. Add amounts under (a) and (b) in 4 above		76,916.00

IV. COUNTY ASSESSMENTS (Enter Aggregates of Columns (a) and (b) from Part III, Lines 2 and 3)	148,281.16
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V. OVERLAY	<u>104,637.40</u>
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VI. GROSS AMOUNT TO BE RAISED (Total of Parts II through V, Enter in Part 1, Line 1)	<u>\$4,370,197.40</u>
--	-----------------------

VII. ESTIMATED RECEIPTS AND AVAILABLE FUNDS

1. Total estimated receipts from state (Enter amount from Form C.S. 1-ER, Part D)	441,926.00
---	------------

2. Prior years overestimates state and county, enter from Form C.S. 1-EC, total of Column 3).....	15,499.46
3. Local estimated receipts, enter total from Schedule A, Line 30, Column (b)	435,924.57
4. Available funds, enter total of Schedule B, Columns (c), (d), and (e).....	302,461.37
5. Available funds to reduce the tax rate, enter total of Schedule B, Column (f)	-0-
6. Free cash required by C151 of the Acts of 1979 to be used to reduce the tax rate.	-0-
7. Total of Lines 1 through 6 (Enter in Part 1, Line 2)	
	<u>\$1,195,811.40</u>

SCHEDULE A. RECEIPTS

	(a) Actual Calendar 1979 Receipts	(b) Estimated Receipts
1. Motor vehicle and trailer excise	\$ 353,617.79	\$ 353,617.79
2. Licenses	578.50	578.50
3. Fines	14,645.00	14,645.00
4. Special assessments		
5. General government	1,072.34	1,072.34
6. Protection of persons and property	1,112.00	1,112.00
7. Health and sanitation	-0-	-0-
8. Highways	-0-	-0-
9. School (local receipts of school committee)	170.00	170.00
10. Libraries	476.30	476.30
11. Hospitals	-0-	-0-
12. Cemeteries	-0-	-0-
13. Recreation	-0-	-0-
14. Classified forest land (including forest products tax)	50.40	50.40
15. Farm animal and machinery excise	85.21	85.21
16. Interest	23,678.74	23,678.74
17. Public service enterprises (i.e. water department)	-0-	-0-
18. In lieu tax of tax payments	-0-	-0-
19. Trailer park fees	-0-	-0-
20. Refunds from B. T. W. Health District	66.99	66.99
21. School tuition (town)	17,012.80	17,012.80
22. School tuition (individual)	1,403.11	1,403.11
23. Rental of town property	621.00	621.00
24. Telephone Commission	78.12	78.12
25. Sale of street lists, maps, etc.	584.34	584.34

26. Permits.	18,206.93	18,206.93
27. Hearing & filing fees	2,360.00	2,360.00
28. Boat excise tax	105.00	105.00
29. Total of Actual Receipts and Estimated Receipts.	<u>\$ 435,924.57</u>	<u>\$ 435,924.57</u>

I hereby certify that the actual receipts from the preceding calendar year as shown in Column (a) are, to the best of my knowledge and belief, true, correct and complete.

September 23, 1980

Helen D. McKay
Accounting Officer

If Total of Column (b) is greater than total of Column (a), explain the difference, since written approval of the Commissioner of Revenue is required. If available a schedule of actual fiscal year 1980 receipts which conform to the format in Schedule A should be submitted to support the fiscal year 1981 estimated receipts that are in excess of the actual receipts of the preceding calendar year.

1. Free cash certified by the Director of Accounts as of July 1, 1979.	\$ 221,351.00	
2. Use of free cash July 1, 1979 - June 30, 1980		
A. Total free cash appropriated for particular purposes	\$ 152,098.00	
B. Appropriated to reduce the tax rate	-0-	
C. Voted to retain.	<u>69,253.00</u>	
3. Total deductions (Total of 2A, B, and C)	\$ 221,351.00	
4. To be used by the assessors to reduce the fiscal 1981 tax rate (subtract line 3 from line 1). This amount must be used by the Board of Assessors to reduce the tax rate in addition to any amount appropriated for that purpose. This figure should be certified to the Board of Assessors immediately upon determination		\$ -0-

Certification of free cash as of March 31, 1980

1. Free cash certified by the Director of Accounts as of July 1, 1979....	\$	221,351.00
2. Total appropriations and transfers from free cash since July 1, 1979..		6,000.00
3. Balance of certified free cash (Subtract line 2 from line 1).....		215,351.00
4. Receipts from sale of tax title possessions since July 1, 1979	\$	
5. Receipts from tax title redemptions since July 1, 1979		
6. Fiscal 1979 and prior real estate taxes collected since July 1, 1979		55,548.44
7. Fiscal 1979 and prior personal property taxes collected since July 1, 1979		<u>245.90</u>
8. Total receipts (total of lines 4-7)	\$	55,794.34
9. Free cash available as of March 31, 1980. (Total of lines 3 and 8)....	\$	<u><u>271,145.34</u></u>

I have examined the entries made on pages 5 and 6 of the fiscal 1981 tax rate recapitulation form by the town clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Helen D. McKay
Accounting Officer

**APPROPRIATIONS VOTED FOR FY 1980 AFTER THE FY 1980 TAX RATE WAS SET
SCHEDULE B. TOTAL APPROPRIATIONS TO BE RAISED — CERTIFICATION OF APPROPRIATIONS**

City Council or Town Meeting Dates	(a) Total Appropriations Of Each Meeting	(b) From Tax Levy	(c) From Free Cash	(d) From Other Available Funds	(e) From Revenue Sharing	(f) From Available Funds		(g)
						To Reduce Tax Rate	To Reduce Tax Rate (Specify)	
5/13	\$10,223.49	\$	\$	\$10,223.49	\$	\$		\$
TOTALS	\$10,223.49	\$	\$	\$10,223.49	\$	\$		\$

I hereby certify that the foregoing appropriations and the provisions for meeting the same were voted by
Boxford on September 25, 1980.

Frank H. Weatherby
Clerk

FISCAL 1981
APPROPRIATIONS VOTED FOR FY 1981
SCHEDULE B. TOTAL APPROPRIATIONS TO BE RAISED — CERTIFICATION OF APPROPRIATIONS

City Council or Town Meeting Dates	(a) Total Appropriations Of Each Meeting	(b) From Tax Levy	(c) From Free Cash	(d) From Other Available Funds	(e) From Revenue Sharing	(f) From Available Funds To Reduce Tax Rate (Specify)		(g) Borrowing
5/13/80	\$3,956,048.35	\$3,663,810.47	\$146,098.00	\$110,769.88	\$35,370.00	\$		\$
TOTALS	\$3,956,048.35	\$3,663,810.47	\$146,098.00	\$110,769.88	\$35,370.00	\$		\$
PAGE 5								
TOTALS	\$ 10,223.49	\$	\$	\$ 10,223.49	\$	\$		\$
GRAND								
TOTALS	\$3,966,271.84	\$3,663,810.47	\$146,098.00	\$120,993.37	\$85,370.00	\$		\$

I herby certify that the foregoing appropriations and the provisions for meeting the same were voted by
Boxford on September 25, 1980.

Frank H. Weatherby
Clerk

CAPITAL BUDGETING COMMITTEE**CAPITAL BUDGET REPORT**

This year the Capital Budgeting Committee has attempted to gather, evaluate, and present the capital requests for the various departments of the Town. For this year's report, we have elected not to include those major construction items presently under study by the Special "Capital Planning Committee" appointed at last year's town meeting.

We as members of the Capital Budgeting Committee see our primary responsibility being that of informing the people of Boxford of the desired and potential large capital outlay over the next ten years. To this end, we invited other department heads with large capital needs to present their requests both in writing as well as in person.

With the passing of Proposition 2½, we face the dilemma of tight budgeting controls. These controls create innumerable budgeting problems which effectively force us to prioritize projects. Table I reflects capital requests as submitted. Table II shows the committee's revision of Table I after evaluation. It reflects the committee's feeling of the proper priority of the upcoming capital items facing Boxford.

Table III shows the manner in which major capital expenditures could be spent over the next ten years by category.

Most of us in Boxford are aware that we have in the near future some major capital outlays that will require our attention. We hope that this report, along with other reports, will help the voters of Boxford make intelligent decisions on these critical projects. We have the opportunity to be directly involved in the major decisions which are made each year. The town meeting system has served us well in the past and we hope that it will continue to act as the forum in which the voters of the town determine priorities.

By the unanimous vote of the Capital Budgeting Committee.

Respectfully submitted,
Louis V. Ottaviano, Chairman
Robert Moseley
Gaines Bolton
John May
Harris Gates

TABLE I
REQUESTED CAPITAL EXPENDITURES

	1981	1982	1983	1984	1985	1986	1987	1988	1989	1990	Total
Recreation	\$ 40.-C	\$ 10.-K	\$ 10.-G		\$ 15.-C		\$ 10.-G		\$ 15.-I		\$ 100.
Conservation					\$100.-C	\$ 25.-C	\$ 25.-C				\$ 150.
DPW	B \$142.-E	B \$183.-E	B \$235.-E	B \$162.-E	B \$138.-E	B \$138.-E	B \$126.-E	B \$133.-E	B \$106.-E	B \$141.-E	\$1504.
Elementary School											
Fire	\$ 70.-F			\$ 80.-D		\$ 33.-D		\$ 33.-D			\$ 70. \$ 236.
Police		D \$ 48.-J	\$ 19.-D	\$ 20.-D	\$ 20.-D	\$ 20.-D	\$ 30.-D	\$ 30.-D	\$ 30.-D	\$ 30.-D	\$ 266.

To be presented by the special Capital Planning Committee

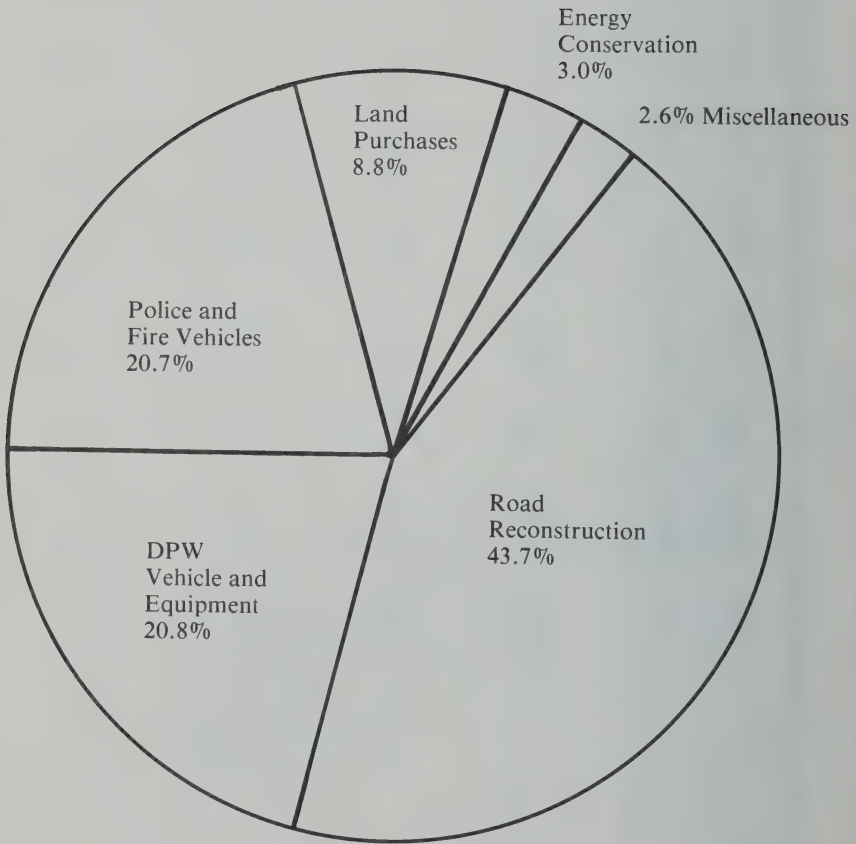
A	New Building Construction	G	Boke Path
B	Road Construction	H	Bulldozer Track Repair (15.)
C	Purchase Land	I	Beach Improvement
D	Purchase Police & Fire Vehicles	J	Police Garage
E	Purchase DPW Vehicles & Equipment	K	Basketball Court
F	Energy Conservation		

(\$ times 1000)

TABLE II
CAPITAL BUDGET COMMITTEE RECOMMENDATIONS FOR FINANCIAL PLANNING

1981 - 1990 Priority	1981	1982	1983	1984	1985	1986	1987	1988	1989	1990
#1										
Road Construction	\$120.	\$130.	\$135.	\$125.	\$ 90.	\$ 90.	\$ 85.	\$ 85.	\$ 80.	\$ 80.
Major Repairs		\$ 15.								
#2										
Police & Fire Vehicles	\$ 18.	\$109.	\$ 19.	\$100.	\$ 20.	\$ 53.	\$ 30.	\$ 63.	\$ 30.	\$ 30.
DPW Vehicles & Equipment	\$ 22.	\$ 38.	\$100.	\$ 37.	\$ 48.	\$ 48.	\$ 41.	\$ 48.	\$ 26.	\$ 61.
Energy Conservation	\$ 70.									
#3										
Land Purchase	\$ 40.				\$115.	\$ 25.	\$ 25.			
Police Garage	\$ 30.									
Bike Path			\$ 10.				\$ 10.		\$ 15.	
Beach Improvement										
Basketball Court	\$ 10.									
Totals	\$300.	\$302.	\$264.	\$262.	\$273.	\$216.	\$191.	\$196.	\$151.	\$171.

TABLE III
1981 - 1990 CAPITAL EXPENDITURES
BY TYPE AND PERCENTAGE



REPORT OF FINANCE COMMITTEE

Fiscal Year 1980-1981, the first year impacted by Proposition 2½, was very transitional in nature, and both welcomed and despised for the actions which were effected. Wholesale institutional changes in fiscal responsibility, budgetary decision making, and Employer-Employee relationships highlighted the year.

The combination of the 1979-1980 "Tax Cap" impact plus substantial cost increases in ENERGY related items (heat, electricity, fuel oil, and gasoline) caused severe strain on department budgets. State mandated programs without financial support continued to hamper efforts to control costs and hold down expenses.

A 9.2 percent increase in the Real Estate Tax rate was well below the increases of various indices (cost of living - Consumer Price Sales - Bureau of Labor Statistics, etc.) but still resulted in an increase of \$11.50 per thousand dollars of valuation. This increase was caused, in part, by a net loss in state aid "Cherry Sheet" items.

Although no major capital building or renovation projects were begun by Boxford this year, \$600,000.00+ new roof for Masconomet Regional High School was begun and completed, and a new \$28,000.00 Communications Center Console was installed and put into operation.

1 July 1981 will begin the first fiscal year where "Proposition 2½" will be in effect for a full twelve month period. At the time this report is being written, it is totally impossible to predict the full impact Proposition 2½ will have. The state legislature is contemplating bills that could make major changes in the law and "hows" and "wheres" and "whens" of change are as unpredictable as the legislature itself; however, even though we will be kept guessing, we must continue to function and to prepare budgets for the upcoming year. Even with the unpredictables and other constraints, it is quite evident that although levels of service may change from time to time, the essential services provided by the town for its residents will continue.

The residents of Boxford are fortunate to have a high caliber of professional Supervisor and Department Heads. These town employees have continued to provide essential services while operating in a difficult situation.

There may have been no more trying period in Boxford's past like the present. This does not mean, given reason and hardwork, that a more efficient town with greater services per tax dollar cannot prevail. The voters of Boxford, as in the whole state, have sent a message. The message has been received in Boxford and all are and will continue to work for the optimum results.

BOXFORD FINANCE COMMITTEE

Leonard S. Rose, Chairman

J. Gains Bolten

Robert W. Conroy

Stephen A. Davis

Martha J. Hansen

**TOWN OF BOXFORD
OFFICE OF THE TOWN TREASURER**

REPORT FOR FISCAL YEAR ENDING JUNE 30, 1980:

The Town Treasurer's report of General Fund Cash and Town Trust Funds for the Fiscal Year Ending 6/30/80 is submitted as follows:

Investment of Town Funds in custody of the Town Treasurer resulted in the following interest earned for the Year Ending June 30, 1980:

Unrestricted General Fund Cash	\$18,595.18
Restricted General Fund Cash	30,762.86
Town Trust Funds	<u>2,161.23</u>
Total	\$51,519.27

During the year ended June 30, 1980 the Town Treasurer borrowed in Anticipation of Revenue as follows:

Date of Note	Due	Rate per Annum	Face Amount
9/19/79	12/14/79	4.75%	\$400,000.00
12/ 5/79	2/ 5/80	6.25%	500,000.00
12/14/79	12/28/79	6.25%	400,000.00
3/10/80	4/17/80	6.35%	300,000.00

Cash Balances in the custody of the Town Treasurer as of June 30, 1980 were as follows:

Unrestricted General Fund Cash	\$894,742.28
Restricted General Fund Cash	340,098.92
Town Trust Funds	<u>29,258.83</u>
	\$1,264,100.03

Francis F. Perry
Town Treasurer

**TOWN OF BOXFORD
REPORT OF TOWN TRUST FUNDS**

Fund	7/1/79 - 6/30/80		Balance 7/1/79	Interest Income	Receipts	Transfers	Balance 6/30/80
	\$	\$	\$	\$	\$	\$	\$
Town Farm Fund	4.10		526.23	32.14			4.10
Post War Rehab. Fund							558.37
Sarah P. Perley Fund	3,890.32		3,890.32	233.64		500.00	3,623.96
Killam-Curtis Burial Fund	821.06		821.06	46.98			868.04
East Parish Library Fund	3,500.00		3,500.00	282.44		282.44	3,500.00
West Parish Library Fund	3,000.00		3,000.00	242.12		242.12	3,000.00
East Parish Cote Fund	2,927.95		2,927.95	179.02			3,106.97
Boxford Visit. Nurse Fund	5,775.84		5,775.84	437.81			6,213.65
Town School Fund	4,500.00		4,500.00	345.90		345.90	4,500.00
Mary Stacy Holmes Fund	3,659.96		3,659.96	223.78			3,883.74
Jonathan Tyler Barker Fund	28,214.47		28,214.47	137.40			
						28,351.87	None
Totals	\$56,819.93	\$ 2,161.23			\$	\$29,722.33	\$29,258.83

TOWN OF BOXFORD
GENERAL FUND — RESTRICTED FUND BALANCES
7/1/79 - 6/30/80

Stabilization Fund	\$313,917.60	\$ 28,635.90	\$	37,432.00	\$ 50,000.00	\$292,553.50
Federal Revenue Sharing	47,120.19	1,578.38			49,305.38	36,825.19
Conservation Fund	3,940.65	245.28				4,185.93
Town Insurance Fund	None	226.77		5,000.00	279.00	4,947.77
Town Employment Fund	None	76.53		2,000.00	490.00	1,586.53
Totals	<u>\$364,978.44</u>	<u>\$ 30,762.86</u>		<u>\$ 44,432.00</u>	<u>\$100,074.38</u>	<u>\$340,098.92</u>

Submitted By
Francis F. Perry
Town Treasurer

I. BOXFORD DATA

The Town of Boxford was incorporated in 1685 and its population at the time of the 1980 census was 5,374.

The number of registered voters as of October 7, 1980 was 3,204.

There were 1,608 residences in Boxford as of 1980 census.

The area in square miles is 24.39; there were 73.26 miles of Town Roads as of January 1, 1980.

There are now 117 named streets.

II. SENATORS

Edward M. Kennedy (D)
Old Senate Office Bldg.
Washington, D.C. 20510

Paul E. Tsongas (R)
Old Senate Office Bldg.
Washington, D.C. 20510

III. CONGRESSMAN

Nicholas Mavroules
1204 Longworth Bldg.
Washington, D.C. 20515

Phone: In Salem Area - 745-5800
Outside Salem - 1-800-272-6730
Washington, D.C. - 1-202-225-8020

IV. REPRESENTATION STATE LEGISLATURE

Senator Robert C. Buell
State House, Boston 02133
Phone: 727-2600
Home: Woodcrest Rd., Boxford 01921

Rep. Forrester A. "Tim" Clark, Jr.
State House, Boston 02133
Phone: 727-7676
Home: 308 Sagamore Rd., Hamilton 01936

V. GOVERNOR'S OFFICE

The Honorable Edward J. King, Governor
Commonwealth of Massachusetts
State House, Boston 02133

VI. PUBLIC SERVICE

For:	Call:	At:
Board of Selectmen	Town Hall	887-2100
Board of Assessors	Town Hall	887-2100
Historic Document Center	Margaret Lane	352-2733
Wed. 9 a.m. to 4 p.m.		
Town Clerk	Town Hall	887-2100
Tax Collector	Town Hall	887-2100
School Department	Proctor School	887-8961
Public Library	East Boxford	887-8022
	West Boxford	352-2097
Public Works Dept.	Highway Garage	352-6555
Post Office	Georgetown Road	887-5339
	W. Boxford Branch	352-6632
Dog Officer	Weloset Kennels	887-5760
Board of Health (Sanitary Engineer)	Topsfield Town Hall	887-8841
Essex County Mosquito Control	Rowly, Mass.	948-2381

VII. EMERGENCY TELEPHONES

Fire Department—	To Report Fires	887-8133
	All Other Purposes	352-2850
Police Department—	Emergency	887-8133
	Information	887-8135

ANNUAL REPORTS

OF THE

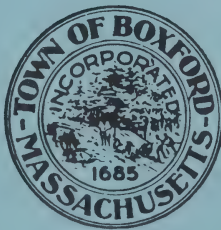
Town of Boxford

MASSACHUSETTS

FOR THE

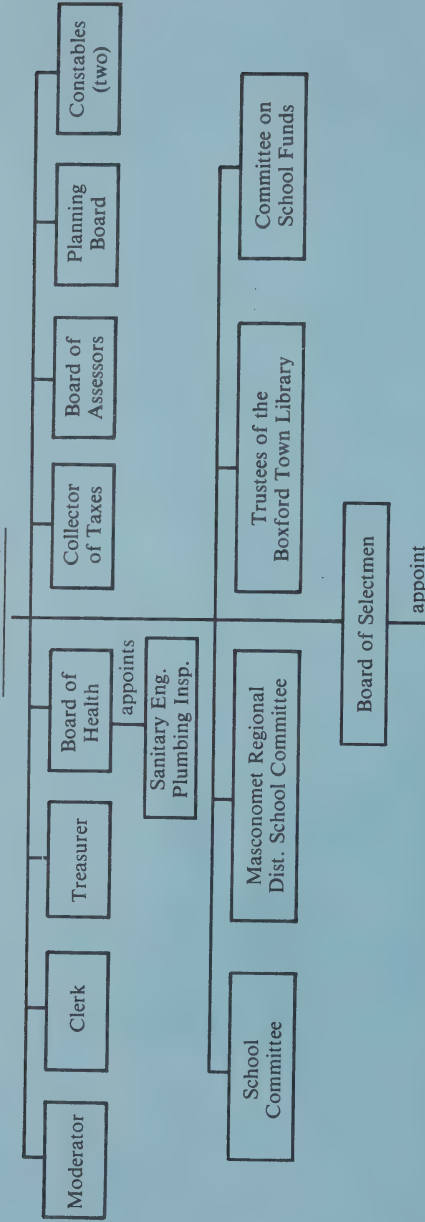
YEAR ENDING DECEMBER 31

1981



ORGANIZATION PLAN FOR
BOXFORD — MASSACHUSETTS
TOWN MEETING FORM OF GOVERNMENT

VOTERS ELECT



Accountant
Appeals Board
Appeals Board Alt.
Bicentennial Com.
Building Inspector
Bldgs. & Grounds Supt.
Capital Budgeting Com.
Civil Defense Dep. Dir.
Civil Defense Director
Civil Defense Staff
Communications Director
Conservation Commission

Dog Officer
Election Workers
Executive Secretary
Fence Viewers (Selectmen)
Finance Committee
Fire Chief
Forest Warden (Fire Chief)
Gas Inspector
Historic District Commission
Historic District Commission Alt.
Inspector of Animals
Moth Superintendent*
No. Shore Reg. Voc. Com. Rep.***
Police Chief
Police Officers

Police/Communications Bldg. Com.
Public Works Director**
Recreation Committee
Registrars of Voters
School Building Committee
Town Counsel
Town Facilities Plng. Committee
Town Forest Committee
Veterans' Services Director*
Water Resources & Drainage Com.
Wire Inspector

* Appointed by State

** Effective May 15, 1974

*** Appointed by Moderator

ANNUAL REPORT

OF THE
RECEIPTS AND EXPENDITURES
OF THE

TOWN OF BOXFORD

Together with the
Report of the School Committee, and
the Various Town Officers

YEAR ENDING DECEMBER 31, 1981

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IN MEMORIAM



Chester K. Twiss

April 9, 1935 - July 26, 1981

TOWN OFFICERS

Elected
Appointed

ELECTED TOWN OFFICERS

BOARD OF SELECTMEN (Monday - 7:30 P.M.)	Charles E. Killam (1982) Donald C. Behrens (1983) John G. Bolton (1984)
MODERATOR	Dewitt Minich (1982)
TOWN CLERK	Frank Weatherby (1983)
TOWN TREASURER	Francis F. Perry (1982)
BOARD OF ASSESSORS	Clinton French, Chairman (1982) Wesley Swanson (1984) Mary R. Meeker (1982) Chester K. Twiss (Deceased)
BOARD OF HEALTH	Charles W. Davis, Chairman (1982) Stewart H. Newland, Jr. (1983) John R. Mulkerron (1984)
PLANNING BOARD (1st & 3rd Wednesday, 8:00 P.M.)	James E. Getchell, Chairman (1983) Nancy Z. Bender, Vice Chairman (1982) Karen Pomroy, Clerk (1986) Robert Hacking (1984) John J. Decoulos (1985) Craig E. Falk (1986) John E. May (1985)
SCHOOL COMMITTEE (2nd & 4th Thursday) (Spofford Pond School)	J. Frank Herlihy (1983) Barbara Hopper (1982) Elaine Lincoln (1982) Caroline Gregory (1984) Bruce B. Taber (1984)
COMMITTEE ON SCHOOL FUNDS (Elected for Life)	Richard P. Chadwick (1955) Amy G. Parkhurst (1960)
REGIONAL DISTRICT SCHOOL COMMITTEE	Ruth P. Faulkner (1983) Linda J. Wilcox (1982) Louis V. Ottaviano (1984)

TOWN OFFICERS

7

CONSTABLES - East Parish	Harold O. Sederquest (1982)
West Parish	Earle Blake (1982)
TRUSTEES OF THE BOXFORD TOWN LIBRARY (4th Wednesday at Library)	Mary Louis Eichron (1983) Nathaniel Coolidge (1984) Judith Huffsmith (1982) Roger L. Martin (1984) JoAnn Moering (1983) Carol E. Davis (1982) Peter J. Sevcik (1982) Thomas C. Barnes (Resigned) Marian Wood (Resigned) Walter A. Littlefield (1984)

APPOINTED TOWN OFFICERS

TOWN COUNSEL	Donald J. Scutiery (1982)
EXECUTIVE SECRETARY	Jeffrey T. Zager (Resigned) James A. Aylward
TOWN ACCOUNTANT (3 year term)	Richard J. O'Donnell
ASSISTANT TOWN CLERK	Estelle N. Tuttle (1982)
CHIEF OF POLICE	Douglas A. Warren

POLICE OFFICERS

Name	Title
WARREN, Douglas A.	Chief (full time)
RUSSELL, Gordon A., Jr.	Deputy Chief (full time)
BATES, Paul M., Jr.	Patrolman (full time)
LARO, Steven	Patrolman (full time)
LITTLE, Glen C.	Patrolman (full time)
O'SHEA, Daniel	Patrolman (full time)
THEOKAS, Ronald L.	Patrolman (full time)
HAZELWOOD, Robert D.	Patrolman (full time)

TOWN OFFICERS

DUPUIS, Paul M.	Reserve
GILL, John O.	Reserve
PAGEAU, Joseph A.	Reserve
TROMBLY, Harold W.	Reserve
DECHENE, Toby J.	Special
FARNSWORTH, Alice A.	Special
NOYES, Alerson E.	Special
SHAW, Betty P.	Special
CIVIL DEFENSE DIRECTOR	Carl Coder (1982)
COMMUNICATIONS DIRECTOR	F. Richard Shaw (1982)
DOG OFFICER	Robert D. Hughes (1982)
SUPERINTENDANT OF PUBLIC WORKS	Thomas F. Greene (1982)
BOARD OF APPEALS	Carlyle W. Thomas, Chairman (1983) David Blumenfeld (1983) Dorothy Woodbury (1982)
ALTERNATES TO THE BOARD OF APPEALS (3 year term)	James Conniff (1982) Frederick P. Melzar (1984) Steven Kokkins (1983) Barbara Manning (Resigned)
CAPITAL BUDGETING COMMITTEE	Louis V. Ottaviano (1983) Harris Gates (1982) Nancy Bender (1982) Robert Mosley (1983)
CONSERVATION COMMISSION (3 year term)	Robert Simmonds, Chairman (1983) Elizabeth Arms (1984) Ethel M. Houser (1982) Randolph F. Johnson (1983) Earle O. Latham (1984) John J. Decoulos (1984) Richard Palmer (1984)

COUNCIL ON AGING

Eugene Vincent, Chairman (1984)
 Marie Cody (1984)
 George Hildebrand (1983)
 Gaye Kirshman (1982)
 Hazel V. Mandia (1985)
 Susan L. Kinderlehrer (1983)
 Delma Calderan (1982)
 Marjorie Widdop (Resigned)

ELECTION OFFICERS**PRECINCT I****Democrat**

Joyce A. Chub
 Alice Farnsworth
 Doninick Ricucci
 Mildred Zelinski

Republican

Margaret Bruce
 Mary Edwards
 Gloria Nangle
 Barbara Ross

PRECINCT II

Kathryn Dineen
 Grace McGregor
 Helen McLaughlin
 Joan Facella

Janet Carberry
 Linda Murphy
 Susan Price
 Patricia Wheeler

FENCEVIEWERS:

Selectmen

FINANCE COMMITTEE

Leonard Rose, Chairman (1982)
 Thomas Blake (1983)
 Robert Conroy (1983)
 John F. Eichorn, Jr. (1984)
 Richard Ulman (1984)

FIRE CHIEF

John Mulcahy (1982)

FOREST WARDEN

John Mulcahy (1982)

**TOWN FOREST COMMITTEE
(3 year term)**

Paul R. French, Chairman (1984)
 William H. Howard, Jr. (1984)
 Ernest W. Little (1982)

HISTORIC DISTRICT COMMISSION (3 year term)	Thomas Parsons, Chairman (1982) Merton S. Barrows (1983) Susan Peterson (1982) Peter B. Loring (1983)
HISTORIC DISTRICT COMMISSION ALTERNATES (3 year term)	William N. Creesy (1983) Nancy Merrill (1982)
INSPECTOR OF ANIMALS	Robert D. Hughes (1982)
INSPECTORS:	
Building	Thomas F. Greene - 352-6555
Assistant	Donald E. Denman - 887-8135
Gas	Wendell P. Hall - 535-0801
Plumbing	Wendell P. Hall - 535-0801
Wire	George Love (Resigned) Herbert W. Sperry
MOTH SUPERINTENDENT	Robert E. Hebb (1983)
NORTH SHORE REGIONAL VOCATION SCHOOL COMMITTEE	Richard J. Eddy (Resigned) Arthur P. Milley (1984) (Boxford Rep.)
PARKER RIVER/SCENIC RIVERS COMMITTEE (3 year term)	Gordon A. Price (1984) Jean Rich (1984)
RECREATION COMMITTEE (3 year term)	Richard Hubbard, Chairman (1982) Myron Dubina (1983) John McDonald (1984) Carl Wittlinger (1984) Barbara Manning (resigned)
RECYCLING COMMITTEE (3 year term)	Anne Frost, Chairman (1984) Jan Beckerleg (1984) Jane Bush (1982) Elizabeth Strong (1982) Barbara Townsend (1983)

TOWN OFFICERS

11

REGISTRARS OF VOTERS (3 years)

Nancy Buckley (1982)
Jane Ford (1984)
George Gould (1983)
Frank Weatherby

ASSISTANT REGISTRARS

Joanne L. Gentile (1982)
Marion R. Musial (1982)
Elizabeth Scheiderman (1982)
Estelle N. Tuttle (1982)

SANITARY ENGINEER

John Romanski, R.S.
Topsfield Town Hall (887-8841)

SCHOOL BUILDING COMMITTEE (4 year term)

J. Stuart Haywood (1982)
Ronald N. Kozlowski (1983)

VETERANS AGENT

William Emmett, District Director
(682-6378)

WATER RESOURCES & DRAINAGE COMMITTEE (3 year term)

Paul R. Amman (1982)
Randolph Johnson (1982)
Albert C. Waters, Jr. (1983)
E. Brewster Wayland (1983)

SELECTMEN

BOARD OF SELECTMEN REPORT

1981 has been a challenging year for the Selectmen with the implementation of Proposition 2½ and the resulting needs for some innovative thinking for municipal government.

Boxford has fared well under 2½ primarily because of prior sound financial policies. Consequently, it was not necessary to reduce services to any great extent. The primary area of reduction was in the school system, and justifiably so, as this is where the largest share of our tax dollar is spent.

We have experienced some turnover in police personnel which resulted in the need for additional training expenses. We were fortunate to obtain some assistance through the Veterans Benefit Program for Police Training despite the State's insistence that what we proposed could not be done. This experience proved that there are ways for municipalities to cut costs even if it means locking horns with Big Brother.

A major step in improving the Police Department operation was taken with the appointment of Gordon Russell to Deputy Chief. He has done an outstanding job in this position.

One of the Selectmen's more pleasant tasks this year was the distribution of the monies from the Perley-Parkhurst-Cole Memorial Trust Fund. We spent considerable time in reviewing applications and are pleased with the manner in which the fund has been dispensed.

PERLEY-PARKHURST-COLE MEMORIAL TRUST FUND EXPENDITURES

Hamilton Girl Scout Troop #22	\$ 2,000.00
Hamilton Boy Scout Troop #35	1,838.38
Hamilton Brownie Scout Troop #34	100.00
Hamilton Junior Girl Scout Troop #31	147.00
Boxford Boy Scout Troop #51	1,264.52
Boxford Cub Scout Troop #57	300.00
Boxford Girl Scouts	1,703.75
Boxford Boy Scout Troop #126	1,682.00
Boxford Recreation Committee (Development of playing fields at Scout Park)	2,964.00

Scholarship Awards presented to the following:

Timothy P. McLaughlin	\$ 400.00
Mary Jane Dupuis	400.00
Frank H. Allen, Jr.	400.00
Cynthia Lawrence	400.00
Caroline I. Bacon	800.00
Dianne Jean Bedrosian	800.00
George Ludwig Fischer	800.00
Paul E. Fleischer	800.00
Andrew Richard Gordon	800.00
Cheryl Ann Keene	800.00
Valerie Ann Klassen	800.00
Laurie Elizabeth McGregor	800.00

We find that the hours spent by the Board are ever increasing, and one of the more time consuming areas in that of Collective Bargaining. With the advent of unions in the Police, Highway and Communications Departments and the reluctance on anyones part to negotiate for more than one year, this will result in an ever increasing work load for the Board.

We have been working on the layout and landtaking procedures for Bare Hill Road, and despite some setbacks, we feel this project should start construction in the Spring.

Much time has been spent in the review of the uses of various municipal buildings by a great assortment of people including the Board. The resulting actions will provide the town with a municipal office building at the Aaron Wood School and "HALLELUJAH" a library for Boxford Center.

At the May election, Mr. Leland D. Moran was replaced by Mr. J. Gaines Bolton as Selectman, and the Board wishes to thank Mr. Moran for his services.

Mrs. Helen D. McKay resigned as Town Accountant, and Mr. Richard J. O'Donnell was appointed to fill this position.

A major portion of the town was infested by the Gypsy Moth Caterpillar at which time the town obtained Moth Traps which were sold to the public in an effort to combat the problem. Despite a loud hue and cry to take action in some manner to prevent the re-occurrence of this problem, action was divided at a Special Town Meeting. It is hoped that the infestation will be reduced through natural causes in 1982.

The town is in the process of obtaining another bank, with the development of the Bay Bank facility, to be located in West Boxford at Mr. Robin Neill's store.

There is a proposal to construct a hazardous waste treatment facility in Haverhill, and, because Boxford is a direct abutter, we have been included in the deliberations and have expressed our concerns with the proposal.

This year we conducted our first Auction of surplus and police recovered items.

The U.S. Postal Department has informed us that they must move from their present location and after much review and numerous proposals, it appears that the Boxford Community Store is preparing to accommodate them.

We mourn the passing of Mr. Chester Twiss, Assessor. His service to the town through the years has been outstanding, devoting a major part of his time towards the re-evaluation mandated by the State. Chet was responsible, in part, for the sound financial posture of the community and carried us through re-evaluation twice.

Boxford has been honored with a centenarian in 1981 with Mr. Robert B. Parkhurst attaining the 100 mark on September 14th.

We have seen a personnel transition in the town with the retirement of Mr. Joseph Ritchie after twenty-five years of service in the Boxford school system. Also, the replacement of Mr. Herbert Sperry as Wire Inspector. Mr. Sperry is helping out in the position until a satisfactory replacement has settled in. We also lost the services of Mr. Jeffrey Zager as Executive Secretary. Jeff will be sorely missed. Mr. James Aylward has been appointed to fill this position.

The following legal issues are pending at the close of the year:

Stewart et al vs. Board of Appeals
Superior Court Docket #13947

Willis et al vs. Planning Board
Superior Court Docket #19128Z

*Doe vs. School Committee
U.S. District Court #81-2461C

Mass. Fair Share vs. Town of Boxford
U.S. District Court #81-3325N

*This case has been filed by a resident who does not wish to have his/her name known by the people of the town and is consequently filed under the name of Doe.

In closing, we wish to express our appreciation to all the department heads and committees who have so aptly served the community this past year. We look forward to the second year of Proposition 2½ with bated breath.

Respectfully submitted,

Board of Selectmen
Charles E. Killam, Chairman
Donald C. Behrens
J. Gaines Bolton

COMMUNITY SERVICES

Boxford Citizen's Recycling Committee

Boxford Historic Document Center

Council on Aging

Historic District Commission

Veteran's Services

ANNUAL REPORT OF THE RECYCLING COMMITTEE

Recycling in Boxford during 1981 continued much the same as during 1980. Boxford continues to recycle glass and cans as well as newspapers, scrap metal, tires, batteries, and other salvageable items. In addition, six area service stations are accepting used motor oil and are recycling it along with their own used motor oil.

Our total tonnage of cans and glass for the year 1981 was 85 tons. This figure represents a decrease of 11 tons compared to 1980; however, the committee feels this decrease is due to the increased use of plastic liter bottles and the greater use of aluminum.

The committee is now in the process of studying ways in which the Bottle Bill will enhance the continuing efforts of recycling in the town of Boxford.

The Committee's continuing aim is to effect increased awareness among Boxford citizens that their landfill is as environmentally important as their conservation lands, and to protect it through thoughtful disposition of their materials, and to lengthen its life through their recycling efforts.

Respectfully submitted,

Anne M. Frost
Chairman

Jan Beckerleg
Jane Bush
Betty Strong, League of Women Voters
Barbara Townsend, Boxford Village Garden Club

**BOXFORD HISTORIC DOCUMENT CENTER
INGALLS MEMORIAL LIBRARY ASSOCIATION
1981 REPORT**

The Boxford Historic Document Center has had a busy year. It has been open every Wednesday from 9 to 4 except that on the Wednesday before Thanksgiving and Christmas it closed at noon. The attendance for the year has been good - 167 in the Document Center, and in the Doll House a comparative number although it was concentrated in the summer months. Our regular volunteers this year have been Lou Gould, Rosamond Gowen, Barbara Chadwick, and Natalie Curtis for the first part of the year. We miss her greatly. She was taking special care of the materials that had been deposited here by the Boxford Historical Society. We are still looking for someone to take her place. Other volunteers who have come periodically are Beth Hill, Ida Sawyer, Rosamond Lord, and Mary Lou Lambert.

The Document Center has grown. It has received gifts of papers from many people, especially this year papers of Winthrop P. Haynes. We have also added to our microfilm collection 16 reels of Tri-Town Transcript 1965 - 1979. This year we expect to carry on and microfilm the Transcript for 1980 and 81. This has been a cooperative project with the Topsfield Public Library, the Middleton Library, and North Shore Weeklies. Another exciting addition has been the purchase of 17 volumes from Miss Winnifrid Parkhurst. These include 7 volumes of Vital Records that we especially wanted and also a number of historical titles.

We have had two exhibits this year, one of the Parkhurst Family and now we are putting up one on schools in town. We also had an exhibit at the Apple Festival highlighting the kinds of work done in the Document Center.

The questions that come to us at the Center are ones on genealogy, old Boxford houses, and Boxford roads for the most part. Sometimes these questions come through the mail and sometimes when people drop in to see us.

We thank everyone who has helped us.

Margaret Lane, Archivist

BOXFORD COUNCIL ON AGING 1981 ANNUAL REPORT

The Boxford Council on Aging has continued to find ways to provide a variety of services to the town's senior citizens.

Through our membership in the Elder Services of the Merrimack Valley, Inc. at a cost to the town of \$196 per annum, we had a Senior Aide, homemaker services, chore services, referral, Health Maintenance Clinics twice a month sponsored by the Visiting Nurses of the North Shore, Legal Services and transportation services. The total of all these benefits came to \$12,554. The cost of the Senior Aide, which ESMV also pays, was \$3,817. A total of 960 visits were made by our Senior Aide, who in addition to her visits, schedules volunteer transportation for medical appointments. Income tax assistance services were offered as well. Eugene Vincent, Chairman of the Boxford Council on Aging, is also Chairman of the Advisory Council of ESMV and Chairman of the Northeast Area Councils on Aging. Marie Cody, Vice Chairman of the Boxford Council on Aging, is also secretary of the ESMV Board of Directors.

In January 1981, Gaye Kirshman was appointed to the Council to fill the vacancy left by Bill Rossi. At the annual meeting in July, Jane Coe's term expired. Jane Coe has given the Council invaluable service for several years. She has been the secretary and has printed the newsletter. Even though she did not choose to be reappointed, she will continue to work on the newsletter. In September, Theresa Gunsolus and Marge Widdop submitted their resignations to the Council. Both contributed their time to making reservations for those who took the mini bus during the year. We are most grateful for the past services each person provided and will miss them.

The new members appointed by the Selectmen are Hazel Mandia to fill the 4 year term, Delma Calderan and Susan Kinderleher to fill the unexpired terms.

The Council continued to involve itself in Respite Care, a program whose purpose "is to provide alternative care and attention to isolated and convalescent elders for periods of time when the temporary absence of family members is necessary". Efforts are still being made to organize is program on a regional basis.

In October 1981, the Council applied for and received a grant for \$250 from the Department of Elder Affairs. This grant was made available to reimburse mileage and expenses incurred by those who attend meetings and workshops, such as Mass. Association for Senior Center Directors. Also, in cooperation with the Newburyport Council on Aging, the Council applied for a 12 month Outreach grant from the Department of Elder Affairs. If this grant is approved, a coordinator would be hired to conduct a door to door survey to assess the needs of elderly. It was proposed to contact each and every elderly citizen in the two towns at least twice to assess the needs and to implement a viable and continuing Outreach Program. The objectives of the survey would be threefold: 1) to provide appropriate and accessible services to the elderly in order to facilitate their ability to live in their own homes for as long as possible; 2) to encourage the provision and coordination of services to elderly by other community agencies in the area; 3) to expand advocacy activities in order to have an increased impact on local, state and federal governmental processes which affect elders.

The twice monthly bus service for the elderly provided through the Elder Services of the Merrimack Valley, Inc. was discontinued at the end of June 1981, with no service being provided in April 1981. However, medical transportation supplied by volunteers who offer their time and automobiles continued to be available. October 1981, saw a means of reimbursing the volunteers through a year grant funded by ESMV but coordinated through the Elder Enrichment Program of NECMHS, Inc. In addition to reimbursing volunteer driving for medical purposes, shopping and recreational activities were to be reimbursed as well. December 1981, saw a committee being formed to coordinate the efforts of two drivers to provide monthly shopping trips to elders. In addition, transportation to be provided by Merrimack Valley Regional Transit Authority and Community Action was again being looked into.

The Newsletter has been upgraded and is now being provided on a monthly basis.

As the year drew to a close, it was reported to DEA that Council members and all other persons (including those providing medical transportation) had donated an estimate of 4,000 hours of service. The members of the Council are very appreciative of all those who have involved themselves in the concerns of our older people.

HISTORIC DISTRICT COMMISSION

The Commission was established in 1971 and has jurisdiction over the Boxford Village Historic District and Howe Village Historic District.

The following was acted upon during 1981:

Issued a certificate of Appropriateness to Mr. & Mrs. Maxwell Turner 71 Main St. to change color of house trim.

Issued a certificate of Appropriateness to Mr. Damon Lyons for addition and alteration of dwelling at 28 Topsfield Rd.

Issued a certificate of Appropriateness to First Congregational Church for construction of garage on church property.

Issued a certificate of Appropriateness to Mr. Whitney Wendel for construction of 2 dwellings on Topsfield Rd.

Issued a certificate of Appropriateness to Boxford Community Store owned by Mr. and Mrs. Wayne Merrill for alterations and changes to the Village Store.

Respectfully submitted,

Theodore R. Parsons
Chairman

COMMISSION MEMBERS:

Mr. Merton Barrows
Attorney Arthur Havey
Mrs. Susan Peterson
Mr. Theodore Parsons
Mr. Peter Loring
Mrs. Nancy Merrill (alternate)
Mr. William Creesy (alternate)
Mrs. Jane Howard (alternate)

BOXFORD RECREATION COMMITTEE

The Boxford Recreation Committee again was responsible for the supervision and maintenance of the Town recreational facilities with the assistance of the Department of Public Works. The continued upgrading of the athletic fields was most necessary due to the heavy workload put on them by the active youth programs.

Many thanks are due the BAA for the superb work done by their committee in providing recreational and sport programs for the young and old of Boxford.

The July 4th celebration was coordinated by the Recreation Committee and was made successful with the assistance of the B.A.A., the Fireman's Relief Association, Masco Youth Band, and floats entered by local organizations.

The Johnson Memorial Field was opened for its first year of use and was enjoyed by all. An additional play ground area adjacent to the field was given by the Johnson Field Committee under the leadership of Richard Ulman and John Bucyk.

Thanks to the funds received from the Perley Parkhurst Cole Memorial Trust Fund the committee is presently enlarging the outfield at Boy Scout Park and planning for the installation of a new full size soccer field.

Richard J. Hubbard, Chairman
Boxford Recreation Committee

REPORT OF VETERAN'S BENEFITS DEPARTMENT

The following expenditures were made by the Veterans Service Department during Fiscal 1981.

Medical for Boxford	\$1,485.31
---------------------	------------

One half of these expenditures will be reimbursed by the Commonwealth.

Respectfully submitted,

William J. Emmett
District Director

In 1946 Chapter 115 of the General Laws was passed by the General Court creating a Massachusetts Veteran's Services Department and called for the establishment in every city, town, or district a Department of Veteran's Services.

In 1947 the Selectmen of the towns of North Andover and Boxford voted to form a District and appointed a District Director of Veteran's Services to carry out the provisions of Chapter 115 of the General Laws.

The general purpose of the District Director of Veteran's Services in the administration of the Veteran's Benefits program is to provide the utmost possible assistance to veterans and/or their dependents in time of distress or hardship.

While the department is not publicized in either community, I would like to take this opportunity, as the full-time Director, to announce my office hours.

Town Building - North Andover
Mon. - Fri. 8:30 - 4:00
Tel. 682-6378 Home 683-2853

Town Hall - Boxford
Tel. 887-2100

William J. Emmett
District Director

TOWN CLERK

Report of 1981 Annual Town Meeting

Report of Special Town Meetings

Record of Births

Record of Marriages

Record of Deaths

Licenses

TOWN CLERK

1981 was a quiet year for registration and voting. The only election was in May, drawing 176 staunch ballot casters with all town offices uncontested. The number of registered voters dropped from 3,204 in October of 1980 to 3,099 in November of 1981.

In an effort to assist our capable, conscientious and compassionate Dog Officer, Bob Hughes, in protecting and controlling an increasingly large dog population, this office inserted reminders of licensing and rabies vaccination with all town reports in April. Returns were disappointing.

At the annual town meeting, a comprehensive dog licensing by-law, which this office sponsored, was enacted. Its basis is in our present state law but goes beyond to provide a progressive penalty fee for tardiness commencing on June 1st, which goes into the town general fund. The license fees themselves go to the County, returning approximately 40% to the town after an extensive waiting period.

We sincerely hope that this by-law will encourage dog owners to license early.

DOG LICENSES EXPIRE MARCH 31st.

Frank Weatherby
Town Clerk

SPECIAL TOWN MEETING
May 12, 1981

Voters of the Town of Boxford met at the Masconomet Regional High School auditorium on May 12, 1981. Moderator DeWitt T. Minich called the meeting to order at 7:38 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$31,107.00 in order to comply with the Town's Chapter 90 State Aid Fund which is a "forced account," or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$31,107.00 in order to comply with the Town's Chapter 90 State Aid Fund which is a "forced account."

ARTICLE 2. To see if the Town will vote to make the following transfers of funds from budgets or other available funds, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from the D.P.W., Materials, Snow and Ice Account, the sum of \$1,300.00 to the D.P.W. Salaries, Wages and Overtime Account; from the D.P.W., Materials, Snow and Ice Account, the sum of \$5,622.00 to the D.P.W. All Other Account; and from the Police Department Salaries Account the sum of \$5,000 to the Police Department All Other Account.

ARTICLE 3. To see if the Town will vote to transfer the sum of \$_____ from the free cash account to estimated receipts and available funds account to offset a shortfall between total appropriations and receipts in fiscal year 1980-1981, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 4. To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to adjourn the Special Town Meeting at 7:46 p.m.

Registered voters attending the meeting were 61. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

TRANSFERS

Article 1	\$31,107.00
Article 2	<u>11,922.00</u>

TOTAL TO BE TRANSFERRED

\$43,029.00

ANNUAL TOWN MEETING

May 12, 1981

Voters of the Town of Boxford met at the Masconomet Regional High School auditorium on May 12, 1981. Moderator DeWitt T. Minich called the meeting to order at 8:06 p.m. The Reverend Stuart Nutter led voters in a moment of prayer. The articles of the warrant were disposed of as follows:

ARTICLE 1. Bills of Charge.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Article 10 of the Annual Town Meeting of May 1979 the sum of \$31.54, from Article 19 of the Annual Town Meeting of May 1978 the sum of \$980.35, from Article 2 of the Special Town Meeting of October 1979 the sum of \$379.38, and from the Overlay Surplus Account the sum of \$692.00, for a total of \$2,083.27, to pay bills of charge.

ARTICLE 2. To hear and act on the reports of the Town Officers and Committees.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to accept the reports of the Town Officers and Committees as presented in the Town Report.

ARTICLE 3. To act on the proposed budget and see what sums of money the Town will vote to raise and appropriate or transfer from available funds for the use of several departments for the current fiscal year, to wit: General Government, Protection of Persons and Property, Aid and Relief, Schools and Libraries, Highways, and all other necessary and proper expenses arising during said fiscal year, or take any other action thereon.

On the floor of town meeting, the following budget changes were made: Town Counsel, reduced from \$9,000.00 to \$8,000.00; Police Department, added line item, Wages, for \$2,667.00, and reduced Overtime - Full Time Force from \$22,335.00 to \$19,668.00; Libraries, reduced from \$71,460.00 to \$69,178.00.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate a grand total town budget of \$3,537,660.00.

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Finance Committee Reserve Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from the Overlay Surplus Account, the sum of \$30,000.00 for the Finance Committee Reserve Fund.

ARTICLE 5. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1982, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period less than one year in accordance with General Laws, Chapter 44, Section 17, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1981, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period less than one year in accordance with General Laws, Chapter 44, Section 17.

ARTICLE 6. To see if the Town will vote to appropriate a sum of money received as State Aid for Libraries, for the use of the Boxford Town Library, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to appropriate the sum of \$2,282.50, received as State Aid for Libraries, for the use of the Boxford Town Library.

ARTICLE 7. To see if the Town will vote to appropriate a sum of money received from the County on account of dog licenses, for the use of the Boxford Town Library, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for proposed drainage work on Washington Street, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Federal Revenue Sharing the sum of \$8,305.00 for proposed drainage work on Washington Street.

ARTICLE 9. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for materials to reconstruct and resurface certain roads in the Town of Boxford, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Federal Revenue Sharing the sum of \$14,021.00 for materials to reconstruct and resurface certain roads in the Town of Boxford.

ARTICLE 10. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$34,528.00 to meet Chapter 90 State Aid Allotment, expenditure of said monies predicated on amount of State reimbursement. Reimbursed monies will be credited to the General Fund, when received.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, because of the extraordinary exigency of the Acts of 1980, Chapter 580 (Proposition 2½), to transfer from the Overlay Surplus Account the amount of \$34,528.00 to meet Chapter 90 State Aid Allotment, expenditure of said monies predicated on amount of State reimbursement. Reimbursed monies will be credited to the General Fund, when received.

ARTICLE 11. To see if the Town will vote to raise and appropriate \$6,780.00 for the use of the Tri-Town Council on Youth and Family Services, Inc., or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to appropriate from Federal Revenue Sharing, the sum of \$6,780.00 for the use of the Tri-Town Council on Youth and Family Services, Inc.

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be added to the Town unemployment compensation fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from the Overlay Surplus Account the sum of \$12,780.00 to be added to the Town unemployment compensation fund.

ARTICLE 13. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be added to the town insurance fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be used to reimburse Mr. Alerson Noyes for work performed regarding the Recycling Operation for the Town of Boxford for the upcoming fiscal year 1981-1982, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Article 24 of the Annual Town Meeting of May 1980 the sum of \$1,000.00 to be used to reimburse Mr. Alerson Noyes for work performed regarding the Recycling Operation for the Town of Boxford for the upcoming fiscal year 1981-1982.

ARTICLE 15. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to complete a municipal audit in uniformity with Federal Revenue Sharing requirements, and to authorize the Selectmen to engage outside auditors, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Federal Revenue Sharing the sum of \$9,000.00 to complete a municipal audit in conformity with Federal Revenue Sharing requirements, and to authorize the Selectmen to engage outside auditors.

ARTICLE 16. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,500.00 for materials to close in the lobby at the Police Station in order to provide needed security and to prevent heat loss, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend the article to include the words "and labor" after "materials."

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Article 28 of the Annual Town Meeting of May 1979 the amount of \$1,500.00 for materials and labor to close in the lobby at the Police Station in order to provide needed security and to prevent heat loss.

ARTICLE 17. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$5,000.00 to replace the present tape recording system presently used on the telephone and radio systems at the Emergency Center, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Article 19 of the Annual Town Meeting of May 1978 the sum of \$1,435 to augment the present tape recording system presently used on the telephone and radio systems at the Emergency Center.

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money for continuing a program of cataloguing and conservation-preservation of Town records by the Town Clerk, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Article 19 of the Annual Town Meeting of May 1978 the sum of \$1,000.00 for continuing a program of cataloguing and conservation-preservation of Town records by the Town Clerk.

ARTICLE 19. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the printing of the Town Bylaws as amended through May 31, 1981, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 20. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to purchase and equip a new sedan to be used as a police car or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Federal Revenue Sharing the sum of \$8,600.00 to purchase and equip a new sedan to be used as a police car.

ARTICLE 21. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for various engineering site plan development, and other renovation costs, in order to relocate the current Boxford Town Hall into the Aaron Wood School, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$47,000.00 for various engineering, site plan development, and other renovation costs, in order to relocate the current Boxford Town Hall into the Aaron Wood School, said relocation contingent upon the final negotiations being completed for the Post Office to be moved into the Town Hall.

ARTICLE 22. To see if the Town will vote to formally accept all future responsibility for the complete care, maintenance and operation of the Aaron Wood School, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to formally accept all future responsibility for the complete care, maintenance and operation of the Aaron Wood School.

ARTICLE 23. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to contract for a feasibility study for: *(1) Remodeling of Town Hall for use as a Post Office; (2) Remodeling of the Cole School for multiple municipal purposes; (3) Expansion of Spofford Pond School for educational purposes. These monies to be expended by the Selectmen of the town, or take any other action thereon.

A motion was made and duly seconded to exclude the location of the East Village Library from the multiple municipal purposes outlined in this article. The motion was defeated by land count vote, 118 affirmative and 172 negative.

Upon motion made and duly seconded, it was VOTED by hand count vote, 165 affirmative and 149 negative, to amend the article to exclude the East Fire Station from the multiple municipal purposes outlined in this article.

Upon motion made and duly seconded, the article was defeated by a majority voice vote.

*The original motion, as made, deleted (1).

A motion was made and duly seconded to recess the meeting. The motion was defeated by majority voice vote.

ARTICLE 24. To see if the Town will vote to raise and appropriate, or transfer from available funds, or bond a sum of money for the renovation of and an addition to, and equipping the Cummings Memorial Building for use as a Town Library and to authorize and instruct the present Boxford Village Library Building Committee to enter into a contract on behalf of the Town and supervise the execution of such contract until completed, or take any other action thereon.

A motion was made and duly seconded to transfer from the Stabilization Fund the sum of \$202,350.00 and from Article 29 of the Annual Town Meeting of May 1978 the sum of \$14,350.00, said sums equalling \$216,700, for the renovation of and an addition to, and equipping the Cummings Memorial Building for use as a Town Library and to authorize and instruct the present Boxford Village Library Building Committee to enter into a contract on behalf of the Town and supervise the execution of such contract until completed.

The motion was defeated by hand count vote, 168 affirmative and 130 negative, since a transfer from the Stabilization Fund requires a 2/3 vote.

ARTICLE 25. To see if the Town will vote to raise and appropriate or transfer from available funds, or bond a sum of money for the construction of a new East Fire Station to be located on Town owned property adjacent to the present fire station on Middleton Road. Such sum to be expended under the direction of a building committee to be appointed by the Board of Selectmen, or take any other action thereon.

A motion was made and duly seconded to transfer from the Stabilization Fund the sum of \$295,000.00 and from Free Cash the sum of \$26,650.00, for a total of \$321,650.00, for the construction of a new East Fire Station to be located on Town owned property adjacent to the present fire station on Middleton Road. Such sum to be expended under the direction of a building committee to be appointed by the Board of Selectmen.

The motion was defeated by hand count vote, 85 affirmative and 187 negative.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to recess the meeting at 11:33 p.m., until 8:00 p.m. on Wednesday, May 13, 1981, in the same location.

Registered voters attending the meeting were 432.

Moderator DeWitt T. Minich called the second session of the Annual Town Meeting to order at 8:03 p.m. on May 13, 1981. The Reverend Stuart Nutter led voters in a prayer for Pope John Paul II's recovery from an attempted assassination.

ARTICLE 26. To see if the Town will vote to accept a deed, without consideration, from Haywood Associates, Inc. in the following described premises, the land in Boxford being shown as Lot 6A Pond Street, on a plan of land entitled "Plan of Land in Boxford, Ma., prepared for Haywood Associates, Inc., Scale 1" = 100', September 23, 1980, Hancock Survey Association, Inc., 85 Maple Street, Danvers, Ma." said plan recorded with Essex South District, Page of Deed Plan Book 164 as Plan 26. Plan reference may be made for a more particular description of said lot. Said lot contains $7,800 \pm$ square feet according to said plan.

The grantor reserves unto itself, its successors and/or assigns, the right to pass and repass on said lot 6A to and from Lot 6, as shown in said plan, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to accept a deed, without consideration, from Haywood Associates, Inc. in the following described premises, the land in Boxford being shown as Lot 6A Pond Street, on a plan of land entitled "Plan of Land in Boxford, Ma., prepared for Haywood Associates, Inc., Scale 1" = 100', September 23, 1980, Hancock Survey Associates, Inc., 85 Maple Street, Danvers, Ma." said plan recorded with Essex South District, Page of Deed Plan Book 164 as Plan 26. Plan reference may be made for a more particular description on said lot. Said lot contains $7,800 \pm$ square feet according to said plan.

The grantor reserves unto itself, its successors and/or assigns, the right to pass and repass on said Lot 6A to and from Lot 6, as shown in said plan.

ARTICLE 27. To see if the Town will vote to amend Article 10 of the General Bylaws by adding the following thereto: "Any person(s) found drinking any alcoholic beverages in such public place shall be arrested and prosecuted according to law."

Amended Article 10 to read as follows:

No person(s) shall drink any alcoholic beverages as defined in Chapter 138, Section 1 of the Massachusetts General Laws, while on, in, or upon any public way or upon any way to which the public has a right of access or license, park or playground, school grounds, or private land or place without the consent of the legal owner or person in control thereof. Any person(s) found drinking any alcoholic beverages in such public places shall be arrested and prosecuted according to law. All alcoholic beverages being used in violation of this Bylaw shall be seized and safely held for trial before the court, at which time they shall be returned to the person(s) entitled to lawful possession, unless otherwise ordered by the Court.

Whoever violates this Bylaw shall be subject to a fine of fifty (\$50.00) for each offense.

Upon motion made and duly seconded, it was VOTED, by majority show of hands, to amend Article 10 of the General Bylaws to read as follows:

No person(s) shall drink any alcoholic beverages as defined in Chapter 138, Section 1 of the Massachusetts General Laws, while on, in, or upon any public way or upon any way to which the public has a right of access or license, park or playground, school grounds, or private land or place without the consent of the legal owner or person in control thereof. Any person(s) found drinking any alcoholic beverages in such public places shall be arrested and prosecuted according to law. All alcoholic beverages being used in violation of this Bylaw shall be seized and safely held for trial before the court, at which time they shall be returned to the person(s) entitled to lawful possession, unless otherwise ordered by the Court.

Whoever violates this Bylaw shall be subject to a fine of fifty dollars (\$50.00) for each offense.

ARTICLE 28. To see if the Town will vote to adopt the following bylaw or take any other action thereon: Article 3, Section 11, 3-10-1, A gas inspector shall be appointed in accordance with the provisions of Massachusetts General Laws, Chapter 142, Section 11, as amended.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to adopt the following bylaw: Article 3, Section 11, 3-10-1, A gas inspector shall be appointed in accordance with the provisions of Massachusetts General Laws, Chapter 142, Section 11, as amended.

ARTICLE 29. To see if the Town will vote to adopt the following bylaw or take any other action thereon: Article 11, Section 5, 11-5-1. Any violation of the provisions of these general bylaws which is subject to a specific penalty, the enforcing person, as an alternative to initiate criminal proceedings, may proceed with a non-criminal disposition of said violation in accordance with the provisions of Massachusetts General Laws, Chapter 40, Seciton 21(d), as amended.

Upon motion made an duly seconded, it was VOTED, by majority voice vote, to adopt the following bylaw: Article 11, Section 5, 11-5-1, Any violation of the provisions of these general bylaws which is subject to initiate criminal proceedings, may proceed with a non-criminal disposition of said violation in accordance with the provisions of Massachusetts General Laws, Chapter 40, Setion 21(d), as amended.

ARTICLE 30. To see if the Town will vote to accept Massachusetts General Law, Chapter 90, Section 20 C (as amended) dealing with the establishment of a parking violation penalty/fine structure for the Town of Boxford, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to accept Massachusetts General Law, Chapter 90, Section 20 C (as amended) dealing with the establishment of a parking violation penalty/fine structure for the Town of Boxford.

ARTICLE 31. To see if the Town will vote to adopt the following Town Bylaw: (8-4-6) Any owner or keeper of a dog three months of age or older in the Town of Boxford shall cause that dog to be licensed as required by Massachusetts General Laws, Chapter 140 within the stipulated time.

A prerequisite of application for the license shall be the accompanying submission of proof of vaccination of the dog for rabies within the preceding period as required by the laws of the Commonwealth by a person qualified to administer such vaccination which vaccine shall have been approved by the Department of Public Health of the Commonwealth.

The fee for such license shall be in the amount required by M.G.L.A., Chapter 140, Section 139 as amended.

Should any owner or keeper of a dog fail to license that dog before June 1st, that owner or keeper shall pay a late fee of five dollars plus

an additional fee of one dollar per month beginning June 1, before obtaining said license, excepting a dog brought into the Town as provided in Section 138 of Chapter 140 M.G.L.A., this late fee shall be applicable from the 61st day after arrival of such dog.

Any person maintaining a kennel in the Town of Boxford, who fails to license as prescribed by this section and the laws of the Commonwealth, shall pay a late fee of ten dollars plus an additional fee of two dollars per month beginning June 1.

Such fees as collected by the Dog Officer or Town Clerk shall be accounted for and paid over to the Town Treasurer to be incorporated into the General Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to adopt the bylaw, as read, under Article 8, Section 4 of the General Bylaws: 8-4-6

Any owner or keeper of a dog three months of age or older in the Town of Boxford shall cause that dog to be licensed as required by Massachusetts General Laws, Chapter 140 within the stipulated time.

A prerequisite of application for the license shall be the accompanying submission of proof of vaccination of the dog for rabies within the preceding period as required by the laws of the Commonwealth by a person qualified to administer such vaccination which vaccine shall have been approved by the Department of Public Health of the Commonwealth.

The fee for such license shall be in the amount required by M.G.L.A., Chapter 140, Section 139 as amended.

Should any owner or keeper of the dog fail to license that dog before June 1st, that owner or keeper shall pay a late fee of five dollars plus an additional fee of one dollar per month beginning June 1, before obtaining said license, excepting a dog brought into the Town as provided in Section 138 of Chapter 140 M.G.L.A., this late fee shall be applicable from the 61st day after arrival of such dog.

Any person maintaining a kennel in the Town of Boxford, who fails to license as prescribed by this section and the laws of the Commonwealth, shall pay a late fee of ten dollars plus an additional fee of two dollars per month beginning June 1.

Such fees as collected by the Dog Officer or Town Clerk shall be accounted for and paid over to the Town Treasurer to be incorporated into the General Fund.

ARTICLE 32. To see if the Town will vote to amend Section V, A, 1 of the Zoning Bylaw of the Town of Boxford by adding after "One single family detached dwelling" the following: Which shall have adequate access (which need not be used for a driveway) from the frontage to the dwelling site. Every driveway shall be located entirely within the lot that it serves and shall not serve another lot except as provided in Section V, A, 12, or take any other action thereon.

EXPLANATION: This zoning amendment was voted by the Town at the May 20, 1980 Town Meeting by a margin of 148 to 1. It was subsequently disapproved by the Attorney General because of a procedural flaw. It is presented again for approval this year exactly as it was voted last year.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend Section V, A, 1 of the Zoning Bylaw of the Town of Boxford by adding after "One single family detached dwelling" the following: which shall have adequate access (which need not be used for a driveway) from the frontage to the dwelling site. Every driveway shall be located entirely within the lot that it serves and shall not serve another lot except as provided in Section V, A, 12.

Robert Hacking of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 33. To see if the Town will vote to amend Section V, A, of the Zoning Bylaw of the Town of Boxford by adding the following:

12. Subject to the grant of a Special Permit by the Board of Appeals as follows:

A driveway may be shared by more than one lot, but not more than three lots, so long as the driveway shall be located entirely within the lots being served. Every such shared driveway must be regulated by a recorded maintenance agreement running in perpetuity with the land and satisfactory to Town Counsel. The Board of Appeals shall impose such conditions, to be made a part of the special permit, as are necessary to provide adequate access including conditions that assign responsibility for maintenance and snow removal, or take any other action thereon.

EXPLANATION: This zoning amendment was voted by the Town at the May 20, 1980 Town Meeting by a margin of 111 to 36. It was subsequently disapproved by the Attorney General because of a procedural flaw. It is presented again for approval this year exactly as it was voted last year.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend Section V, A, of the Zoning Bylaw of the Town of Boxford by adding the following:

12. Subject to the grant of a Special Permit by the Board of Appeals as follows:

A driveway may be shared by more than one lot, but not more than three lots, so long as the driveway shall be located entirely within the lots being served. Every such shared driveway must be regulated by a recorded maintenance agreement running in perpetuity with the land and satisfactory to Town Counsel. The Board of Appeals shall impose such conditions, to be made a part of the special permit, as are necessary to provide adequate access including conditions that assign responsibility for maintenance and snow removal.

Robert Hacking of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 34. To see if the Town will vote to amend Section V, E, of the Zoning Bylaw of the Town of Boxford by striking the reference in the last sentence "Section VI, B-2-c" and substituting "Section VI, B-2-a," or take any other action thereon.

EXPLANATION: The purpose of this zoning amendment is to correct a typographical error by striking sub-clause letter c and substituting the letter a.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend Section V, E, of the Zoning Bylaw of the Town of Boxford by striking the reference in the last sentence "Section VI, B-2-c" and substituting "Section VI, B-2-a."

Robert Hacking of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 35. To see if the Town will vote to add to Section VI-B-2-C of the Zoning Bylaw of the Town of Boxford (page 16) the words "or land submerged during the entire year" so that the first sentence will then read "(1) in computing the area of any lot, no part of a public or private way and no part of a pond or river or land submerged during the entire year shall be included.", or take any other action thereon.

Upon motion made and duly seconded, the article was defeated by hand count vote, 50 affirmative and 54 negative.

Robert Hacking of the Planning Board made an oral report of an unfavorable recommendation by the Planning Baord.

ARTICLE 36. To see if the Town will vote to add to Section VI B-2-C-2 of the Zoning Bylaw of the Town of Boxford the word "existing" so that the first part of the first sentence will then read "At least one (1) existing acre of contiguous land of every lot laid out for residential use after adoption of this amendment . . . etc.", or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 37. To see if the Town will vote to add a third (Paragraph #3) to Section VI B-2-C of the Zoning Bylaw of the Town of Boxford (computation of lot area) specifying that "No land having any dimension of less than twenty-five feet (25') shall be included in the contiguous buildable area.", or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 38. To see if the Town will vote to add to Section VI B-4-a-1 of the Zoning Bylaw of the Town of Boxford (minimum lot frontage) to the sentence ending "there shall be a minimum continuous lot frontage of two hundred and fifty (250) feet" the words "which shall have a depth of not less than fifty feet (50') measured from the street line.", or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 39. To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 40, Section 4G which authorizes increase by the amount to four-thousand dollars for which specified bidding procedures must be followed, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to accept the provisions of Massachusetts General Law Chapter 40, Section 4G which authorizes increase by the amount to four-thousand dollars for which specified bidding procedures must be followed

ARTICLE 40. To see if the Town will vote to raise and appropriate a suitable sum to be added to the Stabilization Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to pass over the article.

ARTICLE 41. To see if the Town will vote to utilize free cash to offset any short fall between total appropriations and receipts, provided that no less than \$80,000. remains in the free cash account, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to pass over the article.

ARTICLE 42. To see if the town will vote to accept a portion of High Ridge Road, Station 00 + 00 to Station 49 + 00, as a town way.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to accept a portion of High Ridge Road, Station 00 + 00 to Station 49 + 00, as a town way.

ARTICLE 43. To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to adjourn the meeting at 9:12 p.m.

Registered voters attending the meeting were 112. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

BUDGET APPROVED FOR 1981 - 1982**GENERAL GOVERNMENT**

Selectmen	\$ 23,595	
Clerical	5,167	
Town Clerk	6,245	
Registrars	1,850	
Elections	1,100	
Town Counsel	8,000	
Planning Board	2,869	
Appeals Board	1,000	
Recreation Committee	1,300	
N.S. Child Guidance Center	2,697	
Council on Aging	1,146	
Conservation Committee	475	
Advertising Expense	1,100	
TOTAL		\$ 56,544

FINANCE

Accountant	\$ 12,538	
Treasurer	7,645	
Tax Collector	13,660	
Assessors	21,100	
Finance Committee	400	
TOTAL		\$ 55,343

PUBLIC SAFETY

Police Department		
Salaries - Full Time Force	\$ 143,965	
Over-time - Full Time Force	19,668	
Wages	2,667	
All other	56,541	
	\$ 222,841	
Fire Department	45,152	
Communications	54,939	
Dog Officer	1,900	
Inspector of Animals	225	
Building Inspector	5,000	
Electrical Inspector	2,080	

Gas Inspector	400	
Board of Health	17,046	
Civil Defense	514	
Ambulance Service	8,018	
TOTAL		\$ 358,115
SCHOOLS		
Elementary	\$1,122,059	
Masconomet	1,490,530	
Regional Vo-Tech.	18,385	
TOTAL		\$2,630,974
LIBRARIES		69,178
*DEPT. OF PUBLIC WORKS		
Salaries, Wages & Overtime	\$ 91,898	
Materials	98,608	
All other	107,844	
TOTAL		\$ 298,350
UNCLASSIFIED		
General Insurance	\$ 14,000	
Health & Life Insurance	31,600	
Town Cemetery	50	
Village Cemetery	300	
Brookside Cemetery	100	
Mt. Vernon Cemetery	100	
Soldier's Graves	500	
Harmony Cemetery	200	
Veterans' Benefits	2,000	
Selectmen's Contingency	1,600	
Interest on Loans	11,000	
Retirement Pensions	1,216	
Town Reports	4,000	
Memorial Day	940	
Town Forest	100	
Historic District Commission	50	
Moth Suppression	1,400	
TOTAL		\$ 69,156
GRAND TOTAL TOWN BUDGET		\$3,537,660

*Article #10 on warrant of \$34,528 will supplement the total \$298,350

TOTAL TO BE RAISED AND APPROPRIATED	\$3,537,660
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Transfers		
Article 1	\$ 2,083.27	
Article 4	30,000.00	
Article 6	2,282.50	
Article 8	8,305.00	
Article 9	14,021.00	
Article 10	34,528.00	
Article 11	6,780.00	
Article 12	12,780.00	
Article 14	1,000.00	
Article 15	9,000.00	
Article 16	1,500.00	
Article 17	1,435.00	
Article 18	1,000.00	
Article 20	8,600.00	
Article 21	47,000.00	
TOTAL		\$ 180,314.77

SPECIAL TOWN MEETING**June 8, 1981**

Voters of the Town of Boxford met at the Spofford Pond School auditorium on June 8, 1981. Moderator DeWitt T. Minich called the meeting to order at 8:13 p.m. In the absence of a clergyman, a moment of silent meditation was observed. The article of the warrant was disposed of as follows:

ARTICLE 1. To see if the Town will vote to raise and appropriate, or transfer from available funds, or bond, or borrow a sum of money for the renovation of and an addition to, and equipping the Cummings Memorial Building for use as a Town Library and to authorize and instruct the present Boxford Village Library Building Committee to enter into a contract on behalf of the Town and supervise the execution of such contract until completed, or take any other action thereon.

A motion was made and duly seconded to see if the Town will vote to transfer \$175.57 of Library planning money from an account established by Article 25 of the May 1977 Annual Town Meeting, to transfer \$14,300 of Library planning money for an account established by Article 29 of the May 1978 Annual Town Meeting, to transfer \$2,224.43 from Free Cash, and to borrow on State House notes, callable, if possible, in the sum of \$200,000.00 for the renovation of and an addition to, and equipping the Cummings Memorial Building for use as a Town Library and to authorize and instruct the present Boxford Village Library Building Committee to enter into a contract on behalf of the Town and supervise the execution of such contract until completed.

The article was defeated by a hand count vote, 276 affirmative and 156 opposed, a two-thirds vote being necessary to go to bond.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to adjourn the Special Town Meeting at 9:50 p.m.

Registered voters attending the meeting were 432. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

SPECIAL TOWN MEETING**December 1, 1981**

Voters of the Town of Boxford met at the Masconomet Regional High School auditorium on December 1, 1981. Moderator DeWitt T. Minich called the meeting to order at 8:16 p.m. The Reverend Stuart Nutter conducted a moment of meditation and prayer. The Moderator announced that the Salvation Army is seeking donations of cash and food for the Lynn Fire Relief following the disastrous fire on Saturday, November 28. The articles of the warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to transfer from Article 21 of the May 1981 Annual Town Meeting the sum of \$47,000 for various engineering, site plan development, and other renovation/moving costs in order to relocate the current Boxford Town Hall into the Aaron Wood School, or take any other action thereon.

Upon motion made and duly seconded, an amendment requesting the town to study the relocation of the current Boxford Town Hall to the Aaron Wood School was defeated by majority voice vote.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Article 21 of the May 1981 Annual Town Meeting the sum of \$47,000 for various engineering, site plan development, and other renovation/moving costs in order to relocate the current Boxford Town Offices into the Aaron Wood School.

ARTICLE 2. To see if the Town would vote to authorize the Boxford Board of Selectmen to lease, demolish or sell the present Boxford Town Hall, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to authorize the Boxford Board of Selectmen to examine the feasibility of either leasing, demolishing or selling the present Boxford Town Hall, and report back to the Annual Town Meeting in May of 1982.

ARTICLE 3. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Finance Committee Reserve Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Overlay Surplus the sum of \$8,056.26 for the Finance Committee Reserve Fund.

ARTICLE 4. To see if the Town will vote to transfer the sum of \$_____ from the free cash account to estimated receipts and available funds account to offset a shortfall between total appropriations and receipts in fiscal year 1980-1981, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to move Article 4 for discussion following Warrant Article 15.

ARTICLE 5. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of funding the completion of the revaluation of all real estate in Town to a full and fair cash value, said program to be finalized under the supervision of the Board of Assessors, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$12,000.00 for the purpose of funding the completion of the revaluation of all real estate in Town to a full and fair cash value, said program to be finalized under the supervision of the Board of Assessors.

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,270.00 to amend/increase the "F.Y. 82" Clerical Budget for the office of the Town Accountant, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$2,270.00 to amend/increase the "F.Y. 82" Clerical Budget for the office of the Town Accountant.

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$3,000.00 to amend/increase the "F.Y. 82" budget for the office of the Boxford Electrical Inspector, or take any other action thereon.

Upon motion made and duly seconded, the article was defeated by a majority voice vote.

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds, or bond, or borrow, the sum of \$253,300.00 for the renovation of and an addition to, and equipping the Cummings Memorial Building for use as a Town Library, and to authorize and instruct the present Boxford Village Library Building Committee to enter into a contract on behalf of the Town and supervise the execution of such contract until completed, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by a hand count vote, 474 affirmative and 88 opposed, to transfer the sum of \$175.57 of Library planning money from an article established by Article 25 of the May 1977 Annual Town Meeting, to transfer the sum of \$14,350.00 of Library planning money from an article established by Article 29 of the May 1978 Annual Town Meeting, to transfer the sum of \$11,474.43 from Federal Revenue Sharing funds, and to borrow by issuance of State House Notes for a term of five years a sum not to exceed \$200,000.00 for a total cost not to exceed \$226,000.00, for the renovation of and an addition to, and equipping the Cummings Memorial Building for use as a Town Library, and to authorize and instruct the present Boxford Village Library Building Committee to enter into a contract on behalf of the Town and supervise the execution of such contract until completed.

ARTICLE 9. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,900.00, such money to be expended by the Fire Department in order to present to the next annual town meeting a firm bid for construction of a new East Fire Station on the Town owned lot adjacent to the present station on Middleton Road, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 276 affirmative and 246 opposed, to amend the article by deleting from the motion the phrase, "on the Town owned lot adjacent to the present station on Middleton Road."

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$2,900.00, such money to be expended by the Fire Department in order to present to a future town meeting a firm bid for construction of a new East Fire Station.

ARTICLE 10. To see if the Town will vote to adopt the following Town Bylaw: (Proposed as Article one, Section 6, (1-6-1)), Any non-voter wishing to address the Town Meeting body may do so only after a 2/3 vote allowing him/her to do so, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to adopt the following Town Bylaw: (Proposed as Article one, Section 6, (1-6-1)), Any non-voter wishing to address the Town Meeting body may do so only after a 2/3 vote allowing him/her to do so.

ARTICLE 11. To see if the Town will vote to accept the provisions of the Fiscal Year 1982 State Budget (outside Section 115) Sub-Section 20A½, which allows the Town of Boxford to enforce various parking regulations and to collect revenues for such violations as of January 1, 1982, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 315 affirmative and 146 opposed, to accept the provisions of the Fiscal Year 1982 State Budget (outside Section 115) Sub-Section 20A½, which allows the Town of Boxford to enforce various parking regulations and to collect revenues for such violations as of January 1, 1982.

ARTICLE 12. To see if the Town will vote to revise and amend Article 31 of the May 10, 1977 Annual Town Meeting and the zoning map dated May 10, 1977 as amended, by deleting the B-1B zone as shown on said plan and accepting and inserting a new B-1B zone as shown on a plan recorded in Essex South District Registry of Deeds in Plan Book 149 Plan 49 said zone to be the actual West Village Store lot as shown on said plan, or take any other action thereon.

There was an oral report given by Craig Falk of the Planning Board recommending favorable action on the article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to revise and amend Article 31 of the May 10, 1977 Annual Town Meeting and the zoning map dated May 10, 1977 as amended, by deleting the B-1B zone as shown on said plan and accepting and inserting a new B-1B zone as shown on a plan recorded in Essex South District Registry of Deeds in Plan Book 149 Plan 49 said zone to be the actual West Village Store lot as shown on said plan.

ARTICLE 13. To see if the Town will vote to accept a portion of Livermore Road from station 00 + 00.00 to station 10 + 47.91 as a town way, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to aerial spray certain sections in the Town of Boxford with the pesticide _____ for the purpose of gypsy moth infestation control, said spraying to be done in the spring (1982) and under the supervision of the Moth Superintendent, Town Forest Committee and Board of Selectmen, or take any other action thereon.

A motion was made and duly seconded to raise and appropriate the sum of \$156,000.00 to spray with the pesticide Sevin (mixed in oil).

The article was defeated by a majority voice vote.

ARTICLE 15. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to increase/supplement various ground spraying activities in certain sections in the Town of Boxford with the pesticide _____ for the purpose of gypsy moth infestation control, said spraying to be done in the spring (1982) under the supervision of the Boxford Moth Superintendent, Town Forest Committee and Board of Selectmen, or take any other action thereon.

A motion was made and duly seconded to raise and appropriate the sum of \$30,000.00 to spray with the pesticide Sevin.

The article was defeated by majority voice vote.

ARTICLE 4. To see if the Town will vote to transfer the sum of \$_____ from the free cash account to estimated receipts and available funds account to offset a shortfall between total appropriations and receipts in fiscal year 1980-1981, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from free cash the amount of \$43,497.94 in order to reduce the tax rate for fiscal 1982.

ARTICLE 16. To see if the Town will vote to conduct any other business that may legally come before said meeting, or take any other action thereon.

Selectman Chairman Charles Killam proposed a resolution that a vote of thanks be given to Jeffrey T. Zager, Executive Secretary for the Board of Selectmen, who is leaving this month for a position with the Town of Lynnfield. The vote was enthusiastically given.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to dissolve the meeting at 10:37 p.m.

Registered voters attending the meeting were 595. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

TO BE RAISED AND APPROPRIATED

Article 5	\$ 12,000.00	
Article 6	2,270.00	
Article 9	<u>2,900.00</u>	
TOTAL		\$ 17,170.00

TRANSFERS

Article 1	\$ 47,000.00	
Article 3	8,056.26	
Article 8	26,000.00	
Article 4	<u>43,497.94</u>	
TOTAL		\$124,554.20

BORROWING

Article 8	\$200,000.00	
TOTAL		\$200,000.00

BIRTHS AS RECORDED IN 1981

Nov. 25, 1980 Matthew Hazen Churchill	Richard Hazen Churchill, Jr. Maria Stacey Churchill
Dec. 26, 1980 Laura Christine Middleton	James Lloyd Middleton, Jr. Cynthia Deborah Fowler Middleton
Dec. 21, 1980 Rebecca Rae Finn	Michael John Finn Constance Cormier Finn
Nov. 25, 1980 Meghan Katherine MacLaughlin	Robert Dale MacLaughlin Candace Claire Burns MacLaughlin
Dec. 12, 1980 Bryan Robert Woodbury	Stephen Thomas Woodbury Cynthia Anne Gravel Woodbury
Dec. 20, 1980 Matthew Hadley Drake	Peter Pingree Drake Nancy Hoehn Drake
July 24, 1980 William Milton Meyer, IV	William Milton Meyer, III Elizabeth Rose Hamilton Meyer
Jan. 8, 1981 Zandra Alyssa Gore	Richard Zane Gore Kathleen Ann White Gore
Jan. 30, 1981 Morgen Dresser Peck	Gerald Wilbur Peck Kathleen Moran Peck
Jan. 10, 1981 Kimberly Joanne Hlavin	Thomas William Hlavin Patricia Lee Underwood Hlavin
Feb. 9, 1981 Jacqueline Rose Hilton	John Arthur Hilton, Jr. Theresa Mary Marciano Hilton
Feb. 25, 1981 Jaclyn Gwyne McCraine	Daniel Lee McCraine Susan Arlene Young McCraine
Jan. 9, 1981 Jonathan Hadley Rodes	George Terrill Rodes Cynthis Maitland Davidson Rodes
Feb. 12, 1981 Amy Beth Freedberg	Paul Stephen Freedberg Marcia Spencer Freedberg

March 24, 1981	James Myron Carlson
Christopher James Carlson	Nancy Marie Grelish Carlson
March 22, 1981	Alan Joseph Garber
Sarah Lauren Garber	Elizabeth Christine Deacon Garber
Jan. 22, 1981	Henry Abbott Keating
Benjamin Justin Keating	Janet Gail Hurwitz
March 30, 1981	Douglas John Jeffrey
Kristian Lauren Jeffrey	Galina Umrichin Jeffrey
April 4, 1981	Wayne Gilbert Merrill
David Wayne Merrill	Jane Alice Doughty Merrill
April 15, 1981	Robert Louis Gomes
Heidi Britton Gomes	Bonnie Jean Rodden Gomes
March 8, 1981	Peter Fouad Abdulnour
Abigale Abdulnour	Judith Anne Blake Abdulnour
April 18, 1981	Richard Francis Taylor
Alyssa Kathryn Taylor	Nancy Sue King Taylor
April 14, 1981	Kurt Boye Kaiser
August William Kaiser	Christin Sanders Waters Kaiser
April 26, 1981	Douglas Gerard Carlson
Erica Reed Carlson	Melba Elizabeth Reed Carlson
May 9, 1981	Ali Asghar Owne-Jazayeri
Ali Akbar Owne-Jazayeri	Marlene Beth Sohmer Owne-Jazayeri
May 2, 1981	Stephen Michael Sarno
Mark David Sarno	Leslie Ann Moore Sarno
May 15, 1981	William Henry Daly
Conor William Daly	Jill Mary Hendrickson Daly
May 28, 1981	Douglas Bernard Blomberg
Julia Laurentia Blomberg	Linda Jane Brigham Blomberg
May 28, 1981	Albert James Carnevale
Rebecca Michelle Carnevale	Donna Ann Savoie Carnevale
June 17, 1981	Robert Joseph Moseley, III
Marianne Elizabeth Moseley	Loretta Jane Bertrand Moseley

May 23, 1981	Robert Eaton Burr
Matthew Christian Burr	Anne Marie Christian Burr
June 12, 1981	Robert Payne Riley
Healther Anne Riley	Trudie Beth Simmons Riley
July 16, 1981	Chester Sargent Barnard, Jr.
Andrew Stephen Barnard	Cynthia Ann Powers Barnard
July 13, 1981	Charles Arthur Hollis, Jr.
Heather Jane Hollis	Jane Caroline Allen Hollis
July 3, 1981	Daniel Joachim Flynn
Christopher Brian Flynn	Susan Ilene Thurston Flynn
July 3, 1981	Dan Henry Rich
Ashley Jean Rich	Jill Latimer Rich
July 2, 1981	William Frederick Wall
Andrew Ryan Wall	Jeanette Ryan Wall
July 13, 1981	Charles Robert Mann
Katelyn Sarah Mann	Maureen Ellen Gould Mann
June 30, 1981	Robert Edward King
Nicola Jean King	Nancy Bourque King
July 14, 1981	Frank Charles Romito
Christopher Charles Romito	Virginia Millicent Gray Romito
July 19, 1981	William Vincent Cecieta, Jr.
Kendra Lee Cecieta	Francine Elizabeth Finocchio Cecieta
August 14, 1981	Mark Francis Farnsworth
Mark Brian Farnsworth	Marilyn Lorraine Alm Farnsworth
August 2, 1981	John Philip Mott
Melissa Anne Mott	Janet Lynn Harrison Mott
August 24, 1981	Lawrence Pardo
Katrina Elizabeth Pardo	Mary Elizabeth Morris Pardo
August 25, 1981	Donald Walton Marshall
Grant Sullivan Marshall	Kathleen Sullivan Sullivan Marshall
August 14, 1981	Lance Christian Stickney
Adam Moore Stickney	Brenda Joy Moore Stickney

August 24, 1981 Marcus Diran Erensoy	Cenkkut Erensoy Judith Nevart Yegian Erensoy
August 26, 1981 Jessica Lil Perchik	Lawrence Perchik Sandra Joan West Perchik
Sept. 6, 1981 Rachel Elizabeth Pescatore	Joseph Patrick Pescatore Pamela Ann Blangio Pescatore
Sept. 1, 1981 Stuart Tuxford Leslie	James David Leslie Margery Round Leslie
Sept. 1, 1981 Alyssa Nicole Geiger	David Edward Geiger Janet Louise Ames Geiger
Oct. 20, 1981 Alexandra Nicole Djordjevic	Walter Djordjevic Patricia Anne Donovan Djordjevic
Oct. 6, 1981 Michele Christine Goodwin	Michael Francis Goodwin Helen Jane Davis Goodwin
Oct. 9, 1981 Stephen Matthew Oldakowski	Theodore Joseph Oldakowski, Jr. Patricia Ann Mooney Oldskowski
Nov. 29, 1981 Robert Kenneth Wood	William Allen Wood Pamela Jean Walters Wood
Nov. 30, 1981 Kristen Morley Cappello	Paul Thomas Cappello Virginia Mary Morley Cappello

MARRIAGES AS RECORDED IN 1981

Feb. 15, 1981	George A. Horner Nancy Needham Merrill Ipswich
Feb. 21, 1981	Francis Charles Quinn Jill Suzanne Wehling Beverly
Feb. 24, 1981	Norman Gregg Fowler Kristen Patricia Shannon Georgetown
May 23, 1981	Albert F. Orr III Lisa Marie Wright Georgetown
May 22, 1981	John F. Sullivan Barbara J. Holmes Boston
June 6, 1981	Frederick H. Glore Constance D. Pemberton North Andover
June 13, 1981	Charles W. Haynes Marian Christie Craighill Boxford
June 20, 1981	Richard S. Valentine Lynne E. Howard North Reading
July 18, 1981	Michael M. Standard Rosalie L. Knight Boxford
August 8, 1981	Kenneth Gayron Marilyn M. Duane Bourne
August 8, 1981	Scott D. Gray Eileen Mary Raicht Topsfield
August 29, 1981	Richard Gerry Haywood Amber Smith Lexington
Sept. 11, 1981	Dana S. Waters Paula M. Marshall Beverly
Oct. 10, 1981	John Joseph Carney Priscilla Davis Welch Boxford

Oct. 16, 1981	Richard D. Asselin	
	Laurie Burke	Boxford
Nov. 28, 1981	Eugene Millard Kruysman	
	Christine Ann Richards	Lincoln
Dec. 5, 1981	John J. McCarthy	
	Martha A. Finnigan	Worcester

DEATHS AS RECORDED in 1981

		Years
Dec. 23, 1980	Helena F. Furbush	86
Nov. 8, 1980	Bertha C. Savoie	91
Sept. 20, 1980	Mary T. Parkinson	76
Jan. 23, 1981	Donald Archer Stewart	57
Feb. 6, 1981	Heinze Brandt	61
Feb. 7, 1981	Carol E. Tyson	44
March 28, 1981	Francis Xavier Mahoney	42
March 27, 1981	Frank George Bisson	68
April 8, 1981	Antoinette Susan King	76
May 2, 1981	William Austin Lane	87
July 9, 1981	Gordon Victor Levere	37
May 14, 1981	Elena Nigrelli	61
June 23, 1981	Harold Stewart Wright, Jr.	60
Aug. 11, 1981	Maria V. Lansu	71
Aug. 21, 1981	Natalie F. Curtis	57
Sept. 22, 1981	Louis Baer	74
Oct. 26, 1981	Frederick G. Priem	80
Oct. 29, 1981	Vera Scott	78
Oct. 29, 1981	Bertha Eleanor Richard	80
Nov. 23, 1981	Ruth Evelyn Morss	94

FISH AND GAME LICENSES - 1981

42	Resident Citizen Fishing	@ 11.25 =	\$ 472.50
14	Resident Citizen Hunting	@ 11.25 =	157.50
24	Resident Citizen Sporting	@ 16.50 =	396.00
8	Resident Citizen Minor Fishing	@ 6.25 =	50.00
1	Duplicate	@ 2.00 =	2.00
3	Resident Citizen Sporting Over 70	FREE =	----
2	Resident Citizen Fishing (65-69)	@ 5.75 =	11.50
1	Resident Citizen Sporting (65-69)	@ 8.25 =	8.25
1	Archery/Primitive Firearms Stamps	@ 5.10 =	5.10
17	Massachusetts Waterfowl Stamps	@ 1.25 =	21.25
TOTAL			\$1,124.10
FEES, TOWN CLERK			27.10
REMITTED			\$1,097.00

DOG LICENSES - 1981

335	Males	@ 3.00 =	\$1,005.00
53	Females	@ 6.00 =	318.00
353	Spayed Females	@ 3.00 =	1,059.00
8	Kennel (up to 4 dogs)	@ 10.00 =	80.00
13	Kennel (up to 10 dogs)	@ 25.00 =	325.00
3	Kennel (over 10 dogs)	@ 50.00 =	150.00
765	TOTAL		\$2,937.00
	FEES, TOWN CLERK		326.15
	REMITTED		\$2,610.85

Late Fees Collected and Remitted to the General Fund \$394.00

PROTECTION OF LIVES AND PROPERTY

Civil Defense
Communications Department
Dog Officer
Fire Department
Police Department

CIVIL DEFENSE DEPARTMENT

During fiscal 1980 the Boxford Civil Defense completed the town's preliminary "**Crisis Relocation Plans**" for Nuclear Attack. Currently each participating Department Head is in the process of final editing in preparation for selectman approval. Completion and filing date is scheduled for April 1982.

The Civil Defense Agency continued its on-going program of CPR Instruction for the Police and Fire Department issuing thirty-five recertifications.

The main objective for fiscal 1981 is to apply for a Federal Grant to install an "Early Warning System" in Boxford. A survey to assess the warning requirements in Boxford has been requested through the State Civil Defense Agency.

Respectfully submitted,

Carl J. Coder

REPORT OF THE COMMUNICATIONS DEPARTMENT

The Town of Boxford Communications Department submits the following report of activities for the year 1981.

This year we had several severe thunder storms which caused over one thousand dollars damage to our communications system. The fact that we have back-up transmitters for Police and Fire really came in handy during this emergency and allowed us to maintain an emergency system.

A new instant recall Dicta-phone telephone recorder was installed on the call director. With this system no incoming calls are missed even while playing back a previous call.

I wish to thank all our home alarm subscribers for their cooperation during the last year. The number of false alarms and fines are down from last year.

Anyone wishing to have a home alarm system terminated at the Emergency Center should stop at the center and pick up all the necessary forms and information.

The following is a complete breakdown of Communications Department activities for 1981.

Incoming Telephone Calls

Communications Department	2,130
Department of Public Works	850
Fire Department	1,697
Police Department	24,119
TOTAL INCOMING CALLS	28,796
DECREASE FROM 1980	2,391

Outgoing Calls

All Departments	7,216
Increase in calls over 1980	979

Radio Transmissions

All Departments	
incoming and outgoing	43,348
DECREASE FROM 1980	2,376

Burglar Fire Alarms

Alarm subscribers terminating into the center	151
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Alarm calls terminating into the Emergency Center

Leased Lines	Burglar	Fire
False alarm	170	25
Trouble alarm	188	0
True alarm	6	0
Digital Dialer		
False alarm	31	0
True alarm	1	0
Voice Dialer		
False alarm	54	0
True alarm	2	1

Breakdown of calls received

Total False - Burglar	255
Total False - Fire	25
Total Trouble-Burglar and Fire	188
Total True - Burglar	9
Total True - Fire	1

False Alarm Warnings

Total first warnings sent	55
Total second warnings sent	20
Total third warning and notices for \$25.00 fine	12
Total fourth or more notices for \$25.00 fine	16
Total fines collected for 3 or more false alarms.	<u>\$700.00</u>

Most false alarms for a single subscriber	11
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Persons assisted with information and directions	3,016
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The following is a list of Department personnel:

Full Time

*Harriett Cunningham

*Elizabeth Russell

Gary Bell

Greg Thing

*Supervisor

Part Time

Judith Stickney

Susan Longo

Patricia Wheeler

Jack Greenler

John Hieber

Robert Saitow

James Moore

I would like to take this opportunity to express my thanks to Harriett Cunningham, Elizabeth Russell, and James Moore for ten years of dedicated service since the Center started in 1971. I wish to extend my thanks to all dispatchers for a fine job during this past year. I also wish to thank all the other department heads, committees, and the Board of Selectmen for their co-operation during the year 1981.

Respectfully submitted,

F. Richard Shaw,

Communications Director

REPORT OF THE DOG OFFICER

The dog population in Boxford is ever increasing. The responsibility and care of these dogs must be borne by their owners. Under our newly revised dog laws, dangerous and nuisance dogs will be ordered restrained and owners who fail to comply will be fined. Dogs that are properly tagged and not creating a nuisance can enjoy the freedom and open spaces of our rural town. However, it is the dog that runs free, often unlicensed, that cause lawsuits, or is tragically killed on the highway.

Unlicensed dogs are often needlessly disposed of due to the neglect and thoughtlessness of their owners. I urge the people of Boxford to license their dogs, thereby making it possible for me to locate the owners should the dogs become lost or injured! Owners who do not take the responsibility to license their dogs by April 1, 1982 will be dealt with accordingly.

Licenses for 1982 may be obtained from the Town Clerk at Town Hall. A Rabies Vaccination Certificate, valid within three years must be presented and the required fee paid.

Stray dogs that are not claimed may be adopted for a fee of \$3.00, and the guarantee of a good home. Anyone wishing to make an adoption may contact me at Weloset Kennels, Route 97, Boxford, Mass. 877-5760.

Respectfully submitted,

Robert D. Hughes
Dog Officer

REPORT OF THE BOXFORD FIRE DEPARTMENT

The Boxford Fire Department wishes to make the following report to the citizens of Boxford for the year 1981.

Responses to calls for Assistance:

Structural	7	Vehicles	
Chimney	21	Fires	14
Electrical:		Accidents	11
Inside	13	Brush, Woods, Grass	58
Outside	9	Investigations	
Heating	5	Smoke in House	4
Mutual Aid	3	Smoke in Area	4
False Calls		Gas Leaks	1
Schools	10	Other	4
Homes	17	Cellar Pumping	8
Other	6		

Total Responses: 195

Analysis: Responses by the Fire Department were up slightly over last year (about 5%) and up significantly when compared to 1979 (about 27%). The primary factors contributing to this higher than normal year are still the same; use of wood as a heating fuel and the open winter. The following comparison by year illustrates the point:

	1979	1980	1981
Chimney Fires	6	15	21
Brush, Wood, Grass Fires	38	48	57

Homeowners are reminded to clean their woodstove chimney monthly during the season and to be especially careful when burning brush during the burning season.

During this past year the Fire Department recorded its highest number of fire calls for a single day, 23 in a span of slightly over four hours.

We had 3 houses sustain damage due to lightning strikes, lost a barn due to fire following a strike and had 19 smoke alarm systems permanently in alarm due to lightning damage. Most of these calls were in the East end of Boxford (18/19). This is consistent with the overall distribution for the year, about 78% ($152/195 \times 100$) of the total responses were in the East end of Boxford.

Fire Prevention: The Fire Prevention Group continues to be most active with the recent change in the Massachusetts General Laws requiring all homes, not previously equipped with smoke detectors, to be so equipped with an approved system prior to the transfer will be more active. This group is responsible for the issuance of a permit to install and the field inspection of the completed installation. The following summarizes their activities for the year:

Oil Burners:	
Initial Inspections	34
Reinspection	16
Oil Tanks	
Initial Inspection	8
Reinspection	3
Smoke Detectors	
Initial Inspections	55
Reinspection	5
TOTAL	<hr/> 121

In addition to the above, all public buildings including schools, churches, municipal buildings, summer camps, small businesses, post offices (a total of 23) were inspected as required by Massachusetts General Laws. All of the homeowners whose smoke detection systems were damaged by the electrical storm described earlier, were contacted by the Fire Prevention Group to verify that each system was repaired and an offer made to inspect the installation.

Other Departments: The Fire Department appreciates the support and cooperation of all boards and organizations within the community. We thank all especially the Boxford Police Department, the Department of Public Works, the Communications Department, the Planning Board, the Finance Committee, and the Board of Selectmen.

Fire Department: Despite the continuing increase in work load each firefighter is meeting the challenge of the job. All are deserving of the gratitude of the community.

Respectfully submitted,

John W. Mulcahy
Fire Chief

REPORT OF THE POLICE DEPARTMENT

To the Board of Selectmen and the Citizens of Boxford

I hereby submit the Annual Report for 1981.

This year we continued efforts to upgrade the capabilities of the Department and its officers.

In July Sgt. Gordon Russell was appointed Deputy Chief. He ably assists me with the administration of the Department. Newly appointed Officer Ronald L. Theokas attended the approved 12 week training course given by the Mass. Training Council. Officer Glenn C. Little joined the Department. Officer Little and myself are Certified Emergency Medical Technicians. All other Officers are trained "first responders."

Depty Chief Russell and Officer Steven R. Laro are the Firearms Training Officers and carried out a Firearms program.

Officer Paul M. Bates, Jr. is the Crime Prevention Officer and attended Seminars to better acquaint himself with Crime Prevention procedures. Officer Daniel G. O'Shea is the departments Juvenile/Safety/Drug Officer and spoke to classes at both elementary and high school level. Officer O'Shea and myself also spoke to Driver Training classes at Masconomet. Mr. Otto Moulton, well knowledgeable in Drug abuse, etc. spoke to the members of the Department.

Alcohol and Drug Abuse continues to be a problem. Education is extremely helpful in the prevention and curbing of drug-alcohol abuse. The Department is always willing to assist an individual or family who has a specific problem.

Housebreaks continue to be a problem. It cannot be over-emphasized that we need help in combating this problem. Please report suspicious or unusual activity.

If you witness an accident, a crime or suspicious occurrence, don't take for granted that the Police have been called. Report it. Your action may prevent or help solve a crime or even save a life.

Keep these numbers posted near your phone. Non-emergency #887-8135. Emergency #887-8133.

I would like to express my appreciation to the varous Town Departments, the Selectmen, the State Police, the Police from surrounding

communities, the many Citizens and the personnel of my Department for their cooperation, support and assistance during the past year.

Respectfully submitted,

Douglas A. Warren
Chief of Police

Ambulance Runs/Med. Aide	91	Motorist Disabled	198
Arsons	8	Recovered MV's	20
Arrests	160	Stolen MV's	11
Protective Custody	37	Susp. MV's - Persons	480
Bomb Scare Calls	5	Towed Vehicles	263
Complaints	1,882	Violations Issued	1,236
Investivgations	1,180	Warnings	200
Court Appearances	241	Arrests	84
Drugs	36	Complaints	952
Domestic	35	Intoxicated Persons	97
Death by Nat'l Cause	6	Lost/Missing/Runaways	25
Fire Calls	118	Police Assists - Towns	243
FID Registrations	65	Property Checks	4,418
Pistol Permits	58	Summons Delivered	136
Housebreaks	43	Baker Alarms	472
Attempted	12	Prowler	50
Camps	5	Rape	1
Church	0	Indecent Exposure	7
School	1	Child Abuse	1
Business	2	Hit & Run	8
Larceny	108	Mal. Damage to PMV's	31
Motor Vehicle Accidents	181	Mal. Damage to Prop.	79
Def. Equip. Tags	101	Larceny from PMV's	22
Fatals	0	Gasoline Siphoned	11
Deaths - Accidental	0	Abandoned MV's	12
Threats	14	Animal Comp.	95
A & B	18	Obscene phone	22
Suicide	1	Harrassment	18
Mailbox	66	Accidental	
Damage	61	Shooting	1
Larceny	5	Flim-Flam	1
Trespass	136	Fraud	1
Disturb's.	153	Shoplifting	1
Masco Lar.	42	Repossed MV	2

PLANNING

Conservation Commission

Forest Committee

Planning Board

Zoning Board of Appeals

CONSERVATION COMMISSION REPORT

In 1981, fourteen hearings concerning planned construction in, or within 100 feet of a wetland, were held, as required under the provisions of the "Wetlands Act"; Mass. General Laws, Ch. 131, Sect. 40.

One application for an agricultural restriction, under the provisions of the Agricultural Preservation Restriction Act, was recommended to the Mass. Dept. of Food and Agriculture. As of this writing, no action by the State has been received.

The Commission regretfully accepted the resignation of Mr. Charles S. Hatch who had given thirteen years of dedicated service. He is particularly remembered for his leadership during the acquisition of the Wildcat area.

The Commission welcomed as new members Mr. Richard Palmer and Mr. John DeCoulos.

Two of the most important functions of the Conservation Commission are the acquisition and the administration of conservation land. Since the Conservation Fund balance is only \$4,200., the acquisition of land would be most difficult without a major fund raising program. Up to 80% aid is available from the "Self Help" State program, although affluent towns seldom can expect more than 50% - often nothing. Nevertheless, Tolpsfield was awarded 50% funding through this program in 1981.

We are indeed fortunate to have the Wildcat area and would like to see Townspeople enjoying and utilizing it. Future programs that are being considered are forest management, nature walks, cut-a-cord and the encouragement of more wildlife. If you have ever wanted to become involved in some Town activity, here is your opportunity to assist. We would welcome your participation and ideas.

In addition, study projects which would be of value to the Commission and the Town could and should be conducted by anyone interested and especially students and science classes. One example of such a study would be concerned with the seasonal and long trend of the pH and conductivity (salinity) of the many bodies of water in Town and how this is affecting groundwater.

Respectfully submitted

For the Commission
Robert C. Simmonds
Chairman

Members:

Mrs. Richard P. Arms
Mrs. Donald Houser
Mr. Earl Latham
Mr. Richard Palmer
Mr. John Decoulos
Mr. Randolph F. Johnson

TOWN FOREST COMMITTEE

The Town of Boxford has experienced a severe infestation of Gypsy Moths for several years now causing heavy damage to most species of trees, some of which have succumbed. Species such as spruce, hemlock and fir are unable to survive a total defoliation but most other trees, especially the hardwoods were able to recover.

The Town Forest Committee was asked to help in coordinating an effort to control the situation and after much research and cost analysis with particular consideration toward the environmental impact of an eradication effort it was determined that no chemical spray program would be initiated.

The gypsy moth egg mass count appears to be lighter this year, perhaps indicating that the infestation is moving away as is common with these things and although it has left us with some damage to our trees the Town Forest appears to remain intact and secure.

Respectfully submitted,

Paul R. French, Chairman
Town Forest Committee

REPORT OF THE PLANNING BOARD

I. Subdivision Control

One of the Planning Board's major responsibilities is the regulation of the laying out and construction of roads in new subdivisions. During 1981, two new subdivisions were approved by the Board: The Memory Hills subdivision is located off Ipswich Road in a northerly direction to connect with the Swift Estates subdivision. There are a total of eighteen (18) lots in the subdivision, which has the unique feature of a recreational use path through the subdivision for equitation and other non-motorized uses.

The second subdivision is Camelot Drive, located off Rowley Road easterly from Rte. 95. Camelot Drive includes a total of thirteen (13) lots, including five (5) pork chop lots (minimum size of six (6) acres).

At the end of 1981 there were no additional subdivisions pending approval or review before the Board. However, the Board continued to monitor construction in the following subdivisions previously approved: Boxford Meadows, Swift Estates, High Ridge, Livermore Road, Wild-meadow, and Appleton Farms.

The Board is also required to endorse the creation of lots outside of formal subdivisions, if land owners have sufficient frontage on existing ways. During 1981, the Board endorsed plans which created twenty-four (24) new lots, of which two (2) were pork chop lots. The number of newly created lots compares with forty-seven (47) lots in 1980, twenty-two (22) in 1979, and fifty-two (52) in 1978. It is believed that the present economic condition will continue to slow building the land development in the Town during 1982. During 1981 new procedures for the streamlining of the processing of these reports were adopted by the Board.

New subdivision Rules and Regulations were adopted by the Board during 1981. These new Rules and Regulations substantially upgraded the previous ones, and have two main purposes: (1) to make the developer fully aware of the requirements for subdivisions in the Town of Boxford, and (2) to allow the Planning Board to easily monitor the successful completion of all aspects of subdivision work in the best interest of the Town. To assure the latter, the new Rules and Regulations require the Developer to pay for all costs incurred by the Town in processing the subdivision, including the retaining of outside consultants to review technical aspects of the subdivision if required.

II. Litigation

An appeal was filed by the Trustees of Wildmeadow, developer, against the Planning Board challenging the Board's interpretation of the phrase "pond or river" in computing the area of a residential lot. The court, after a visit to the area in controversy and hearing in Essex Superior Court, ruled in favor of the Planning Board. The court found and confirmed the Planning Board's position that the area in controversy was "pond or river" and therefore not included in the computation of a residential lot. The Trustees have noticed an appeal.

III. Zoning Bylaw Amendments

At the May 12, 1981 Town Meeting, the common driveway amendments that had been approved in 1980, were again approved by the Town, with the recommendation of the Planning Board. This reapproval was required as a result of a flaw in the original proceedings. The new amendments require 1) that adequate access exit from the frontage of any lot to the building site of that lot, and 2) that a Special Permit be obtained from the Board of Appeals for all common driveways with the provision that any such driveways serve not more than three (3) lots.

An additional amendment was voted to Section V E correcting a typographical error.

At the December 1, 1981 Special Town Meeting, the Town voted, with the recommendation of the Planning Board, the revised lot definition of the B-1 zone of the West Village Store. This revision corrects previous engineering errors so that the Zoning Map corresponds to the lot as it actually exists.

IV. Board of Appeals

The Board made recommendations to the Board of Appeals on seven (7) cases as required under the Zoning Bylaw. These cases are described in the Board of Appeals report.

V. Miscellaneous

There were no actions before the Board under the Scenic Roads Act in 1981.

No roads were recommended by the Board for acceptance by the Town as public ways.

The Board unanimously supported the passage of the articles to provide for the renovation and addition to the Cummings Memorial Building for an East Village Library. This action affirms the previous recommendation of the Planning Board in its report to the Town in 1978 as a solution to the library facilities requirement for the Town.

VI. **Acknowledgements**

The Planning Board wishes to acknowledge the service to the Town by Robert Hazelwood during his one-year term on the Board. We also wish to thank Joan Nutter for her service as secretary to the Board during 1981.

Finally, the Board wishes to publicly acknowledge the outstanding service of Town Counsel, Donald Scutiery, during the defense of the Board in the Wildmeadow case. Many long hours of preparation were required of Mr. Scutiery and members of the Planning Board in this important test of the authority of the Board to control subdivisions in the Town of Boxford.

James R. Getchell, Chairman
Nancy Z. Bender, Vice Chairman &
Capital Budget Committee
Karen H. Pomroy, Clerk - elected in May
John E. May, Chairman,
Subdivision Committee
John Decoulos, Subdivision Committee
Conservation Commission
Craig Falk, Board of Appeals
Robert M. Hacking, Zoning Bylaw
Subcommittee
Robert Hazelwood, Term expired in May
Joan F. Nutter, Secretary

REPORT OF THE BOARD OF APPEALS

During calendar 1981 the Board dealt with sixteen applications; five were for variances of which two were granted and three denied, one on the grounds that it was unnecessary. Eleven special permits were granted, all subject to conditions to ensure compliance with the intent of the Zoning Bylaw.

In addition to the hearings and subsequent meetings to arrive at decisions, it was necessary to make visits to each site at issue, some of them by all members of the Board and sometimes more than once. Liaison with the Conservation Commission and Planning Board has been maintained by attendance at their meetings and by Planning Board representation at all Appeals Board hearings.

These Boards share the problems created by intensive development of marginal land with imaginative engineering creating the maximum number of lots which will be in technical compliance with the Zoning Bylaw. A recent plan wrung nine lots out of a generally wet area using only .15 acres more than the minimum of 22.00 acres required for that particular configuration and including approximately .5 acres more than the minimum of 9.0 acres of buildable land. Eleven wetlands orders and eight special permits have so far been required to make these lots buildable.

Last year's work load, which we hope was unusual, put the Board slightly over budget but, because applicants are now bearing the entire cost of advertising in addition to the usual fee, the revenues will continue to exceed expenses.

BOARD OF APPEALS

Dorothy L. Woodbury

David Blumenfeld

Carlyle W. Thomas, Chairman

EDUCATION

Library, Trustees of
School Committee

BOXFORD TOWN LIBRARY REPORT FOR CALENDAR 1981

Term expires 1982	(Trustee since)	Term expires 1984	(Trustee since)
¹ Thomas C. Barnes	(1979)	Nathaniel S. Coolidge	(1979)
Judith A. Huffsmith	(1976)	⁷ Ronald N. Kozlowski	(1979)
² Peter J. Sevcik	(1981)	⁸ Walter A. Littlefield	(1981)
Rosalee Weatherby	(1980)	Roger L. Martin	(1979)
Term expires 1983	(Trustee since)		
³ Carole Davis	(1981)	1. Resigned 9/21/1981	
Mary Louise Eichorn	(1978)	2. Appointed 10/30/1981	
⁴ Christin Kaiser	(1977)	3. Appointed 11/24/1981	
Jo Anne Moehring	(1980)	4. Resigned 2/5/1981	
^{5,6} Marian Wood	(1981)	5. Appointed 3/17/1981	
		6. Resigned 11/12/1981	
		7. Did not seek reelection May May 1981	
		8. Elected May 1981	
Chairman Mary Louise Eichorn			
Vice - Chairman Judith A. Huffsmith			
Secretary Roger L. Martin			
Town Librarian Clarissa N. Heyel			

To The Residents of Boxford:

The following is a report of the Trustees of the Boxford Town Library for the year ending December 31, 1981.

1981 - A year of problems solved and difficulties overcome.

LIBRARIAN

In February the Boxford community welcomed new Head Librarian, Ms. Clarissa Heyel, the Trustees' choice to assume leadership of the Boxford Library system. Ms. Heyel, a former children's librarian, had most recently held the position of Director of the public library in Abington, Massachusetts. In the short time she has been here Chris has carved a niche for herself in Boxford's scene. Her enthusiastic approach to the challenge of Boxford's library problems has established for her a reputation of professional competence, friendly cooperation, and unflagging energy. She is well liked by all with whom she comes in contact.

TRUSTEES

The year was one of change for the board. Four Trustees found it necessary to resign from library responsibilities. We regret the loss of their sage counsel and hard working efforts but we welcome those who volunteered to fill the vacancies.

Trustee, **Mrs. Christin Kaiser**, resigned in February. Mrs. Kaiser, Vice-chairman of the Trustees, had been a valuable member of our board since 1977. She continues to work for the interests of the library in her role as member of the Library Building Committee.

Mrs. Marian Wood was appointed Trustee in March.

Trustee, **Ronald N. Kozlowski**, did not seek reelection in May. He had served as a Trustee since 1979. His place on the board was filled by **Walter A. Littlefield** who was elected in the Annual Town Election.

In September, **Thomas C. Barnes**, a hard working Trustee, resigned from the board. His place was filled by **Peter J. Sevcik** who was appointed in October.

In November, Mrs. Marian Wood found it necessary to resign and **Mrs. Carole Davis** was appointed to that vacancy.

CONSTRUCTION PLANS

Urgently needed expansion of the Boxford Village Library building seemed doomed to delay when voters failed twice to fund the project: first at the Annual Town Meeting in May and again in June at a Special Town Meeting. Meanwhile, in May, the Building Inspector ordered the Boxford Village Library building closed because of the potential danger from structural deficiencies. Thus it was that the West Boxford Library became, temporarily, Boxford's only library.

In December however another Special Town Meeting produced a landslide vote funding the modest expansion and renovation required to continue the two village library system preferred by Boxford voters. At the request of the Town Finance Committee part of the construction cost was postponed to the new fiscal year. Spring, 1982 will mark the beginning of construction and by Fall both libraries should be back to normal. The Library Building Committee, chaired by Trustee Rosalee Weatherby, has been doing an outstanding job and we all look forward with confidence to the completion of the project.

BUDGET LIMITATIONS

Two years of state-wide tax caps followed by the passage of Proposition 2½ in Massachusetts have had a serious effect on the ability of the library to keep pace with inflation. The costs of utilities, supplies and books continue to escalate at an alarming pace. Despite the fact that all non-essential expenditures have been postponed, that energy conservation measures have been implemented, and that only modest cost of living increases have been granted to the staff we anticipate continued belt-tightening in the year ahead. We hope to avoid reduction of essential library services by increased use of well trained volunteers.

LIBRARY ACTIVITIES

Under the direction of Chris Heyel the library staff provided much appreciated services to the library users of the community. Among them:

- New books for children and adults
- Interlibrary loans of books
- Current magazines and periodicals
- Back issues of magazines to borrow
- Puzzles, records, paperback books
- Help with reference questions and school assignments
- Book reviews
- Suggestions of new titles for readers
- Monthly newsletter, "Crackerbarrel"
- Recipe exchange
- Programs: Weekly story hours, weekly family films, children's reading clubs, crafts, seasonal activities, vacation and summer programs
- Museum passes to the Aquarium, Museum of Science, Museum of Fine Arts, and Museum of Transportation
- A community information and resource file

THANK YOU

We appreciate the support given generously to the Library. In particular we would like to express gratitude to

- Our staff who give cheerful, competent, enthusiastic service
- The Friends of the Library for their help: physical and fiscal
- Boxford's D.P.W. who help us with snow removal and maintenance of buildings and grounds
- Our volunteers for being there when we need them
- The Boxford and Masconomet School librarians who cooperate with us to make the community libraries function as a well organized whole
- The Boxford Village Garden Club whose members help to beautify our library buildings and grounds
- Our many donors who give books, records, magazines, and puzzles for the enjoyment of others
- Local artists who share their work with the library
- The taxpayers whose financial support makes it all possible.

LOOKING AHEAD

We begin the new year with optimism both because we have a vigorous and competent staff and because the Boxford Village Library will reopen in 1982. We anticipate that the construction to be completed will result in a Boxford Town Library system whose renewed quality will justify the vote of confidence given by the voters at December's Special Town Meeting.

For the Town Library Trustees

Mary Louise Eichorn, Chairman
Trustees of the Boxford Town Library

BOXFORD TOWN LIBRARY
12 Months ending December 31

	Boxford Village			West Boxford			Total
	1979	1980	*1981	1979	1980	*1981	
Weekly Hours	45	40	40	42	30	30	1980 70
Visitors	16,708	15,773	6,911	9,359	7,930	**44	1979 87
Circulation	29,966	29,478	13,144	16,824	14,540	11,546	1980 70
Book Collection	22,006	22,316	21,412	13,963	13,641	25,310	1979 87
						14,182	1980 70
						35,969	1980 70
						35,957	1980 70
						35,594	1980 70

*Boxford Village closed June 12, 1981 at 6 P.M.

**West Boxford hours extended when Boxford Village closed.

SCHOOL COMMITTEE REPORT

School Committee

Elaine F. Lincoln, Chairman	Term Expires, 1982
J. Frank Herlihy, Vice - Chairman	Term Expires, 1983
Carolyn S. Gregory	Term Expires, 1984
Barbara E. Hopper	Term Expires, 1982
Bruce B. Taber	Term Expires, 1984

School Superintendent - Herbert A. Rouisse

Assistant Superintendent and

Special Education Administrator - Samuel J. Maroon

School Committee Operation

The committee held 23 regular meetings during 1981. The regular schedule calls for meetings on the second and fourth Thursdays of each month. Meetings are held in the Spofford Pond School library at 7:45 p.m. Town officials and interested citizens are encouraged to attend. Individuals or groups may have an item placed on the agenda by forwarding a written request to the superintendent at his office at 60 Main Street, Topsfield. In the event of special meetings or changes in the date, time or place of meetings, a notice is posted in the Town Hall and in the press to the extent possible.

The most pervasive factor in the committee's operation for 1981 was that of the fiscal limitations of Proposition 2½. The development of a budget for fiscal year 1982 in the face of the far-reaching impact on municipal finance required a thorough reexamination of school organization, operation, and administration. The requirement of the absorption of a 10% inflation rate within a level-funded budget, required substantial reductions in programs and services. The need for further retrenchment required through budgetary limitation for fiscal year 1983 in the face of continuing inflation, commitments through collective bargaining, additional special education services, and a declining enrollment has called again for a thorough study of school organization, school operation, and administrative structure. That study did include the consideration of a grade level organization, a joint school organization with Topsfield, and a K-12 regional school system.

Following committee study, public hearings, and much debate, the committee voted to maintain the present K-6 organization of the Cole School and Spofford Pond School for another year and to establish a

joint study committee with Topsfield to study the problem of school organization in depth in an effort to determine the best long-term solution for the schools and for the Town. That study committee will have ten representatives from Boxford, including one each from the town government, the school committee, the faculty, the Parent-Teacher Organization, the League of Women Voters, and five members of the general public. The study committee is scheduled to make a final report in the fall.

Fiscal

The budget approved for 1982/1983 shows an increase of \$33,143. However, the transfer of \$13,341 of available federal funds to the town decreases the amount to be raised to a \$20,000 increase over the current budget or a 1.78% increase, per guidelines recommended by the Finance Committee. The following summary groups all accounts into eight categories and compared the proposed budget with the current budget.

SUMMARY

	Budget 1981/1982	Budget 1982/1983	Percentage Increase/ Decrease	Percentage Increase/ Decrease
General Administration and Supervision	\$ 107,786.	\$ 114,549	\$ 6,763	6.27%
Instructional Salaries	562,345	564,273	1,928	.34
Instructional Materials	27,052	22,632	(4,420)	(16.34)
Other School Services	18,448	20,605	2,157	11.69
Regular Transportation	93,939	90,870	(3,069)	(3.27)
Fuel and Power	56,995	57,879	884	1.55
Building Operation and Maintenance	93,075	89,725	(3,350)	(3.50)
Special Needs	162,419	194,669	32,250	19.86
TOTALS	\$1,122,059	\$1,155,202	\$33,143	2.95%

The nominal increase in instructional salaries in the face of the rate increase provided under the collective bargaining agreement resulted

from reductions in the teaching staff of two full-time positions and one half-time position, consistent with a declining enrollment and a greater attempt for cost-efficiency. The large decrease in instructional materials represents a significant attempt to economize and the use of available funds from federal and local sources.

The primary factor in the increase in other school services is the new salary schedule for school nurses under the collective bargaining settlement, for which inadequate provision has been made in the 1981/1982 budget. The decrease in regular transportation results from favorable bids for the new five-year school bus contract, which will become effective in September, 1982.

The decrease in building operation and maintenance results from a rewriting of the Town's comprehensive insurance coverage and the completion in the current fiscal year of maintenance projects such as door replacements and painting, leaving only provision for routine repair and services. The small increase in energy reflects continuing efforts to make the school buildings more energy-efficient. The installation of storm windows, the caulking of both buildings, and the anticipated savings from additional storm windows just being installed are the major factors.

The largest increase is for special education, resulting from salary increases, a reduction in federal funds for special education, and mandated provision of services to children in programs outside the district.

The 1981/1982 budget and the proposed 1982/1983 budget are detailed below:

	Budget 1981-1982	Budget 1982-1983	Increase/ Decrease
ADMINISTRATION			
School Committee			
Salary of Clerk	652.	695.	43.
Other Expense	734.	3871.	3137.
Superintendent's Office			
Superintendent's Salary	18134.	19583.	1449.
Secretarial Salaries	10764.	11702.	938.
Census	300.	300.	0.
Supplies and Materials	1841.	1974.	133.
Other Expenses	396.	404.	8.
Travel in state	393.	418.	25.
	33214.	38947.	5733.

INSTRUCTION**Supervision**

Asst. Superintendent Sal.	6884.	7552.	668.
Sped. Adm. Salary	7598.	8130.	532.
Sped. Adm. Secretary/Other	3642.	4113.	471.

Principals' Offices

Principals' Salaries	50746.	48870.	(1876)
Secretarial Salaries	15276.	17554.	2278.
Supplies and Materials	1244.	1176.	(68)
Other Expenses	422.	450.	28.

Teaching

Regular	543639.	542685.	(954)
Special Education	86241.	91634.	5393.
Substitutes	7630.	6726.	(904)
Teacher Aides	0.	1367.	1367.

Supplies and Materials

General	8566.	7425.	(1141)
Consum. Instruct. Materials	4533.	4798.	265.
Physical Education	750.	739.	(11)
Music	287.	281.	(6)
Special Education	1890.	2024.	134.
Art	3028.	2752.	(276)

Workshop and Conference

	2300.	2000.	(300)
Travel, special education	234.	85.	(149)
Travel, instruction	606.	455.	(151)

Textbooks

	2998.	1232.	(1766)
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Library Services

Library Clerks	11076.	13495.	2419.
Supplies and materials	194.	242.	48.

Audio Visual Supplies

	285.	285.	0.
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Guidance Supplies

	582.	656.	74.
--	------	------	-----

Psychological Services

	2520.	2800.	280.
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	<u>763171.</u>	<u>769526.</u>	<u>6355.</u>
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OTHER SCHOOL SERVICES**Health Services**

Nurses' Salaries	8931.	10338.	1407.
Physician	250.	250.	0.
Supplies/Materials	207.	283.	76.
Travel	60.	60.	0.

Pupil Transportation**Contracted Services**

Regular	93939.	90870.	(3069)
Special Education	28125.	30389.	2264.
Educational Trips	300.	300.	0.

Food Services

Lunch Hour Supervisors	9000.	9674.	674.
	140812.	142164.	1352.

OPERATION AND MAINTENANCE OF PLANT**Operation of Plant**

Custodial Salaries	48971.	50262.	1291.
Supplies and Materials	4501.	5521.	1020.

Heating Buildings

Fuel, Gas and Oil	39757.	40793.	1036.
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Utilities

Electricity	17238.	17086.	(152)
Telephone-schools	2777.	3768.	991.
Telephone-Administration	934.	1035.	101.

Maintenance of Plant**Maintenance of Grounds**

Care of Grounds	410.	410.	0.
Waste Removal	1000.	1575.	575.
Other-repair equipment	300.	200.	(100)

Maintenance of Buildings**Repair and Upkeep**

Specific/emergency	9290.	7100.	(2190)
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Maintenance of Equipment

Schools	1050.	1050.	0.
Administration	272.	302.	30.
	126500.	129102.	2602.

FIXED CHARGES

Insurance Program	23270.	18502.	(4768)
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COMMUNITY SERVICES

Reimb. Janitor Services	300.	0.	(300)
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ACQUISITION OF FIXED ASSETS

Library	1010.	1467.	457.
Equipment	1263.	0.	(1253)
	<u>2273.</u>	<u>1467.</u>	<u>(806)</u>

PROGRAMS WITH OTHER DISTRICTS

Special Education	32169.	55494.	23325.
Evening Vocational	200.	0.	(200)
Evening Practical Arts	150.	0.	(150)
	<u>32519.</u>	<u>55494.</u>	<u>22975.</u>

GRAND TOTALS

<u>1122059.</u>	<u>1155202.</u>	<u>33143.</u>
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The following reimbursement estimates are submitted:

Chapter 70 - General Aid to Education (Includes Special Education)	\$228,031.
Regular School Transportation	57,800
Special Education Transportation	5,800
TOTAL	<u>\$291,631</u>

COLLECTIVE BARGAINING

A major committee activity and accomplishment during 1981 was the negotiation of a new three-year collective bargaining agreement with the Boxford Teachers Association. The new agreement became effective in September, 1981, and will remain in force through the 1983-1984 school year. The agreement was reached after fourteen negotiating sessions, the last few with the assistance of a mediator from the State Board of Conciliation and Arbitration. Serving on the committee's negotiating team were Frank Herlihy, Chairman; Barbara Hopper and Elaine Lincoln, with the assistance of Superintendent Rouisse.

The main elements of the agreement are new salary schedules for teachers, school nurses, and school secretaries for each of the three years of the agreement, a new transfer provision, an amended provision on reduction-in-force, a new adoption leave section, increased leave for teachers, nurses, and secretaries, the provision of excess insurance coverage in the case of staff members transporting students in their private cars in connection with their official duties, the provision of malpractice insurance for the school nurse in connection with their duties, and a modification of the language on posting of openings.

The salary schedules are shown below:

1981/1982

Step	B	B + 15	B + 30	M	M + 15	M + 30	P.C.
1	11500	11800	12100	12500	12800	13100	13500
2	12100	12400	12700	13100	13400	13700	14100
3	12700	13000	13300	13700	14000	14300	14700
4	13300	13600	13900	14300	14600	14900	15400
5	14000	14300	14600	15000	15300	15600	16000
6	14700	15000	15300	15700	16000	16300	16700
7	15400	15700	16000	16400	16700	17000	17400
8	16100	16400	16700	17100	17400	17700	18100
9	16800	17100	17400	17800	18100	18400	18800
10	17600	17900	18200	18600	19000	19300	19700
11	18430	18730	19030	19430	19730	20030	20430
12	19400	19700	20000	20400	20700	21000	21400
13	--	--	--	21350	21650	21950	22350

Teachers who have served for more than ten (10) years of consecutive service in Boxford will receive \$200 above the normal placement on the above schedule.

1982/1983

Step	B	B + 15	B + 30	M	M + 15	M + 30	P.C.
1	12200	12525	12850	13250	13575	13900	14300
2	12900	13225	13550	13950	14275	14600	15000
3	13600	13925	14250	14650	14975	15300	15700
4	14300	14625	14950	15350	15675	16000	16400
5	15000	15325	15650	16050	16375	16700	17100
6	15800	16125	16450	16850	17175	17500	17900
7	16600	16925	17250	17650	17975	18300	18700
8	17400	17725	18050	18450	18775	19100	19500
9	18200	18525	18850	19250	19575	19900	20300
10	19100	19425	19750	20150	20475	20800	21200
11	20000	20325	20650	21050	21375	21700	22100
12	21050	21375	21700	22100	22425	22750	23150
13	--	--	--	23165	23490	23815	24215

Teachers who have served for more than ten (10) years of consecutive service in Boxford will receive \$200 above the normal placement on the above schedule.

1983/1984

Step	B	B + 15	B + 30	M	M + 15	M + 30	P.C.
1	13000	13350	13700	14100	14450	14800	15200
2	13800	14150	14500	14900	15250	15600	16000
3	14600	14950	15300	15700	16050	16400	16800
4	15400	15750	16100	16500	16850	17200	17600
5	16200	16550	16900	17300	17650	18000	18400
6	17100	17450	17800	18200	18550	18900	19300
7	18000	18350	18700	19100	19450	19800	20200
8	18900	19250	19600	20000	20350	20700	21100
9	19800	20150	20500	20900	21250	21600	22000
10	20800	21150	21500	21900	22250	22600	23000
11	21800	22150	22500	22900	23250	23600	24000
12	22850	23200	23550	23950	24300	24650	25050
13	--	--	--	25135	25485	25835	26235

Teachers who have served for more than ten (10) years of consecutive service in Boxford will receive \$200 above the normal placement on the above schedule.

These schedules represent increases for those persons at maximum steps of about 7% in the first year and about 8½% in the second and third years, with the rate of increase for others varying with their particular placement on the schedule. Comparable increases were provided to nurses and secretaries.

Curriculum & Instruction

Durng 1981, the school committee established several curriculum-related objectives to be given priority in the development of instructional programs. These objectives establish the direction for curriculum development and, ultimately, instructional methods in the classroom. Generally, they are long term in nature and represent a significant commitment of staff time. The following objectives were established for the 1981/1982 school year:

1. To implement the revised science/health curriculum in all classrooms.
2. To implement on a trial basis in selected classrooms the preliminary revision of the mathematics curriculum.
3. To implement fully the expanded state program for the assessment of basic skills.
4. To attempt to develop higher student expectations of performance on their own part.

Science/Health Curriculum

In August of 1981, the school committee approved the full implementation of the new Science/Health curriculum. This curriculum was the result of a full year of joint Boxford-Topsfield staff committee work devoted to curriculum writing and the review and evaluating of textbooks and materials to be used in conjunction with the curriculum guide. The curriculum guide had been implemented with the 1980/1981 school year on a limited basis in several selected classrooms to evaluate the content and new materials. The guide contains units in the biological, physical, environmental and earth sciences as well as special sections with activities for special needs students, and the more able students.

In addition to approving the curriculum guide, the school committee also approved the purchase of the Hole, Rinehart, and Winston textbook series and other supplemental materials to implement the new curriculum.

Mathematics Curriculum

In September of 1980, a mathematics curriculum committee was organized to revise the mathematics curriculum. The committee worked on the revision of the curriculum throughout the 1980/1981 school year. In August of 1981, this committee presented a preliminary draft of the new guide to the school committee and received approval to implement the guide on a trial basis in a limited number of classrooms. As part of the trial implementation, several mathematics texts will be evaluated including the Holt, Rinehart and Winston texts, the Addison-Wesley text, and the Harbrace text.

The mathematics guide contains units on conceptual understanding, basic operations, word problem and applied math. It also contains suggestions for adapting the curriculum to the needs of academically able and special needs children. It is anticipated that the final mathematics guide will be presented to the school committee in August of 1982.

State Mandated Curriculum Program

In 1978, the Massachusetts Board of Education adopted the Basic Skills Improvement Policy. The purpose of the policy is to assist all students to achieve mastery of certain basic skills in reading, mathematics, writing, listening and speaking prior to high school graduation. At the elementary school level, the policy requires that each school system develop and implement a plan to assess annually the competence of students in the basic skills.

Locally, a Basic Skills Improvement Committee, composed of teachers, administrators, parents, and representatives of the business community, developed a plan to implement the policy. A copy of this plan is kept in the school libraries for public review.

In June of 1981, the Iowa Test of Basic Skills was administered to all students at the second and fourth grade levels. The results from this test in reading, mathematics and language were used to determine basic skills achievement. In September of 1981, the results of the basic skills testing were distributed to all parents in summary form. The results indicated that the large majority of students met or exceeded the minimum standards established. A copy of the results of the testing is also available in the school library for public review.

Higher Student Expectations

An effort is being made by the school staff during the 1981/1982 school year to define clearly expectations for student academic performance. In an era where there has been much discussion related to declining achievement levels, the school committee believes it necessary to make a clear statement regarding the quality of performance expected of each child. While the primary responsibility for academic excellence lies with the child, the teacher and the parents, also share in this responsibility. It is anticipated that the document resulting from this study will better define the significant responsibilities each has in bringing about the highest possible level of achievement. The statement is scheduled for completion in the spring of 1982.

Special Needs in Education

State and federal laws require that each school committee provide special programs for handicapped children who would not otherwise be able to progress effectively in schools. These laws, commonly known as Massachusetts Chapter 766 and Federal P.L. 94-142, mandate that each school committee provide special evaluations, programs consultants, and transportation to any child in need of these services.

Over the past eight years since the passage of these mandates, the school committee has increased significantly the personnel and services for handicapped children.

In the current school year special efforts have been made to provide services at the lowest possible cost. Measures taken include the consolidation of the school psychologist and activity group leader into a single position with a reduced amount of each service offered, the withdrawal of membership from the North Shore Special Education Consortium, and the elimination of the position of Special Needs Administrator, which had been provided through the Masconomet Special Education Collaborative. Even with these program changes, the cost of providing mandated programs continued to increase. This higher cost, coupled with the reduction in federal monies to support a limited portion of the program, has had significant impact on the fiscal resources which the committee must expend to meet the requirements set forth in these legislated programs.

Health Services

The health service is an important aspect of the school program. The several elements of the health service are carried on by Elaine Connolly, Cole School Nurse, Dorothy Johnson, Spofford Pond School Nurse, and Dr. James Brackbill, School Physician. Included in these services are:

Physical Examinations	32 students, 4 referrals
Hearing Tests	all students, 2 referrals
Vision Tests	all students, 10 referrals
Pre-school Vision Tests	32 students, 4 referrals
Tuberculosis Tests	63 staff and volunteers
Influenza Vaccine	34 staff and town employees
Postural Screening	180 students, 21 referrals
Home Visits, Chapter 766	23 students

In addition, a record made of the height and weight of each student. The health record of all students were reviewed for immunization status and appropriate immunizations and certificates were obtained where records were not up to date or considered reliable.

The law requires immunization against diphtheria, pertussis (whooping cough), tetanus, measles, polio, mumps, and rubella as a condition of school attendance. A child may be admitted upon certification by a physician that the health of a child would be endangered by such immunizations, or by certification of the parents that immunization conflicts with their sincere religious beliefs. Parents are requested to have immunizations completed prior to the March registration for kindergarten.

Legislation

In a year that impact of Proposition 2½ was still a developing and expending influence, the Legislature fortunately produced few other pieces of legislation with major impact on Massachusetts schools. The Legislature did enact Chapter 782 for the purpose of providing to local communities greater flexibility to implement Proposition 2½. However, at this time, the modifications appear to provide limited opportunity for local communities to exercise greater self-determination in their financial matters. Other 1981 legislative enactments on public education are summarized below:

Chapter 83 - Amends the statute on school union committees to permit greater flexibility in the scheduling of joint union committee meetings.

Chapter 84 - Makes significant changes to reduce the requirements for testing school personnel for tuberculosis. Permits transfer of freedom from tuberculosis certificates among systems and eliminates the previous three-year testing requirement.

Chapter 96 - Amends the statute on a superintendent's recommendation to the committee for teacher appointments. It requires the superintendent now to recommend a different name after a third negative vote.

Chapter 112 - Establishes a requirement that the treasurer of a town shall transmit amounts deducted from salary to the teacher's credit union within fourteen days of the deduction.

Chapter 132 - Calls for employment by Collaboratives of certified special education personnel even though such collaborative employees are not eligible to be members of the teachers retirement system.

Chapter 134 - Expands the scope of sources of gifts or grants for educational purposes to school committees. School committees may accept grants or gifts for educational purposes from federal agencies, the state, county, charitable foundations, and private corporations and disburse the same for such program.

Chapter 339 - Permits a town to provide, when making an appropriation for the annual ordinary operating costs of any department of the town, for offsetting such costs by the estimated receipts from the fees charged users. Such receipts shall be deposited in a special account by the town treasurer and may be expended without further appropriation.

Chapter 471 - Clarifies that in acting on appropriations for educational costs, the town shall vote on the total amount of the appropriations requested and shall not allocate appropriations among accounts or place any restriction on such appropriations.

Chapter 460 - Amends the student records regulations to provide for parent access to certain records regardless of the age of the student.

Chapter 496 - Provides for the leasing of town property. It makes possible, with the approval of the Commissioner of Education, the renting or leasing of surplus space in a school building in actual use to simultaneously house public or private, profit-making businesses or non-profit organizations. Monies received for such rental or lease shall be kept separate and may be used for the upkeep of the facility.

School Lunch

The school committee made a determination early in 1980 that the school lunch program should be a self-supporting program. The price of the meal was increased and certain economies were put in operation. These resulted in a minimal profit for the 1979/1980 school year and a slightly higher profit for the 1980/1981 school year, as shown below:

Receipts		Expenditures	
Pupil Sales	\$38264.20	Food	\$29452.70
Adult Sales	3047.80	Labor	25136.20
U.S.D.A. Claims	15485.00	Other	1379.90
	<u>\$56797.00</u>		<u>\$55968.80</u>
		Profit	\$ 828.20

The budget limitations for the 1981/1982 fiscal year mandated the continuation of policy of a self-supporting school lunch program. In addition, the federal subsidy for the program was cut back by 31%; therefore, the price for a school lunch was raised to its present level of \$.75. Further reduction in labor hours were implemented. Strenuous efforts were made to utilize low cost governmental commodities to the utmost. Attention was given to analysis of menu cost and the rate of student participation. These measures have been successful.

The balance sheet for the first four months of the 1981/1982 school year shows the operation to be continuing in the black. Note is made that efficiencies have not changed the basic nature of the school lunch nor reduced the portions. Federal regulations do now permit portions of the meal to be offered as compared with a required serving of all menu components. All meals meet Class A requirements and include milk and dessert as part of the meal.

Free and reduced-price lunches are available to families meeting federally-established income levels. This applies to temporary as well as to continuing circumstances. Parents are urged to contact their school's principal if there is a question of eligibility. The anonymity of children and parents will be protected.

Entering Age Policy

Age of Admission - Children entering kindergarten must reach their fifth birthday by December 31st of the year in which they enroll. School administrators will arrange for evaluation procedures on request, in those instances where parents of such children who will reach their fifth birthday by December 31st of the year in which they enroll question the readiness of the child to enter kindergarten.

Children entering Grade One without previous successful public school kindergarten experience must reach their sixth birthday by December 31st of the year in which they enroll. School administrators will arrange for evaluation procedures on request, in those instances where parents question the readiness of the child to enter Grade One without kindergarten experience.

Underage pupils transferring from other school systems may be admitted under the following conditions:

- a) The school must be part of an accredited school system.
- b) The admission shall be dependent upon the fitness of child to profit by the appropriate grade program of the Boxford Schools, such fitness to be determined by the Superintendent of Schools.
- c) Admissions are subject to a probationary period of one term.

No School Signal

No school announcements will be broadcast over WBZ, WEEL, WITS, WHAV, WHDH, WESX, AND WBVD between 7:00 and 7:30 a.m. if there is no school for the day. Announcements regarding "No School" are made by the Boxford Superintendent for the Boxford Elementary Schools only. Announcements for the Masconomet Regional High School will be made by the Regional Superintendent and will be designated "Masconomet Regional High School."

In addition, three long blasts will be given on the local fire alarm at 7:15 a.m. to designate no school for the elementary classes (Grades Kindergarten through Six) for the day. A similar signal at 10:45 a.m. will indicate no afternoon kindergarten session.

School Calendar - 1982/1983

Sept.	7	Tues.	Teacher Orientation
Sept.	8	Wed.	School Opens - Full Day
Oct.	11	Mon.	Columbus Day - No School
Nov.	11	Thurs.	Veteran's Day - No School
Nov.	24	Wed.	Close at Noon - Thanksgiving Recess
Nov.	29	Mon.	School Reopens
Dec.	23	Thurs.	Close at Regular Hour - Christmas Vacation
Jan.	3	Mon.	School Reopens
Feb.	18	Fri.	Close at Regular Hour - Winter Vacation
Feb.	28	Mon.	School Reopens
April	1	Fri.	Good Friday
April	15	Fri.	Close at Regular Hour - Spring Vacation
April	25	Mon.	School Reopens
May	30	Mon.	Memorial Day - No School
June	24*	Fri.	Close at Noon - Summer Vacation

*If statutory requirements have been met.

Should it become necessary to cancel more than six school days, any days in excess of six will be made up during the scheduled April vacation week. These days will be made up by holding sessions, as needed, as late in that scheduled vacation week as possible. Thus, days would be made up as follows:

One Day	April 22
Two Days	April 21 and 22
Three Days	April 20, 21, and 22
Four Days	April 19, 20, 21, and 22

TEACHER DIRECTORY

As of January, 1982

Name	Grade or Subject	Appointment	Degree	College or University
Bernard F. Creeden	Principal	1980	AB	Holy Cross
Judith Frederick	Ass't. Principal	1981	M.Ed. BS M.Ed	Salem State College Slippery Rock State College Slippery Rock State College
HARRY LEE COLE SCHOOL				
Pamela Bateman	Grade 6	1975	BS	Framingham State College
Joanne Papale	Grade 6	1980	BS	Keene State College
Kenneth Keaney	Grade 5	1968	BS	Northeastern University
Marilyn Guptil	Grade 4/5	1968	BS	University of New Hampshire
Ruth Race	Grade 4	1974	M.Ed	Northeastern University
Renee Hamilton	Grade 3	1976	BA	Middlebury College
Phyllis Wallace	Grade 3	1970	BS	Wagner College
Harriet Ernst	Grade 2	1962	MA	Regis College
Sherry Moore	Grade 1	1973	BS	Salem State College
Suzanne Harboun	Kindergarten	1980	BA BS BS	University of Massachusetts New York University Wheelock College

SPOFFORD POND SCHOOL

Richard Bateman	Grade 6	1970	BS	Salem State College
James D. Platt	Grade 6	1969	BS	Boston State College
			M.Ed.	Salem State College
Agnes Schmitt	Grade 6	1966	BS	Northwestern University
			M.Ed.	Salem State College
Aleda Collins	Grade 5	1968	BS	Castleton State College
Arthur Nicolaisen	Grade 5	1974	M.Ed.	Castleton State College
			BA	Merrimack College
			M.Ed.	Boston College
Isabelle A. Griffin	Grade 4	1961	BA	Regis College
			M.Ed.	Salem State College
Leslie Hamilton	Grade 4	1969	BA	Merrimack College
Mary Oberti	Grade 4	1969	BS	Plymouth State College
			M.Ed.	Boston University
Marian Caulfield	Grade 3	1970	BA	San Francisco State College
Terry Healy	Grade 3	1980	BA	University of Massachusetts
Virginia Douglass	Grade 2	1964	BS	Salem State College
Joan Leighton	Grade 2	1969	BS	Wheelock College
Barbara Horn	Grade 1	1981	BS	Salem State College
			M.Ed.	Salem State
Cynthia Hunt	Grade 1	1981	BS	Salem State College
			M.Ed.	Salem State College
Margaret Cook	Kindergarten	1977	BS	Principia College
			M.Ed.	Antioch College

SPECIALISTS

Eleanor Schmakel	Art	1967	BA	Pratt Institute
Susan Ellis	Music	1981	MFA	Columbia University
Robert Sparkes	Physical Educ.	1977	BS	Keene State College
Jill MacDonald	Physical Educ.	1967	BS	Boston State College
Dorothea D'Agostino	Resource	1960	BA	Iowa State University
Dona McDuff	Resource	1970	BS	Salem State College
			BS	Salem State College
Rita Wade	Resource	1960	M.Ed.	Salem State College
Linda Piecewicz	Resource Center	1979	BS	Boston Teacher College
			BS	Salem State College
Vivian Pastore	Speech	1979	M.Ed.	Butler University
			BA	Queens College
Ruth Lull	Psychologist	1979	MSE	Emerson College
			BA	Douglass College
			M.Ed.	Lesley College

PUBLIC WORKS

Highway Department

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

ROAD WORK

The following roads were overlaid with 1 ½" of hot top:

Essex Street	1,600'
Herrick Rd. from Sheffield Rd. to just before Georgetown	5,550'
Topsfield Rd. from Boy Scout Park to Rt. #95	3,800'
Endicott St. from Topsfield line to Masconomet	800'
	<hr/>
	11,750'
	(or 2.22 miles)

The following roads were leveled up with hot top to stop them from breaking up.

Washington St. from Essex St. towards North Andover	20' x 1,000'
Washington St. from East Village by Tyler	20' x 1,500'
Main St. between Middleton Rd. and Lawrence Rd.	8' x 1,200'
Ipswich Rd. between Herrick Rd. and Main St.	8' x 4,100'
	<hr/>
	7,800'
	(or 1.47 miles)

DRAINAGE

During 1981 drainage work was performed on the following roads throughout Town:

Washington St. from Sperry's Pond East	
12" R.C. pipe	1,104'
6 catch basins	
Main Street by banks	
36" R.C. pipe	36'
Main Street by Napolitano	
10" perforated pipe alum	260'
2 catch basins	
12" solid alum.	40'

New Catch Basins on Main St. by the Village

1 catch basin

Rowley Road

12'' solid alum.

40'

Main Street by Dustin's

12'' solid alum.

40'

Dry Well on Barehill Rd. by Topsfield Line

1 dry well

Total pipe all sizes - 1,520'

Total Catch Basins - 9

Total Dry Wells - 1

Off of Cross Road 1,200' of Drainage Ditch Dug.

There were 238 Catch Basins cleaned.

MILL ROAD BRIDGE

The Old Mill Road Bridge was torn out. 3' x 2' reinforced abutment pads were poured and 10'' prestressed concrete pads. Prestressed concrete planks 10'' x 5' x 24' were put in place. 4'' reinforced 3,500 lb. concrete decks poured. Also new guard rails were put up. The bridge was covered with 1'' of hot top and approaches with 1 1/4'' of hot top. All the work was done by the Department of Public Works crew.

TREE WORK

During 1981 the Dutch Elm disease killed 37 road side trees which were removed along with 40 other species. The time is getting closer to establish a re-planting program.

LANDFILL

Things went well at the Landfill this year, with no major problems. The women that are running the recycling program are to be commended for doing such a thorough job in keeping so much re-usable material out of the Landfill.

BALLFIELDS

1981 was a very busy year on the ballfields. With approximately 600 scheduled events ranging from knot-hole baseball to mens softball. The Department of Public Works cut, matted and lined all the fields for the Town, School, Baseball, Softball and Soccer teams.

PUBLIC GROUNDS

A new driveway and parking area was established at the Aaron Wood School for the re-located Town Hall. Department of Public Works cuts and maintains the grounds at the Police Station, Town Hall and East and West Libraries. Both commons and all triangles are also maintained by the Department of Public Works.

Respectfully submitted,

Thomas F. Greene
Superintendent of Public Works
Town of Boxford

HEALTH AND INSPECTIONS

Animal Inspector

Board of Health

Visiting Nurse Association of North Shore Inc.

B-T-W Health District

B-T-W Health District Treasurer

Inspectors, Report of

Mosquito Control Project

REPORT OF THE INSPECTOR OF ANIMALS

Inspections of all horses, ponies, cattle, sheep, goats, oxen and swine are ordered yearly by the Director of Animal Health for the Commonwealth of Massachusetts. Such spot inspections are done year round to insure humane and proper care of all livestock and to guard against contagious diseases. If your livestock were not inspected, then please contact my office so you may be covered in the 1982 inspections.

Under state law all bites, whether caused by wild or domestic animals, must be reported to the Inspector of Animals. All such animals are then checked and quarantined for a period of ten days, as required by state law in order to guard against contagious disease.

Anyone with questions or complaints about the care of livestock should feel free to contact me at: Weloset Kennels, Route 97, Boxford, Mass., 887-5760.

Respectfully submitted,

Robert D. Hughes
Inspector of Animals

ANNUAL REPORT - BOARD OF HEALTH

The Boxford Board of Health had a relatively uneventful 1981.

The town landfill is being operated in compliance with state and local regulations by the Boxford Department of Public Works. The recycling operation continues to be both popular and successful, and has contributed to the extending of the useful lifetime of the present landfill site.

1981 marked the first full year of our contractual arrangement with the Visiting Nurse Association of the Northshore, Inc. With the ongoing support of the Community Club, the V.N.A. has continued to provide a superior level of health services to our citizens.

Reports from the Health Agent, Plumbing Inspector, and the V.N.A. will be found elsewhere in this Annual Town Report.

Respectfully submitted,

Charles Davis, Chairman
Stewart Newland, Secretary
John Mulkerron

VISITING NURSE ASSOCIATION OF NORTH SHORE, INC. ANNUAL REPORT - 1981 TO THE TOWN OF BOXFORD

The Visiting Nurse Association of North Shore, Inc. continues to provide public health services to Boxford residents under the contract effective July 1, 1981 to June 30, 1982. Qualified community health nurses maintain responsibility for the mandated tuberculosis testing and for appropriate follow-up in this area, as well as other referred communicable diseases.

Community health nurses are available on referral to visit prenatal or post partum women and premature or newborn babies for assessment and teaching as necessary.

Bi-monthly health promotion clinics for the Boxford elderly are held. Bi-annual health screening clinics are supported jointly with Topsfield. The Fall Clinic is traditionally combined flu immunization and other health related programs.

1981 statistics for overall VNA of NS, Inc. services for Boxford are:

Ages	Number of Patients	Number of Visits
Under 1 year	2	4
1 - 4 years	1	3
5 - 14 years	2	23
15 - 29 years	1	1
30 - 59 years	8	121
60 - 64 years	2	15
65 - 74 years	10	193
75 - 89 years	30	341
Over 89 years	7	128

In relation to these totals, distribution was as follows:

Nursing	561 visits
Physical Therapy	178 visits
Occupational Therapy	8 visits
Medical Social Worker	16 visits
Home Health Aides	66 visits

The VNA of NS, Inc. office in the Community Club has been relocated to the main site in Beverly. The telephone exchange, 887-2511, is still in service. The VNA of NS, Inc. looks forward to increasing our services to Boxford and to continuing our relationship with the Boxford Board of Health.

Karyl Savageau, R.N.
Clinical Coordinator

REPORT OF THE BTW HEALTH DISTRICT

Established under the provisions of Section 27A, Chapter 111 of the General Laws, the Towns of Boxford, Topsfield and Wenham members of said district, organized and adopted by-laws on August 20, 1968. At the last annual district meeting the following members were elected as officers and members of the Executive Committee:

Chairperson	Mary Wendel (Topsfield)
Executive Members	Charles W. Davis (Boxford)
	Joseph F. Robbins (Wenham)
Secretary/Treasurer	Francis F. Perry (Boxford)
	Ex-officio Member

ILLEGAL HAZARDOUS WASTE DUMPING

How can the public recognize a hazardous waste site? - - Some sites will contain abandoned 55 gallon drums. Another sign would be chemicals lying in pools on the ground. It should be emphasized to the public that this material is potentially dangerous. If a citizen suspects chemicals have been illegally dumped they should not go near them but immediately contact the Board of Health (Hazardous Waste Coordinator) or the Department of Environmental Quality Engineering Regional Office in Woburn (935-2160). Under no circumstances should anyone try to obtain samples of the material.

If the presence of hazardous waste is confirmed the site will be posted. The general public should not attempt to visit those sites until it is cleaned up.

Respectfully submitted,

John R. Romanski, CHO, RS

To: Boxford Board of Health

RE: Percolation Tests 1981

1. 40 percolation tests were performed.
2. 16 re-tests were performed.
3. 2 lots were found unsatisfactory on the basis of tests performed;
Lot #9 Silvermine Road
Lot #17 Wildmeadow Road
4. 42 new construction permits were issued for the year.
5. 12 repair/alteration permits were issued for the year.

Respectfully submitted,

John R. Romanski, CHO, RS

**BTW HEALTH DISTRICT
TREASURER'S REPORT
7/1/80 Thru 6/30/81**

CASH BALANCE - 7/1/80

1971.18

RECEIPTS:

MEMBER TOWN ASSESSMENTS:

Boxford (36.3%)	10076.52	
Topsfield (41.1%)	11408.95	
Wenham (22.6%)	6273.53	27759.00

INTEREST EARNED ON DEPOSITS	716.91	28475.91
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30447.09

DISBURSEMENTS:

(Budget)

Salaries	20955.00	20955.00	
Travel	1550.00	1550.00	
Telephone	425.00	417.29	
Office Expense	125.00	112.08	
Laboratory Fees	200.00	159.00	
Insurance	800.00	1110.00	
County Retirement	3704.00	3704.00	28007.37

CASH BALANCE - 6/30/81

2439.72

Submitted by,

Francis F. Perry,
District Treasurer

REPORT OF BUILDING INSPECTORS

Month	No.	Dwellings	No.	Garages	No.	Additions	No.	Barns	No.	Pools
1980										
April	5	\$ 360,000	1	\$ 5,000	7	\$252,000	1	\$ 3,000		
May	1	50,000			5	13,900	1	7,500		
June	5	435,000	4	75,500	7	120,500	1	1,000	1	\$ 7,000
July	4	235,000			10	43,922				
August	2	140,000	1	2,800	8	55,300	1	12,000		
September	6	570,000			8	50,700				
October	2	145,000			3	31,700				
November	2	195,000			3	34,700				
December	2	279,000			2	24,000				
1981										
January	4	339,000			1	10,000				
February					1	9,000				
March	3	200,000	1	9,000					2	12,700
TOTAL	36	\$2,948,000	7	\$92,300	55	\$645,722	4	\$23,500	3	\$19,700

One (1) permit re-issued, two (2) fire repair, one (1) solar collector, four (4) chimney's, one (1) dam, one (1) wheel chair ramp, one (1) wind mill, fifty-three (53) wood stoves.

Fees Collected: \$5,987.52

Donald Denman
Thomas F. Greene
INSPECTOR OF BUILDINGS

**REPORT OF PLUMBING INSPECTOR FOR THE
TOWN OF BOXFORD FOR THE YEAR 1981 AS FOLLOWS:**

42	New Construction
13	Renovations
9	Water Heaters
<hr/>	
64	Permits Issued

Respectfully submitted,

Wendell P. Hall

**REPORT OF GAS INSPECTOR FOR THE
TOWN OF BOXFORD FOR THE YEAR 1981 AS FOLLOWS:**

There were 26 Permits issued of which twelve (12) were either new systems or heat conversions. The remaining fourteen (14) free for water heaters, ranges, dryers etc. There were no violations.

Respectfully submitted,

Wendell P. Hall

REPORT OF WIRE INSPECTOR - 8 MONTHS

Permits	136
Inspections	340
Expense	\$1,095.60
Salary 8 months	\$1,333.36

Herbert W. Sperry

THE ANNUAL REPORT OF THE ESSEX COUNTY MOSQUITO CONTROL PROJECT FOR 1981

As the Essex County Mosquito Control Project completes its' 16th year of service to the 22 cities and town in the district we look back with considerable pride at the accomplishments of the Project.

Although our work force is small, sevel (7) field personnel, a General Foreman, Administrative Assistant and a Mechanic, we have continued our efforts to eliminate mosquito breeding areas through source reduction and water management. As a result of our source reduction work 17,698 feet of ditching have been completed. In order for our equipment to eliminate needless standing water where mosquitoes breed, it is necessary to remove brush and undergrowth which oftentimes impedes the flow of water and obstructs both men and equipment. Our brushing operations resulted in the manual removal of 8,606 feet of brush.

Since standing and stagnant water is the source of mosquito breeding it is of major concern to us in our efforts to abate this pest. Due to our limited work force we are not able to eliminate all of the areas of concern in any one year. We therefore place considerable emphasis on our second most important phase of mosquito abatement, Larviciding. During the 1981 season our crews treated manually 1,115 acres using such specific materials as Abate, a completely safe organo-phosphate material recommended for an expressly designed for controlling the mosquito in its' aquatic or larval stage. We also engaged a crew of two men to treat catch basins, a tremendously important source of mosquito breeding. Here we drop into each catch basin a briquet under the trade name of Altosid, a sustained release mosquito growth regulator to prevent adult mosquito emergence. This material is an IGR (Insect Growth Regulator), it is not a pesticide. The Altosid briquet is a formulation designed to release effective levels of Altosid over a 30 day period under typical environmental conditions. Release of Altosid IGR is effected by dissolution of the Altosid briquet. Obstructions such as debris, vegetation and loose sediment, can cover the briquets and inhibit normal dispersion of the active ingredient. We find this particular material ideally suited for controlling the specific species known to breed in street drains and catch basins. During the months of June, July, and August 3,782 such catch basins were treated with the IGR, Altosid.

Generally around the end of May the mosquitoes emerge, this is the time when our Project becomes involved with the summertime spraying program. Depending completely upon weather conditions, trucks upon which are mounted Ultra Low Volume sprayers travel throughout the member communities dispensing 91% technical malathion in 15-20 micron sized droplets at a rate of and not exceeding 3 oz. per acre. This provides fast but only temporary relief. Our adulticiding was completed after the end of August for 1981.

Along the eastern coast line we are bordered by the salt marsh which is known to breed a most important specie of mosquito, the *Aedes sollicitans* or black salt marsh mosquito. This area is of major concern to us since at least 75% of the serious mosquito breeding takes place here. During the past 1981 season our crews ditched 20,283 feet on the salt marshes the *Aedes sollicitans* is the strongest flier of all mosquitoes in our Essex County area and is also a very persistent pest. This mosquito often migrates in large numbers to communities many miles from the salt water marches. The females are extremely persistent biters and attack anytime during the day or night, they even bite in full sunlight. This is the one specie suspected of being a serious vector of both animal and human diseases. This coupled with the vastness of the salt marsh causes us considerable concern.

Respectfully submitted,

Norman R. Dobson,
Superintendent

Please note: We are making every effort to operate effectively and reduce expenses. One savings we have initiated is the purchase of diesel fuel and gasoline. It has taken a long time, but we have finally received gasoline credit cards from the State, which now enables us to purchase fuel at any one of the eight (8) State D.P.W. facilities as well as any other depots in the Commonwealth (eight are located in Essex County and Revere.) This means a savings of some \$.40 per gallon which will result in an annual savings of approximately \$6000 - \$8000.

We will continually seek ways to reduce costs wherever possible.

A summary of work accomplished by the Essex County Mosquito Control Project during 1981:

BOXFORD:

Fresh Water Reclamation. 2,813 feet

Larviciding. 144 acres

Spray Days: The project spray truck was at
work in the city on:

June 1, 2, 5, 7, 8, 16, 23, 28, 30

July 7, 14, 21, 28

August 5, 11, 18, 27.

FINANCE

Accountant

Assessors

Capital Budget Committee

Finance Committee

Town Treasurer

Financial Statement/Auditor's Report

TOWN OF BOXFORD**Balance Sheet****June 30, 1981****ASSETS**

Cash:		
General		\$ 726,150.89
Petty Cash Advances:		
Town Hall	\$ 50.00	
Town Library	50.00	
Tax Collector	75.00	
Spofford Pond School	250.00	
Harry Lee Cole School	250.00	675.00
Accounts Receivable:		
Real Estate Taxes		
Levy of 1964	315.00	
Levy of 1965	7.20	
Levy of 1966	150.40	
Levy of 1967	1,029.96	
Levy of 1968	1,204.47	
Levy of 1969	259.58	
Levy of 1970	1,959.22	
Levy of 1971	490.23	
Levy of 1972	2,973.85	
Levy of 1973	2,370.74	
Levy of 1974	1,152.73	
Levy of 1975	2,099.44	
Levy of 1976	8.65	
Levy of 1977	3,248.08	
Levy of 1978	5,093.32	
Levy of 1979	9,433.70	
Levy of 1980	18,801.89	
Levy of 1981	138,493.25	189,091.71

Personal Property Taxes

Levy of 1962	303.00	
Levy of 1963	30.30	
Levy of 1964	11.25	
Levy of 1965	158.88	
Levy of 1966	49.35	
Levy of 1967	373.65	
Levy of 1968	123.20	
Levy of 1969	88.35	
Levy of 1970	243.60	
Levy of 1971	293.25	
Levy of 1972	430.00	
Levy of 1973	508.75	
Levy of 1974	232.28	
Levy of 1975	22.31	
Levy of 1976	164.06	
Levy of 1977	78.74	
Levy of 1978	507.97	
Levy of 1979	494.31	
Levy of 1980	1,000.12	
Levy of 1981	1,706.01	
		6,819.38

Motor Vehicle and Trailer Excise

Levy of 1971	14,056.00	
Levy of 1972	14,001.32	
Levy of 1973	12,120.25	
Levy of 1974	8,376.68	
Levy of 1975	6,724.53	
Levy of 1976	4,259.18	
Levy of 1977	8,522.55	
Levy of 1978	7,817.73	
Levy of 1979	11,983.23	
Levy of 1980	14,152.27	
Levy of 1981	34,096.83	
		136,920.57

Boat Excise - Levy of 1980 212.00

Farm Animal Excise Tax - Levy of 1979 36.69

Payroll Deductions 2,074.50

Insurance Overpayment 132.00

State Aid to Highways 34,528.00

Tax Titles 106.29

Prepaid School Department Salaries and Wages 5,946.57

Underestimates 1981:

Revenue	26,469.87	
Mosquito Control	845.92	27,315.79
		<hr/>
TOTAL ASSETS		\$1,130,009.39
		<hr/> <hr/>

LIABILITIES AND RESERVES

Payroll Deductions:

Federal Withholding Taxes	\$ 19.08	
Massachusetts Withholding Taxes	12.21	
Essex County Retirement	1,819.40	
Blue Cross/Blue Shield	5,653.00	
Life Insurance	124.07	
Massachusetts Teachers Retirement	8,754.43	
Tax Sheltered Annuities	10,704.44	
Long Term Disability	607.80	\$ 27,694.43
		<hr/>

Agency:

Dog Licenses	2,075.33	
Sale of Dogs	9.00	2,084.33
		<hr/>

Designated:

Police - Special Detail	185.50	
School Lunch	4,558.54	4,744.04
		<hr/>

Restricted:

Town School Fund	1,714.56	
Memorial Gifts to Library	707.62	
West parish Library fund	1,303.12	
East Parish Library Fund	287.36	
Jonathan Tyler Barker Fund	694.81	
town Insurance Fund	4,917.71	
Town Unemployment Compensation Fund	33.86	
Narcotics Fund	112.54	9,771.58
		<hr/>

Receipts Reserved for Appropriation:

State Aid to Library		2,282.50
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Federal Grants School:

Public Law 85-864	10,088.67	
Public Law 81-874	10,123.40	
Public Law 94-142	2,974.68	
Public Law 89-313	170.86	
Energy Conservation Grant	6,806.60	

Energy Conservation Grant		
Interest Due Grantor	52.30	30,216.51
	<hr/>	
Unexpired Appropriation Balances		190,286.99
Overassessments:		
County Tax	4,834.56	
Special Education	4,333.00	
State Recreation Areas	404.67	
Air Pollution Control	186.50	
Ipswich River Watershed	12.44	9,771.17
	<hr/>	
Tax Title Foreclosures		1,500.00
Overlay Surplus Reserve		110,800.32
Overlay Reserved for Abatement:		
Levy - 1962	303.00	
Levy - 1963	30.30	
Levy - 1964	326.25	
Levy - 1965	166.08	
Levy - 1966	199.75	
Levy - 1967	1,403.61	
Levy - 1968	1,327.67	
Levy - 1969	347.93	
Levy - 1970	2,202.82	
Levy - 1971	783.48	
Levy - 1972	3,403.85	
Levy - 1973/1974	4,271.66	
Levy - 1975	2,308.56	
Levy - 1976	1,082.71	
Levy - 1977	4,255.02	
Levy - 1978	8,969.20	
Levy - 1979	12,050.63	
Levy - 1980	28,113.47	
Levy - 1981	64,952.67	136,498.66
	<hr/>	
Revenue Reserved until Collected:		
Motor Vehicle and		
Trailer Excise Revenue	136,920.57	
Boat Revenue	212.00	
Special Assessment Revenue	174.17	
State Aid to Highway Revenue	34,528.00	
Tax Title Revenue	106.29	171,941.03
	<hr/>	
Reserve for Petty Cash Advances		675.00
Surplus Revenue		431,742.83
		<hr/>
TOTAL LIABILITIES AND RESERVES		\$1,130,009.39
		<hr/>

TRUST FUNDS

Trust Fund Cash	\$ 332,408.63
	<hr/>
Fund Cash	\$ 332,408.63
	<hr/>
Trust Fund:	
Town Farm Fund	\$ 4.10
Post War Rehabilitation Fund	593.37
Sarah P. Perley Fund	3,851.22
Curtis Killam Burial Lot Fund	917.79
East Parish Library Fund	3,500.00
West Parish Library Fund	3,000.00
Mary Stacy Holmes Library Fund	4,127.30
East Parish Library Cote Fund	3,301.81
Boxford Visiting Nurse Fund	6,697.34
Town School Fund	4,500.00
Stabilization Fund	289,489.00
Conservation Fund	4,426.35
Perley Parkhurst Cole Memorial Trust Fund	8,000.35
	<hr/>
FUND BALANCES	\$ 332,408.63
	<hr/>

FEDERAL REVENUE SHARING

Federal Revenue Sharing Cash	\$ 51,192.09
	<hr/>
Fund Cash	\$ 51,192.09
	<hr/>
Federal Revenue Sharing Funds:	
Public Law 92-512 Federal Revenue Sharing	\$ 40,323.99
Article #7, 5/8/79, Reroof, Paint Town Hall	1,000.00
Article #27, 5/13/80, Mill Road Bridge	4,814.10
Article #42, 5/13/80, Repair Engine #1 and #2	
Fire Department	5,054.00
	<hr/>
FUND BALANCES	\$ 51,192.09
	<hr/>

REPORT OF THE TOWN ACCOUNTANT**Receipts for Twelve Months****July 1, 1980 through June 30, 1981****Taxes Current Year:**

Real Estate	\$2,838,314.00	
Personal Property	<u>165,332.82</u>	\$3,003,646.82

Taxes Previous Years:

Real Estate	\$ 134,756.56	
Personal Property	<u>994.12</u>	135,750.68

Motor Vehicle Excise Tax:

Levy of 1975	\$ 80.03	
Levy of 1976	59.40	
Levy of 1978	1,503.16	
Levy of 1979	13,401.37	
Levy of 1980	130,564.75	
Levy of 1981	<u>106,726.37</u>	252,335.08

Farm Animal Excise:

Levy of 1981		137.48
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Commonwealth of Massachusetts:**For Highways:**

Chapter 81 Highway Fund	\$ 28,510.00	
Highway Reconstruction and Maint.	<u>39,969.00</u>	68,479.00

For Education and Libraries:

chapter 70 School Aid	\$ 228,031.00	
Chapter 71 Transportation	41,186.00	
Chapter 71A Transportation	4,304.00	
PL81-874	3,950.45	
Title IV B	1,810.00	
Title I PL89-10	6,900.00	
PL89-313 Aide	850.00	
PL94-142 Develop	7,598.00	
PL94-142 IV B Interact	1,680.00	
Energy Conservation Grant	7,349.00	
State Aid to Libraries	<u>2,282.50</u>	305,940.95

For Taxes:

Chapter 58 Loss of Taxes on Land	\$	22,782.24	
Chapter 59 Abatement to Blind Persons		447.00	
Chapter 29 Local Aid Fund		23,473.00	
Chapter 367 Additional Assistance		45,456.00	
Chapter 967 Elderly Exemption		1,959.34	
School Lunch Program		15,375.06	109,492.64

For Aid and Relief:

Veterans Benefits			820.26
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County of Essex:

Dog License	\$	3,172.40	
Sale of Dogs		63.00	
Board of Dogs		500.00	3,735.40

Restricted Funds:

East Parish Library Fund	\$	287.36	
West Parish Library fund		246.35	
Town School Fund		345.90	
Jonathan Tyler Barker Fund		3,000.00	
Town Insurance Fund		523.69	
Town Unemployment Fund		50.33	
Memorial Gifts - Library		413.00	
Energy Conservation Grant Interest		52.30	
Narcotics Fund		112.54	
Post War Rehabilitation Fund		35.00	
Sarah P. Perley Fund		227.26	
Curtis-Killam Burial Lot Fund		49.75	
Mary Stacy Holmes Library Fund		243.56	
East Parish Library Cote Fund		194.84	
Boxford Visiting Nurse Fund		483.69	
Stabilization Fund		30,935.50	
Conservation Fund		240.42	
Perley Parkhurst Cole Memorial Trust Fund		20,000.00	\$ 57,441.49

Department Accounts:

Selectmen	\$	208.10	
Town Clerk		200.00	
Planning Board		2,585.00	
Board of Appeals		545.00	
Conservation Commission		520.26	
Police - Special Detail		7,749.50	

Police - Court Fines	44,330.27	
Communications	875.00	
B.T.W. Health District	2,085.00	
School Rental	1,216.00	
School Tuition from Individuals	381.50	
School Lunch Sales	41,432.05	
Library Fines and Lost Books	438.50	102,566.18
<hr/>		
Licenses and Permits:		
Liquor License	\$ 500.00	
Junk License	2.00	
Auctioneer License	15.00	
Camp Permit	60.00	
Catering Permit	10.00	
Ice Cream Permit	7.50	
Building Permits	5,021.87	
Electrical Permits	2,209.00	
Gas Permits	717.50	
Plumbing Permits	607.00	
Pistol Permits	326.00	
Septic Installer	170.00	
Well Permit	475.00	10,120.87
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Unclassified:		
Interest on Deposits	\$ 27,228.49	
Interest on Taxes	21,121.84	
Federal Revenue Sharng	39,868.80	
Recycling	995.00	
Rental of Town Buildings	121.00	
Sale of Street Lists, Maps, etc.	452.19	
Insurance Reimbursement	40,685.96	
Insurance Dividends	21,150.20	
Stumpage Fees	52.00	
Telephone Commissions	165.64	
Anticipation of Revenue	700,000.00	
Sale of Fire Engine #6	1,212.50	
Gypsy Moth Traps	3,165.00	856,218.62
<hr/>		
Agency Accounts		
Federal Withholding Taxes	\$ 193,031.49	
Massachusetts Withholding Taxes	64,085.93	
Essex County Retirement	24,750.22	
Blue Cross/Blue Shield	38,706.76	

Life Insurance	649.43	
Credit Union	75,647.00	
Teachers Retirement	38,290.29	
Tax Sheltered Annuities	23,971.55	
Long Term Disability Insurance	3,112.26	
Boxford Teachers Association Dues	5,386.95	
Uniforms	596.10	
Police Dues	2,600.00	
		\$ 470,887.98
		<u>\$5,377,573.45</u>

EXPENDITURES FOR TWELVE MONTHS
July 1, 1980 through June 30, 1981

General Government:

Selectmen - Includes \$51.68 - 1980 Appropriation	\$ 23,177.18	
Clerical	4,324.00	
Town Clerk	6,447.46	
Registrars	1,598.60	
Elections	1,983.80	
Town Counsel	7,006.62	
Planning Board - Includes \$73.55 - 1980 Appropriation	2,119.79	
Board of Appeals - Includes \$88.45 - 1980 Appropriation	1,094.39	
Recreation Committee	1,120.55	
Child Guidance	2,697.00	
Council on Aging	1,091.63	
Conservation Committee	132.41	\$ 52,793.43

Finance:

Town Accountant - Includes \$8.99 - 1980 Appropriation	\$ 12,043.84	
Town Treasurer	7,322.37	
Tax Collector	12,658.37	
Board of Assessors	17,181.92	
Finance Committee	360.00	49,566.50

Public Safety:

Police Department	\$ 212,794.40	
Police - Special Detail	7,866.00	
Fire Department	47,041.33	
Communications Department	59,699.69	
Dog Officer	1,673.44	
Animal Inspector	390.00	
Building Inspector	4,800.00	
Electrical Inspector	2,079.96	
Gas Inspector	300.00	
Board of Health	13,787.92	
Ambulance Service	8,018.00	
Civil Defense	428.00	358,878.74

Department of Public Works:

Salaries, Wages & Overtime	\$ 89,153.00	
Materials	87,053.17	
All Other - Includes \$47.50 - 1980 Appropriation	108,794.36	285,000.53

Schools and Libraries:

School Department	\$1,091,795.04	
School Department/1980 Appropriation	20,740.10	
Title I PL89-10	6,900.00	
Title IV B	1,810.00	
PL94-142 DEvelop	4,635.31	
PL89-313 Aide	679.14	
PL94-142 IV B, Interact	1,668.01	
Energy Project Grant	542.40	
PL94-142 Project Language	3,401.12	
School Lunch	57,914.29	
Masconomet Regional School District	1,570,386.00	
North Shore Regional Vo-Tech	14,852.59	
Town Library	66,175.92	
Town Library/1980 Appropriation	82.46	2,841,582.38

Aid and Relief:

Veterans Benefits	\$ 1,485.31
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Unclassified:

General Insurance	\$ 6,377.72
General Insurance/1980 Appropriation	297.00
Insurance Reimbursement	40,685.96
Health & Life Insurance	32,839.84

Selectmens' Contingency Fund	2,746.60	
Interest on Loans	4,778.58	
Retirement Pensions	1,215.93	
Town Reports	4,000.00	
Memorial Day	940.00	
Town Cemetery	50.00	
Village Cemetery	300.00	
Brookside Cemetery	100.00	
Mount Vernon Cemetery	100.00	
Soldiers Graves	500.00	
Harmony Cemetery	200.00	
Moth Suppression	1,435.13	
Historic District Commission	36.00	
Gypsy Moth Traps	2,617.67	
Anticipation of Revenue Loans	700,000.00	799,220.43
<hr/>		
State Assessments:		
County Retirement System	\$ 64,820.00	
Veterans Service District	2,719.00	
State Recreation Areas	29,933.38	
County Tax	130,909.92	
Motor Vehicle Excise Tax Bills	773.40	
Special Education	2,312.00	
Mosquito Control Project	37,346.28	
Air Pollution Control	955.44	
Ipswich River Watershed	1.81	269,771.23
<hr/>		
Restricted Funds:		
East Parish Library Funds	\$ 282.44	
Jonathan Tyler Barker Fund	3,533.42	
Town Insurance Fund	553.75	
Town Unemployment Fund	2,063.00	
Perley Parkhurst Cole		
Memorial Trust Fund	11,999.65	18,432.26
<hr/>		
Refunds:		
Real Estate and Personal Property	\$ 11,109.82	
Motor Vehicle and Trailer Excise	8,372.44	19,482.26
<hr/>		
Agency Accounts:		
Federal Withholding Taxes	\$ 193,937.92	
State Withholding Taxes	64,633.70	
Blue Cross/Blue Shield	37,617.93	
Life Insurance	623.08	

Essex County Retirement	24,629.13	
Pioneer (Mass.) Credit Union	75,647.00	
Massachusetts Teachers Retirement	37,028.58	
Tax Sheltered Annuities	17,339.77	
Long Term Disability Insurance	3,029.09	
Boxford Teachers Association Dues	5,386.95	
Uniforms	684.44	
Police Dues	2,748.00	463,305.59
<hr/>		
County of Essex:		
Dog Licenses	\$ 4,272.45	
Sale of Dogs	129.00	\$ 4,401.45
<hr/>		
Warrant Articles:		
Highway Landtaking 1972	\$ 1,680.00	
Article #33, 1975, Tennis Courts	13.08	
Article #25, 5/10/77, Architectural		
Study Town Library	132.89	
Article #32, 5/9/78, New Fire Engine	24,515.00	
Article #2, 10/30/79, Plans for Septic Tank		
Replacement at Cole School	666.65	
Article #2, 5/13/80, Special -		
Recycling Reimbursement	452.50	
Article #4, 5/13/80, Special - Restoration,		
Preservation Town Records	11.00	
Article #1, 5/13/80, Bills of Charge	764.81	
Article #8, 5/13/80, Cataloguing,		
Preservation of Town Records	1,206.38	
Article #10, 5/13/80, Library		
Building Committee	27,503.58	
Article #11, 5/13/80, Energy		
Conservation Measures	46,369.11	
Article 13, 5/13/80, Smoke		
Detector System	400.00	
Article #16, 5/13/80, New Well & Septic		
System - Town Hall	6,738.42	
Article #18, 5/13/80, Tri-Town Council		
on Youth	6,780.00	
Article #19, 5/13/80, Chapter 90, State		
State Aid to Highway	14,116.16	
Article #20, 5/13/80, Road Resurfacing	58,505.67	
Article #21, 5/13/80, Fencing, Drainage,		
Sludge Lagoon at Landfill	1,684.24	

Article #23, 5/13/80, One Sander (6 cubic yard)	6,123.00	
Article #26, 5/13/80, Completion of Drainage	562.50	
Article #29, 5/13/80, Revaluation of Real Estate	7,421.48	
Article #30, 5/13/80, Central Control Console	26,284.00	
Article #44, 5/13/80, Renovation Cole School Septic System	19,200.00	
Article #22, 5/13/80, Federal Revenue Sharing, Truck Cab and Chassis	12,073.00	
Article #27, 5/13/80, Federal Revenue Sharing, Mill Road Bridge	5,185.90	
Article #31, 5/13/80, Federal Revenue Sharing, Sedan Police Car	8,243.00	276,632.37
		<u>\$5,440,552.48</u>

DETAIL OF EXPENDITURES
July 1, 1980 to June 30, 1981

GENERAL GOVERNMENT

	Selectmen	
Appropriation		\$ 23,180.00
Selectmens' Salary	\$ 3,000.00-	
Executive Secretary Salary	14,535.61	
Dues and memberships	581.50	
Executive Secretary Expense	239.23	
Office Expense	1,874.69	
Telephone	2,894.47	
Total Expenditures	\$ 23,125.50	
Unexpended Balance	54.50	
	<u>\$ 23,180.00</u>	<u>\$ 23,180.00</u>

Selectmen 1980 Appropriation

Balance 7/1/80		\$	51.68
Expended	\$	51.68	
	\$	51.68	\$ 51.68

Clerical

Appropriation		\$	4,784.00
Expended	\$	4,324.00	
Unexpended Balance		460.00	
	\$	4,78.00	\$ 4,784.00

Town Clerk

Appropriation		\$	6,068.00
Transfer from Reserve Fund			680.00
Salary	\$	750.00	
Dues		60.00	
Town Meeting		375.25	
Postage		155.73	
Bond		30.00	
Office Expense		697.97	
Clerical		3,098.51	
Office Equipment		1,280.00	
Total Expenditures	\$	6,447.46	
Unexpended Balance		300.54	
	\$	6,748.00	\$ 6,748.00

Registrars

Appropriation		\$	1,870.00
Salary	\$	200.00	
Street List		487.00	
Census		508.60	
Postage		136.40	
Services		187.05	
Supplies		79.55	
Total Expenditures	\$	1,598.60	
Unexpended Balance		271.40	
	\$	1,870.00	\$ 1,870.00

Elections

Appropriation		\$	2,142.00
Salary	\$	150.00	
Services		1,346.27	
Voting List		100.00	
Ballot Printing		367.00	
Supplies		20.53	
Total Expenditures	\$	1,983.80	
Unexpended Balance		158.20	
	\$	2,142.00	\$ 2,142.00

Town Counsel

Appropriation		\$	9,000.00
Expended	\$	7,006.62	
Unexpended Balance		1,993.38	
	\$	9,000.00	\$ 9,000.00

Planning Board

Appropriation		\$	3,369.00
Consultant Services	\$	412.65	
Hearings and Fees		461.24	
Office Suplies		186.08	
Dues		100.00	
Clerical		886.27	
Total Expenditures	\$	2,046.24	
Unexpended Balance		1,322.76	
	\$	3,369.00	\$ 3,369.00

Board of Appeals

Appropriation		\$	1,000.00
Clerical	\$	468.00	
Office Expense		517.94	
Dues		20.00	
Total Expenditures	\$	1,005.94	
Overexpenditure			5.94
	\$	1,005.94	\$ 1,005.94

Recreation Committee

Appropriation		\$	1,300.00
Fourth of July	\$	1,099.08	
Electric		21.47	
Tennis & Swim		-0-	
Miscellaneous		-0-	
Total Expenditures	\$	1,120.55	
Unexpended Balance		179.45	
	\$	1,300.00	\$ 1,300.00

Child Guidance

Appropriation		\$	2,697.00
Expended	\$	2,697.00	
	\$	2,697.00	\$ 2,697.00

Council on Aging

Appropriation		\$	1,296.00
Newsletter	\$	263.80	
Telephone		249.62	
Elder Services		246.00	
Miscellaneous		30.71	
Church		300.00	
Programs		1.50	
Total Expenditures	\$	1,091.63	
Unexpended Balance		204.37	
	\$	1,296.00	\$ 1,296.00

Conservation Committee

Appropriation		\$	100.00
Transfer from Reserve Fund			9.40
Expended	\$	132.41	
Overexpenditure			23.01
	\$	132.41	\$ 132.41

FINANCE**Town Accountant**

Appropriation		\$	12,217.00
Salary	\$	9,623.36	
Office Expense		566.09	
Dues & Meetings		191.00	
Clerical		1,654.40	
Total Expenditures	\$	12,034.85	
Unexpended Balance		182.15	
	\$	12,217.00	\$ 12,217.00

Town Treayurer

Appropriation		\$	7,219.00
Salary	\$	4,774.00	
Clerical		1,664.00	
Office Expense		234.50	
Postage		624.87	
Dues		25.00	
Total Expenditures	\$	7,322.37	
Overexpenditure			103.37
	\$	7,322.37	\$ 7,322.37

Tax Collector

Appropriation		\$	12,939.00
Transfer from Reserve Fund			199.00
Salary	\$	3,444.00	
Clerical		6,688.00	
Office Expense		468.58	
Tax Bills		431.38	
Postage		1,601.41	
Dues		25.00	
Total Expenditures	\$	12,658.37	
Unexpended Balance		479.63	
	\$	13,138.00	\$ 13,138.00

Board of Assessors

Appropriation		\$	19,972.00
Salaries	\$	2,400.00	
Clerical		8,453.28	
Abstract		180.85	
Office Expense		681.75	
Dues and Subscriptions		152.50	
Data Processing		471.89	
Printed Forms		183.22	
Map Up-Dating		962.00	
Film		-0-	
Training & Education		542.11	
Mailing		168.38	
Mileage		203.24	
Typewriter		564.00	
Field Work		2,218.70	
Total Expenditures	\$	17,181.92	
Unexpended Balance		2,790.08	
	\$	19,972.00	\$ 19,972.00

Board of Assessors

Article #29, 5/13/80, Revaluation of Real Estate		\$	16,000.00
Expended	\$	7,421.48	
Unexpended		8,578.52	
	\$	16,000.00	\$ 16,000.00

Finance Committee

Appropriation		\$	400.00
Expenses	\$	60.00	
Clerical		300.00	
Total Expenditures	\$	360.00	
Unexpended Balance		40.00	
	\$	400.00	\$ 400.00

PUBLIC SAFETY**Police Department**

Appropriation		\$ 206,031.00
Transfer from Reserve Fund		6,775.14
Salaries - Full Time	\$ 127,330.21	
Wages - Reserves	6,478.62	
Clerical	8,857.64	
Overtime	22,611.17	
Cruiser Repairs	5,002.66	
Gasoline	13,452.64	
Tires	904.42	
Mileage	4.08	
Electric	6,643.35	
Uniforms	4,108.68	
Weapons	30.00	
Ammunition	84.75	
Office Supplies	729.05	
Office Equipment	516.26	
Expendables	1,359.65	
Training	3,368.75	
Insurance	10,562.80	
Public Safety	4.00	
Cruiser Equipment	416.16	
Finger & Photo	329.51	
Total Expenditures	\$ 212,794.40	
Unexpended Balance	11.74	
	<u>\$ 212,806.14</u>	<u>\$ 212,806.14</u>

Police - Special Detail

Unexpended Receipts 7/1/80		\$ 302.00
Receipts		7,749.50
Disbursements	\$ 7,886.00	
Unexpended Receipts 6/30/81	185.50	
	<u>\$ 8,051.50</u>	<u>\$ 8,051.50</u>

Fire Department

Appropriation		\$	43,470.00
Transfer from Reserve Fund			3,579.37
Callmen	\$	16,579.37	
Chief		1,470.00	
Deputy Chief		700.00	
Captain		750.00	
Lieutenant		450.00	
Training Director		150.00	
Maintenance Director		300.00	
Water Supply Director		150.00	
Gas & Oil		2,259.95	
Fuel		4,640.65	
Telephone		771.90	
Electric		1,193.97	
Repairs		1,922.30	
Supplies		1,646.37	
Station Maintenance		1,290.60	
Training		154.00	
Dues & Publications		45.00	
Insurance		8,155.00	
Coats, Boots, etc.		1,013.48	
Capital Equipment		3,398.74	
Total Expenditures	\$	47,041.33	
Unexpended Balance		8.04	
	\$	<u>47,049.37</u>	\$ <u>47,049.37</u>

Communications Department

Appropriation		\$	55,550.00
Transfer from Reserve Fund			4,144.69
Salary	\$	1,700.00	
Operators		40,486.51	
Training		471.71	
Telephone & Remotes		5,363.79	
Office Supplies		626.45	
Maintenance		5,778.18	
Capital Equipment		3,587.50	
Miscellaneous		107.55	

Insurance	1,578.00		
Total Expenditures	\$ 59,699.69		
Overexpenditure			5.00
	<u>\$ 59,699.69</u>	<u>\$</u>	<u>59,699.69</u>

Dog Officer

Appropriation		\$	1,800.00
Salary	\$ 1,250.00		
Supplies & Equipment	43.44		
Board of Strays	380.00		
Total Expenditures	\$ 1,673.44		
Unexpended Balance	126.56		
	<u>\$ 1,800.00</u>	<u>\$</u>	<u>1,800.00</u>

Inspector of Animals

Appropriation		\$	225.00
Transfer from Reserve Fund			165.00
Salary	\$ 200.00		
Expenses	190.00		
	<u>\$ 390.00</u>	<u>\$</u>	<u>390.00</u>

Building Inspector

Appropriation		\$	5,000.00
Salary	\$ 4,800.00		
Expenses	-0-		
Total Expenditures	\$ 4,800.00		
Unexpended Balance	200.00		
	<u>\$ 5,000.00</u>	<u>\$</u>	<u>5,000.00</u>

Electrical Inspector

Appropriation		\$	2,080.00
Salary	\$ 2,006.70		
Expenses	73.26		
Total Expenditures	\$ 2,079.96		
Unexpended Balance	.04		
	<u>\$ 2,080.00</u>	<u>\$</u>	<u>2,080.00</u>

Gas Inspector

Appropriation		\$	400.00
Salary	\$	300.00	
Expenses		-0-	
Total Expenditures	\$	300.00	
Unexpended Balance		100.00	
	\$	400.00	\$ 400.00

Board of Health

Appropriation		\$	17,023.00
Salaries	\$	300.00	
Supplies		-0-	
Nurse		1,030.00	
Dues		21.00	
B.T.W. Health District		10,076.52	
Plumbing Inspector		1,690.00	
Landfill		670.40	
Total Expenditures	\$	13,787.92	
Unexpended Balance		3,235.08	
	\$	17,023.00	\$ 17,023.00

Civil Defense

Appropriation		\$	310.00
Transfer from Reserve Fund			118.00
Expenses	\$	428.00	
	\$	428.00	\$ 428.00

Ambulance Service

Appropriation		\$	8,018.00
Expenses	\$	8,018.00	
	\$	8,018.00	\$ 8,018.00

DEPARTMENT OF PUBLIC WORKS

Appropriation, Salaries, Wages, Overtime		\$ 87,853.00
Article #2, 5/12/81 from Snow & Ice Materials		1,300.00
Full Time	\$ 66,411.60	
Part Time	12,460.03	
Overtime	8,713.37	
Clerical	1,568.00	
	<u>\$ 89,153.00</u>	<u>\$ 89,153.00</u>
Appropriation, Materials		\$ 98,608.00
Road Resurfacing	\$ 68,141.20	
Town Buildings & Grounds	225.91	
Snow & Ice	18,686.06	
Article #2, 5/12/81 to Salaries & All Other	6,922.00	
total Expenditures	<u>\$ 93,975.17</u>	
Unexpended Balance	4,632.83	
	<u>\$ 98,608.00</u>	<u>\$ 98,608.00</u>
Appropriation, All Other		\$ 96,146.00
Article #2, 5/12/81 from Snow & Ice Materials		5,622.00
Transfer from Reserve Fund		7,051.99
Police Services	\$ 374.07	
Equipment Hire:		
Road Resurfacing	10,055.87	
Snow & Ice	8,854.25	
Contracted Services:		
Landfill	300.00	
Tree Department	1,650.00	
Dutch Elm	1,714.00	
Insurance	13,960.44	
Telephone	1,110.11	
Tools	890.68	
Supplies	7,903.38	
Equipment Repair	24,141.77	
Uniforms	691.68	
Street Lighting	5,205.78	
Gas & Oil	13,635.47	
Tires	1,769.70	

Heat & Light:		
Garage	10,070.08	
Town Buildings	3,487.36	
Repairs:		
Garage	1,671.74	
Town Buildings	1,260.48	
Total Expenditures	\$ 108,746.86	
Unexpended Balance	73.13	
	<u>\$ 108,819.99</u>	<u>\$ 108,819.99</u>
Article #19, 5/13/80, Chapter 90		
		\$ 34,528.00
Article #1, 5/12/81, Special, Transfer from		
Free Cash - Chapter 90		31,107.00
Wages	\$ 12,824.16	
Materials	1,292.00	
Total Expenditures	\$ 14,116.16	
Unexpended Balance	51,518.84	
	<u>\$ 65,635.00</u>	<u>\$ 65,635.00</u>
Article #20, 5/13/80, Road Resurfacing		
Expended	\$ 58,505.67	\$ 111,570.00
Unexpended Balance	53,064.33	
	<u>\$ 111,570.00</u>	<u>\$ 111,570.00</u>
Article #21, 5/13/80, Fencing, Drainage,		
Sludge Lagoon at Landfill		\$ 7,968.00
Expended	\$ 1,684.24	
Unexpended Balance	6,283.76	
	<u>\$ 7,968.00</u>	<u>\$ 7,968.00</u>
Article #26, 5/13/80, Completion of Drainage		
Expended	\$ 562.50	\$ 9,090.00
Unexpended Balance	8,527.50	
	<u>\$ 9,090.00</u>	<u>\$ 9,090.00</u>

SCHOOLS AND LIBRARIES**Elementary School**

Appropriation		\$1,112,483.00
Administration	\$ 40,560.64	
Instruction	746,393.98	
Other School Services	123,093.61	
Operation & Maint. of Plant	134,859.88	
Fixed Charges	19,396.28	
Acquisition of Fixed Assets	6,147.65	
Programs with Other Districts	21,343.00	
Total Expenditures	\$1,091,795.04	
Unexpended Balance	20,687.96	
	<u>\$1,112,483.00</u>	<u>\$1,112,483.00</u>

Elementary School 1980 Appropriation

Balance, July 1, 1980		\$ 20,740.10
Expended	\$ 20,740.10	
	<u>\$ 20,740.10</u>	<u>\$ 20,740.10</u>

Title IV-B - School Aid

Commonwealth of Massachusetts		\$ 1,810.00
Expended	\$ 1,810.00	
	<u>\$ 1,810.00</u>	<u>\$ 1,810.00</u>

Title I (PL89-10) School Aid

Commonwealth of Massachusetts		\$ 6,900.00
Expended	\$ 6,900.00	
	<u>\$ 6,900.00</u>	<u>\$ 6,900.00</u>

PL89-313 Project Aide

Commonwealth of Massachusetts		\$ 850.00
Expended	\$ 679.14	
Unexpended Balance	170.86	
	<u>\$ 850.00</u>	<u>\$ 850.00</u>

PL94-142 Project Language & Hearing

Balance, July 1, 1980		\$	3,401.12
Expended	\$	3,401.12	
	\$	3,401.12	\$ 3,401.12

PL94-142 Project Develop

Commonwealth of Massachusetts		\$	7,598.00
Expended	\$	4,635.31	
Unexpended Balance		2,962.69	
	\$	7,598.00	\$ 7,598.00

PL94-142 IV-B Project Interact

Commonwealth of Massachusetts		\$	1,680.00
Expended	\$	1,668.01	
Unexpended Balance		11.99	
	\$	1,680.00	\$ 1,680.00

Energy Conservation Grant

Commonwealth of Massachusetts		\$	7,349.00
Expended	\$	542.40	
Unexpended Balance		6,806.60	
	\$	7,349.00	\$ 7,349.00

Masconomet Regional School District

Appropriation			\$1,570,386.00
Expended		\$1,570,386.00	
		\$1,570,386.00	\$1,570,386.00

North Shore Regional Vo-Tech

Appropriation		\$	14,923.00
Expended	\$	14,852.59	
Unexpended Balance		70.41	
	\$	14,923.00	\$ 14,923.00

Town Library

Appropriation		\$	65,592.00
Transfer from State Aid Libraries, Article #5, 5/13/80			1,711.88
Transfer from Dog Licenses, Article #6, 5/13/80			2,746.66
L-11	\$	11,997.85	
L-12 Assistant Librarians		28,574.86	
L-13 Janitorial		944.80	
L-14 Vacation, Sick		245.96	
L-21 Books		11,700.76	
L-22 Periodicals		2,027.80	
L-23 Recordings		125.23	
L-31 Light		1,172.28	
L-32 Heat		3,621.44	
L-33 Telephone		803.98	
L-34 Supplies		685.76	
L-35 Equipment		885.80	
L-36 Repair & Maintenance of Building		1,121.46	
L-37 Repair & Maintenance of Grounds		36.50	
L-38 Insurance		1,745.00	
L-39 Miscellaneous		486.44	
Total Expenditures	\$	66,175.92	
Unexpended Balance		3,874.62	
	\$	70,050.54	\$ 70,050.54

Town Library/1980 Appropriation

Balance, July 1, 1980		\$	82.46
Expended	\$	82.46	
	\$	82.46	\$ 82.46

AID AND RELIEF

Veterans Benefits

Appropriation		\$	3,100.00
Expended	\$	1,485.31	
Unexpended Balance		1,614.69	
	\$	3,100.00	\$ 3,100.00

UNCLASSIFIED**General Insurance**

Appropriation		\$ 7,760.00
Expended	\$ 6,377.72	
Unexpended Balance	1,382.28	
	<u>\$ 7,760.00</u>	<u>\$ 7,760.00</u>

General Insurance/1980 Appropriation

Balance, July 1, 1890		\$ 700.00
Expended	\$ 297.00	
Unexpended Balance	403.00	
	<u>\$ 700.00</u>	<u>\$ 700.00</u>

Health and Life Insurance

Appropriation		\$ 31,600.00
Transfer from Reserve Fund		1,295.10
Expended - Blue Cross/Blue Shield	\$ 32,347.98	
- Life Insurance	491.86	
Total Expenditures	<u>\$ 32,839.84</u>	
Unexpended Balance	55.26	
	<u>\$ 32,895.10</u>	<u>\$ 32,895.10</u>

Selectmens' Contingency Fund

Appropriation		\$ 1,600.00
Transfer from Reserve Fund		1,157.08
Advertising	\$ 1,226.52	
Expenses	1,520.08	
Total Expenditures	<u>\$ 2,746.60</u>	
Unexpended Balance	10.48	
	<u>\$ 2,757.08</u>	<u>\$ 2,757.08</u>

Interest on Loans

Appropriation		\$ 10,000.00
Expended	\$ 4,778.58	
Unexpended Balance	5,221.42	
	<u>\$ 10,000.00</u>	<u>\$ 10,000.00</u>

Retirement Pensions

Appropriation		\$	1,200.00
Transfer from Reserve fund			15.93
Expended	\$	<u>1,215.93</u>	
	\$	<u><u>12,215.93</u></u>	\$ <u><u>1,215.93</u></u>

Town Report

Appropriation		\$	4,000.00
Expended	\$	<u>4,000.00</u>	
	\$	<u><u>4,000.00</u></u>	\$ <u><u>4,000.00</u></u>

Memorial Day

Appropriation		\$	940.00
Expended	\$	<u>940.00</u>	
	\$	<u><u>940.00</u></u>	\$ <u><u>940.00</u></u>

Town Cemetery

Appropriation		\$	50.00
Expended	\$	<u>50.00</u>	
	\$	<u><u>50.00</u></u>	\$ <u><u>50.00</u></u>

Village Cemetery

Appropriation		\$	300.00
Expended	\$	<u>300.00</u>	
	\$	<u><u>300.00</u></u>	\$ <u><u>300.00</u></u>

Brookside Cemetery

Appropriation		\$	100.00
Expended	\$	<u>100.00</u>	
	\$	<u><u>100.00</u></u>	\$ <u><u>100.00</u></u>

Mount Vernon Cemetery

Appropriation		\$	100.00
Expended	\$	<u>100.00</u>	
	\$	<u><u>100.00</u></u>	\$ <u><u>100.00</u></u>

Harmony Cemetery

Appropriation		\$	200.00
Expended	\$	200.00	
	\$	200.00	\$
			200.00

Soldiers Graves

Appropriation		\$	500.00
Expended	\$	500.00	
	\$	500.00	\$
			500.00

Moth Suppression

Appropriation		\$	1,400.00
Expended	\$	1,435.13	
Overexpenditure			35.13
	\$	1,435.13	\$
			1,435.13

Historic District Commission

Appropriation		\$	50.00
Expended	\$	36.00	
Unexpended Balance		14.00	
	\$	50.00	\$
			50.00

Anticipation of Revenue Loans

Received from Arlington Trust Co.		\$	700,000.00
Payments to Arlington Trust Co.	\$	700,000.00	
	\$	700,000.00	\$
			700,000.00

Gypsy Moth Traps

Receipts from Sales		\$	3,165.00
Cost to Purchase	\$	2,617.67	
Excess of Receipts Over Disbursements		547.33	
	\$	3,165.00	\$
			3,165.00

STATE ASSESSMENTS

County Retirement System

Assessment		\$	64,820.00	
Expended	\$	64,820.00		
	\$	64,820.00	\$	64,820.00

Veterans Service District

Assessment		\$	2,719.00	
Expended	\$	2,719.00		
	\$	2,719.00	\$	2,719.00

State Recreation Areas

Assessment		\$	30,338.05	
Expended	\$	29,933.38		
Over Assessment		404.67		
	\$	30,338.05	\$	30,338.05

County Tax

Assessment		\$	135,744.48	
Expended	\$	130,909.92		
Over Assessment		4,834.56		
	\$	135,744.48	\$	135,744.48

Motor Vehicle and Trailer Excise Bills

Assessment		\$	773.40	
Expended	\$	773.40		
	\$	773.40	\$	773.40

Special Education

Assessment		\$	6,645.00	
Expended	\$	2,312.00		
Over Assessment		4,333.00		
	\$	6,645.00	\$	6,645.00

Mosquito Control Project

Assessment		\$	36,500.36
Under Assessment			845.92
Expended	\$	37,346.28	
	\$	37,346.28	\$ 37,346.28

Air Pollution Control

Assessment		\$	1,141.94
Expended	\$	955.44	
Over Assessment		186.50	
	\$	1,141.94	\$ 1,141.94

Ipswich River Watershed

Assessment		\$	14.25
Expended	\$	1.81	
Over Assessment		12.44	
	\$	14.25	\$ 14.25

RESTRICTED FUNDS**Insurance Reimbursements**

Receipts		\$	40,685.96
Expended	\$	40,685.96	
	\$	40,685.96	\$ 40,685.96

Memorial Gifts to Library

Balance, July 1, 1980		\$	294.62
Interest Received			413.00
Unexpended Balance		\$	707.62

Town School Fund

Balance, July 1, 1980		\$	1,368.66
Interest Received			345.90
		\$	1,714.56

East Parish Library Fund

Balance, July 1, 1980		\$	282.44
Interest Received			287.36
To Treasurer, Private Trustees	\$	282.44	
Unexpended Balance		287.36	
	\$	<u>569.80</u>	<u>\$ 569.80</u>

West Parish Library Fund

Balance, July 1, 1980	\$	1,056.77
Interest Received		246.35
Unexpended Balance	\$	<u>1,303.12</u>

Town Insurance Fund

Balance, July 1, 1980	\$	4,947.77
Receipt - Central District Court		275.00
Interest Received		248.69
Expended	\$	553.75
Unexpended Balance		4,917.71
	\$	<u>5,471.46</u>

Town Unemployment Compensation Fund

Balance, July 1, 1980	\$	1,586.53
Transfer from Reserve Fund		460.00
Interest Received		50.33
Expended	\$	2,063.00
Unexpended Balance		33.86
	\$	<u>2,096.86</u>

REFUNDS

Real Estate Taxes - 1980	\$	776.79	
Real Estate Taxes - 1981		10,244.51	\$ 11,021.30
Personal Property Taxes - 1981			88.52
Motor Vehicle & Trailer Excise - 1978	\$	6.87	
Motor Vehicle & Trailer Excise - 1979		796.04	
Motor Vehicle & Trailer Excise - 1980		6,733.88	
Motor Vehicle & Trailer Excise - 1981		835.65	8,372.44
			<u>\$ 19,482.26</u>

WARRANT ARTICLES**Article #11, 1963, Spofford Pond School**

Balance, July 1, 1980		\$	863.50
Article #11, 5/13/80, Energy Conservation Measures	\$	863.50	
	\$	863.50	\$ 863.50

Highway Landtaking 1972

Balance, July 1, 1980		\$	2,785.96
Expended	\$	1,680.00	
Unexpended Balance		1,105.96	
	\$	2,785.96	\$ 2,785.96

Article #33, 1975, Tennis Courts

Balance, July 1, 1980		\$	414.31
Expended	\$	13.08	
Unexpended Balance		401.23	
	\$	414.31	\$ 414.31

Article #12, 1976, Little Red Schoolhouse

Balance, July 1, 1980		\$	73.20
Article #16, 5/13/80, New Well & Septic System - Town Hall	\$	73.20	
	\$	73.20	\$ 73.20

Article #25, 5/10/77, Architectural Study Town Library

Balance, July 1, 1980		\$	308.46
Expended	\$	132.89	
Unexpended Balance		175.57	
	\$	308.46	\$ 308.46

Article #23, 1977, Police Cruiser/Ambulance

Balance, July 1, 1980		\$	17.86
Article #16, 5/13/80, New Well & Septic System - Town Hall	\$	17.86	
	\$	17.86	\$ 17.86

Article #29, 5/9/78, New Library

Balance, July 1, 1980		\$	41,950.00
Article #10, 5/13/80, Library			
Building Committee	\$	27,600.00	
Unexpended Balance		14,350.00	
	\$	41,950.00	\$ 41,950.00

Article #30, 5/9/78, Site Study East Village and Town Center

Balance, July 1, 1980		\$	44.70
Article #16, 5/13/80, New Well & Septic System - Town Hall	\$	44.70	
	\$	44.70	\$ 44.70

Article #31, 5/9/78, East Fire Station Building Committee

Balance, July 1, 1980		\$	491.58
Article #16, 5/13/80, New Well & Septic System - Town Hall	\$	491.58	
	\$	491.58	\$ 491.58

Article #32, 5/9/78, New Fire Engine to Replace #4

Balance, July 1, 1980		\$	25,265.00
Expended	\$	25,515.00	
Unexpended Balance		750.00	
	\$	25,265.00	\$ 25,265.00

Article #38, 5/9/78, New Radar Unit

Balance, July 1, 1980		\$	100.00
Article #16, 5/13/80, New Well & Septic System - Town Hall	\$	100.00	
	\$	100.00	\$ 100.00

Article #39, 5/9/78, Breathalyzer

Balance, July 1, 1980		\$	121.00
Article #16, 5/13/80, New Well & Septic System - Town Hall	\$	121.00	
	\$	121.00	\$ 121.00

Article #2, 10/30/79, Plans for Septic Tank Replacement - Cole School

Balance, July 1, 1980		\$	1,046.03
Expended	\$	666.65	
Unexpended Balance		379.38	
	\$	1,046.03	\$ 1,046.03

Article #2, 5/13/80, Special, Recycling Reimbursement

Balance, July 1, 1980		\$	470.85
Expended	\$	452.50	
Unexpended Balance		18.35	
	\$	470.85	\$ 470.85

Article #4, 5/13/80, Special, Restoration, Preservation Town Records

Balance, July 1, 1980		\$	11.00
Expended	\$	11.00	
	\$	11.00	\$ 11.00

Article #1, 5/13/80, Bills of Charge

Appropriation		\$	764.81
Expended	\$	764.81	
	\$	764.81	\$ 764.81

Article #8, 5/13/80, Cataloguing, Preservation of Town Records

Appropriation		\$	1,650.00
Expended	\$	1,206.38	
Unexpended Balance		443.62	
	\$	1,650.00	\$ 1,650.00

Article #10, 5/13/80, Library Building Committee

Article #29, 5/9/78		\$	27,600.00
Expended	\$	27,503.58	
Unexpended Balance		96.42	
	\$	27,600.00	\$ 27,600.00

Article #11, 5/13/80, Energy Conservation Measures

Appropriation		\$	12,466.50
Article #11, 1963			863.50
Stabilization Fund			34,000.00
Expended	\$	46,369.11	
Unexpended Balance		960.89	
	\$	<u>47,330.00</u>	\$ <u>47,330.00</u>

Article #13, 5/13/80, Smoke Detector System - West Boxford Library

Appropriation		\$	400.00
Expended	\$	<u>400.00</u>	
	\$	<u>400.00</u>	\$ <u>400.00</u>

Article #16, 5/13/80, New Well & Septic System - Town Hall

Appropriation		\$	9,151.66
Article #23, 1977			17.86
Article #30, 5/9/78			44.70
Article #12, 5/13/80			73.20
Article #31, 5/13/80			491.58
Article #38, 5/13/80			100.00
Article #39, 5/13/80			121.00
Expended	\$	6,738.42	
Unexpended Balance		3,261.58	
	\$	<u>10,000.00</u>	\$ <u>10,000.00</u>

Article #18, 5/13/80, Tri-Town Council on Youth

Appropriation		\$	6,780.00
Expended	\$	<u>6,780.00</u>	
	\$	<u>6,780.00</u>	\$ <u>6,780.00</u>

Article #23, 5/13/80, One Sander

Appropriation		\$	6,123.00
Expended	\$	<u>6,123.00</u>	
	\$	<u>6,123.00</u>	\$ <u>6,123.00</u>

Article #30, 5/13/80, Central Control Console

Appropriation		\$ 26,284.00
Expended	\$ 26,284.00	
	<u>\$ 26,284.00</u>	<u>\$ 26,284.00</u>

Article #44, 5/13/80, Renovation Cole School Septic System

Appropriation		\$ 19,200.00
Expended	\$ 19,200.00	
	<u>\$ 19,200.00</u>	<u>\$ 19,200.00</u>

Article #45, 5/13/80, Finance Committee Reserve Fund

Appropriation		\$ 283.00
Overlay Surplus		29,717.00
Total Transfers	\$ 25,650.70	
Balance, June 30, 1981	4,349.30	
	<u>\$ 30,000.00</u>	<u>\$ 30,000.00</u>

FEDERAL REVENUE SHARING ARTICLES**Article #22, 5/13/80, Truck Cab and Chassis**

From PL92-512		\$ 12,073.00
Expended	\$ 12,073.00	
	<u>\$ 12,073.00</u>	<u>\$ 12,073.00</u>

Article #27, 5/13/80, Mill Road Bridge

From PL92-512		\$ 10,000.00
Expended	\$ 5,185.90	
Unexpended Balance	4,814.10	
	<u>\$ 10,000.00</u>	<u>\$ 10,000.00</u>

Article #31, 5/13/80, Sedan Police Car

From PL92-512		\$ 8,243.00
Expended	\$ 8,243.00	
	<u>\$ 8,243.00</u>	<u>\$ 8,243.00</u>

**INACTIVE WARRANT ARTICLES DURING YEAR
WITH UNEXPENDED BALANCES**

Article #23, 1973, Water Resource & Drainage

Balance, June 30, 1981	\$ 4,026.87
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Lakdtaking - Middleton Road, Ch. 90 - Owner Unknown

Balance, June 30, 1981	\$ 1,061.50
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Article #15, 1976, Stiles Pond Town Beach

Balance, June 30, 1981	\$ 20.95
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Article #19, 1976, Land - West Boxford Well Site

Balance, June 30, 1981	\$ 4,000.00
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Article #19, 5/9/78, Reconstruction of Main St. at Sheffield

Balance, June 30, 1981	\$ 3,415.35
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Article #5, 6/27/78, New Zoning By-Law and Map

Balance, June 30, 1981	\$ 86.50
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Article #4, 10/3/78, Option for 10 Acres (Clay Property) on Stiles Pond

Balance, June 30, 1981	\$ 500.00
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Article #10, 5/8/79, Completion of Drainage

Balance, June 30, 1981	\$ 1,652.94
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Article #15, 5/8/79, Sedan Police Car

Balance, June 30, 1981	\$ 69.36
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Article #28, 5/8/79, Elderly Housing Study - Council on Aging

Balance, June 30, 1981	\$ 1,500.00
------------------------	-------------

Article #24, 5/13/80, Recycling Reimbursement

Balance, June 30, 1981	\$	2,000.00
		<u> </u>

Article #42, 5/13/80, Repair Engines #1 & #2 - Fire Department

Balance, June 30, 1981	\$	481.00
		<u> </u>

**Article #42, 5/13/80, Federal Revenue Sharing, Repair
Engines #1 and #2 - Fire Department**

Balance, June 30, 1981	\$	5,054.00
		<u> </u>

REPORT OF THE BOARD OF ASSESSORS

The Board of Assessors and their staff have been very busy working on the revaluation of all property and land in town.

The revaluation got underway under the guidance of Mr. Chester Twiss who passed away July 26, 1981. He is deeply missed by all the assessors and the staff at Town Hall. After the death of Mr. Twiss, Mrs. Mary Meeker was appointed to fill Mr. Twiss's term which expires in May. Mrs. Meeker came out of retirement to fill this position and to continue the 100% revaluation.

We are pleased to report that the State Department of Revenue has approved our 100% assessment rates on real estate and land values.

Many landowners in Boxford have taken advantage of the opportunity to have their land classified as forest land or agricultural-horticultural land. This enables the Assessors to value such land at rates significantly lower than house lots. We would encourage anyone with more than five acres (plus a two-acre house lot) of farm land or ten acres (plus a two-acre house lot) of woodland, to find out whether their land qualifies for such classification.

The usual practice of the Board of Assessors is to include with this report the Tax Rate Recapitulation Sheet showing the tax rate and assessments for this year. However, the Commonwealth of Massachusetts had not approved our tax rate as this Town Report went to press. Therefore, you will receive, in a separate mailing a copy of the Recapitulation Sheet with this year's tax rate as soon as the state certifies our figures.

Respectfully submitted,

Clinton French, Chairman

Mary Meeker

Wesley Swanson

**TAX RATE RECAPITULATION
of
TOWN OF BOXFORD - 1982**

SCHEDULE A. LOCAL RECEIPTS NOT ALLOCATED*

	(a) Actual Receipts Fiscal - 1981	(b) Estimated Receipts** Fiscal - 1982
1. Motor vehicle and trailer excise	\$243,962.64	\$152,000.00
2. Licenses and permits	12,205.87	12,000.00
3. Fines and false alarm penalties	45,205.27	45,000.00
4. Special assessments	-0-	-0-
5. General government	3,584.80	3,584.00
6. Protection of persons and property	-0-	-0-
7. Health and sanitation	-0-	-0-
8. Highways	-0-	-0-
9. School (local receipts of school committee)	1,216.00	1,216.00
10. Libraries	438.50	438.00
11. Hospitals	-0-	-0-
12. Cemeteries	-0-	-0-
13. Recreation	-0-	-0-
14. Classified forest land (including forest products tax)	52.00	52.00
15. Farm animal and machinery excise	137.48	137.00
16. Interest	48,350.33	48,350.00
17. Public service enterprises (i.e. water department)	-0-	-0-

18.	In lieu of tax payments	-0-	-0-
19.	Trailer park fees.....	-0-	-0-
20.	School tuition - individual.....	381.50	381.00
21.	Rental of town property	121.00	120.00
22.	Telephone Commissions	165.64	165.00
23.	Sale of Street lists, maps, etc.....	452.19	452.00
24.	Health insurance refund.....	20,681.00	-0-
25.	Hearing and filing fees	3,650.26	3,650.00
26.	Totals.....	<u>\$380,604.48</u>	<u>\$267,545.00</u>

I hereby certify that the actual receipts from the preceding fiscal year as shown in Column (a) are, to the best of my knowledge and belief, true, correct and complete, and I further certify that I have examined the entries made on page 4 of the fiscal 1982 tax rate recapitulation form by the city town or district clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met including any adjustments to reflect the use of offset receipts.

Richard J. O'Donnell
Accounting Officer

*Receipts voted by the City Council or Town Meeting (Board of Selectmen for 1982) as offsets to the appropriation of a specific department listed on Schedule A-I filed with and approved by the Director of Accounts **must not** be included in Column (b).

**If the total and/or individual items in Column (b) exceed the total and/or individual items in Column (a) factual support for the increase must be submitted in writing for approval of the Commissioner of Revenue.

1. Free Cash certified by the Director of Accounts as of July 1, 1980		\$275,385.00
2. Use of Free Cash July 1, 1980 - June 30, 1981:		
A. Total Free Cash appropriated for particular purposes	\$ 31,107.00	
B. Appropriated to reduce the tax rate	-0-	
C. Voted to retain	244,278.00	
3. Total deductions (Total of 2A, B, and C)		\$275,385.00
4. To be used by assessors to reduce the fiscal 1982 tax rate (subtract line 3 from line 1). This amount must be used by the Board of Assessors to reduce the tax rate in addition to any amount appropriated for that purpose. This figure should be certified to the Board of Assessors immediately upon determination . .		\$ -0-

CERTIFICATION OF FREE CASH AS OF MARCH 31, 1981

1. Free Cash certified by the Director of Accounts as of July 1, 1980		\$275,385.00
2. Total Appropriations and transfers from Free Cash since July 1, 1980 . .		-0-
3. Balance of certified Free Cash (Subtract line 2 from line 1)		\$275,385.00
4. Receipts from sale of tax title possessions since July 1, 1980	\$ -0-	
5. Receipts from tax title redemptions since July 1, 1980	-0-	
6. Fiscal 1980 and prior real estate taxes collected since July 1, 1980 . . .	\$120,611.97	
7. Fiscal 1980 and prior personal property taxes collected since July 1, 1980	994.12	
8. Total receipts (total of lines 4-7)		\$121,606.09
9. Free Cash available as of March 31, 1981 (Total of lines 3 & 8)		\$396,991.09

I have examined the entries made on pages 5 and 6 of the fiscal 1982 tax rate recapitulation form by the Town Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Richard J. O'Donnell

Accounting Officer

FISCAL 1981

APPROPRIATIONS VOTED FOR FY 1981 AFTER THE FY 1981 TAX RATE WAS SET SCHEDULE B. CERTIFICATION OF APPROPRIATIONS AND SOURCE OF FUNDING

City Council or Town Meeting Dates	APPROPRIATIONS		SOURCES OF FUNDING				(g) Borrowing
	(a) Gross* Appropriations Of Each Meeting	(b) From Tax Levy	(c) From Free Cash	(d) From Other Available Funds	(e) From Revenue Sharing	(f) From Offset Receipts C.339-1981	
5/12/81	\$43,029.00	\$	\$31,107.00	\$11,922.00	\$	\$	
Total	\$43,029.00	\$	\$31,107.00	\$11,922.00	\$	\$	\$

*Appropriations included in column (a) must not be offset by local receipts (Schedule A) or any other funding source. Appropriations must be entered in **Gross** in order to avoid a duplication in the use of estimated or other sources of receipts.

I hereby certify that the foregoing appropriations and the provisions for meeting the same are as voted and correctly reflect the use of offset receipts.

Boxford	March 11, 1982	Frank Weatherby
City/Town	Date	Clerk

FISCAL 1982
APPROPRIATIONS VOTED FOR FY 1982
SCHEDULE B. CERTIFICATION OF APPROPRIATIONS AND SOURCE OF FUNDING

APPROPRIATIONS		SOURCES OF FUNDING				
City Council or Town Meeting Dates	Gross* Appropriations Of Each Meeting	From Tax Levy	From Free Cash	From Other Available Funds	From Revenue Sharing	From Offset Receipts C.339-1981 Borrowing
5-12-81	\$3,717,974.77	\$3,537,660.00	\$47,000.00	\$86,608.77	\$46,706.00	\$
12-1-81	\$ 341,724.20	17,170.00	43,497.94	69,581.83*	11,474.43	\$ 200,000.00
*Includes \$47,000.00 transferred from Article #21 of the May, 1981 Annual Town Meeting (funds originally transferred from Free Cash) to Article #1 of the December Special Town Meeting.						
Total	\$4,059,698.97	\$3,554,830.00	\$90,497.94	\$156,190.60	\$58,180.43	\$ 200,000.00

*Appropriations included in column (a) must not be offset by local receipts (Schedule A) or any other funding source. Appropriations must be entered in **Gross** in order to avoid a duplication in the use of estimated or other sources of receipts.

I hereby certify that the foregoing appropriations and the provisions for meeting the same are as voted and correctly reflect the use of offset receipts.

Boxford	March 11, 1981	Frank Weatherby
City/Town	Date	Clerk

CAPITAL BUDGETING COMMITTEE CAPITAL BUDGET REPORT

We as members of the Capital Budgeting Committee see our primary responsibility being that of informing the people of Boxford of the desired and potential large capital outlay over the next 10 years.

Working with material gathered last year, at which time an exhaustive study of the Town's capital needs for the next 10 years was made, the Capital Budgeting Committee limited its study for the current year to just updating the previous year's input. Consistent with last year's report, we have not addressed the library, the town hall, and the fire station issue.

A review of 1981's capital budgeting projections was accomplished and requirements not completed have been reflected in the succeeding two years, 1982 and 1983.

The Capital Budgeting Committee plans to sit with various Department heads in 1983 to again gather, evaluate and present their detailed requirements for the succeeding 10 years.

Table I shows the committee's revision of previous year's submittal. It reflects the committee's feeling of the proper priority of the upcoming capital items facing the Town of Boxford.

Table II shows the manner in which major capital expenditures could be spent over the next 10 years by category.

Most of us in Boxford are aware that we have in the near future some major capital outlays that will require our attention. We hope that this report, along with other reports, will help the voters of Boxford make intelligent decisions on these critical projects. We have the opportunity to be directly involved in the major decisions which are made each year. The Town meeting system has served us well in the past and we hope that it will continue to act as the forum in which the votes of the Town of Boxford determine priorities.

By the unanimous vote of the Capital Budgeting Committee.

Respectively submitted,

Louis Ottaviano, Chairman

Robert Moseley

Harris Gates

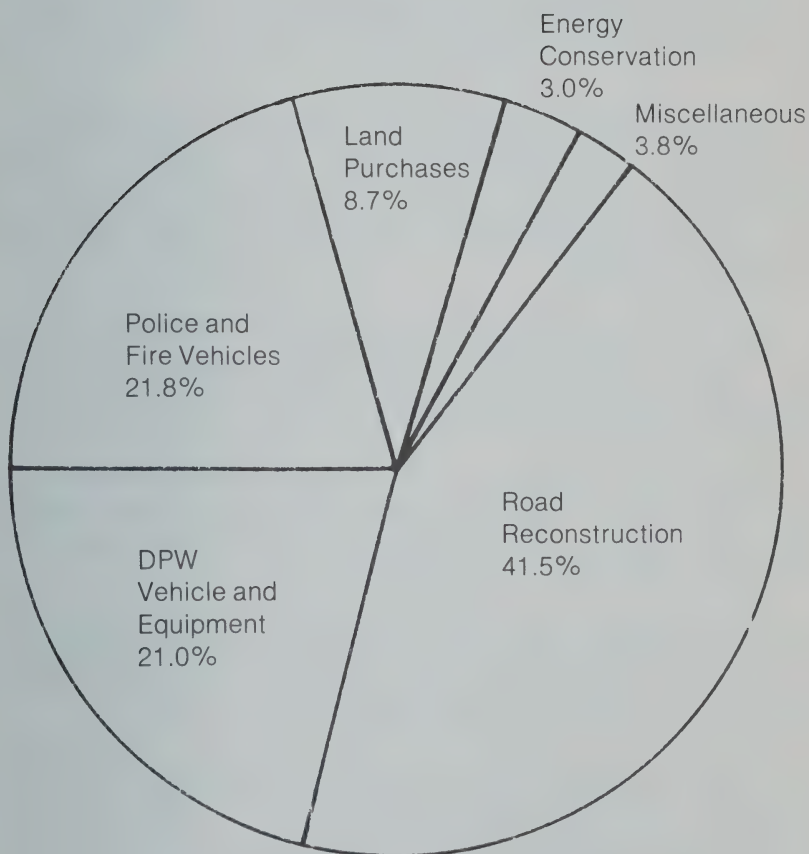
Nancy Bender

Robert Conroy

TABLE I
Capital Budget Committee Recommendations For Financial Planning

1982 - 1991 Priority #1	1982	1983	1984	1985	1986	1987	1988	1989	1990	1991
Road Construction	\$130.	\$135.	\$125.	\$ 90.	\$ 90.	\$ 85.	\$ 85.	\$ 80.	\$ 80.	\$ 80.
Major Repairs	\$ 15.									
#2										
Police & Fire Vehicles	\$109.	\$ 19.	\$100.	\$ 20.	\$ 53.	\$ 30.	\$ 63.	\$ 30.	\$ 30.	\$ 60.
DPW Vehicles & Equipment	\$ 38.	\$100.	\$ 37.	\$ 48.	\$ 48.	\$ 41.	\$ 48.	\$ 26.	\$ 61.	\$ 50.
Energy Conservation	\$ 40.	\$ 30.								
#3										
Land Purchase	\$ 40.			\$115.	\$ 25.	\$ 25.				
Police Garage		\$ 30.								
Bike Path		\$ 10.				\$ 10.				
Beach Improvement								\$ 15.		
Basketball Court		\$ 10.								
Totals	\$372	\$334	\$262.	\$273.	\$216.	\$191.	\$196.	\$151.	\$171.	\$190.

TABLE II
1982 - 1991 CAPITAL EXPENDITURES
BY TYPE AND PERCENTAGE



REPORT OF THE FINANCE COMMITTEE

The Finance Committee concentrated most of its efforts in fiscal year 1981 with the substantial task of meshing Proposition 2½ with the requirements of growth and service that were faced by Boxford. Across the board belt tightening and improved utilization of available funds were the order of the day. Major capital expense issues were discussed in the committee's open meetings and town meetings. Positive action was taken.

After extended and intensive effort, the Finance Committee was able to structure a financial package which offered a very good operating budget for the annual town meeting in May. This budget provided both the capability to service our day to day governmental responsibilities as well as comply with the restrictions and controls effected by Proposition 2½ and other state laws.

Additionally, a subsequent town meeting in the fall was the turning point in the East Boxford Library saga. The Finance Committee was able to assemble and recommend a reasonable construction budget payment schedule that fell within Boxford's financial where-with-all.

The first full year's impact of Proposition 2½ will be felt by Boxford in fiscal year 1982 and probably in future fiscal periods. The inflationary trends of our economy, combined with state imposed costs, strain at the budget limitations which have been imposed.

However, just as in previous years, Boxford's residents are clearly able to avail themselves of continuing essential services. These services are provided by various departments with professional staff capable of handling the often times unique demands placed upon them.

This report would not be complete without particular mention of the Town Hall move that was voted and financed in 1981. Existing facilities were almost unanimously condemned as inadequate to meet our needs. After substantial investigation and evaluation of the alternatives, it was determined (and so recommended to the town meeting) that utilization of the vacant Aaron Wood School offered economically sound long term opportunity to correct a serious fault in our capability to deliver services to the town. The actual transition is expected to be completed in 1982.

In conclusion, the Finance Committee notes that the hard work of many over years and years has made Boxford one of the most fiscally sound towns in Massachusetts, and without their hard work and dedication we would not be able to provide the high level of professional service Boxford receives today.

BOXFORD FINANCE COMMITTEE

Leonard S. Rose, Chairman

Thomas Blake

Robert W. Conroy

John F. Eichorn

Richard W. Ulman

**TOWN OF BOXFORD
OFFICE OF THE TOWN TREASURER**

REPORT FOR FISCAL YEAR ENDING JUNE 30, 1981

The Town Treasurer's report of General Fund Cash and Town Trust Funds for the Fiscal Year ending June 30, 1981 is submitted as follows:

Investment of Town Funds in custody of the Town Treasurer produced the following interest earned for the Year Ending June 30, 1981:

Unrestricted General Fund Cash	\$27228.49
Restricted General Fund Cash	33429.02
Town Trust Funds	2113.71
TOTAL	\$62771.22

During the year ended June 30, 1981 the Town Treasurer borrowed in Anticipation of Revenue of the Town of Boxford as follows:

Date of Note	Due	Rate per Annum	Face Amount
10-16-80	12-15-80	3.75%	\$400,000.00
3-19-81	5-1-81	7.39%	300,000.00

Cash balances in the custody of the Town Treasurer as at June 30, 1981 were as follows:

Unrestricted General Fund Cash	\$726,775.89
Restricted General Fund Cash	351,966.34
Town Trust Funds	38,493.28
TOTAL	\$1,117,235.51

Francis F. Perry,
Town Treasurer

TOWN OF BOXFORD

REPORT OF TOWN TRUST FUNDS AND RESTRICTED FUND BALANCES

JULY 1, 1980 THRU JUNE 30, 1981

	BALANCE 7/1/80	INTEREST INCOME	RECEIPTS	TRANSFERS	BALANCE 6/30/81
TOWN TRUST FUNDS:					
Town Farm Fund	4.10	None			4.10
Post War Rehab. Fund	558.37	35.00			593.37
Sarah P. Perley Fund	3,523.96	227.26			3,851.22
Killam-Curtis Burial	868.04	49.75			917.79
East Parish Library	3,500.00	287.36		287.36	3,500.00
West Parish Library	3,000.00	246.35		246.35	3,000.00
East Parish Cote	3,106.97	194.84			3,301.81
Boxford Visiting Nurse	6,213.65	483.69			6,697.34
Town School Fund	4,500.00	345.90		345.90	4,500.00
Mary Stacy Holmes Fund	3,883.74	243.56			4,127.30
Perley, Parkhurst, Cole	None	None	20,000.00	11,999.65	8,000.35
TOTALS	<u>29,258.83</u>	<u>2,113.71</u>	<u>20,000.00</u>	<u>12,879.26</u>	<u>38,493.28</u>

TOWN TREASURER

TOWN OF BOXFORD
REPORT OF TOWN TRUST FUNDS AND RESTRICTED FUND BALANCES
JULY 1, 1980 THRU JUNE 30, 1981
(CONTINUED)

	BALANCE 7/1/80	INTEREST INCOME	RECEIPTS	TRANSFERS	BALANCE 6/30/81
RESTRICTED FUND BALANCES:					
Stabilization Fund	292,553.50	30,935.50		34,000.00	289,489.00
Federal Revenue Sharing	36,825.19	2,200.80	37,668.00	25,501.90	51,192.09
Conservation Fund	4,185.93	240.42			4,426.35
Energy Resources	None	52.30	7,349.00	542.40	6,858.90
TOTALS	<u>333,564.62</u>	<u>33,429.02</u>	<u>45,017.00</u>	<u>60,044.30</u>	<u>351,966.34</u>

Submitted by
Francis F. Perry
Town Treasurer

FINANCIAL STATEMENTS/AUDITORS' REPORT

TOWN OF BOXFORD, MASSACHUSETTS

**FINANCIAL STATEMENTS AS OF JUNE 30, 1981
TOGETHER WITH AUDITORS' REPORT**

FINANCIAL STATEMENTS/AUDITORS' REPORT

TOWN OF BOXFORD, MASSACHUSETTS

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To the Honorable Board of Selectmen,
Town of Boxford, Massachusetts:

We have examined the financial statements of the various funds and account groups of the TOWN OF BOXFORD, MASSACHUSETTS listed in the foregoing index as of June 30, 1981 and for the year then ended. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The Town follows accounting policies prescribed by the Commonwealth of Massachusetts which vary in certain aspects from generally accepted accounting principles. The most significant difference related to the use of the cash basis method of recording pension expenses for employees. In our opinion, pension costs should be determined by actuarial methods instead of the cash or pay-as-you-go basis as described in Note 3 to the accompanying financial statements. Information is not available to quantify the cumulative liability for pension benefits which would be reflected in the financial statements as of June 30, 1981 had the Town followed an actuarial method of accounting for pension costs.

As is the practice with many municipalities in the Commonwealth of Massachusetts, the Town has not maintained historical cost records of its general fixed assets. Generally accepted accounting principles require the maintenance of a record of fixed assets in a separate fund.

In our opinion, except for the effect of not providing for pension costs on an actuarial basis and not maintaining a record of general fixed assets, the financial statements referred to above present fairly the financial position of the Town of Boxford, Massachusetts as of June 30, 1981, and the changes in its fund balances and its revenues and expenditures for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

ARTHUR ANDERSEN & CO.

To the Honorable Board of Selectmen,
Town of Boxford, Massachusetts:

We have examined the financial statements of the various funds and account groups of the TOWN OF BOXFORD, MASSACHUSETTS for the year ended June 30, 1981, and have issued our report thereon dated October 30, 1981 (which was qualified with respect to the effect of not providing for pension costs on an actuarial basis and not maintaining a record of general fixed assets). Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In connection with our examination, we also (1) performed tests to compliance with the Revenue Sharing Act and Regulations as required by Sections II.C.3 and III.C.3 of the Audit Guide and Standards for Revenue Sharing Fund Recipients (the Guide) issued by the Office of Revenue Sharing, U.S. Department of the Treasury and (2) compared the data prepared by the Bureau of Census and submitted to the Town of Boxford for confirmation with the unaudited records of the Town of Boxford, Massachusetts as required by Section II.C.4 of the Guide.

Based on these procedures, we noted no instance of noncompliance with the regulations and no material differences between the data prepared by the Bureau of Census and submitted to the Town of Boxford for confirmation with the records of the Town of Boxford, Massachusetts for the year ended June 30, 1981.

ARTHUR ANDERSEN & CO.

TOWN OF BOXFORD, MASSACHUSETTS**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1981****(1) Summary of Significant Accounting Policies**

Accounting policies and financial reporting practices for municipalities in Massachusetts are prescribed by the Uniform Municipal Accounting System promulgated by the Commonwealth of Massachusetts Department of Revenue. The significant accounting policies followed by the Town are as follows:

(a) Basis of Presentation

The accompanying financial statements include the financial transactions of the Town of Boxford, Massachusetts, except for the activities of the Retirement System which are independent of the Town.

(b) Fund Accounting

Financial transactions of the Town are recorded in the following funds or groups of accounts:

- (1) The General Fund reflects the financial transactions related to general governmental activities which are not otherwise accounted for in another fund.

Included within the General Fund are surplus revenue, designated and restricted funds and overlay surplus.

- Surplus revenue is the amount by which unrestricted cash, accounts receivable and other assets exceed liabilities and reserves.
- Designated funds (also referred to as revolving funds) are used to account for financial transactions related to specific activities. These funds are available to fund future operations as prescribed by the Town.

TOWN OF BOXFORD, MASSACHUSETTS**NOTES TO FINANCIAL STATEMENTS****JUNE 30, 1981****(Continued)****(1) Summary of Significant Accounting Policies (Continued)****(b) Fund Accounting (Continued)**

- Restricted funds are used to account for gifts and grants from outside sources. Funds must be expended in accordance with the provisions of these grants.

- Overlay surplus represents the unused portion of funds appropriated for tax abatements in prior years. This surplus is available to fund extraordinary or unforeseen expenses upon vote by the Town Meeting.

- (2) The Trust Funds provide an accounting for money received and held by the Town as trustee or custodian for individuals, private organizations and other governmental agencies.

Trust Fund investments are stated at cost, which approximates market value.

- (3) The Federal Revenue Sharing Fund reflects the receipt of funds by the Town under the Federal Revenue Sharing program and the disbursement of such funds in accordance with Federal Revenue Sharing guidelines.

(c) Accounting for Revenues

- (1) Real estate and personal property tax levies are recorded as revenue in amounts equal to the total taxes levied for the period less an allowance for abatements.

TOWN OF BOXFORD, MASSACHUSETTS**NOTES TO FINANCIAL STATEMENTS****JUNE 30, 1981****(Continued)****(1) Summary of Significant Accounting Policies (Continued)****(c) Accounting for Revenues (Continued)**

- (2) Motor vehicle excise taxes are billed at various times during the year when billing information is received from the State Registry of Motor Vehicles. Revenue is recorded when cash is received.
- (3) State aid, departmental fees and charges, interest and other revenue are recognized when the related cash is collected.
- (4) Receipts from activities or sources such as Federal grants (except for Federal Revenue Sharing), school lunch, restricted state grant programs and other restricted or designated fund receipts when received and are not included in Town revenue unless appropriated and expended.

(d) Accounting for Expenditures

Disbursements for material and supply inventories are considered expenditures rather than assets at the time of purchase. Prepayments are recorded as expenditures at the time of payment and are not deferred and amortized. Interest cost is recognized when due and is not accrued over time.

(e) Accounting for Fixed Assets

The Town does not record fixed assets in an asset account at the time of acquisition. Fixed asset acquisitions are recorded as expenditures at the time purchases are made.

TOWN OF BOXFORD, MASSACHUSETTS**NOTES TO FINANCIAL STATEMENTS****JUNE 30, 1981****(Continued)****(2) Surplus Revenue**

In order to prepare the accompanying financial statements in accordance with generally accepted accounting principles, certain budgetary surpluses and deficits, which would otherwise be reflected on the balance sheet under the Massachusetts Statutory System, have been included in surplus revenue as follows:

Surplus revenue as reported under statutory requirements	\$431,742
State and county overestimates, net	8,926
Revenue deficit	<u>(26,465)</u>
	<u>\$414,203</u>

Overestimates of state and county assessments result from a deficiency of actual expenditures below the amounts appropriated by the Town during the current year for such purposes. The amount of overestimates will be used to decrease the 1982 tax levy.

Revenue deficit represents the debit balance in the revenue account after closing estimated receipts and any budgetary appropriations which do not have any encumbrances (or otherwise qualify for a continued appropriation). The deficit will be raised in the 1982 tax levy.

(3) Pension Plans

The teachers and certain administrative and other professional employees of the Town's school department participate individually in a contributory retirement plan administered by the Massachusetts Teachers' Retirement Board. The Town does not contribute to this plan.

TOWN OF BOXFORD, MASSACHUSETTS**NOTES TO FINANCIAL STATEMENTS****JUNE 30, 1981****(Continued)****(3) Pension Plans (Continued)**

Substantially all of the other employees of the Town are participants in the Essex County Retirement System. Under the provisions of this System, employees contribute certain percentages of their pay and are eligible for retirement benefits after meeting the prescribed age and/or period of service criteria. In addition, the Town contributes to this System an annual amount determined by the Commonwealth of Massachusetts Department of Insurance primarily on the basis of projected annual benefit payments for the year (pay-as-you-go). The Town's contribution for the year ended June 30, 1981 was \$64,820.

Generally accepted accounting principles require that the minimum cost charged each year for pension expense should be the normal cost (determined on an actuarial basis), plus interest on the unfunded past service cost. However, at June 30, 1981, the necessary actuarial information was not available to quantify the cumulative liability for pension benefits in accordance with generally accepted accounting principles.

The Town also provides retirement benefits to a former employee who was never subject to the Retirement System separately, and makes an annual estimate for retirement costs which are paid out of the general appropriated funds of the Town. This employee is not included in the Essex County Retirement System assessment and there is no available estimate of the actuarial liability. Payments to this retiree amounted to \$1,215 in 1981.

TOWN OF BOXFORD, MASSACHUSETTS**NOTES TO FINANCIAL STATEMENTS****JUNE 30, 1981****(Continued)****(4) 1981 Budget**

The town has authorized a fiscal 1982 operating budget totaling \$3,717,975 which will be financed from the following sources:

1982 Tax levies, state grants, departmental receipts, etc.	\$3,537,660
State aid to libraries (included in restricted funds)	2,283
Overlay surplus	77,308
Available surplus	47,000
Transfers from continued appropriations	7,018
Federal Revenue Sharing	46,706
	<u>\$3,717,975</u>

In addition, the Town has carried forward appropriations totaling \$191,788 from 1981 and prior years for projects authorized by the Town Meeting but not yet complete.

(5) Commitments and Contingencies

The Town has been named as a defendant in a number of lawsuits at June 30, 1981. In the opinion of management, the ultimate resolution of these legal actions will not result in a material loss to the Town.

TOWN OF BOXFORD, MASSACHUSETTS
COMBINING BALANCE SHEET — JUNE 30, 1981

	General Fund	Federal Revenue Sharing Fund	Trust Funds	Combined (Memorandum Only)
ASSETS:				
Cash (of which \$983,616 is in interest-bearing savings accounts)	\$1,188,548	\$51,192	\$38,493	\$1,278,233
PROPERTY TAXES RECEIVABLE:				
Current year's levy	\$ 140,199	\$ -	\$ -	\$ 140,199
Prior years	55,710	-	-	55,710
Less - Reserve for abatements	(136,498)	-	-	(136,498)
	<u>\$ 59,411</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 59,411</u>
OTHER RECEIVABLES, TAX TITLES AND POSSESSIONS:				
Motor vehicle excise	\$ 136,920	\$ -	\$ -	\$ 136,920
State aid to highways	14,116	-	-	14,116
Tax titles and possessions	106	-	-	106
Other	249	-	-	249
	<u>\$ 151,391</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 151,391</u>
TOTAL ASSETS	<u>\$1,399,350</u>	<u>\$51,192</u>	<u>\$38,493</u>	<u>\$1,489,035</u>

The accompanying notes are an integral part of these financial statements.

**TOWN OF BOXFORD, MASSACHUSETTS
COMBINING BALANCE SHEET — JUNE 30, 1981**

	General Fund	Federal Revenue Sharing Fund	Trust Funds	Combined (Memorandum Only)
LIABILITIES AND FUND BALANCES:				
Accounts payable	\$ 162,534	\$ -	\$ -	\$ 162,534
Payroll withholdings	25,693	-	-	25,693
Other liabilities	2,009	-	-	2,009
Revenue reserved until collected	151,391	-	-	151,391
Total liabilities	<u>\$ 341,627</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 341,627</u>
Fund balances - Unrestricted				
Surplus revenue	\$ 414,203	\$40,324	\$ -	\$ 454,527
Continued appropriations	191,788	10,868	-	202,656
Overlay surplus	110,800	-	-	110,800
Designated	298,659	-	-	298,659
Restricted	42,273	-	38,493	80,766
Total fund balances	<u>\$1,057,723</u>	<u>\$51,192</u>	<u>\$38,493</u>	<u>\$1,147,408</u>
Total liabilities and fund balances	<u>\$1,399,350</u>	<u>\$51,192</u>	<u>\$38,493</u>	<u>\$1,489,035</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF BOXFORD, MASSACHUSETTS

COMBINING STATEMENT OF CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 1981

	General Fund			Revenue Sharing Fund	Federal Trust Funds	Combined Memorandum Only)
	Unrestricted	Overlay Surplus	Designated	Restricted		
FUND BALANCE, JUNE 30, 1980	\$ 723,502	\$ 66,798	\$302,643	\$ 34,888	\$ 29,259	\$1,193,915
Revenues and receipts	3,882,942	--	136,482	37,363	22,113	4,118,769
Transfer (to) from other funds	113,500	(38,651)	(70,900)	(3,913)	(86)	
Transfer from reserve for abatements	-	82,653	-	-	-	82,653
Operating expenditures	(4,117,365)	-	(69,566)	(26,065)	(12,793)	(4,251,291)
Other	3,362	-	-	-	-	3,362
FUND BALANCE, JUNE 30, 1981	\$ 605,991	\$110,800	\$298,659	\$42,273	\$38,493	\$1,147,408

The accompanying notes are an integral part of these financial statements.

TOWN OF BOXFORD
GENERAL FUNDSTATEMENT OF REVENUES, TRANSFERS AND EXPENDITURES
FOR THE YEAR ENDED JUNE 30, 1981

	Continued Appropriations July 1, 1980	1981 Budget	Less-Continued Appropriations June	Combined	1981 Actual
REVENUES:					
Property taxes (net of \$104,637 provision for overlay)	\$ -	\$3,069,749	\$ -	\$3,069,749	\$3,065,711
Motor vehicle excise taxes	-	353,618	-	353,618	243,961
State aid	-	443,081	-	443,081	436,937
Interest	-	23,679	-	23,679	48,350
Other	-	58,628	-	58,628	87,983
	<u>\$ -</u>	<u>\$3,948,755</u>	<u>\$ -</u>	<u>\$3,948,755</u>	<u>\$3,882,942</u>
TRANSFERS FROM:					
Designated and restricted funds	\$ -	\$ 74,899	\$ -	\$ 74,899	\$ 74,899
Overlay surplus	-	38,651	-	38,651	38,651
	<u>\$ -</u>	<u>\$ 113,550</u>	<u>\$ -</u>	<u>\$ 113,550</u>	<u>\$ 113,550</u>
EXPENDITURES:					
Education	\$ 21,786	\$2,716,992	\$ 21,069	\$2,717,709	\$2,717,642
Public works	18,737	538,508	138,037	419,208	414,506
Public safety	25,334	330,667	1,300	354,701	354,661
General government	2,673	194,860	13,871	183,662	171,805
Library	42,340	70,451	15,490	97,301	94,295
Pension costs (Note 3)	-	65,496	-	65,496	65,496
Debt service	-	10,000	-	10,000	4,779
State and county assessments	-	214,415	-	214,415	205,144
Other	1,504	95,933	2,021	95,416	89,037
	<u>\$112,374</u>	<u>\$4,237,322</u>	<u>\$191,788</u>	<u>\$4,157,908</u>	<u>\$4,117,365</u>
EXCESS (DEFICIENCY) OF REVENUES AND TRANSFERS OVER EXPENDITURES					<u>\$ (120,873)</u>

TOWN OF BOXFORD, MASSACHUSETTS**FEDERAL REVENUE SHARING FUND****STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 1981****REVENUES:**

Federal grants	\$37,668
Investment earnings	2,201
	<hr/>
	\$39,869

EXPENDITURES:

Police vehicles	\$ 9,519
Health and community services	15,983
	<hr/>
	\$25,502

EXCESS OF REVENUES OVER EXPENDITURES	\$14,367
FUND BALANCE, JUNE 30, 1980	36,825
	<hr/>
FUND BALANCE, JUNE 30, 1981	\$51,192
	<hr/>

The accompanying notes are an integral
part of these financial statements.

TOWN OF BOXFORD, MASSACHUSETTS

STATEMENT OF CHANGES IN TRUST FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 1981

	Boxford Visiting Nurse	Town School	Sarah P. Perley	East Parish Library	Mary Stacy Holmes	West Parish Library	East Parish Library	Perley Parkhurst Cote Memorial	Other	Total
FUND BALANCE, JUNE 30, 1980	\$6,214	\$4,500	\$3,624	\$3,500	\$3,884	\$3,000	\$3,107	\$ -	\$1,430	\$29,259
Appropriation	-	-	-	-	-	-	-	20,000	-	20,000
Interest income	483	346	227	287	243	246	195	-	86	2,113
Disbursements	-	(260)	-	(287)	-	(246)	-	(12,000)	-	(12,793)
Transfers to General Fund	-	(86)	-	-	-	-	-	-	(86)
FUND BALANCE, JUNE 30, 1981	\$6,697	\$4,500	\$3,851	\$3,500	\$4,127	\$3,000	\$3,302	\$8,000	\$1,516	\$38,493

The accompanying notes are an integral part of these financial statements.

AUDITORS' REPORT ON EXHIBITS

To the Honorable Board of Selectmen,
Town of Boxford, Massachusetts:

Our examination has been made primarily for the purpose of forming the opinion stated on page 1 of this report. The data contained in pages 17 and 18, although not considered necessary for a fair presentation of financial positions, revenues and expenditures and changes in fund balances, are presented as supplementary information and have been subjected to the tests and other auditing procedures applied in the examination of the basic financial statements. In our opinion, these data are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

ARTHUR ANDERSEN & CO.

TOWN OF BOXFORD, MASSACHUSETTS**RECONCILIATION OF TREASURER'S CASH
JUNE 30, 1981****SUMMARY OF TRANSACTIONS**

Balance, June 30, 1980		
General Fund	\$1,190,806	
Federal Revenue	36,825	
Sharing Fund Trust Funds	29,259	\$1,256,890
		<hr/>
Receipts		5,412,159
Disbursements		(5,390,816)
		<hr/>
Balance, June 30, 1981		
General Fund	\$1,188,548	
Federal Revenue Sharing Fund	51,192	
Trust Funds	38,493	\$1,278,233
		<hr/> <hr/>

DETAIL OF BALANCES

Demand Deposits:	
Arlington Trust - Operating	\$ 270,376
Naumkeag Trust - Payroll Deductions	24,241
Savings Deposits:	
Family Mutual Savings - Operating	96,361
Family Mutual Savings - P.D. Narcotics	113
Family Mutual Savings - Energy Resources	6,859
Arlington Trust - General Cash	491,410
Arlington Trust - Insurance	5,068
Arlington Trust - Town Employment	205
Arlington Trust - Federal Revenue Sharing	51,192
Eastern Savings - Stabilization and Conservation	293,915
Trust Funds	38,493
	<hr/> <hr/>
	\$1,278,233

**TOWN OF BOXFORD, MASSACHUSETTS
SCHEDULE OF TAXES
FOR THE YEAR ENDED JUNE 30, 1981**

	Uncollected Taxes July 1, 1980	Commitments	Abatements and Adjustments	Collections	Per General Ledger	Uncollected taxes June 30, 1981	Amount Per Detail Trial Balance
REAL ESTATE:							
1981	\$ -	\$3,003,081	\$(39,368)	\$(2,825,220)	\$138,493		\$138,460
1980	101,090	-	(138)	(82,150)	18,802		18,897
1979 and prior	78,766	-	-	(46,970)	31,796		37,056
Total	<u>\$179,856</u>	<u>\$3,003,081</u>	<u>\$(39,506)</u>	<u>\$(2,954,340)</u>	<u>\$189,091</u>		<u>\$194,413</u>
PERSONAL PROPERTY TAXES:							
1981	\$ -	\$ 167,267	\$ (317)	\$ (165,244)	\$ 1,706		\$ 1,793
1980	1,994	-	-	(994)	1,000		905
1979 and prior	4,112	-	-	-	4,112		3,819
Total	<u>\$ 6,106</u>	<u>\$ 167,267</u>	<u>\$ (317)</u>	<u>\$ (166,238)</u>	<u>\$ 6,818</u>		<u>\$ 6,517</u>
MOTOR VEHICLE EXCISE:							
1981	\$ -	\$ 147,146	\$ (6,349)	\$ (105,890)	+ 34,907		\$ 34,900
1980	87,449	63,783	(13,249)	(123,831)	14,152		13,656
1979 and prior	103,888	-	(1,785)	(14,242)	87,861		88,305
Total	<u>\$191,337</u>	<u>\$ 210,929</u>	<u>\$(21,383)</u>	<u>\$ (243,963)</u>	<u>\$136,920</u>		<u>\$136,861</u>

FINANCIAL STATEMENTS/AUDITORS' REPORT

October 31, 1981

To the Honorable Board of Selectmen
Town of Boxford
Boxford Town Hall
Boxford, Massachusetts 01921

Gentlemen:

The accompanying memorandum includes suggestions for improvement of accounting procedures and internal accounting controls that came to our attention as a result of our examination of the financial statements of the Town of Boxford for the fiscal year ended June 30, 1981. The matters discussed herein were considered by us during our examination and they do not modify the opinion expressed in our auditors' report dated October 31, 1981 on such financial statements.

In accordance with generally accepted auditing standards, we performed a review and evaluation of existing internal accounting controls for the purpose of providing a basis for reliance thereon in determining the nature, timing and extent of the audit tests applied in connection with our examination of the Town's 1981 financial statements. While certain matters which came to our attention during the review are presented in the accompanying memorandum for the consideration of the Town, such a review was not designed for the purpose of making detailed recommendations and would not necessarily disclose all weaknesses in the existing system.

The accompanying memorandum also includes comments and suggestions with respect to other financial and administrative matters which came to our attention during the course of our examination of the financial statements. These matters are offered as constructive suggestions for the consideration of the Town as part of the ongoing process of modifying and improving accounting, internal control and other financial and administrative practices and procedures.

We would like to take this opportunity to express our appreciation to the Town for the cooperation given us during the course of our examination.

Very truly yours,

Arthur Andersen & Co.

FINANCIAL STATEMENTS/AUDITORS' REPORT

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INTRODUCTION

The age of fiscal uncertainty is here; Proposition 2½ has become a reality. The budget constraints imposed by this new legislation add to the complexities and difficulties associated with town financing. The increasing taxpayer resistance to real estate and property taxes emphasizes the need for the Town to adopt an integrated long-range financial plan, through the limited number of staff employed by the Town and the tax-cutting measures of this past election make creation and institution of such a plan seem quite difficult.

The overriding factors taken into consideration in formulating our recommendations are the need for sound fiscal management policies coupled with the need for a strong system of internal control. Together, these factors form a solid foundation for any town to operate within to meet its objectives.

The 1981 memorandum is presented in the following format:

Section	Description
I	Status of the Implementation of 1978 Recommendations
II	New Recommendations

Section I reports on the status of the implementation of the recommendations made in 1978 and lists any recommendations which were not implemented and that we feel should be considered. Section II proposes new recommendations arising from our 1981 audit. The recommendations contained herein have been discussed with appropriate Town officials.

SECTION I - STATUS OF 1978 RECOMMENDATIONS

We are pleased to note that the Town has implemented some of the recommendations contained in our memorandum on accounting procedures, internal controls and other matters noted in connection with the 1978 audit. Some of the points not addressed are still relevant and we feel they should be considered again.

We have summarized the recommendations from our 1978 memorandum where further improvements in internal controls and accounting procedures should be considered. Rather than repeating the contents of the 1978 report, we have listed the recommendations and included the necessary page references to the prior report.

Description	Page Reference
Fixed Asset Accounting	3
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SECTION II - NEW RECOMMENDATIONS

UMAS System, Fixed Assets and Enterprise Funds

The Massachusetts Department of Revenue, Bureau of Accounts has completed a new Uniform Massachusetts Accounting System (UMAS) that encompasses most of the accounting practices considered desirable by a majority of the other states. Massachusetts municipalities can voluntarily adopt UMAS as of July 1, 1981. It is probable, with the passage of time and as the leading communities adopt UMAS, that the pressure to convert to UMAS will increase substantially.

We are pleased with the attitude reflected by personnel within the Town's accounting department towards UMAS. Boxford will establish its general ledger as of July 1, 1982, utilizing the chart of accounts under the new UMAS system.

A complete implementation of UMAS requires the adoption of enterprise (commercial) fund accounting practices for those departmental operations whose fees are intended to recover the costs of providing services to the taxpayer/user. Enterprise fund accounting requires the identification and the amortization of fixed asset costs over the period receiving benefit from the use of such assets. Enterprise fund accounting also requires the allocation of common or joint costs (for example, fringe benefits, support services such as EDP, accounting or purchasing) to the departments that are the beneficiaries of such efforts.

The desirability of fixed asset and enterprise fund accounting practices is a management issue which has received increasing attention since the passage of Proposition 2½ which allows municipalities to change fees for services in amounts sufficient to recover the costs. (The question is . . . what are the costs?)

The present-day environment calls for improved management information as to the cost of taxpayer services. Enterprise fund accounting (including fixed assets) results in improved management information and is encompassed in UMAS. The key issue is the cost associated with the implementation and maintenance of such systems.

Long-Range Financial Planning

To effectively plan for the future and stay within the guidelines imposed by Proposition 2½, long-range financial planning is essential. Long-range plans typically would extend to the succeeding five years and would consider such items as: personnel requirements, capital improvements, significant purchases as well as variations in the tax base, short - and long - term financing, cash flow and levels of departmental revenue.

The potential impact of the following items should be evaluated, among other considerations, in terms of their effect upon the Town:

1. How will Boxford address the pension issue?
 - Should it adopt a five-year phase-in approach recommended by the Massachusetts Retirement System?
 - Should it provide additional funding?

2. What is the nature and amount of future capital expenditure requirements? In this area, all departments, including the school department, should be requested to prepare five-year capital project requirements.
3. What are the future debt service requirements of the Town?

The goal of effective planning would be to anticipate future needs or problems in such a manner that they would not significantly impact any individual fiscal year.

Cash Management

We commented on the area of cash management in 1978 and have noted some progress in 1981. Nevertheless, the need for further improvement in cash management exists. Specifically, we recommend:

That the Treasurer, Town Accountant and a Finance Committee Representative prepare a monthly cash flow budget for each fiscal year. This budget could estimate cash receipts and disbursements based upon historical experience and anticipated unusual transactions (major receipts or disbursements) for each month. Excess cash would then be invested in the Massachusetts Municipal Depository Trust or some other form of short-term money market instrument, based on an estimate of the period of time the excess cash is available.

Effective cash management is further aided by steady cash flow. Hence, the Town should consider the following points to improve cash flow:

1. Based on our review of cash balances at year end, we noted that the Town maintains numerous checking and savings accounts at various banks. The use of such accommodation accounts can prove costly as excess cash is allowed to remain idle. We recommend that the Town consolidate its cash into

no more than five specific operational accounts (e.g., payroll, regular warrant). Any excess cash would then be available to invest in short-term money market instruments which would afford a higher yield return on cash.

2. The Town should schedule controllable expenditures (e.g., capital additions) to facilitate the investment of excess cash.
3. The Town should obtain proposals from various banks and the Massachusetts Municipal Fund to ensure that the Town is investing its funds at the highest available rate. When doing so, consideration should be given to the flexibility of withdrawals as well as any related penalties.

The above suggestions are best implemented when coordinated with some form of performance review. The type of review we suggest is an analysis of budget vs. actual results, as described below.

Financial Reporting

The Finance Committee, the Budget Committee, the Board of Selectmen or the Executive Secretary need to compare actual expenditures against the budget periodically during the year, in order to measure departmental and cash management performance. The emphasis and timing of this review could be as follows:

1. Controllable expenditures (i.e., all departmental expenses except payroll) should be reviewed quarterly. Emphasis in the area should be on the timing of expenditures during the year (i.e., could expenditures be postponed to coincide with investment policies?) and also on expenditure patterns (i.e., do expenditures occur evenly throughout the year or are they geared toward yearend?). In addition, possible savings could be identified by reviewing common expenditures of all departments, as one amount, on an annual basis (e.g., fuel and other utilities). (See Exhibit I and II)

2. Noncontrollable expenditures (payroll, pension, etc.) should be reviewed on an annual basis for unusual variances from budget and prior year actual. Variances should be explainable by reference to contracted wage increases and additions/turnover of personnel. (See Exhibit II)
3. Special articles should also be reviewed on an annual basis to ensure that expenditures were made as contemplated or are being properly carried forward. (See Exhibit III)

The following Exhibits demonstrate one method of presenting this information.

The primary benefit of the reviews outlined above is the ability to focus on the nature and timing of expenditures in order to ensure that these expenditures coincide with both investment and budgeting policies.

EXHIBIT I

QUARTERLY FORMAT (D)

Department	Budget		(Cumulative) Quarterly Actual Expense	Actual Expense as a % of Budget
	Description	Amount		
(e.g., Police Department)				
- (A)				
-				
-				
- Other				
Total				
				(B) - - - - (B) (C)

- (A) The reviewing board could set a dollar limit for detail listing (e.g., all budget items in excess of a given dollar amount), with all other items being listed in total as "Other"
- (B) The actual expense column can be cumulative in order to facilitate the preparation of the report, given the existing processing constraints. A review on a quarterly basis would then focus on the expected percentage in light of the number of months included (e.g., December cumulative expenses would be compared to 50% of budget).
- (C) If expenses at the end of three quarters are less than expected (75% of budget), expenses in the last quarter may warrant closer review.
- (D) Questions arising from quarterly reivews could be submitted in writing to the applicable department for resolution.

EXHIBIT II

ANNUAL FORMAT

(1) Review of controllable expenditures:

Category	Actual Expenditure
(A)	
Telephone	
Fuel	
Other (as deemed necessary)	

(A) This review would encompass expenditures on a Townwide basis; the purpose of the review to determine whether savings could be effected by centralized control of the existing demand (i.e., centralized purchasing) or other means.

(2) Review of noncontrollable expenditures:

	Actual 1981		Actual 1982	
	<hr/>		<hr/>	
Department	Actual 1981		Actual 1982	
	# of Personnel	Amount	# of Personnel	Amount
(A).....		1981 (Amt.)		(A)

(A) Review in this format would ensure that variations are explainable by changes in number of personnel or pay rates (i.e., rate/volume analysis) and would establish a basis for future budget recommendations.

EXHIBIT III

REVIEW OF SPECIAL ARTICLES:

Beginning of Year Balances	Actual Expenses	End of Year Carryforward
	(A)	

- (A) Review would focus on actual expenses to ensure that they were made as intended. We understand that this review is part of the normal Town annual reivew; however, it is included herein to present a complete review package.

Reconciliation of General Ledger to Treasurer's Records

The Town Accountant does not review the Treasurer's reconciliation of the individual bank accounts, nor does he reconcile the overall cash total from the general ledger for each of the Town's funds to the corresponding balances reported by the Treasurer.

The result is that segregation of duties between cash processing and reconciling is not being achieved, that unusual or incorrect reconciling items may go undetected and that the balance of cash per the general ledger may be in error.

We recommend that the Town Accountant, who does not have access to blank checks or bank deposits, review all bank account reconciliations on a monthly basis and, in conjunction with that review, reconcile the cash balances recorded in the general ledger to the cash balances reported by the Treasurer. To facilitate this, a subsidiary cash ledger listing cash by bank account should be maintained by the Town Accountant, thereby reducing the time necessary for reconciliations.

Use of Purchase Orders

All purchases are not made via a purchase order and receiving report. Unauthorized purchases and deliveries could be made for goods or services that were not requested or received. A multipart purchase order form should be established for all departments and its use should be required for all amounts in excess of a specified amount. Purchase orders should be controlled at a central location. A copy of the purchase order could be used as a receiving report which documents receipt of Town purchases (i.e., quantity, date) and the individual who accepted the goods.

Tax Bills

In prior years, the tax bills were compared to the commitment book to ensure that the amount billed was properly summarized and recorded. However, during the current fiscal year, this procedure was not performed. The result is that inaccurate billings or a misstatement of revenue may be undetected.

FINANCIAL STATEMENTS/AUDITORS' REPORT

We recommend that this procedure be reimplemented in order to provide adequate control over the bills. This procedure will ensure that tax bills are properly reflected.

Federal Revenue Sharing

The Federal Government requires that any town receiving Federal Revenue Sharing money must file a quarterly Equal Employment Opportunity report.

The second quarter report had not been submitted prior to October 31, 1981.

We urge the Town to prepare and file the Equal Employment Opportunity report on a timely basis, so as not to jeopardize its entitlement to the Federal Revenue Sharing money. In addition, a compliance checklist should be set up to ensure that the Town meets all Federal Revenue Sharing Regulations and reporting deadlines.

NOTES

NOTES

I. BOXFORD DATA

The Town of Boxford was incorporated in 1685 and its population at the time of the 1980 census was 5,374.

The number of registered voters as of November 20, 1981 was 3,099.

There were 1,608 residences in Boxford as of 1980 census.

The area in square miles is 24.39; there were 80 miles of Town Roads as of January 1, 1981

There are now 124 named streets.

II. SENATORS

Edward M. Kennedy (D)
United States Senate
Washington, D.C. 20510

Paul E. Tsongas (D)
United States Senate
Washington, D.C. 20510

III. CONGRESSMAN

Nicholas Mavroules
1204 Longworth Bldg.
Washington, D.C. 20515

Phone: In Salem Area - 745-5800
Outside Salem - 1-800-272-6730
Washington, D.C. - 1-202-225-8020

IV. REPRESENTATION STATE LEGISLATURE

Senator Robert C. Buell
State House, Boston 02133
Phone: 722-1600
Home: Woodcrest Rd., Boxford 01921

Rep. Forrester A. "Tim" Clark, Jr.
State House, Boston 02133
Phone: 722-2030
Home: 308 Sagamore Rd., Hamilton 01936

V. GOVERNOR'S OFFICE

The Honorable Edward J. King, Governor
Commonwealth of Massachusetts
State House, Boston 02133

VI. PUBLIC SERVICE

For:	Call:	At:
Board of Selectmen	Town Hall	887-2100
Board of Assessors	Town Hall	887-2100
Historic Document Center Wed. 9 a.m. to 4 p.m.	Margaret Lane	352-2733
Town Clerk	Town Hall	887-2100
Tax Collector	Town Hall	887-2100
School Department	Proctor School	887-8961
Public Library	East Boxford	887-8022
	West Boxford	352-2097
Public Works Dept.	Highway Garage	352-6555
Post Office	Georgetown Road	887-5339
	W. Boxford Branch	352-6632
Dog Officer	Weloset Kennels	887-5760
Board of Health (Sanitary Engineer)	Topsfield Town Hall	887-8841
Essex County Mosquito Control	Rowley, Mass.	948-2381

VII. EMERGENCY TELEPHONES

Fire Department —	To Report Fires	887-8133
	All Other Purposes	352-2850
Police Department —	Emergency	887-8133
	Information	887-8135

